



**Technology Executive Committee**

18 March 2020

**Twentieth meeting**

**Virtual meeting, 1–3 April 2020**

**Annotations to the provisional agenda**

**1. Opening of the meeting**

1. The Chair of the Technology Executive Committee (TEC) will open the 20<sup>th</sup> meeting of the TEC (TEC 20) on 1 April 2020.

**2. Organizational matters**

(a) Election of the Chair and Vice-Chair of the Technology Executive Committee for 2020

2. **Background:** In accordance with the “Rules of procedure of the Technology Executive Committee” (Rules of procedure),<sup>1</sup> the TEC shall elect annually a Chair and a Vice-Chair from among its members for a term of one year each, with one being a member from an Annex I Party and the other being a member from a non-Annex I Party.
3. The positions of Chair and Vice-Chair shall alternate annually between a member from an Annex I Party and a member from a non-Annex I Party.
4. **Expected action:** The TEC will be invited to elect for 2020 a Chair from Non-Annex I Party members, and a Vice-Chair from Annex I Party members. The nominations will be effective with immediate effect, and the newly elected Chair and Vice-Chair for 2020 will be invited to preside the meeting.

(b) Adoption of the agenda

5. **Background:** In accordance with the rules of procedure, the TEC shall, at the beginning of each meeting, adopt the meeting agenda. A draft provisional agenda for TEC 20 was prepared by the TEC Chair and Vice-Chair for 2019, with the assistance of the secretariat, and was circulated to TEC members for comments prior to the meeting.<sup>2</sup>
6. **Expected action:** The TEC will be invited to adopt the agenda for TEC 20.

<i>TEC/2020/20/1Rev</i> <i>Provisional agenda for the 20<sup>th</sup> meeting of the Technology Executive Committee</i>
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(c) Organization of work

7. **Background:** TEC 20 meeting will be held virtually from 1 to 3 April 2020, scheduled to begin at 14:00 CET on 1 April. The meeting will be open to attendance by Parties and accredited observer organizations as observers, except where otherwise decided by the TEC. There will be a live webcast of the meeting.
8. A tentative work schedule for the meeting presents the proposed sequence and indicative timeline for the agenda items.

<sup>1</sup> Available at <https://bit.ly/32cDt90>

<sup>2</sup> All documents prepared for TEC 20 are accessible at <http://unfccc.int/tclear/tec/meetings.html>.

9. **Expected action:** The TEC will be invited to take note of the proposed organization of the work of the meeting.

TEC/2020/20/3	<i>Tentative work schedule for the 20<sup>th</sup> meeting of the Technology Executive Committee</i>
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### 3. Implementation of the rolling workplan for 2019-2022

(a) Innovation

i. Research, development and demonstration

10. **Background:** As per activity 2 of the thematic area Innovation of its workplan for 2019–2022, the TEC is to identify and analyse overview of international partnerships and initiatives on research, development and demonstration (RD&D) and compile countries experiences, good practices and lessons learned, on RD&D policies and activities.
11. At TEC 20, the task force on Innovation will present a concept note including a draft outline of the compilation of RD&D good practices and lessons learned.
12. **Expected action:** The TEC will be invited to consider the draft outline of the compilation and provide guidance on further work of the task force for the development of the compilation.

TEC/2020/20/4	<i>Concept note on RD&amp;D international partnership and initiatives</i>
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ii. Innovative approaches for adaptation technologies

13. **Background:** As per activity 3 of the thematic area Innovation of its workplan for 2019–2022, the TEC is to promote innovative approaches, including through the development of scalable, business cases, local community participation, gender and cultural-sensitive approaches, to deploy, disseminate and scale up adaptation technologies.
14. For 2020, the TEC agreed to organise an in-session Technology Day to discuss innovative approaches for adaptation technologies, including the co-benefits of such approaches. The event is planned to take place in conjunction with the fifty-second sessions of the subsidiary bodies in Bonn, Germany.
15. At TEC 20, the task force on Innovation will present a concept note and high-level agenda of the Technology Day.
16. **Expected action:** The TEC will be invited to provide guidance to the task force on this matter.

TEC/2020/20/5	<i>Concept note on Technology Day 2020</i>
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(b) Implementation

i. Experiences, good practices and lessons learned from the implementation of Technology Needs Assessments

17. **Background:** As per activity 3 of the thematic area Implementation of its workplan for 2019–2022, the TEC is to prepare a policy brief on experiences, lessons learned and good practices in conducting Technology Needs Assessments (TNA) and implementing their results.
18. The policy brief will be based on the paper on experiences, lessons learned and good practices in conducting TNAs and implementing their results, developed by the TEC in 2019.
19. At TEC 20, the task force on Implementation will present the draft policy brief.
20. **Expected action:** The TEC will be invited to consider the policy brief and provide guidance on this matter with a view to finalize the brief after this meeting and prepare relevant recommendations to the Conference of the Parties (COP) and Conference of the Parties serving as meeting of the Parties to the Paris Agreement (CMA) for submission and consideration at the 21<sup>st</sup> meeting of the TEC.

TEC/2020/20/6	<i>Draft policy brief on experiences, lessons learned and good practices in conducting TNAs and implementing their results.</i>
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ii. Innovative approaches to stimulate uptake of existing climate technologies

21. **Background:** As per activity 4 of the thematic area of Implementation of its workplan for 2019–2022, the TEC is to prepare a paper on innovative approaches to stimulate the uptake of existing climate technologies.
22. At TEC 20, the task force on Implementation, with the support from the consultant, will be invited to present a draft paper on innovative approaches to stimulate the uptake of existing climate technologies, for the TEC’s consideration.
23. **Expected action:** The TEC will be invited to consider the draft paper and provide guidance to further improve it.

*TEC/2020/20/7 Draft paper on innovative approaches to stimulate uptake of existing climate technologies*

(c) Enabling environment and capacity-buildingi. Endogenous capacity and technology

24. **Background:** As per activity 2 of the thematic area Enabling environment and capacity-building of its workplan for 2019–2022, the TEC is to analyse measures that facilitate countries in enhancing enabling environment to promote endogenous capacities and technologies. In 2020, the TEC agreed to identify and analyse needs, challenges and gaps and measures to develop and enhance endogenous capacities and technologies.
25. At TEC 20, the task force on Enabling environment and capacity-building, assisted by an expert, will present an approach including, draft questionnaires to capture the information mentioned in paragraph above.
26. **Expected action:** The TEC will be invited to consider the draft and provide guidance to finalise the questionnaires on this issue.

*TEC/2020/20/8 Note on approach to capture information on needs, challenges, gaps and measures to develop and enhance endogenous capacities and technologies*

(d) Collaboration and stakeholder engagementi. Technologies for averting, minimising, and addressing loss and damage in coastal zones

27. **Background:** As per activity 1 of the thematic area Collaboration and stakeholder engagement of its workplan for 2019–2022, the TEC is to continue the development of a joint policy brief, in collaboration with the Executive Committee of the Warsaw International Mechanism on loss and damage (WIM ExCom) on the topic technologies for averting, minimising and addressing loss and damage in coastal zones. The work has been undertaken by a joint working group comprising members from TEC and the WIM Excom established by the two bodies in 2018. At TEC 19, the TEC agreed to finalize the joint policy brief at TEC 20 and to prepare recommendations on this matter for COP26.
28. The draft joint policy brief has been endorsed by the WIM ExCom during its virtual meeting that took place from 10-12 March 2020.
29. At TEC 20, a representative of the joint working group will present the draft joint policy brief.
30. **Expected action:** The TEC will be invited to consider and endorse the draft joint policy brief.

*TEC/2020/20/9 Draft joint policy brief on technologies for averting, minimising and addressing loss and damage in coastal zones*

(e) Supporti. Collaboration with the Green Climate Fund

31. **Background:** As per activity 1 of the thematic area on Support of its workplan for 2019–2022, the TEC is to continue collaboration with the Green Climate Fund (GCF) on support for climate technologies, including through continuing work on climate technology

incubators and accelerators and participation in the GCF annual meeting with UNFCCC constituted bodies to enhance coherence.

32. At TEC 20, a representative of the GCF secretariat will be invited to provide information on the support provided by the GCF for climate technologies, including for climate technology incubators in accelerators.
33. **Expected action:** The TEC will be invited to:
- (a) Take note of the information provided by the GCF referred to in paragraph xx above;
  - (b) Identify follow-up actions to enhance collaboration with the GCF on climate technology incubators and accelerators.
- (f) Appointment of the gender focal point of the TEC
34. **Background:** At TEC 19, the TEC adopted the approach to integrate gender considerations into its work and agreed to establish a gender focal point within the TEC. The TEC also agreed to identify and appoint a gender focal point at its next meeting.
35. **Expected action:** The TEC will be invited to appoint a gender focal point.

#### 4. Communication and outreach

36. **Background:** The COP, by decision 15/CP.23, paragraph 11, requested the TEC to enhance its communication and outreach strategy. Further, through decision 13/CP.24, paragraph 9, the COP invited the TEC to continue enhancing its communication and outreach strategy with a view to expanding the reach of its outputs to national designated entities and other regional stakeholders TEC. At TEC19, the TEC invited the secretariat, in collaboration with the Chair and Vice-Chair, to develop a communication and outreach strategy to support the implementation of the rolling workplan for 2019-2022, for the TEC consideration at its twentieth meeting.
37. At TEC20 the secretariat, supported by a communications and outreach expert will be invited to present, for the TEC's consideration, a draft communications and outreach strategy of the TEC.
38. **Expected action:** The TEC will be invited to consider the draft and agree on a communication and outreach strategy of the TEC.

TEC/2020/20/10	<i>Draft communications and outreach strategy of the TEC</i>
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#### 5. Other matters

39. **Background:** As agreed at TEC 19, the TEC will be invited to consider its participation to the Global Sustainable Technology and Innovation Conference (G-STIC) 2020 to be held in Brussels, Belgium, from 27 to 29 October 2020.
40. TEC members will be also invited to raise any other matters.
41. **Expected action:** The TEC will be invited to provide guidance on its participation to G-STIC 2020. The TEC may also wish to consider any other matters raised and agree on any follow-up activities, as appropriate.

#### 6. Closure of the meeting

42. The TEC Chair will be invited to close the meeting.