



United Nations
Climate Change



Information for participants

Where is the meeting venue?

TEC 30 and the TEC-CTCN joint session will take place in the UN City. View [UN City](#) on google maps.

Address

UN-City
Marmorvej 51
2100 Copenhagen
Denmark

Contact details

Tel: +45 4533 5372
Email: ctcn@unep.org
UN Security: +45 4533 5112
UN City Reception: +45 4533 5000
Emergency Services: 112

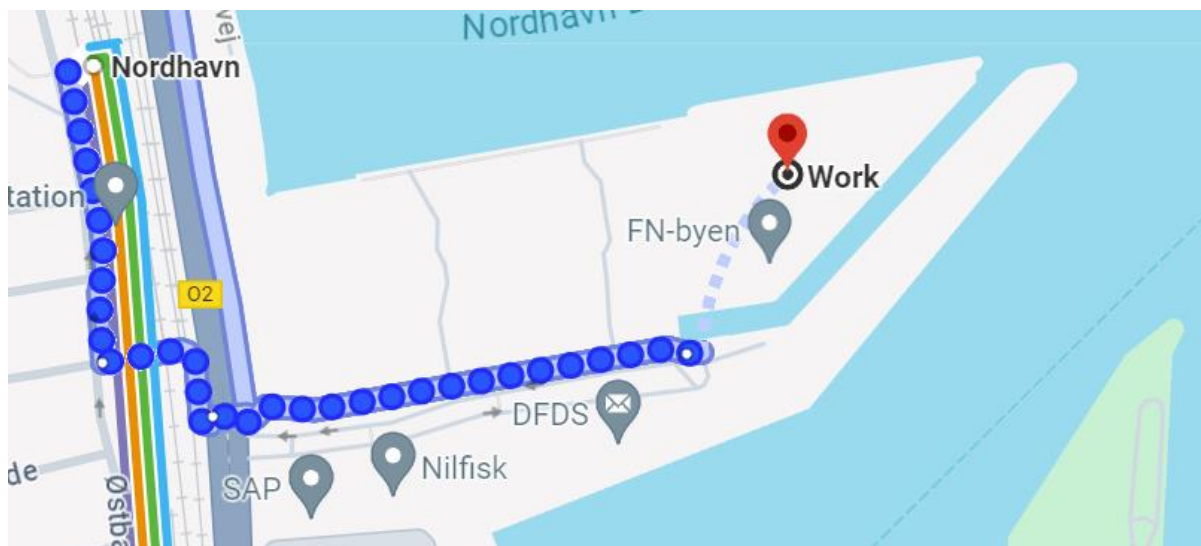
Transport

BY TAXI

A taxi ride from the airport to the city centre and UN-CITY costs around 350/400 DKK. Taxis are available just outside Terminal 3. Tel: +45 7025 2525 or +45 3535 3535.

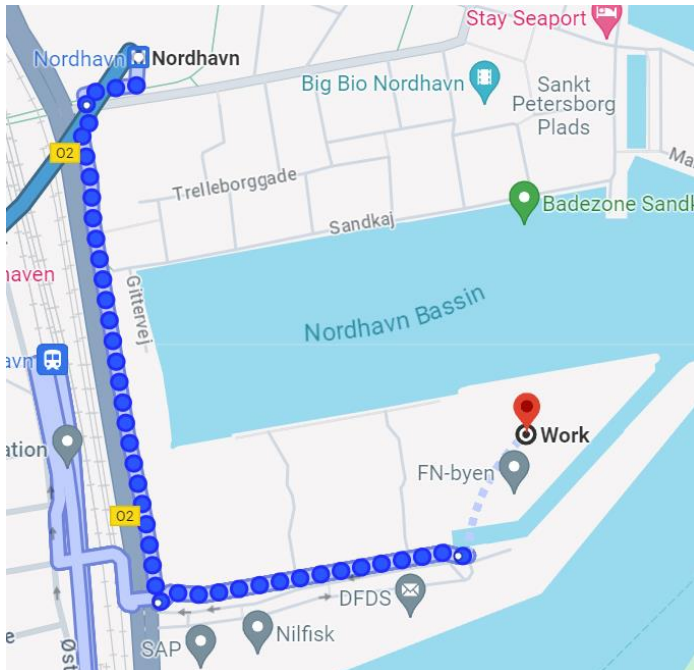
BY TRAIN

At the airport, purchase a ticket using the machines, a single three-zone train ticket costs approximately circa. 36 DKK/7USD. Take the Metro to Nørreport Station (around 15/20 minutes), transfer to the “S-tog” train lines: A, B or C exit at Nordhavn Station (5-8 minutes from Nørreport Station). Walk from the station to UN City (8 Min walk).



BY METRO

At the airport, purchase a ticket using the machines, a single three-zone train ticket costs approximately circa. 36 DKK/7USD. Take the Metro Line M2 to Vanløse St. Exit in Kongens Nytorv Station (around 20 minutes), transfer to the Metro Line M4 to Orinejtkaj and exit at Nordhavn St. (5 from Kongens Nytorv Station). Walk from the station to UN City (8 Min walk).



WELCOME TO UN CITY

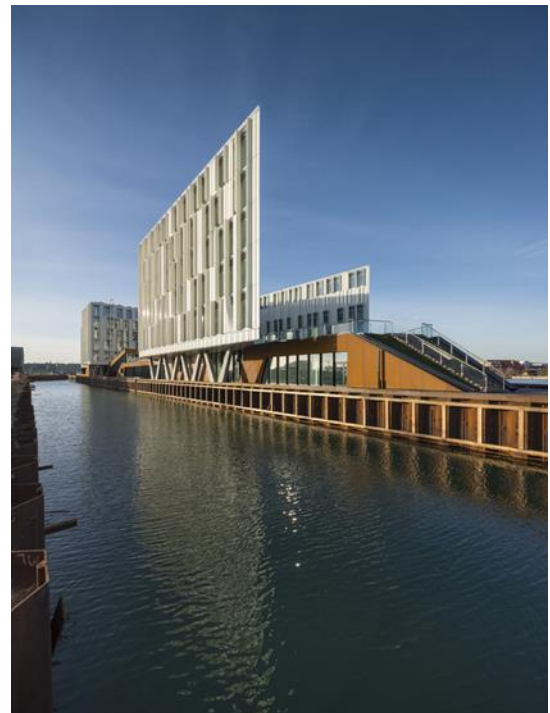
Where do I get my conference badge?

Please make sure to arrive at least 40 minutes before the beginning of the meeting at UN City to ensure a smooth start, as security clearance may take up to 20 minutes.

You will be asked to show identification at the security gate, please bring your **passport** or **government-issued ID**.

On the first day of the meeting, a registration desk will be set up near to the UN City Reception, and staff member will meet you at the registration desk 30 minutes before the meeting starts.

Registered participants will be issued a visitor pass/badges, which you are asked to wear for the duration of your visit, you will then be directed to the meeting room, Auditorium III.





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COFFEE/TEA

Coffee breaks will be included in the event. However, if you would like additional hot drinks, coffee/tea machines are available in the main reception area, as well as in our café, United Beans located in finger 7, on the ground floor.

BREAKFAST & LUNCH

There is a coffee shop on the main floor of the building, which serves breakfast between 8:00 - 10:00 a.m. The canteen serves lunch between 12:00 a.m. and 14:00 pm. **Only** major credit cards are accepted as payment both at the coffee shop and the canteen.

INTERNET ACCESS

Login details for wireless access during your stay at the UN City:

Network name: UN-City-Guest

Username: guest

Password: uncity2013

Information for your stay in Copenhagen

BANKING

The Danish currency (DKK) is the krone (crown). Denmark does not participate in the single European currency (EURO) however some major shops will accept payment in EURO. The banks are open from 10:00 to 16:00 Monday to Friday, and most banks have cash dispensers at street level. All major credit cards are accepted (be sure to have the PIN code). The most common credit card in Denmark is the Visa card. **There is also an ATM located in the UN City Reception area which dispenses Danish Kroner and Euros.**

HOTELS

Copenhagen: <http://www.hotels-in-denmark.dk/booking-map-hotels-copenhagen.asp>

Adina Apartment Hotel
Amerika Plads 7
2100 Copenhagen
Tel: +45 3969 1000
acph@adina.eu
www.adina.eu

Wakeup Copenhagen
Borgergade 9
1300 Copenhagen
Tel: +45 4480 0090
book@arp-hansen.dk
www.wakeupcopenhagen.dk

Hotel Opera
Tordenskjoldsgade 15
1055 Copenhagen
Tel: +45 3347 8300
book@arp-hansen.dk
www.hotelopera.dk

*Please note that participants are responsible for making their own hotel reservations.

FIND OUT MORE

- Copenhagen Airport: <http://www.cph.dk/en/>
- Tourist Information: <http://www.visitcopenhagen.com/copenhagen-tourist>
- The Copenhagen Post, Danish News in English: <http://cphpost.dk/>
- Weather in Copenhagen: <http://www.dmi.dk/en/vejr/til-lands/regionaludsigten/>
- Journey Planner for Copenhagen and surrounding areas: <http://www.rejseplanen.dk/>
- Bus, train and Metro guide: <http://www.moviatrafik.dk/dinrejse/Tourist/Documents/BusTogMetroguide-web.pdf>
- The Copenhagen Diplomatic List, (containing all diplomatic missions in Copenhagen): <http://um.dk/en/about-us/the-protocol-department/>



DSA disbursement and travel (TEC members that are eligible for funding only)

Your daily subsistence allowance (DSA) will be paid **by bank transfer** to reduce logistical preparation and time spent during the meeting to receive DSA on-site.

Visa

General information about visa rules can be found on newtodenmark.dk. Below you will find the most important information about the visa rules.

Denmark is part of the Schengen area. This means that you apply for a Schengen visa. You must apply for a visa to the country of your main destination, that is, the Schengen country where you will spend most days. If you spend an equal amount of time in two or more countries, you must apply for a visa to the country of your first entrance into the Schengen area. If you are travelling to the Schengen area several times within a period of two months, you have to apply to the country of your main destination. The main destination is either where you intend to spend the longest time or where the main purpose of the intended visit is carried out. You will find more [information about the Schengen visa rules here](#).

You are only allowed to stay in the Schengen area on a visitor's visa for up to 90 days over a period of 180 days. To calculate your stay in the Schengen area, you can use the [Schengen Visa Calculator](#).

Consulates and embassies in Denmark

For further information about relevant Consulates and Embassies please visit below mentioned link for complete contact [list of the foreign diplomatic missions](#).

Medical, accident and travel insurance

Disclaimer: The UN and the UNFCCC secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any costs or losses that may be incurred during travel time or the period of participation. In this context, it is strongly recommended that you obtain international medical insurance for the period of participation.

Kindly inform the secretariat immediately if you feel unwell through e-mail (TEC@unfccc.int) and refrain from coming to the UN City. If you are feeling unwell while at the UN City, please also let us know to coordinate the next steps.

Important telephone numbers

Emergency (ask for fire department, ambulance service and police): Tel: 112	Injuries or sudden illness: Tel: 1813	Police (when it is not an emergency): Tel: 114
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