

Expert Meeting on Methodologies for Technology Needs Assessment

KEMCO, Seoul, Republic of Korea

23 – 25 April 2002

Information for Participants

CONFERENCE VENUE

Address: Korea Energy Management Corporation (KEMCO)
1157, Pungdunchun-2-dong, Yongin
Kyonggi-do, 449-994 Korea
Tel. +82-31-2604-546
Fax: +82-31-2606-559

Contact Person: Dr. Dae Gyun OH
+82-31-2604-546
dgoh@kemco.or.kr

Workshop participants are requested to make his/her reservation at the Hof Seoul Tourist Hotel (Grace hotel), 1-15 Byeolyang-dong, Kwachun City, KyungKi-Do, Korea (see contact information below) directly or through KEMCO, since rooms have been blocked there.

When making reservations, participants should be prepared to provide a credit card number to the hotel when booking their room, and should mention to the hotel staff that the booking is part of the block reservations made by KEMCO for the Expert Meeting on Methodologies for Technology Needs Assessment.

Please use the attached form that can be sent to the below mentioned contact persons directly.

HOTEL

**Address: *Seoul Hof Tourist Hotel*
1-15 Byeolyang-dong, Kwachun City
Kyungki-Do 427-040, KOREA
Tel : 82-2-504-2211
Fax : 82-2-503-8035**

(Seoul Hof Tourist Hotel has not provided their web-site yet, because it has changed its name from Seoul Hof Tourist Hotel to Grace hotel. This information will be provided as soon as it is available.)

Location: The Seoul Hof Tourist Hotel is located in Kwachun near the government center. Many cultural inheritances including the National Museum of Modern Art, Seoul Grand Park, Seoul Land Amusement Park and the race course lie scattered around Gwacheon. In addition, it takes about 30-40 minutes from KEMCO to the hotel by bus.

Accommodation: It has both western and Korean style rooms for double or group accommodations.

Room and breakfast costs: The normal charge at the hotel is 144,000 won (about 111 US \$) for a night. The hotel offers special discount price (40% of discount rate) to KEMCO. So the actual price might be about 67\$. The breakfast in that hotel is 16,500 won (13\$) excluding tax.

Facilities: The Seoul Hof Tourist Hotel has Japanese and Korean restaurants, banquet halls, conference rooms.

Front Desk, Coffee shop & Grill	7F
Japanese Restaurant, Karaoke	7F
Korean Restaurant & Banquet Room	8F
Banquet Room & Reservation office	8F
Sauna	9F
Guest Rooms	10 – 12F
Meeting room	10F
Grand Ball Room	13F

To make a hotel reservation, please contact Ms. Kang or Ms. Ha.

Ms./Mr. NAME :	Ms. Jung Ah Kang,	Ms. Gyung Ae Ha
Telephone No.:	+82-31-2604-549	+82-31-2604-548
Fax No.:	+82-31-2604-559	
E-mail:	jakang@kemco.or.kr ,	hga@kemco.or.kr

SHUTTLE

A shuttle bus will pick up participants from the Seoul Hof Tourist Hotel and bring them to the conference site. This service will **only** be provided between the Seoul Hof Tourist Hotel and KEMCO, therefore we would highly recommend participants to reserve their rooms at the Seoul Hof Tourist Hotel. If any participant plans to stay in other hotel, public transport or taxis should be used to get to the conference site. However, for our record, please inform the UNFCCC secretariat and the KEMCO of the name of the hotel you will be staying. Also, please bear in mind to try to use a hotel that is not too far away from the conference site because of the rush hour traffic, which can be unpredictable and time consuming.

CONFERENCE ORGANIZERS

The UNFCCC Secretariat is the main organizer of the workshop. The local organizer is the Korea Energy Management Corporation (KEMCO), Kyunggi, Korea. KEMCO will be providing logistical support to the UNFCCC secretariat for the workshop. The focal point at KEMCO is Dr. Dae Gyun OH, tel. no. +82-31-2604-546, email: dgo@kemco.or.kr.

VISA FOR KOREA

All travelers/visitors entering the Republic of Korea require valid passports. All participants should verify whether or not they need a visa or other papers for entry into the Republic of Korea. Participants are responsible for obtaining their own visa.

TRAVEL TICKETS

Funded participants will receive another separate communication from the secretariat on how, when and where to pick up their tickets. Any questions can be addressed to Gabriele Gerdom (ggerdom@unfccc.int), tel 00 49 228 815 1604)

All other participants are responsible for making their own travel arrangements.

QUICK FACTS ABOUT KOREA

Geography: Korea is situated on the Korean Peninsula, which spans 1,100 kilometers north to south. The Korean Peninsula lies on the northeastern section of the Asian continent, where Korean waters are joined by the western-most parts of the Pacific. The peninsula shares its northern border with China and Russia. To its east is the East Sea, beyond which neighboring Japan lies. In addition to the mainland peninsula, Korea includes some 3,000 islands.

Korea encompasses a total of 222,154 square kilometers -- almost the same size as Britain or Romania. Some 45 percent of this area, or 99,000 square kilometers, is considered cultivatable area which does not include reclaimed land areas. Mountainous terrain accounts for some two-thirds of the territory, which is a comparable ratio to Portugal, Hungary or Ireland.

The Taebaeksan range runs the full length of the east coast, where the lashing waves of the East Sea have carved out sheer cliffs and rocky islets. The western and southern slopes are rather gentle, forming plains and many offshore islands honeycombed with inlets.

In the southern part of the peninsula, the Nakdonggang river (525 kilometers) and the Hangang river (514 kilometers) are the two major waterways. The Hangang river flows through Seoul, and serves as a lifeline for the heavily concentrated population in the central region of modern Korea, just as it did for the people of the ancient kingdoms that developed along its banks. Surrounding the peninsula on three sides, the ocean has played an integral role in the life of the Koreans since ancient times, contributing to the early development of shipbuilding and navigational skills.

Climate: Korea has four distinct seasons. Spring and autumn are rather short, summer is hot and humid, and winter is cold and dry with abundant snowfall. Recently, global climatic changes have been affecting the Korean Peninsula, causing summers to be rainier and winters to be less snowy.

Temperatures differ widely from region to region within Korea, with the average being between 6 C (43 F) and 16 C (61 F). The average temperature in August, the hottest period of the year, ranges from 19 C (66 F) to 27 C (81 F), while that in January, the coldest month, ranges from -8 C (17 F) to 6 C (43 F).

Early spring weather is somewhat unpredictable, with frequent rain and gusty winds carrying "yellow sand dust" from the deserts of northern China. But in mid-April, the country enjoys balmy weather with the mountains and fields garbed in brilliant wild flowers. Farmers prepare seedbeds for the annual rice crop at this time.

Autumn, with its crisp air and crystal blue sky, is the season most widely loved by Koreans. The countryside is particularly beautiful, colored in a diversity of rustic hues. Autumn, the harvest season, features various folk festivals rooted in ancient agrarian customs.

People and population: The Koreans are one ethnic family and speak one language. Sharing distinct physical characteristics, they are believed to be descendants of several Mongol tribes that migrated onto the Korean Peninsula from Central Asia.

In the seventh century, the various populations of the peninsula were unified for the first time under the Silla Kingdom (57 B.C.-A.D. 935). Such homogeneity has enabled Koreans to be relatively free from ethnic problems and to maintain a firm solidarity with one another.

The estimated 1999-midyear population of Korea is about 46,858,000 persons, resulting in a density of 472 people per square kilometer. Korea saw its population grow by an annual rate of 3 percent over the 1960s, but this trend slowed to 2 percent during the next decade. Today, the growth rate stands at only 0.92 percent, and is expected to further decline to 0 percent in 2028.

The nation's rapid industrialization and urbanization in the 1960s and 1970s has been accompanied by a continuing migration of rural residents into the cities, particularly Seoul, resulting in heavily populated metropolitan areas. However, in recent years, an increasing number of people are seeking settlement in outlying areas nearby Seoul.

Capital and major cities: The capital city is Seoul, which is the political, cultural, commercial, financial, and educational center of Korea. Seoul also offers many tourist attractions. (Populations: 10.3 million as of 1998). Korea consists of 7 metropolitan cities and 9 provinces.

Language: All Koreans speak and write the same language, which has been a decisive factor in forging their strong national identity. Koreans have developed several different dialects in addition to the standard used in Seoul. However, the dialects, except for that of Jeju-do province, are similar enough for native speakers to understand without any difficulties.

The Korean alphabet, called Hangeul, was created by a group of scholars under the patronage of King Sejong the Great during the 15th century. Before its creation, only a relatively small percentage of the population could learn the Chinese characters due to their difficulty. In attempting to invent a Korean writing system, King Sejong and the scholars looked to several writing systems known to them at the time, such as Chinese old seal characters, the Uighur script and the Mongolian scripts. The system that they came up with, however, is predominantly based upon their phonological studies. Above all, they developed a theory of tripartite division of the syllable into initial, medial and final, as opposed to the bipartite division of traditional Chinese phonology.

Hangeul which consists of 10 vowels and 14 consonants, can be combined to form numerous syllabic groupings. It is simple, yet systematic and comprehensive, and is considered one of the most scientific writing systems in the world. Hangeul is easy to learn and write, which has greatly contributed to Korea's high literacy rate and advanced publication industry.

Despite English lessons only a minority of the population speaks English fluently. There is a lack of practical experience because relatively few people have contact with foreigners. Trains and subways have additional English display information and announcements. When taking a taxi, it is advisable to ask a friend, hotel employee or other to supply you with a piece of paper on which the destination address - and your hotel address, if necessary - is written in Korean letters. Although there are special language training courses for taxi drivers in most cases some communication problems will remain.

Dress/What to Bring: Korea has four distinct seasons. Early spring weather that is in March and April is somewhat unpredictable, with frequent rain and gusty winds carrying "yellow sand dust" from the deserts of northern China. But in mid-April, the country enjoys balmy weather with the mountains and fields garbed in brilliant wild flowers. Farmers prepare seedbeds for the annual rice crop at this time. Flimsy long shirts and pants would be best during beautiful season in mid-April.

Electrical Appliances: 220Volt

Money: 1 South Korea Won = 0.000765356 USD; 1 USD = 1,306.58 KRW

Business Hours:

Banks: 09:30 – 16:30 hrs.

Government agencies and offices: 09:00 – 18:00 hrs.

Private firms: 09:00 – 18:00 hrs.

Shops: 09:00 – 21:00 hrs. (there are many 24-hour convenience stores such as 7-eleven in cities)

Public Transport: Bus, Subway(http://www.seoulsubway.co.kr/english_subway/e_index.htm) and Taxi

Room reservation form

Hof Seoul Tourist Hotel (Grace hotel)
1-15 Byeolyang-dong, Kwachun City, KyungKi-Do, Korea

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FAX TO:	Ms. Jung Ah Kang or Ms. Gyung Ae Ha Fax #: +82-31-2604-559
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Participant Name:	
Participant Fax No.:	
Participant E-mail:	
Participant Address:	

Arrival date/time:	
Departure date/time:	
Number of nights:	
Credit card Information: Card number and Exp. date (for non-funded participants)	
Comments:	

Please send this completed form to KEMCO directly!!!

List of Other Hotels

The conference organizers contacted several hotels and arranged for special prices if reservations are made through KEMCO. Following is some brief information on the costs, the rooms, amenities and transportation:

- 1. *Novotel Ambassadors Kangnam***
603 Yoksam-dong, Kangnam-ku,
Seoul 135-080, Korea
Tel: 82-2-567-1101
Fax: 82-2-564-4573

Location: Located in Yoksam-dong, Kangnam, 30 km. from the Kimpo International Airport, 3 km from KOEX, Korea World Trade Center and 10 minute-walking distance to subway stations.

Accommodation: Standard: A perfect sojourn to cozy and bright guestrooms for the independent traveler or the business person. Equipped with a personal safety deposit box, a wake up call and messaging system, double telephone system, and any required business equipment.

Room and breakfast costs: The room rate is 297,000 won (228\$) a night and breakfast is 19,360 won (15\$).

If you make a reservation through the KEMCO, the hotel can offer the government rate of 170,500 won (about 135U\$) per night for a single room. If you would like to have a breakfast in the hotel, you should pay 14,520 won (11\$) additionally.

Facilities: The hotels has a shopping arcade to go gift shopping for friends and family. From jewelry to custom tailored shirts, the arcade has everything you need.

Pool: The pool is enclosed in a retractable dome so that during the summer guests can actually sunbathe at the pool, yet in winter the pool is completely enclosed - hence the name All Seasons Pool.

Sauna: For men and women with a variety of sauna treatments

Spa: The high-tech Sundance Spa equipment incorporates the therapeutic principles of a hot spring bath and a finger-pressure massage, to offer maximum hydrotherapy treatment through comfortable yet robust jet streams.

Jogging: In the fresh morning air and feel your day change before your eyes with a pleasant, stamina-building jog outdoors on our specially treated, impact absorbent, jogging track.

Gym: The hotel has a gym with aerobic- and weight-machines.

Dining: The hotel offers a variety of restaurants such as:

Festival: Introducing 100's varieties of International dishes, the Buffet restaurant 'Festival' is set in a cozy dining atmosphere surrounded by glass windows that overlook the city core. Enjoy a complete range of cold & hot Asian and Western dishes, Mongolian barbecue, a Sushi bar, dessert line and special promotional selections. Three private dining rooms are also available for private gatherings.

Asian Colors (Fusion Restaurant): East meets West in the perfect marriage of flavors and textures at Asian Colors fusion restaurant. Enjoy an innovative gourmet dining experience and award winning service in the elegance and beauty of the Novotel Ambassador Kangnam tradition of excellence.

Plein Ciel: The indoor waterfall situated next to the 'Plein Ciel' fosters a refreshingly cool ambience in the summer and a breathtaking snowscape in the winter. Plush sofas and an open-air concept, the lobby lounge is a perfect venue for rendezvous and business appointments. Enjoy your favorite cocktails in the evening with easy listening, live jazz performances or enjoy coffee, tea and a variety of fresh juices with delicious desserts.

Dasarang: With a seating capacity of 52, including 2 private rooms for special functions, elegant yet comfortable, the traditional ambience of the 'Dasarang' offers various Korean a la carte selections, including 9-sectioned court cuisine. Indulge in authentic Korean delicacies and charcoal grilled beef prepared by our famed team of skilled chefs.

Matsu: The 'Matsu' introduces truly exquisite Japanese selections using the freshest ingredients from the market. Try our mouth-watering Sushi and Sashimi bars or our Teppanyaki counters in one of 6 private rooms or in our vivid and modern, 140 person dining area. Perfect for business receptions or for entertaining, your associates, friends and family will be happy that they came.

Gran.A: The 'Gran.A' is the place to be seen. Whether it's for a party or a glass of cold beer after a long day at work, our pub-aurant will help you loosen the tie and wrap up the day in good spirit. Live music, satellite television, shuffleboards and pool tables offer maximum fun, along with a menu complete with light snacks, a variety of pizza and steaks, main course meals and plenty of alcoholic beverages.

If you need more information, you can visit the Novotel website, <http://www.ambatel.com>.

2. *The Ritz-Carlton Hotel*
602 Yeoksam-dong, Kangnam-ku
Seoul, Korea 135-080
Tel : 82-2-3451-8000
Fax : 82-2-556-8855
E-mail : info@ritz.co.kr

Location: Located in the heart of Seoul's Kangnam business, affluent residential, and entertainment districts. The hotel is a 15-minute drive from the Korea World trade Complex, Korea Exhibition Center, Trade Tower, and City Air Terminal and approximately one-hour drive from the Kimpo International Airport.

Public transportation: Subway station approximately 3 blocks from the hotel. Taxi service available to and from the airport and throughout the city.

Room Description: All 410 rooms provide a color TV, a fully stocked refreshment cabinet, an in-room safe, a hair dryer, two Ritz-Carlton bathrobes, and twice daily maid service and more to provide you with a "Home away from Home" experience. All rooms have: Worldroom Connect - Internet Service, beautiful views, fully stocked refreshment cabinet, in-room safe, twice daily maid service, two plush terry bathrobes, vanity area complete with amenities, hair dryer, 220 volt and 110 volt available, in-room on-demand movies, one king bed or two executive twins, rollaways available

Room and breakfast costs: The normal charge at the hotel is 350,000 won (about 270 US \$) for a night. The hotel offers special discount price (35% of discount rate) to KEMCO. So the actual price might be about 175\$ for a night. The breakfast in that hotel is 24,000 won (18\$) excluding tax.

Facilities:

Restaurants: The Ritz-Carlton, Seoul has 9 restaurants and bars offering guests a lot of international delicacies. Each restaurant and bar makes their best efforts to serve you gourmet with unique atmosphere and the best menus.

Fitness Centre: Travelers to Asia find keeping to a workout regimen helps ward off the side effects of jet lag. For health-conscious guests of The Ritz-Carlton, Seoul, there are two floors and 30,000 square feet of recreational and spa facilities in the rooftop Fitness Club, one of the most extensive fitness center in the city.

The state-of-the-art Fitness Club is complete with an Olympic size indoor swimming pool with outdoor sun deck; aerobics room with specially cushioned floors; indoor golf driving range' gym with Cybex machines and treadmills; outdoor track for joggers, men's and women's' spa with hot and cold plunging pools, whirlpools, relaxation room; steam and dry saunas.

The Fitness Club at The Ritz-Carlton, Seoul also features a barber shop and beauty salon with full massage facilities.

Open daily from 5:30 a.m. until 9:30 p.m., Fitness Club services are complimentary, with the exception of the steam room and sauna.

If you need more information , you can visit the website of the hotel,
<http://ritz.estylers.com/>