

Second Meeting of the Technology Executive Committee

United Nations Campus, Langer Eugen, Bonn, Germany

15-17 February 2012

I. Provisional agenda

- 1. Opening of the meeting.**
- 2. Organizational matters:**
 - (a) Adoption of the agenda.
 - (b) Organization of work of the meeting.
- 3. Overview of the key outcomes of the Durban Conference.**
- 4. Responses to mandates from COP-17:**
 - (a) Matters relating to the CTCN:
 - i) Nomination for an evaluation panel for selecting the CTC host;
 - ii) Procedures for preparing a joint annual report of the TEC and the CTCN.
 - (b) Further elaboration of the TEC modalities on linkages with other relevant institutional arrangements for consideration by SB 36.
- 5. Engaging stakeholders in the work of the TEC**
 - (a) Experiences and lessons learned from supporting technology transfer activities within and outside the Convention
 - Representative from the business community, WBCSD
 - Ms. Letha Tawney, Senior Associate, WRI
 - Mr. Alex Murley, Energy Technology Policy Analyst, IEA
 - Mr. Elmer Holt, Vice-Chair, Climate Technology Initiative
 - (b) Panel discussion with representatives from relevant stakeholders
 - Mr. Dolf Gielen, Director, Innovation and Technology Center, IRENA.
 - Mr. Eduardo Noboa, Coordinator renewable energy and environment, OLADE
 - Mr. Carlos Correa, Executive Director, Special Advisor on Trade and Technology, South Centre
 - Representative from the business community, ICC¹
- 6. Rolling work plan of the TEC for 2012–2013:**
 - (a) Strategic vision and expectations of the work of the TEC: priority areas and potential partners.
 - (b) Development of the work plan of the TEC for 2012-2013.
 - (c) Resource implications.
- 7. Other matters:**

¹ Participation of a representative of this organization has yet to be confirmed.

- (a) Report of the TEC for SB 36.
- (b) Minutes for future meetings of the TEC.
- (c) Dates and venues of the next meeting(s).
- (d) Other matters.

8. Closure of the meeting;

II. Annotations to the provisional agenda

1. Opening of the meeting

1. The second meeting of the Technology Executive Committee (TEC) will be opened by the Chair of the TEC on Wednesday, 15 February 2012.

2. Organizational matters

- (a) Adoption of the Agenda
 2. The provisional agenda for the second meeting of the TEC will be presented for adoption.

<i>TEC/2012/2/1 Provisional agenda and annotations for the Second Meeting of the Technology Executive Committee.</i>
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- (b) Organization of work of the meeting
 3. The second meeting of the TEC will be held from 15-17 February 2012 in Bonn, Germany. A detailed schedule of the meeting will be communicated to the TEC members prior to the meeting. The meeting will be open to attendance by Parties and accredited observer organizations as observers, except where other wise decided by the TEC (Decision 4/CP 17, annex II, paragraph 47). There will be a live webcast of the meeting. In accordance with its rules of procedure, the TEC may decide at any time that a meeting or part thereof should be closed to observers.
 4. *Action:* The TEC will be invited to agree on the organization of work of the meeting.

3. Overview of the key outcomes of the Durban conference

5. The secretariat will provide an overview of the key outcomes of the Durban Conference, in particular those related to the work and mandates of the TEC.
6. The TEC Chair, Vice-Chair and other members may wish to provide an update or share the information on their participation in any events that may be of relevance to the work of the TEC.

4. Responses to mandates from COP-17

- (a) Matters relating to the CTCN
 - i) Nomination for an evaluation panel for selecting the CTC host
 7. *Background:* The Conference of the Parties (COP), by its decision 2/CP.17, decided that the selection process for the host of the Climate Technology Centre (CTC) shall be launched upon the conclusion of COP 17. By the same decision, the COP requested the secretariat to convene an evaluation panel, consisting of three members from Parties included in Annex I to the Convention and three from Parties not included in Annex I to the Convention as nominated by the TEC from within its membership, by the end of February 2012.²
 8. *Action:* The TEC will be invited to nominate 6 members from within its membership to conduct the work on the selection of the CTC host and to participate in the first meeting of an evaluation panel to be convened by the secretariat in

² Decision 2/CP.17, paragraph 137 (d).

conjunction with the second meeting of the TEC on Friday 17 February 2012 from 14.30-17.00.

(ii) Procedures for preparing a joint annual report of the TEC and the CTC

9. *Background:* The COP, by its decision 2/CP.17, requested the TEC and the CTC to establish procedures for preparing a joint annual report. The COP also requested the secretariat to make available the joint report for consideration by the COP through its subsidiary bodies (SBs)³.

10. *Action:* The TEC will may to take note of this request and consider incorporating this activity in its rolling work plan for 2012-2013.

(b) Further elaboration of the TEC modalities on linkages with other relevant institutional arrangements for consideration by SB-36.

11. *Background:* The COP, by its decision 4/CP.17, adopted the modalities of the TEC, and requested the TEC to further elaborate its modalities on linkages with other relevant institutional arrangements under and outside the Convention, in light of the agreed outcome of the COP 17, and to provide such modalities for consideration by the subsidiary bodies at their thirty-sixth sessions, with a view to recommending the modalities for adoption by the COP 18.

12. *Action:* The TEC will be invited to further elaborate its modalities on linkages with other relevant institutional arrangements under and outside the Convention, in the light of the agreed outcome of the COP 17.

<i>TEC/2012/2/2 Background paper on modalities on linkages with other relevant institutional arrangements under and outside the Convention.</i>

5. Engaging stakeholders in the work of the TEC

(a) Experiences and lessons learned from supporting technology transfer activities within and outside the Convention

13. *Background:* The COP, by its decision 4/CP.17, acknowledged the importance of engaging a broad range of stakeholders at the international, regional, national and sub national levels, including public institutions, the business community, academia and non-governmental organizations, in conducting the work of the TEC.

14. Representatives from relevant organizations will be invited to present their experiences and lessons learned from supporting and implementing technology transfer activities. The presentations and the follow-up discussions with the TEC could provide useful input for the elaboration of the workplan of the TEC for 2012-2013.

15. *Action:* The TEC will be invited to take note of the experiences and lessons learned from supporting technology transfer activities and take these into account when elaborating its workplan.

(b) Panel discussion with representatives from relevant stakeholders

16. *Background:* The COP, by its decision 4/CP.17, adopted the modalities of the TEC as contained in annex I to that decision. The modalities include the following key elements: analysis and synthesis; policy recommendations, facilitation and catalysing; linkage with other institutional arrangements; engagement of stakeholders and information and knowledge sharing.

17. The panel discussion will be structured around the modalities of the TEC. Representatives from relevant organizations will be invited to share their experiences

³ Decision 2/CP.17 paragraphs 142 and 143.

and lessons learned from supporting and implementing activities related to the modalities of the TEC with a view to identifying opportunities for collaboration.

18. *Action:* The TEC will be invited to take note of the discussion and exchange views with the panellists on their expectation on the work of the TEC and take this into account when elaborating its workplan.

6. Rolling work plan of the TEC for 2012-2013

(a) Strategic vision and expectations of the work of the TEC: priority areas and potential partners.

19. *Background:* The COP, by its decisions 1/CP.16, 2/CP.17 and 4/CP.17, agreed on the functions and modalities of the TEC as well as some mandated activities in relation to the Climate Technology Centre and Network (CTCN). The TEC at its second meeting on 15-17 February 2012 will elaborate its rolling workplan for 2012-2013 which may include mandated activities and other activities which the TEC believes could contribute to enhancing technology action to support action on mitigation and adaptation to climate change as decided by the Cancun Agreements and the Durban Agreed Outcomes. The TEC may wish to define and agree on its strategic vision and goals as milestones for the delivery of the first rolling workplan of the TEC.

20. *Action:* The TEC will be invited to discuss and agree on its strategic vision and goals for the delivery of its work plan for 2012-2013, with a view to determining its focus and priority areas for the rolling workplan.

(b) Development of the work plan of the TEC for 2012-2013.

21. *Background:* The rules of procedure of the TEC stipulate that the TEC shall agree on its workplan and that the workplan shall be kept under regular review by the TEC. The COP, by its decision 4/CP.17, acknowledged that the TEC expects to develop its rolling workplan for 2012–2013 during its next meeting, in February 2012, and requested that it make such workplan available in its report to the SB 36.

22. *Action:* The TEC will be invited to initiate discussions on possible elements to be included in its work plan for 2012–2013.

<i>TEC/2012/2/3 Background paper for developing the rolling workplan of the Technology Executive Committee for 2012–2013.</i>

(c) Resource implications

23. *Background:* The TEC requested the secretariat to provide information on the resource implications for the implementation of the workplan.

24. *Action:* The secretariat will provide information on the resource implications for the implementation of activities as contained in its potential workplan. The TEC will be invited to take note of the information provided and determine any appropriate action arising from it.

7. Other matters

(a) Report of the TEC for SB 36

25. *Background:* The rules of procedure stipulate that the Chair, in consultation with the Vice-Chair, prepare a draft report on the meeting. A draft report on the work of the meeting will be prepared for consideration by the TEC at the end of the meeting.

26. *Action:* The TEC will be invited to agree on the draft report and authorize the Chair and Vice-Chair to complete the report after the meeting, with the assistance of the secretariat, for consideration by SB36. In doing so, the TEC may also wish to

agree on the procedure for providing input and comments on the report via electronic means after the meeting.

(b) Minutes for future meetings of the TEC

27. The TEC will be invited to consider how the minutes of future meetings should be managed.

(c) Dates and venues of the next meeting(s)

28. The TEC may wish to consider and agree on the dates and venues of its next meeting(s) in 2012.

(d) Other matters

29. Any other matters arising during the meeting will be taken up under this item.

7. Closure of the meeting

30. The second meeting of the TEC will be closed on Friday 17 February 2012 at 13.00. There will be an opportunity provided for statements by observers at the closing of the meeting.

III. Tentative timetable for the second meeting of the TEC

Day 1 (15 February)	
09.00 - 10.00	Registration
10.00 - 10.15	Agenda item 1
10.15 - 10.45	Agenda item 2 (a) and (b)
10.45 - 11.15	Agenda item 3
11.15 - 11.30	Coffee break
11.30 - 12.30	Agenda item 4
12.30 - 14.00	Lunch
14.00 - 15.00	Agenda item 4
15.00 - 18.00	Agenda item 5
Day 2 (16 February)	
09.00 - 11.00	Agenda item 6
11.00 - 11.15	Coffee break
11.15 - 12.30	Agenda item 6
12.30 - 14.00	Lunch
14.00 - 16.00	Agenda item 6
16.00 - 18.00	Agenda item 4 (b)
Day 3 (17 February)	
09.00 - 11.00	Agenda item 6
11.00 - 11.15	Coffee break
11.15 - 12.00	Agenda item 4 (b)
12:00 - 13:00	Agenda item 7
13:00	Agenda Item 8