

Third Meeting of the Technology Executive Committee

United Nations Campus, Langer Eugen, Bonn, Germany

28-29 May 2012

I. Provisional agenda

- 1. Opening of the meeting.**
- 2. Organizational matters:**
 - a) Adoption of the agenda and minutes of the last meeting;
 - b) Organization of the work of the meeting.
- 3. Outcomes of SB 36 and implications for the work of the TEC.**
- 4. Implementation of the rolling work plan of the TEC for 2012-2013:**
 - a) Scope of work on an inventory of technology roadmaps;
 - b) Scope of an information platform for the TEC within TT:CLEAR;
 - c) Thematic dialogue on enabling environments and barriers to technology development and transfer;
 - d) Inventory of relevant work of institutions in the technology area within the Convention: experiences and lessons learned from the work of relevant constituted bodies under the Convention including the EGTT, CGE, LEG, EB/CDM;
 - e) Inventory of relevant work of institutions in the technology area outside the Convention: experiences and lessons learned from the work of relevant organizations outside the Convention;
 - f) Modalities on linkages with other relevant institutional arrangements;
 - g) Initial discussion on possible topics for technical papers.
- 5. Other matters:**
 - (a) Dates and venue of the next meeting;
 - (b) Issues for further consideration at the next meeting.
- 6. Closure of the meeting**

II. Annotations to the provisional agenda

1. Opening of the meeting

1. The third meeting of the Technology Executive Committee (TEC) will be opened by the Chair of the TEC on Monday, 28 May 2012.

2. Organizational matters

- (a) Adoption of the Agenda and minutes of the last meeting of the TEC.
2. The provisional agenda was prepared by Chair and Vice-Chair with assistance of the secretariat and was circulated to the TEC prior to the meeting.
 3. The minutes of the second meeting of the TEC have been circulated for comments prior to the meeting.
 4. *Action:* The TEC may wish to adopt the agenda for the third meeting and the minutes of its second meeting.

TEC/2012/3/1	<i>Provisional agenda and annotations for the Third Meeting of the Technology Executive Committee.</i>
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TEC/2012/3/2	<i>Minutes of the Second Meeting of the Technology Executive Committee.</i>
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- (b) Organization of the work of the meeting
5. The third meeting of the TEC will be held from 28 to 29 May 2012 in Bonn, Germany. A detailed schedule of the meeting will be communicated to the TEC members prior to the meeting. The meeting will be open to attendance by Parties and accredited observer organizations as observers, except where other wise decided by the TEC. There will be a live webcast of the meeting. In accordance with its rules of procedure, the TEC may decide at any time that a meeting or part thereof should be closed to observers.
 6. *Action:* The TEC will be invited to agree on the organization of the work of the meeting.

3. Outcomes of SB 36 and implications for the work of the TEC.

7. The secretariat will provide an overview of the key outcomes of SB36, in particular those related to the work and mandates of the TEC.
8. The TEC Chair, Vice-Chair and other members may wish to provide an update or share information on their participation in any events that may be of relevance to the work of the TEC.
9. *Action:* The TEC may wish to take note of the information provided and determine any necessary follow-up action.

4. Implementation of the rolling work plan of the TEC for 2012-2013:

- (a) Scope of work on an inventory of technology roadmaps:
10. *Background:* The COP, by its decision 1/CP.16, paragraph 121 (g) decided that one of the functions of the TEC shall be to catalyse the development and use of technology roadmaps or action plans at the international, regional and national levels

11. The TEC at its second meeting elaborated its rolling workplan for 2012-2013, as contained in document FCCC/SB/2012/1, Annex I. The rolling workplan of the TEC includes activities related to the development and use of technology roadmaps, including preparing an inventory of existing technology roadmaps and reviewing this inventory with a view to identify benefits from, and gaps/barriers in the development and use of technology roadmaps.

12. *Action:* The TEC will be invited to discuss and agree on the possible scope of work on preparing an inventory of technology roadmaps.

TEC/2012/3/3 *Concept note on technology roadmaps.*

(b) Scope of an information platform for the TEC within TT:CLEAR:

13. *Background:* The rolling workplan of the TEC includes an activity on the development of an information platform within TT:CLEAR for the TEC with a view to disseminate the outcomes of the TEC and promote information exchange among various stakeholders.

14. *Action:* The TEC will be invited to discuss and agree on the main features of the information platform and the approach for developing the information platform.

TEC/2012/3/4 *Concept note for developing a technology information platform.*

(c) Thematic dialogue on enabling environments and barriers to technology development and transfer:

15. *Background:* The rolling workplan of the TEC includes the organization of thematic dialogues in order to seek cooperation with other relevant technology initiatives, stakeholders and organizations. The TEC at its second meeting agreed that the first thematic dialogue should focus on enabling environments and barriers to technology development and transfer with a view to enhancing cooperation with other relevant stakeholders and to identify possible follow up actions.

16. Representatives from relevant initiatives, stakeholders and organizations will be invited to present issues surrounding the topic of enabling environments and barriers to technology development and transfer, including identification of challenges and opportunities, good practises and lessons learned from creating viable enabling environments.

17. *Action:* The TEC will be invited to take note of the information provided on enabling environments and barriers to technology development and transfer and identify possible follow up actions.

(d) Inventory of relevant work of institutions in the technology area within the Convention: experiences and lessons learned from the work of relevant constituted bodies under the Convention including the EGTT, CGE, LEG, EB/CDM:

18. *Background:* The rolling workplan of the TEC includes an activity to prepare an inventory of relevant work of the institutions that are active in the area of technology collaboration with a view to inform the work of the TEC. In addition the inventory of relevant work of institutions that are active in the technology area will provide a sound basis for the TEC to collaborate with the most relevant organizations.

19. The inventory may be differentiated by institutions in the technology area within and outside the Convention. The first is limited in scope while the latter covers a wide spectrum of institutions. The first part of this activity elaborates on the experiences and lessons learned from the relevant work of constituted bodies within the Convention, including the EGTT, CGE, LEG, EB/CDM.

20. *Action:* The TEC will be invited to take note of the experiences and lessons learned from the relevant work of constituted bodies under the Convention and the possible linkages with the work of the TEC.

TEC/2012/3/5 Background paper on experiences and lessons learned from the work of relevant constituted bodies under the Convention.

(e) Inventory of relevant work of institutions in the technology area outside the Convention: experiences and lessons learned from the work of relevant organizations outside the Convention:

21. *Background:* The rolling workplan of the TEC includes an activity to prepare an inventory of relevant work of the institutions that are active in the area of technology collaboration with a view to inform the work of the TEC.

22. The second part of this activity will elaborate on an inventory of the relevant work of institutions outside the Convention, to provide a sound basis for the TEC to collaborate with these organizations.

23. *Action:* The TEC will be invited to discuss its approach for preparing the inventory of relevant work of institutions outside the Convention, including the possible scope of work.

(f) Modalities on linkages with other relevant institutional arrangements.

24. *Background:* The COP, by the decision 4/CP.17, adopted the modalities and procedures of the TEC and requested the TEC to further elaborate its modalities on linkages with other relevant institutional arrangements under and outside the Convention, in the light of the agreed outcome of the COP at its seventeenth session, and to provide such modalities for consideration by the subsidiary bodies at their thirty-sixth sessions, with a view to recommending the modalities for adoption by the COP at its eighteenth session.

25. The TEC, in response to the request by the COP referred to above, further elaborated its modalities on linkages with other institutional arrangements under and outside the Convention at its second meeting. The modalities on linkages with other institutional arrangements under the Convention, should be recognized as initial ideas, since the TEC has yet to consult with other relevant institutional arrangements under the Convention to seek their views on those approaches.

26. *Action:* The TEC will be invited to consider its strategy to consult with other relevant institutional arrangements under the Convention to seek their views on the proposed linkage modalities.

(g) Initial discussion on possible topics for technical papers.

27. *Background:* The rolling workplan of the TEC includes an activity to initiate the preparation of technical papers with a view to provide guidance on policies and programmes.

28. *Action:* The TEC will be invited to discuss possible topics of its technical papers, taken into account the results of its analytical work, outcomes of the thematic dialogues, result of the inventories and analysis of technology needs.

5. Other matters

(a) Dates and venue of the next meeting

29. The TEC may wish to consider and agree on the dates and venue of its next meeting in 2012.

(b) Issues for further consideration at the next meeting

30. Any other matters arising from this meeting will be taken up under this item.

6. Closure of the meeting

31. The third meeting of the TEC will be closed on Tuesday 29 May 2012 at 17.30. There will be an opportunity provided for statements by observers at the closing of the meeting.

III. Tentative timetable for the third meeting of the TEC

Day 1 (28 May)
09.00 - 10.00 Registration
10.00 - 10.15 Agenda item 1
10.15 - 10.45 Agenda item 2 (a) and (b)
10.45 - 11.15 Agenda item 3
11.15 - 11.30 Coffee break
11.30 - 12.30 Agenda item 4 (a)
12.30 - 14.00 Lunch
14.00 - 15.30 Agenda item 4 (c)
15.30-15.45 Coffee break
15.45 - 18.00 Agenda item 4 (c)
Day 2 (29 May)
09.00 - 10.00 Agenda item 4 (b)
10.00 - 11.15 Agenda item 4 (d)
11.15 - 11.30 Coffee break
11.30 - 12.30 Agenda item 4 (e)
12.30 - 14.00 Lunch
14.00 - 15.30 Agenda Item 4 (f)
15.30-15.45 Coffee break
15:45 - 17:00 Agenda Item 4 (g)
17.00 - 17.15 Agenda item 5
17.15 - 17.30 Agenda item 6