Thirteenth TEC meeting – 6–9 September 2016 – AHH building, Room UG 02 Tentative work schedule

Indicative	Day 1 - Tuesday 6 September	Day 2 - Wednesday 7 September	Day 3 - Thursday 8 September	Day 4 - Friday 9 September
timeline	Agenda items			
09:00-11:00 11:00-11:15 11:15-13:00		4. Matters relating to the CTCN 5. Technology needs assessments (a) Linkages between TNA & NDC process 5. Technology needs assessments (b) Possible alignment of TNA and process to formulate/implement NAPs (c) Methodology on monitoring TNA results	8. Mitigation (a) Taking forward the outcomes of the TEP (1/2) (b) Inputs for the TEMs on mitigation (1/2) Break 9. Innovation and RD&D (a) Technology RD&D (1/2) (b) Innovation and NDCs 13. Communication and outreach activities Various items: Work in breakout groups	Various items: Report back from the breakout groups 11. Joint annual report of the TEC and CTCN for 2016 (a) Key messages of the TEC Various items: Report back from the breakout groups (continued) 6. Climate technology financing (a) Linkages between the TM and the FM (2/2) (b) Draft guidance of the OE of the FM (2/2) 8. Mitigation (a) Taking forward the outcomes of the TEP (2/2) (b) Inputs for the TEMs on mitigation (2/2)
			Instructions to and composition of break-out groups	9. Innovation and RD&D (a) Technology RD&D (2/2)
13:00-14:00	Registration		Break	
14:00-16:30	1. Opening of the meeting 2. Organizational matters 3. Update on meetings, events & initiatives (a) Bonn Climate Conference 2016 (b) TEMs on mitigation & adaptation (c) Technology Facilitation Mechanism (d) Overview of INDCs	6. Climate technology financing (a) Linkages between the TM and the FM (1/2) (b) Draft guidance to the OE of the FM (1/2) 7. Adaptation (b) Inputs for TEMs on adaptation	Various items: Work in breakout groups Tentative setup: Adaptation: Draft key messages on SSC Climate technology financing: Linkages TM-FM TNAs: Draft key messages on TNAs	11. Joint annual report of the TEC and CTCN for 2016 (b) Report of the TEC (2/2) (d) Updated procedures for the joint chapter
16:30-16:45			Break	1
16:45-18:15	3. Update on meetings, events & initiatives (e) Outlook of Marrakech 2016 (f) Others Various items: Update by task forces on their work 10. Emerging and cross-cutting issues	 7. Adaptation (a) Further work on SSC 11. Joint annual report for 2016 (b) Report of the TEC (1/2) (c) Joint chapter 	Various items: Work in breakout groups Tentative setup: Climate technology financing: Guidance to the FM Innovation and RD&D: Further work on RD&D Mitigation: TEP outcomes, Inputs for M-TEMs	 12. Preparation of the JAR of the TEC and the CTCN to the CMA 14. Date and venue of the next meetings 15. Other matters 16. Closure of the meeting