



FRAMEWORK CONVENTION ON CLIMATE CHANGE - Secrétariat
CONVENTION - CADRE SUR LES CHANGEMENTS CLIMATIQUES -
Secrétariat

LEG Training Workshop on Implementation of National Adaptation
Programmes of Action (NAPAs) for Pacific LDCs
Apia, Samoa
3-6 November 2010

INFORMATION SHEET

1. DATE AND VENUE OF THE WORKSHOP

The meeting will take place from 3 to 6 November 2010 at the following address:

Ministry of Natural Resources and Environment,
located in the Development Bank of Samoa
Beach Road
Apia, Samoa
Tel.: +685 22 861

The venue is in the city centre. Distance from the venue to the airport is 37 km.

2. NOTE FROM THE SECRETARIAT

The secretariat staff will be available at the **Ministry of Natural Resources and Environment** from Tuesday morning, 02 November 2010.

All participants are requested to be at the venue on Wednesday, 03 November at 08.30 a.m. for registration.

Information on a daily subsistence allowance (DSA) payment for eligible funded participants will be provided at the registration. DSA will be disbursed based on the prevailing UN rate to cover accommodation, meals, and airport transfer.

Please bring your passport, plane ticket and boarding pass on the first day to facilitate arrangements for the DSA payment.

Participants are strongly advised to obtain international travel and medical insurance to cover the period of their departure for the workshop training until the time of their return to their home country.

The United Nations and the UNFCCC secretariat disclaim all responsibility for medical accident and travel insurance, for compensation, death or disability, loss or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation at the training workshop. Travel for eligible funded participants to and from Apia, is the lowest cost and most direct economy fare. The UNFCCC secretariat will not be responsible for costs associated with any changes



3. LOCAL TRANSPORTATION

Airport bus is available for all international flights day and night and charges just WST\$8 (Samoa Tala) into Apia. Taxis coast around WST\$30 and hotel pickup services can also be arranged. Pick up from the airport by the local hosts will also be arranged upon request by the participants. Please provide your itinerary and arrival time to the emails listed under the contact persons.

4. HOTELS

Our local host in Apia has identified the following hotels at the workshop venue and in close proximity.

- Aggie Grey's Hotel
- Hotel Millenia
- Kitano Hotel
- Elava Motel
- Eden's Edge Lodge
- Elisa's Hotel

5. REQUIREMENTS FOR ENTRY INTO SAMOA

PASSPORT

All passports should have 6 months validity by date of departure from Apia.

VISA

Entry visas for Samoa are automatically granted on arrival to all Nationals for a stay of 30 days. Extensions for another 30 days may be obtained by applying in person at the immigration Office in Apia.

6. FURTHER RELEVANT INFORMATION

- ***Health requirements***

Vaccinations are not required except for yellow fever and cholera if coming from an infected area. Importation of plants, animals and associated products is strictly prohibited.

- ***Language***

The Samoan is the traditional language of Samoa and American Samoa and is an official language alongside with English in both jurisdictions.

- ***Travel Insurance***

Travel Insurance should be arranged personally by each participant.

- ***Geography***

Samoa is located in Oceania, island group in the South Pacific Ocean, east of the international dateline and south of the equator, 2,890km from Auckland, and 4,400 km from Sydney. It has a land area of 2,850 sq km. Samoa consists of two large islands, Upolu and Savaii, and several adjacent islets. Upolu is the most populated with the capital of Apia located on the north coast.



The population of around 175,000 is 77% rural, 23% urban. Samoa has a relatively young population with about 40% under 15 years of age and 18% aged 15–24.

- ***Climate***

Samoa' climate is tropical all year round, with two distinct seasons – the dry season running from May to October and the wet season from November to April.

Average daily temperature is 29 degrees Celsius and ocean temperature in the low 20's.

- ***Time zone***

Time = - 11 hours behind GMT (London).

- ***Electricity voltage***

Electricity voltage: 240 volt.

- ***Currency and banking***

The unit of currency is the Tala (WST) 1 WST is 0.4 USD

All major foreign currencies are exchangeable in Samoa.

Samoa Tala can also be purchased outside the country from a few selected banks, however you will need to check with your bank if you can order some before you depart.

Credit cards (Visa, Mastercard, American Express, Diners & JCB) are widely accepted in the major hotels, restaurants and stores. Travellers' cheques are also widely accepted at major banks and hotels.

- ***International country code:***

The International country code for Samoa is +685

7. WORKSHOP CONTACTS IN SAMOA

While in Apia, you may call the following person in case you need assistance: Anne Rasmussen: anne.rasmussen@mnre.gov.ws or Tumau Faasaoina: tumau.faasaoina@mnre.gov.ws phone: 7587818

8. FURTHER INFORMATION

For further information on the workshop, please contact:

Mr. Paul Desanker

E-mail: pdesanker@unfccc.int

Ms. Séraphine Muragijemariya

E-mail: smuragijemariya@unfccc.int

Mr. Motsomi Maletjane

Email: mmaletjane@unfccc.int

We wish you a successful training and pleasant stay in Samoa.
