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Administrative, financial and institutional matters

Work programme of the secretariat for the biennium 2026–2027: update as at 1 January 2026

Note by the secretariat

Summary

The work programme of the secretariat for the biennium 2026–2027 outlines the core budget, supplementary and other resources required by the secretariat to implement its mandates and achieve the stated objectives and expected results. This document provides an update reflecting adjustments to the work programme arising mostly from decisions adopted by the governing bodies and conclusions adopted by the subsidiary bodies in 2025. It should be read in conjunction with decision [20/CP.30](#), which contains the approved programme budget for the biennium 2026–2027, and document [FCCC/SBI/2025/8/Add.1](#), which contains the work programme of the secretariat for the biennium 2026–2027.



Abbreviations and acronyms

Bonn Fund	trust fund for the special annual contribution from the Government of Germany
CDM	clean development mechanism
CMA	Conference of the Parties serving as the meeting of the Parties to the Paris Agreement
COP	Conference of the Parties
CTCN	Climate Technology Centre and Network
ITL	international transaction log
LEG	Least Developed Countries Expert Group
NAP	national adaptation plan
NMA	non-market approach
SB	sessions of the subsidiary bodies
SBI	Subsidiary Body for Implementation
WIM	Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts

I. Introduction

A. Mandate

1. COP 26 welcomed the measures proposed by the secretariat for improving the efficiency and transparency of the UNFCCC budget process.¹ In response to the concern of Parties that the outcomes of the budget deliberations of the SBI are not fully reflected in subsequent decisions and that this may affect the assessment of budget performance, the secretariat updates its work programme after relevant SBI sessions to serve as a transparent baseline against which to assess future budget performance. As decisions taken subsequently may affect the work programme, it is also updated after each session of the COP, the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol and the CMA.²

B. Background

2. COP 30 approved the programme budget for the biennium 2026–2027³ on the basis of the work programme of the secretariat for the biennium 2026–2027.⁴ This document was prepared to provide Parties with an updated work programme for the biennium 2026–2027 as at 1 January 2026.

II. Key changes to the work programme

A. Core budget reallocations and adjustments to the structure of the secretariat

3. Following the approval of the programme budget for the biennium 2026–2027, the UNFCCC Executive Secretary authorized minor and targeted reallocations of the core budget across appropriation lines, within the limits established by the COP,⁵ to meet the secretariat's priority operational requirements and align the approved budget with the secretariat's current structure and staffing arrangements. These reallocations are intended to ensure that critical functions, such as support for UNFCCC constituted bodies, intergovernmental support and conference affairs, remain adequately resourced.

4. As a result of the discontinuation of the Operations Coordination appropriation line, posts and activities thereunder were rationalized or moved to under other divisions or units in the Operations department.

B. Adaptation division

5. The following outputs are added to the work programme:

(a) Following the review of the WIM, supporting the WIM Executive Committee in:⁶

(i) Updating, by its 25th meeting, the terms of reference, including with regard to membership, and plan of action of its expert group on action and support in the light of the evolving loss and damage landscape;

¹ Decision [23/CP.26](#), para. 21. The measures are contained in document [FCCC/SBI/2020/INF.2](#), paras. 30, 31 and 33.

² See document [FCCC/SBI/2020/INF.2](#), paras. 32–33.

³ Decision [20/CP.30](#), para. 1.

⁴ [FCCC/SBI/2025/8/Add.1](#).

⁵ Decision [20/CP.30](#), para. 12.

⁶ Paras. 17, 30, 33 and 34 of decision [22/CMA.7](#), endorsed in decision [11/CP.30](#).

- (ii) Facilitating the work of its expert groups, technical expert group and task force and enhancing efforts to engage relevant experts in undertaking activities under their respective plans of action;
- (iii) Enhancing its work on non-economic losses, including through its expert group on non-economic losses and implementation of the second plan of action thereof;
- (iv) Developing knowledge products focused on enhancing understanding of approaches to managing compound risks and impacts associated with climate change and responding to loss and damage arising from cascading impacts associated with the adverse effects of climate change;
- (v) Developing knowledge products on existing methodologies and approaches for assessing economic and non-economic loss and damage for the purpose of informing the development of context-specific national methodologies and approaches for responding to loss and damage at the national level and supporting developing countries in preparing technical assistance and funding requests;
- (vi) Developing knowledge products on how Parties could, as appropriate, develop, and integrate consideration of loss and damage into, national response plans;
- (vii) Improving the user-friendliness, relevance and dissemination of its technical products to practitioners working, including at the local level, on averting, minimizing and addressing loss and damage in developing countries that are particularly vulnerable to the adverse effects of climate change;
- (viii) Enhancing, together with the secretariat of the Santiago network for averting, minimizing and addressing loss and damage associated with the adverse effects of climate change and organizations, bodies, networks and experts designated as members of the Santiago network, the meaningful involvement of Indigenous Peoples, local communities and local governments, women, youth and children, and displaced populations in the development and dissemination of knowledge products;
- (ix) Jointly with the Advisory Board of the Santiago network:
 - a. Developing communication and outreach activities, including by leveraging the Santiago network's capacity to reach out to stakeholders outside the UNFCCC process;
 - b. Developing 'explainers' that include key messages on the mandate for and work under the WIM, including on its institutional arrangements, to use them as communication tools and updating them, as needed;
 - c. Undertaking outreach to UNFCCC national focal points, loss and damage contact points, national liaisons to the Santiago network, and national authorities or national focal points for the Fund for responding to Loss and Damage to promote synergies in their work;
 - d. Disseminating information on knowledge products and activities arising from the work of the WIM Executive Committee and under the Santiago network through the loss and damage contact points and liaisons;
- (b) In relation to NAPs:⁷
 - (i) Supporting the LEG in compiling from relevant reports, in collaboration with the Adaptation Committee and the Standing Committee on Finance, an overview of climate finance flows and financial support provided by developed country Parties to developing country Parties for formulating and implementing NAPs for inclusion in the 2026 NAP progress report;
 - (ii) Supporting the LEG in preparing, in collaboration with the Adaptation Committee, a technical paper on how the least developed countries and small island developing States are integrating different adaptation approaches into their NAPs;

⁷ Decision [8/CP.30](#), paras. 12 and 19.

- (c) Relating to the least developed countries:⁸
- (i) Supporting the LEG in holding a meeting during NAP Expo 2026 to facilitate an exchange of views among relevant organizations and other stakeholders on enhancing the provision of support to the least developed countries for implementing NAPs, and in including a summary of those views in its report to SBI 65;
- (ii) Preparing a synthesis report on the progress of the work of the LEG for consideration at SBI 64, taking into account the submissions referred to in paragraph 17 of decision [15/CP.30](#) and other relevant sources of information;
- (d) Regarding enhancing engagement of local communities in the Local Communities and Indigenous Peoples Platform:⁹
- (i) Preparing an informal report on the two dialogues and thematic workshop convened by the Presidency of COP 30 on ways to further engage local communities in the UNFCCC process;
- (ii) Holding an in-session workshop in line with paragraph 15 of decision [14/CP.29](#) at SBSTA 64 and preparing an informal report thereon;
- (e) Making the supplementary guidance for voluntary use by Parties in communicating information in accordance with the possible elements of an adaptation communication, prepared by the Adaptation Committee, available in all official United Nations languages;¹⁰
- (f) In relation to the global goal on adaptation:¹¹
- (i) Supporting the Adaptation Committee in providing technical guidance and analytical support to Parties for implementing the United Arab Emirates Framework for Global Climate Resilience, including support for reporting thereon and for integrating the Framework into NAPs and other national planning instruments, and in participating in the technical work to be undertaken by the subsidiary bodies on improving methodologies and metadata for the Belém Adaptation Indicators;
- (ii) Preparing a technical paper, for consideration at the latest at CMA 8, on the targets outlined in paragraphs 9–10 of decision [2/CMA.5](#) and the Belém Adaptation Indicators;
- (iii) Supporting the Chairs of the subsidiary bodies in organizing two workshops per year, one to be held in session and one intersessionally, under the Baku Adaptation Road Map, and preparing a technical paper, aimed at enhancing adaptive capacity, strengthening cooperation and facilitating adaptation planning and implementation in line with different national circumstances and in the context of Article 2, paragraph 1(a), of the Paris Agreement;
- (g) Supporting the Chairs of the subsidiary bodies in convening a dialogue on mountains and climate change in conjunction with SB 64, and assisting the co-facilitators of the dialogue, under the guidance of the Chairs of the subsidiary bodies, in preparing a summary report on that dialogue and the Chairs in making an oral presentation on the summary report in their reports to COP 31.¹²

C. Administration and Operations division

6. Owing to the structural changes to the secretariat resulting from the discontinuation of the Operations Coordination unit, the following outputs are transferred to the Administration and Operations division:

⁸ Decision [15/CP.30](#), paras. 14 and 18.

⁹ Decision [16/CP.30](#), paras. 1–2.

¹⁰ Decision [4/CMA.7](#), para. 3.

¹¹ Decision [12/CMA.7](#), paras. 14, 16, 24 and 29.

¹² [FCCC/CP/2025/12](#), paras. 40–42.

(a) Managing and maintaining archives to ensure that Parties and the public continue to have access to authoritative, up-to-date and readily accessible information on the UNFCCC process;

(b) Providing programme administrative support services for the Operations department, which comprises the Administration and Operations, Conference Affairs, and Communication and Engagement divisions.

7. In addition, Administration and Operations will develop and maintain a robust grant management system and financial analysis dashboards to support informed decision-making by the management.

D. Communications and Engagement division

8. The following outputs are added to the work programme:

(a) Implementing the deliverables set out in the Belém gender action plan 2026–2034,¹³ including holding workshops, events and dialogues, and preparing reports, thereby also implementing paragraph 22 of decision [7/CP.29](#);

(b) Preparing a report on the workshop to be held at SB 64 on best practices and tools for strengthening the role of national gender and climate change focal points;

(c) Preparing a synthesis report on submissions received on the evidence base on gender and climate change;

(d) Holding a high-level event at COP 31 on how Parties are engaging all women and girls and men and boys as agents of change for socially just transitions;

(e) Holding a thematic dialogue at COP 32 on the full, meaningful and equal participation and leadership of women in all aspects of the UNFCCC process and in national- and local-level climate policymaking and action to scale up gender-responsive climate action;

(f) Holding a workshop at SB 66 on challenges and barriers to women’s full, meaningful and equal participation and leadership, taking into account multidimensional factors;

(g) Preparing a synthesis report on submissions received on experience in implementing gender-responsive financial instruments and methodologies, and available capacity-building in this regard;

(h) Holding a dialogue at SB 66 on upscaling and promoting gender-responsive technological solutions, including access to them;

(i) Preparing a compilation and synthesis report on the implementation of gender-responsive climate policies, plans, strategies and actions;

(j) Holding an interactive technical workshop at the 2026 Dialogue on Action for Climate Empowerment to discuss potential elements for a new action plan under the Glasgow work programme on Action for Climate Empowerment;¹⁴

(k) Deploying a version of the UNFCCC website in Arabic.¹⁵

E. Means of Implementation division

9. The following outputs are added to the work programme:

(a) Preparing an informal consolidated version of the amended terms of reference of the CTCN and making it available on the UNFCCC website;¹⁶

¹³ Decision [7/CP.30](#), annex.

¹⁴ Para. 5 of decisions [17/CP.30](#) and [27/CMA.7](#).

¹⁵ Decision [20/CP.30](#), para. 34.

¹⁶ Decision [10/CP.30](#), para. 5.

- (b) Undertaking the following:¹⁷
- (i) Preparing and issuing a call for proposals to host the CTCN;
 - (ii) Responding to enquiries from interested organizations, in consultation with the evaluation panel convened to evaluate those proposals;
 - (iii) Convening the evaluation panel;
 - (iv) Making the executive summaries of the submitted proposals available on the UNFCCC website;
 - (v) Supporting the evaluation panel in preparing an evaluation report;
- (c) Developing a draft memorandum of understanding with the host of the CTCN to be recommended at SBI 64;¹⁸
- (d) Supporting the convening of a high-level ministerial round table to reflect on the implementation of the new collective quantified goal on climate finance, including on its quantitative and qualitative elements related to the provision of finance;¹⁹
- (e) Supporting the two-year work programme on climate finance, including on Article 9, paragraph 1, of the Paris Agreement in the context of Article 9 of the Paris Agreement as a whole;²⁰
- (f) Supporting the Standing Committee on Finance in preparing a report for consideration at CMA 10 on the doubling of adaptation finance in line with paragraph 18 of decision [1/CMA.3](#);²¹
- (g) Supporting deliberations under the Veredas Dialogue on the implementation of Article 2, paragraph 1(c), of the Paris Agreement and its complementarity with Article 9 of the Paris Agreement, including by facilitating the convening of the Xingu Finance Talks as an annual high-level round table with a view to promoting a cooperative exchange of views among Parties and non-Party stakeholders on practical solutions to the challenges and opportunities in the implementation of Article 2, paragraph 1(c).²²

F. Mitigation division

10. The following outputs are added to the work programme:

- (a) Delivering an annual two-day global dialogue on the impacts of the implementation of response measures and preparing a summary report capturing the discussions held at each;²³
- (b) Conducting peer exchange workshops, including at climate weeks, to facilitate the sharing of knowledge and good practices in relation to the preparation and implementation of nationally determined contributions, drawing on the reports on the annual dialogue on how the outcomes of the global stocktake are informing the preparation of nationally determined contributions;²⁴
- (c) Preparing a technical paper exploring options for operationalizing additional features and functionalities of the NMA Platform;
- (d) Holding an informal interactive dialogue in conjunction with SB 65 to facilitate the identification of recurring themes and lessons learned arising from the compilation and

¹⁷ Decision [10/CP.30](#), para. 8.

¹⁸ Decisions [10/CP.30](#), para. 13, and [17/CMA.7](#), para. 9.

¹⁹ Decision [1/CMA.7](#), para. 52.

²⁰ Decision [1/CMA.7](#), paras. 54–55.

²¹ Decision [5/CMA.7](#), para. 4.

²² Decision [11/CMA.7](#), paras. 10–13.

²³ Para. 16 of decisions [6/CP.30](#), [2/CMP.20](#) and [14/CMA.7](#).

²⁴ Decision [1/CMA.7](#), para. 38.

synthesis of the results of the technical expert review under Article 6, paragraph 2, of the Paris Agreement referred to in chapter V of the annex to decision [2/CMA.3](#);²⁵

(e) Updating the technical paper²⁶ on options for funding activities related to the infrastructure and technical expert review under Article 6, paragraph 2, of the Paris Agreement for consideration at SBI 64 with a view to the SBI recommending a draft decision on the matter for consideration and adoption at CMA 8;²⁷

(f) Continuing to provide capacity-building support for identifying, developing and implementing NMAs, as well as for using the NMA Platform, to national focal points for Article 6, paragraph 8, of the Paris Agreement, prioritizing the provision of support to developing country Parties; circulating relevant NMA resources to national focal points upon their designation; conducting outreach activities, including through webinars, aimed at increasing awareness of and engagement in the Platform; and implementing enhancements to improve the usability of the Platform.²⁸

III. Updated resource and post requirements by appropriation line and funding source

11. The table below presents the updated resource and post requirements for the biennium 2026–2027 by appropriation line and funding source.

Updated resource and post requirements for the biennium 2026–2027 by appropriation line and funding source

<i>Appropriation line and funding source</i>	<i>Update as at 1 January 2026</i>	
	<i>EUR^a</i>	<i>Number of budgeted posts^b</i>
Adaptation		
Core budget	9 103 181	27.5
Supplementary budget	12 010 694	11.0
Total	21 113 875	38.5
Administration and Operations		
Core budget	5 182 030	10.0
Core budget (secretariat-wide costs)	3 796 650	0.0
Supplementary budget	1 084 666	1.0
Bonn Fund	370 240	2.0
Cost recovery	35 969 136	39.0
Cost recovery (secretariat-wide costs)	6 720	0.0
ITL budget	403 608	0.8
Programme support costs	15 247 212	50.0
Total	62 060 262	102.8
Communications and Engagement		
Core budget	5 170 142	16.0
Supplementary budget	18 157 278	40.3
CDM	67 640	0.3
Programme support costs	349 560	1.0
Total	23 744 620	57.6
Conference Affairs		
Core budget	3 292 231	10.8
Supplementary budget	3 263 420	7.8

²⁵ Decision [19/CMA.7](#), para. 12.

²⁶ [FCCC/TP/2023/1](#).

²⁷ Decision [19/CMA.7](#), para. 28.

²⁸ Decision [21/CMA.7](#), para. 10.

<i>Appropriation line and funding source</i>	<i>Update as at 1 January 2026</i>	
	<i>EUR^a</i>	<i>Number of budgeted posts^b</i>
Bonn Fund	2 797 056	8.0
Trust fund for participation in the UNFCCC process	14 311 720	1.0
Total	23 664 427	27.6
Executive		
Core budget	4 579 281	15.0
Supplementary budget	798 760	2.0
Programme support costs	1 219 918	4.0
Total	6 597 959	21.0
Human Resources		
Supplementary budget	468 480	2.0
Cost recovery	473 000	0.0
Programme support costs	5 006 870	19.0
Total	5 948 350	21.0
Intergovernmental Panel on Climate Change		
Core budget	489 510	0.0
Total	489 510	0.0
Intergovernmental Support and Collective Progress		
Core budget	5 025 646	16.0
Supplementary budget	3 069 168	8.0
Total	8 094 814	24.0
Legal Affairs		
Core budget	2 918 653	8.5
Supplementary budget	2 777 842	4.0
CDM	409 040	1.0
Programme support costs	765 040	2.0
Total	6 870 575	15.5
Means of Implementation		
Core budget	10 003 449	28.0
Supplementary budget	12 298 332	19.3
Total	22 301 781	47.3
Mitigation		
Core budget	5 702 218	18.0
Supplementary budget	34 042 113	41.2
CDM	6 245 562	16.5
ITL budget	140 640	0.4
Article 6, paragraph 4, of the Paris Agreement	28 627 789	57.0
Total	74 758 322	133.1
Programmes Coordination		
Core budget	734 540	2.0
Supplementary budget	3 972 160	6.8
CDM	619 720	2.0
Programme support costs	2 425 140	9.0
Total	7 751 560	19.8
Resource Mobilization and Partnerships		
Core budget	415 716	1.0
Supplementary budget	1 916 701	4.0

<i>Appropriation line and funding source</i>	<i>Update as at 1 January 2026</i>	
	<i>EUR^a</i>	<i>Number of budgeted posts^b</i>
Programme support costs	482 000	1.0
Total	2 814 417	6.0
Transparency		
Core budget	15 724 861	46.0
Supplementary budget	28 366 459	35.0
Total	44 091 320	81.0
Grand total	—^c	595.2

^a Excluding programme support costs.

^b Since some posts will not be funded for the full biennium or will be funded temporarily from one funding source and subsequently from another, posts are shown to one decimal point.

^c Figure not provided in order to avoid double counting resulting from the inclusion of internal cost recovery budgets.