



Subsidiary Body for Implementation

Sixty-second session

Bonn, 16–26 June 2025

Agenda item 17

Arrangements for intergovernmental meetings

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Draft conclusions proposed by the Chair

1. The Subsidiary Body for Implementation (SBI) took note of the document¹ on arrangements for intergovernmental meetings prepared for this session.
2. The SBI welcomed the efforts of the Presidency of the twenty-ninth session of the Conference of the Parties (COP), the incoming Presidency of COP 30 and the Chairs of the subsidiary bodies to ensure efficiency, coordination, coherence and due process in the consideration of issues under discussion, including mandated events. The SBI encouraged them, as well as future presiding officers of the governing and subsidiary bodies, to continue efforts in this regard.
3. Emphasizing the need to ensure time management during sessions of the governing and subsidiary bodies, the SBI requested presiding officers of those bodies, with the support of the secretariat, to continue efforts in this regard.

I. Preparations for the thirtieth session of the Conference of the Parties, the twentieth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol and the seventh session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement

4. The SBI noted with appreciation the preparations by the Government of Brazil to ensure the success of the United Nations Climate Change Conference to be held in Belém from 10 to 21 November 2025, which will include COP 30, the twentieth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP), the seventh session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) and the sixty-third sessions of the subsidiary bodies.
5. The SBI noted that the Government of Brazil will invite Heads of State and Government to attend a Leaders Summit to be held from 6 to 7 November 2025, and requested the secretariat, in consultation with the Government of Brazil, to establish arrangements to avoid overlap with the preparatory meetings of groups of Parties.
6. The SBI invited the Government of Brazil to provide information in a timely manner to Parties and observer organizations on the arrangements for the Leaders Summit.

¹ FCCC/SBI/2025/6.



7. The SBI also invited the secretariat to provide information on arrangements for the high-level segment of the Conference, including the approach to statements by Parties and observer organizations, and the high-level and mandated events.
8. The SBI further invited the incoming Presidency of COP 30, CMP 20 and CMA 7, in consultation with the secretariat and the Bureau, to finalize the details of the arrangements for the Conference and to keep Parties informed thereof.
9. The SBI requested the secretariat to take note of the views of Parties on the possible elements of the provisional agendas for COP 30, CMP 20 and CMA 7.²
10. Emphasizing the importance of concise statements at plenary meetings during the Conference, the SBI invited Parties and observer organizations to limit the duration of their statements at plenary meetings to five minutes for groups of Parties, three minutes for individual Parties and two minutes for observer organizations. In addition, it encouraged Parties and observer organizations to upload their full statements to the submission portal.³
11. The SBI recalled its invitation to the secretariat to make arrangements for the delivery of concise national statements by ministers and other heads of delegation during the high-level segment of the Conference with a recommended time limit of three minutes, and statements by representatives of observer organizations with a recommended time limit of two minutes. The SBI also recalled its encouragement to Parties and observer organizations to keep within their respective time allocations.⁴

II. Hosts of future sessions

12. The SBI noted that, in keeping with the principle of rotation among the United Nations regional groups, the President of COP 31 (November 2026) would come from the Western European and other States.
13. The SBI encouraged the Western European and other States to finalize their consultations and submit an offer to host COP 31 as soon as possible and no later than at COP 30 in order to facilitate early planning.
14. The SBI noted that, in keeping with the principle of rotation among the United Nations regional groups, the President of COP 32 (November 2027) would come from the African States.
15. The SBI encouraged the African States to finalize their consultations and submit an offer to host COP 32 as soon as possible and no later than at SBI 64 (June 2026) in order to facilitate early planning.
16. The SBI noted that, in keeping with the principle of rotation among the United Nations regional groups, the President of COP 33 (November 2028) would come from the Asia-Pacific States.
17. The SBI encouraged the Asia-Pacific States to finalize their consultations and submit an offer to host COP 33 as soon as possible and no later than at SBI 66 (June 2027) in order to facilitate early planning.
18. The SBI reiterated that confirming the host country for a UNFCCC conference as far in advance of the conference as possible minimizes logistical and financial risks and enables the secretariat to facilitate timely planning.
19. The SBI acknowledged the views shared by Parties and observer organizations on improving inclusivity, accessibility and the overall experience of participants at United Nations climate change conferences, including making the UNFCCC website available in all official languages of the United Nations, and highlighted the following additional measures for enhancing the inclusivity of these conferences and participation:

² See annexes I–III to document FCCC/SBI/2025/6.

³ <https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx>.

⁴ FCCC/SBI/2023/10, para. 120.

(a) Inviting Parties, as appropriate, to consider the implications of their registration of Party overflow badges for the number of participants at conferences, as well as for manageability, pressure on conference services and on the price and availability of accommodation, and observer participation;

(b) Recommending that the secretariat and hosts of future conferences and mandated events work together to:

(i) Make logistical arrangements that facilitate the inclusive and effective participation of Parties and observer organizations, including timely issuance of visas, where required, to all participants; a safe and secure venue for all; and ease of access to the venue;

(ii) Make sure that sufficient accommodation is available within a reasonable distance of the venue, and the safety and security of participants in those accommodations can be ensured;

(iii) Consider affordability measures, including flexible payment arrangements, relating to the price of accommodation;

(iv) Consider affordability measures relating to delegation offices, the price of pavilion spaces and services at the venue.

20. The SBI noted with concern the difficulties experienced by some delegates in obtaining visas to enable them to attend sessions of the governing and subsidiary bodies, and mandated events convened at the seat of the secretariat, and took note of the efforts of the Government of Germany and the secretariat to address these issues.

21. The SBI affirmed the importance of adhering to the equal treatment of the six official languages of the United Nations.

22. The SBI encouraged hosts of sessions of the governing and subsidiary bodies and mandated events to reaffirm their commitment to upholding the purposes and principles of the Charter of the United Nations and international human rights law before, during and after the sessions and mandated events. The SBI emphasized the importance of ensuring that participants can exercise human rights without fear of intimidation and repercussions.

23. The SBI noted progress by the secretariat regarding the Code of Conduct for UNFCCC events,⁵ relevant UNFCCC standard operating procedures and efforts to provide safe and secure venues for participants. The SBI highlighted the importance of participants abiding by the Code of Conduct at all sessions and events and respecting the national laws of the host country outside of those venues.

24. The SBI noted that host country agreements should reflect the purposes and principles of the Charter of the United Nations and the respective obligations under international human rights law, and facilitate the inclusive and effective participation of Parties and observer organizations, with a view to ensuring that sessions and mandated events are convened in places where human rights and fundamental freedoms are promoted and protected, and where all participants are effectively protected against any violations or abuses including harassment and sexual harassment.

25. The SBI noted the views shared by Parties and observer organizations regarding host country agreements and requested that these agreements contain assurances with respect to the availability and affordability of accommodation and logistical space for delegations.

26. The SBI requested the secretariat to, when possible, undertake missions to gather logistical information on the location proposed for convening a COP session, in collaboration with the country nominated by their regional group to host the session, and inform the Bureau of its findings, with a view to facilitating early planning and collaboration between the secretariat and the nominated host country.

27. The SBI noted that, to ensure transparency, the host country agreement for a UNFCCC conference should be made publicly available, consistently with the Charter of the United Nations and relevant United Nations regulations. The SBI requested the secretariat, in

⁵ Available at <https://unfccc.int/about-us/code-of-conduct-for-unfccc-conferences-meetings-and-events>.

consultation with the host Governments of United Nations climate change conferences, to publish the legal text of the host country agreement on the UNFCCC website as soon as possible after entry into force. The SBI encouraged host Governments to ensure that host country agreements enter into force as expeditiously as possible.

28. The SBI requested the secretariat to report to the Bureau on the response to the recommendation and requests referred to in paragraphs 19(b) and 25–27 above.

III. Calendar of future sessions

29. The SBI recommended the following dates for the sessional periods in 2030 for consideration and adoption at COP 30:

- (a) First sessional period: Monday, 3 June, to Thursday, 13 June;
- (b) Second sessional period: Monday, 11 November, to Friday, 22 November.

30. The SBI also recommended the following dates for the sessional periods in 2031 for consideration and adoption at COP 30:

- (a) First sessional period: Monday, 2 June, to Thursday, 12 June;
- (b) Second sessional period: Monday, 10 November, to Friday, 21 November.

IV. Increasing the efficiency of the UNFCCC process

31. The SBI welcomed the submissions⁶ from Parties and observers, and the rich exchange of a wide range of views among Parties at this session informed by the note⁷ prepared by the secretariat on increasing the efficiency of the UNFCCC process.

32. The SBI acknowledged the pivotal role of the UNFCCC process in driving collective climate action, and noted that the increasing scale, level of engagement, complexity and cost have implications for the transparency, inclusiveness and effectiveness of the process.

33. The SBI stressed the importance of striving for efficiency in the UNFCCC process towards enhancing ambition and strengthening implementation in accordance with the draft rules of procedure being applied,⁸ noting the decision-making role of Parties.

34. The SBI welcomed the continued measures introduced by presiding officers and the secretariat to optimize the organization of work during sessions of the governing and subsidiary bodies and improve efficient conduct and time management.

35. Acknowledging the need to make the organization of work under the UNFCCC process more efficient, the SBI:

- (a) Invited Parties and observers to continue to reduce the length of their statements to ensure more time for negotiations, encouraged presiding officers to consistently enforce time limits and encouraged written statements to be posted on the UNFCCC website, where possible, in lieu of delivering oral statements;

- (b) Requested the secretariat to support Party delegates, in particular youth delegates, in building their capacity to engage in the negotiation process, and to make training and other relevant materials available on the UNFCCC website;

- (c) Encouraged Parties and relevant organizations to support and participate in the capacity-building activities referred to in paragraph 35(b) above.

36. Acknowledging the valuable contributions of mandated events, while noting concerns regarding scheduling overlaps and budgetary implications, the SBI:

⁶ Available at <https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx> (in the search field, type “arrangements for intergovernmental meetings”).

⁷ FCCC/SBI/2025/INF.6.

⁸ FCCC/CP/1996/2.

(a) Encouraged Parties, presiding officers and the secretariat to enable more virtual participation in mandated events to accommodate a range of time zones and ensure equitable participation through hybrid format, noting that virtual participation causes difficulty for some Parties;

(b) Requested the secretariat to explore further ways to provide information on expected costs for mandated events and activities to Parties ahead of their approval;

(c) Invited the secretariat to publish information on participation in and the costs of completed mandated events.

37. The SBI agreed to continue consideration of increasing the efficiency of the UNFCCC process towards enhancing ambition and strengthening implementation at SBI 63 (November 2025).

V. Enhancing the engagement of observer organizations in the intergovernmental process

38. The SBI reaffirmed the important role of observer organizations in contributing to ambitious outcomes under the UNFCCC process and took note of the proposal from some observer constituency groups to establish an observer constituency for persons with disabilities.

39. The SBI welcomed the administrative measures taken by the secretariat to achieve a more diverse representation of observer organizations, while acknowledging that there remains an imbalance in the participation of observer organizations headquartered in developed and developing countries, in UNFCCC sessions.

40. The SBI took note of the measures planned by the secretariat contained in the note on enhancing the engagement of observer organizations in the intergovernmental process.⁹

41. In the context of continued growth in the number of admitted observer organizations, and with a view to ensuring open, inclusive and meaningful observer engagement – while upholding the Party-driven nature of the UNFCCC process and maintaining consistency with the draft rules of procedure being applied – the SBI recalled paragraph 201 of document FCCC/SBI/2024/13, took note of the views expressed by Parties and observer organizations, and highlighted the following existing and additional measures to enhance observer engagement, with particular attention given to improving participation from underrepresented regions:

(a) Recommending that current and incoming COP Presidencies:

(i) Continue to engage a broad range of observer organizations, particularly organizations from underrepresented regions and organizations for children and youth, Indigenous Peoples and women and gender, with the support of the secretariat to ensure that necessary measures are taken to promote meaningful and inclusive engagement in the lead-up to and during UNFCCC sessions;

(ii) Ensure that logistical arrangements are communicated in a clear and timely manner and allow for the inclusive participation of observer organizations;

(b) Recommending that the presiding officers, as applicable, of the governing bodies, the subsidiary bodies, contact groups and informal consultations, UNFCCC constituted bodies and work programmes:

(i) Encourage Parties to ensure that adequate time is available at UNFCCC meetings and events for interventions from observer organizations;

(ii) Enhance opportunities for observer interventions during meetings and make best use of observer inputs, including written submissions, as mandated;

(c) Encouraging all Parties to:

⁹ FCCC/SBI/2025/6.

- (i) Participate in dialogues, briefings and events with observer organizations, particularly those organized by the COP Presidency and the secretariat, with a view to fostering mutual understanding and identifying opportunities for collaboration;
- (ii) Create engagement opportunities for observer organizations both in the lead-up to and at UNFCCC sessions;
- (d) Requesting the secretariat to, subject to the availability of resources:
 - (i) Continue implementing administrative measures to further improve the diverse and balanced participation of observer organizations across regions and constituencies in the UNFCCC process;
 - (ii) Collect additional information on the geographical scope of observer organizations to continue to support more balanced, equitable and transparent approaches to improving their participation in UNFCCC sessions;
 - (iii) Continue to support freedom of speech and observer organizations' ability to raise awareness of and contribute meaningfully to the UNFCCC process, in accordance with the purposes and principles of the Charter of the United Nations and the Code of Conduct for UNFCCC events.

42. The SBI took note of the estimated budgetary implications of the activities to be undertaken by the secretariat referred to in paragraphs 35(b) and 41(d)(i–ii) above.

43. It requested that the actions of the secretariat called for in these conclusions be undertaken subject to the availability of financial resources.
