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## **Subsidiary Body for Implementation**

### **Sixty-second session**

Bonn, 16–26 June 2025

Item 17 of the provisional agenda

### **Arrangements for intergovernmental meetings**

## **Arrangements for intergovernmental meetings**

### **Note by the secretariat\***

#### *Summary*

This document provides information on the preliminary scenario for the organization of the November 2025 sessions of the governing bodies, including elements for the provisional agendas; planning for future sessions; increasing the efficiency of the UNFCCC process towards enhancing ambition and strengthening implementation; and engaging observer organizations in the intergovernmental process.

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\* This document was scheduled for publication after the standard publication date owing to circumstances beyond the submitter's control.

## Abbreviations and acronyms

|       |   |
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| CMA   | Conference of the Parties serving as the meeting of the Parties to the Paris Agreement    |
| CMP   | Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol     |
| COP   | Conference of the Parties   |
| CTCN  | Climate Technology Centre and Network   |
| GCF   | Green Climate Fund  |
| GEF   | Global Environment Facility   |
| IGO   | intergovernmental organization  |
| LEG   | Least Developed Countries Expert Group  |
| NGO   | non-governmental organization   |
| PCCB  | Paris Committee on Capacity-building  |
| SB    | sessions of the subsidiary bodies   |
| SBI   | Subsidiary Body for Implementation  |
| SBSTA | Subsidiary Body for Scientific and Technological Advice                                   |
| SCF   | Standing Committee on Finance   |
| WIM   | Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts |

## **I. Introduction**

### **A. Mandate**

1. Article 8, paragraph 2, of the Convention, Article 14, paragraph 2, of the Kyoto Protocol and Article 17, paragraph 2, of the Paris Agreement provide that a function of the secretariat shall be to make arrangements for the sessions of the governing and subsidiary bodies and to provide them with services as required. In order to make the necessary arrangements for intergovernmental meetings, the secretariat periodically seeks guidance from the SBI under this agenda item.

### **B. Possible action by the Subsidiary Body for Implementation**

2. The SBI will be invited to:

(a) Provide guidance to the COP 29 and 30 Presidencies, the Bureau and the secretariat on the planning of the sessions of the governing and subsidiary bodies to be held during the United Nations Climate Change Conference in November 2025 and the organization of work of the governing bodies, including the joint high-level segment, with a view to achieving successful outcomes;

(b) Consider and provide advice to the secretariat on the elements for the provisional agendas for COP 30, CMP 20 and CMA 7 (see annexes I–III);

(c) Recommend the dates proposed for the sessional periods in 2030–2031 for adoption at COP 30 (see paras. 23–24 below);

(d) Encourage the regional groups hosting COP 31, 32 and 33 to accelerate their consultations and decisions on the host countries for those sessions in order to facilitate early planning;

(e) Continue consideration of increasing the efficiency of the UNFCCC process towards enhancing ambition and strengthening implementation;

(f) Provide further guidance to the secretariat on ways to enhance the engagement of observer organizations in the UNFCCC process.

## **II. November 2025 sessions**

### **A. Preparations**

3. COP 29 reiterated its appreciation of the offer of the Government of Brazil to host COP 30, CMP 20 and CMA 7 and requested the UNFCCC Executive Secretary to conclude and sign as soon as possible, preferably before SB 62, a Host Country Agreement for convening the sessions so as to allow for its prompt implementation.<sup>1</sup>

4. At its meeting on 19 February 2025, the Bureau acknowledged receipt of an update from the host country and the secretariat on the progress of the preparations for the sessions. Further information thereon will be provided by the secretariat and the COP 30 Presidency in due course.

### **B. Organization**

5. The United Nations Climate Change Conference in Belém will encompass COP 30, CMP 20, CMA 7, SBSTA 63 and SBI 63 and include a joint high-level segment of the governing bodies.

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<sup>1</sup> Decision [19/CP.29](#), paras. 1–2.

6. The Government of Brazil will convene a Leaders Summit on 6 and 7 November 2025. Information on the engagement of leaders in the Summit will be provided by the secretariat and the Government of Brazil in due course.
7. A preliminary overview of the proposed organizational scenario for the Belém Conference is presented in paragraphs 8–15 below.
8. The Conference will be opened on Monday, 10 November 2025, by the COP 29 President, who would propose the election of the President of COP 30, who would also serve as the President of CMP 20 and CMA 7.<sup>2</sup> COP 30, CMP 20 and CMA 7 would convene their opening plenaries in turn to take up the items on their agendas. SBSTA 63 and SBI 63 would thereafter convene their opening plenaries together.
9. A joint plenary meeting of the five bodies would also be convened upon completion of all opening plenaries to hear statements on behalf of groups of Parties.
10. The SBSTA and the SBI are expected to forward the results of the work undertaken at SB 62 and 63 to the relevant governing body or bodies for consideration and adoption, as appropriate. SBSTA 63 and SBI 63 would complete their work by Saturday, 15 November 2025.
11. COP 30, CMP 20 and CMA 7 would complete their work by Friday, 21 November 2025, when their closing plenaries would be convened in turn to take up items on their agendas and the work forwarded by the SBSTA and the SBI.
12. During the high-level segment referred to in paragraph 2(a) above, joint plenary meetings of the governing bodies will be convened. Information on the high-level segment will be provided in due course.
13. Several events have been mandated to take place during the Conference, including, under the COP, the annual high-level event on global climate action<sup>3</sup> and the third biennial high-level ministerial dialogue on climate finance;<sup>4</sup> and, under the CMA, the Baku high-level dialogue on adaptation,<sup>5</sup> the annual high-level ministerial round table on pre-2030 ambition<sup>6</sup> and the annual high-level ministerial round table on just transition.<sup>7</sup> In addition, events will be organized under the leadership of the COP 30 Presidency. Information on all events will be provided in due course.
14. The secretariat, in collaboration with the presiding officers of the governing and subsidiary bodies, will continue to make efforts to ensure balanced and efficient allocation of negotiating time and avoid clashes of meetings during the Conference. Meetings at the Conference will be organized in line with the recommendations of the SBI<sup>8</sup> so as to ensure the observance of clear and effective working practices agreed to by all Parties.
15. In keeping with established practice, the Conference will be guided by the principles of openness, transparency and inclusiveness, reflected in the conduct of formal and informal plenary meetings; the timely availability of documentation and meeting announcements; and the broadcasting of meeting information on screens at the venue and official UNFCCC online platforms, including the website and social media channels.

### C. Provisional agendas of the governing bodies

16. Rule 9 of the draft rules of procedure being applied provides that “in agreement with the President, the secretariat shall draft the provisional agenda of each session”. Elements for the provisional agendas for COP 30, CMP 20 and CMA 7 prepared by the secretariat

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<sup>2</sup> The Government of Brazil has nominated André Aranha Corrêa do Lago, Secretary for Climate, Energy and Environment, to serve as the President of COP 30, CMP 20 and CMA 7.

<sup>3</sup> Decision [1/CP.25](#), para. 27.

<sup>4</sup> Decision [12/CMA.1](#), para. 10.

<sup>5</sup> Decision [3/CMA.6](#), para. 30.

<sup>6</sup> Decision [1/CMA.3](#), para. 31.

<sup>7</sup> Decision [1/CMA.4](#), para. 53.

<sup>8</sup> [FCCC/SBI/2014/8](#), paras. 218–221.

following consultations with the COP 29 President and the Bureau are contained in annexes I, II and III respectively.

17. The elements are based on mandates arising from previous sessions and take into account the outcomes of COP 29, CMP 19 and CMA 6.

18. For the elements presented in the annexes, the secretariat has provided clarification of the relevant mandates in footnotes. These clarification footnotes will not be included in the provisional agendas for these sessions. The secretariat will elaborate on the scope of the issues to be considered under each agenda item or sub-item in the annotations to the provisional agendas.

19. Taking the views of Parties on the elements into account, the secretariat will finalize the provisional agendas in agreement with the COP 29 President and make them available in the official United Nations languages at least six weeks before the opening of the sessions in accordance with rule 11 of the draft rules of procedure being applied.

### **III. Future sessions**

#### **A. Upcoming sessions**

20. COP 31, CMP 21 and CMA 8 will be held from 9 to 20 November 2026.<sup>9</sup> In keeping with the principle of rotation among the United Nations regional groups, the President of those sessions would come from the Western European and other States. The Western European and other States should aim to finalize consultations and submit an offer to host the sessions as soon as possible and no later than at SB 62, to be forwarded for consideration at COP 30 at the latest.

21. In keeping with the principle of rotation among the regional groups, the President of COP 32, CMP 22 and CMA 9 would come from the African States. The African States should aim to finalize consultations and submit an offer to host COP 32 as soon as possible, to be forwarded for consideration at COP 31 at the latest.

22. In keeping with the principle of rotation among the regional groups, the President of COP 33, CMP 23 and CMA 10 would come from the Asia-Pacific States. To allow for early planning, the Asia-Pacific States should initiate consultations with a view to taking an early decision regarding proposing a host for those sessions.

#### **B. Calendar of meetings of the Convention bodies**

23. The following dates for the sessional periods in 2030 are proposed for consideration and adoption at COP 30:

- (a) First sessional period: Monday, 3 June, to Thursday, 13 June;
- (b) Second sessional period: Monday, 11 November, to Friday, 22 November.

24. The following dates for the sessional periods in 2031 are also proposed for consideration and adoption at COP 30:

- (a) First sessional period: Monday, 2 June, to Thursday, 12 June;
- (b) Second sessional period: Monday, 10 November, to Friday, 21 November.

### **IV. Increasing the efficiency of the UNFCCC process**

25. The SBI has been discussing the challenges posed by the increasing scale of UNFCCC conferences and approaches to increasing the efficiency of the UNFCCC process for many

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<sup>9</sup> Decision [17/CP.28](#), para. 10(b).

years.<sup>10</sup> SBI 60 welcomed the rich exchange of views among Parties at the session on increasing the efficiency of the UNFCCC process, including the streamlining of the agendas of the governing and subsidiary bodies, informed by the submissions from Parties and observer organizations<sup>11</sup> and a technical paper on options for reducing overlapping items on provisional agendas<sup>12</sup> prepared by the secretariat for that session.<sup>13</sup>

26. SBI 60 invited Parties and observer organizations to submit views for consideration at SBI 62 on increasing the efficiency of the UNFCCC process, including the streamlining of the agendas of the governing and subsidiary bodies. It requested the secretariat to prepare an information paper for consideration at SBI 62 that includes visualizing the operationalization of the options contained in the submissions<sup>14</sup> and the technical paper from SBI 60 referred to in paragraph 25 above, and the submissions from Parties and observer organizations requested for SBI 62.<sup>15</sup>

27. Parties are invited to continue consideration of this matter at SBI 62<sup>16</sup> taking into account:

- (a) The submissions<sup>17</sup> of views on increasing the efficiency of the UNFCCC process, including the streamlining of the agendas of the governing and subsidiary bodies;
- (b) The information paper<sup>18</sup> referred to in paragraph 26 above.

## **V. Enhancing the engagement of observer organizations in the intergovernmental process**

28. SBI 60 took note of the significant increase in the number of observer organizations admitted to the UNFCCC process between COP 19 and COP 28 and the associated challenges in ensuring their meaningful participation and requested the secretariat to report on progress with regard to this issue.<sup>19</sup>

### **A. Engagement of the Presidency of the Conference of the Parties at its twenty-ninth session**

29. The COP 29 Presidency consistently engaged with observer organizations through monthly dialogues and bilateral meetings with representatives of NGO constituencies, including at the Copenhagen Climate Ministerial, the Petersberg Climate Dialogue and the Pre-COP in the lead-up to COP 29.

30. COP 29 provided opportunities for observer organizations to engage in the intergovernmental process: in addition to engaging with Heads of State and Government at high-level events, they participated in discussions with Parties at the COP Presidency's open dialogue on climate finance and with the COP President, the Chairs of the subsidiary bodies, the high-level champions and the UNFCCC Executive Secretary at townhall meetings.

<sup>10</sup> See documents [FCCC/SBI/2023/10](#), paras. 134–140, [FCCC/SBI/2022/10](#), paras. 161–165, [FCCC/SBI/2021/16](#), para. 104, and [FCCC/SBI/2019/9](#), para. 134.

<sup>11</sup> Available at <https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx> (in the search field, type “arrangements for intergovernmental meetings”).

<sup>12</sup> [FCCC/TP/2024/5](#).

<sup>13</sup> [FCCC/SBI/2024/13](#), para. 191.

<sup>14</sup> As footnote 11 above.

<sup>15</sup> [FCCC/SBI/2024/13](#), para. 193.

<sup>16</sup> [FCCC/SBI/2024/13](#), para. 194.

<sup>17</sup> As footnote 14 above.

<sup>18</sup> To be made available as document FCCC/SB/2025/INF.1.

<sup>19</sup> [FCCC/SBI/2024/13](#), paras. 199 and 201(d)(i).

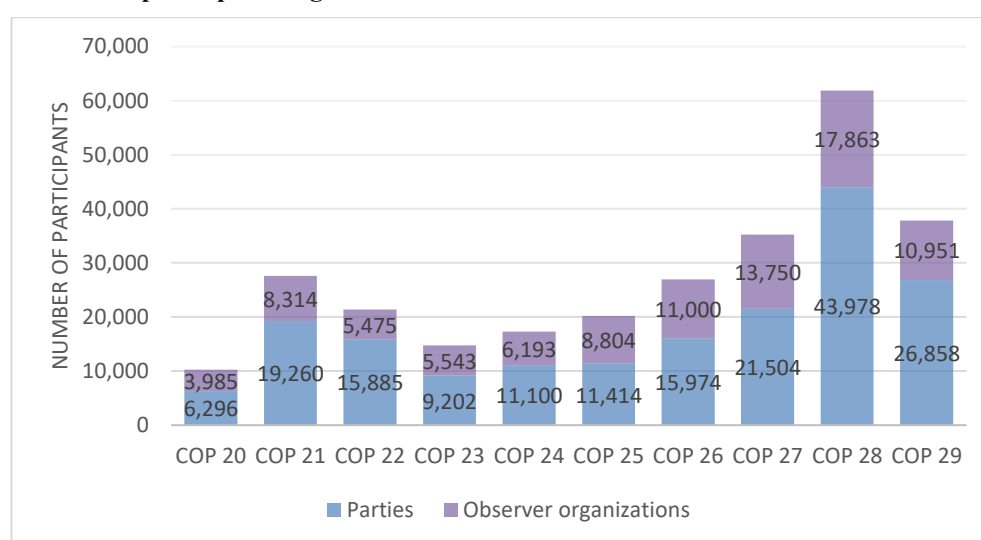
## B. Statistical data on participation

31. The number of observer organizations admitted to the UNFCCC process had reached 3,956 by the end of COP 29, which is a 58 per cent increase since COP 25. The ongoing increase in the number of admitted organizations, combined with the absence of a formal procedure to review their admission status, has intensified existing challenges, including in facilitating meaningful observer engagement.

32. Ensuring diverse and inclusive representation among observer organizations is a priority within the UNFCCC process. From approximately 1,900 IGOs and NGOs, 39,361 nominations were submitted for participation in COP 29, which is second only to the 42,541 nominations received for COP 28. Following the quota allocation process that took into consideration the capacity of the COP 29 venue and the services available, 10,951 observer organization participants were registered for COP 29 (see figure 1).

Figure 1

### Number of participants registered for sessions of the Conference of the Parties



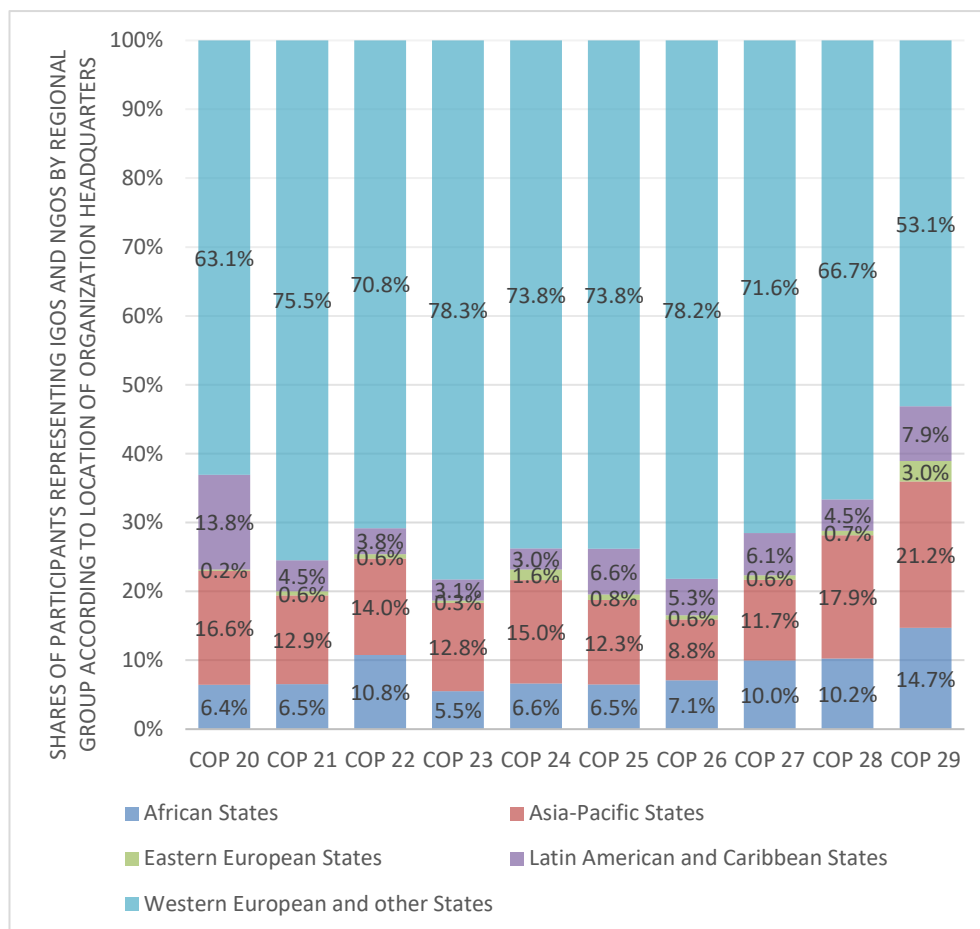
33. In response to the request of SBI 60 for the secretariat to continue taking administrative measures to encourage more diverse representation of observer organizations in the UNFCCC process, in particular for organizations from underrepresented regions,<sup>20</sup> the secretariat adjusted the quota allocation approach for COP 29 to increase the representation of observer organizations from underrepresented regions and underrepresented NGO constituencies.

34. As shown in figure 2, the share of observer organization participants representing IGOs and NGOs at COP 29 increased in comparison with COP 28 in the African States by 4.5 per cent, the Asia-Pacific States by 3.3 per cent, the Eastern European States by 2.3 per cent and the Latin American and Caribbean States by 3.4 per cent, while in Western European and other States it decreased by 13.6 per cent.

<sup>20</sup> [FCCC/SBI/2024/13](#), para. 201(d)(iii).

Figure 2

**Shares of participants representing intergovernmental and non-governmental organizations at sessions of the Conference of the Parties by regional group according to location of organization headquarters**

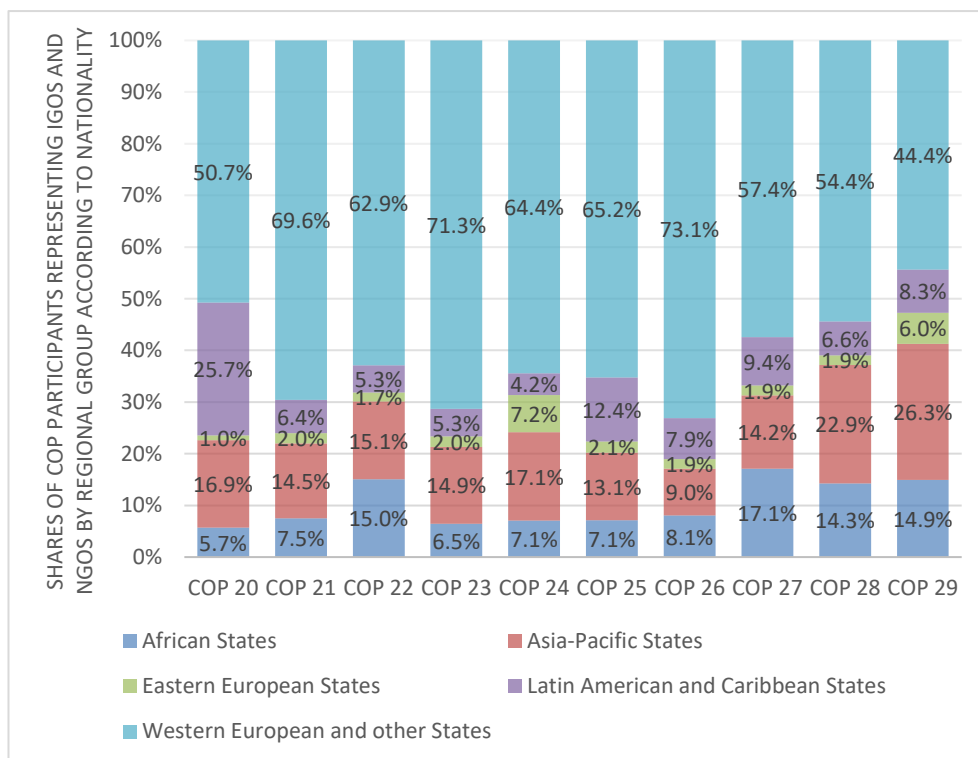


35. Figure 3 shows the breakdown of observer organization participants by regional group according to nationality, which shows an improved regional balance in participation over time. The share of observer organization participants from Western European and other States by nationality decreased by 10 per cent; while the shares for the other regional groups increased. This improvement compared with the data in figure 2 may indicate that observer organizations responded to the concerns of Parties about the regional imbalance of observer participation and actively nominated representatives from developing countries as part of their delegations.



Figure 3

**Shares of participants representing intergovernmental and non-governmental organizations at sessions of the Conference of the Parties by regional group according to nationality**



36. With regard to more diverse representation of observer organizations, the adjustments made to the quota allocation for NGO constituencies for COP 29 resulted in an overall improvement, as shown in figure 4. The shares of participants from traditionally underrepresented NGO constituencies, such as Indigenous Peoples organizations, women and gender, and children and youth NGOs, increased compared with those at COP 28. The most dominant constituency, environmental NGOs, increased its share of participants because most of the NGOs that represent diverse issues, such as those relating to disabilities and climate change, public health, faith-based organizations and parliamentarians, belong to this constituency. While the adjustments made have improved the balance of representation of the NGO constituencies, achieving even more balanced representation requires the development of an appropriate infrastructure system and more detailed information on the organizations' expertise, areas of work, institutional types, participation objectives, primary in-session activities and so forth. The availability of such information, which is currently absent from the UNFCCC secretariat systems, would improve the analysis needed to achieve broader and more diverse representation of the NGO constituencies (see para. 38(f) below for a corresponding proposed measure).

Figure 4

**Shares of participants representing non-governmental organizations at the twenty-eighth and twenty-ninth sessions of the Conference of the Parties by non-governmental organization constituency**



37. In addition to the data shown in figures 1–4, the secretariat has published data on the distribution of regional presence among observer organizations at sessions of the COP, along with other statistics on participation, on the UNFCCC website<sup>21</sup> as per the request from SBI 60.<sup>22</sup> The provision of this information increases the transparency of ongoing efforts towards achieving diverse and inclusive participation of observer organizations.

### C. Technical and administrative measures planned by the secretariat

38. In response to the ongoing challenge of the increasing number of admitted observer organizations, SBI 60 requested the secretariat to explore further technical measures to facilitate the engagement of a broad range of observer organizations in sessions and to continue taking administrative measures to encourage a more diverse representation of observer organizations.<sup>23</sup> In this context, measures that the secretariat plans to take include:

(a) Consistently implementing the existing policy to allow observer organizations into negotiation meetings that are procedurally open to them after Party delegates enter the

<sup>21</sup> <https://unfccc.int/process-and-meetings/parties-non-party-stakeholders/non-party-stakeholders/statistics#Statistics-by-Regional-Group>.

<sup>22</sup> FCCC/SBI/2024/13, para. 201(d)(ii).

<sup>23</sup> FCCC/SBI/2024/13, paras. 201(d)(i) and 201(d)(iii).

negotiation meeting rooms but before Party overflow. In crowded negotiation meetings that are procedurally open to observer organizations, a minimum presence of one representative per NGO constituency will be ensured. This allows NGOs to share information discussed in open negotiation meetings with their peers, even if a digital platform is not enabled at sessions of the COP;

(b) Consistently making draft conclusions from negotiation meetings available to observer organizations to increase transparency and to enable them to effectively follow the negotiations and engage in the process;

(c) Developing a capacity-building workplan for observer organizations on procedures for observer participation and engagement, in particular for organizations from underrepresented regions. Although the implementation of this workplan is still pending due to limited resources, the secretariat is working with stakeholders to establish partnerships for its development and implementation.<sup>24</sup> Given the limitations on the number of observers who can attend sessions of the COP owing to venue size and capacity, representatives at the sessions need to be highly effective in their work to support Parties in achieving ambitious outcomes;

(d) Consolidating organizations with the same brand (e.g. at the regional, national or subnational level or independent entities that have similar functions internationally such as bar associations), even if they are separately incorporated. This measure will enhance the secretariat's resource efficiency and enable the broader representation of organizations through the effective distribution of quotas for observer organizations;

(e) Consistently applying the admission criterion of non-profit status and removing "and/or tax exempt" from the current description of proof of non-profit status.<sup>25</sup> As the volume of applications for admission grows, so does the variety of institutional types of applicant organization. Some organizations have tax-exempt status but operate as for-profit. This measure ensures that all admitted observer organizations operate on a non-profit basis;

(f) Collecting information on the types and expertise of observer organizations to facilitate the implementation of measures that ensure a more diverse representation and broader range of organizations, as requested by Parties. Reporting by the secretariat to Parties on the participation of observer organizations is limited to participation data by constituency for NGOs and by region for IGOs and NGOs. Obtaining more information on these organizations, such as their expertise, nature of work, type of organization, purpose of participation and primary in-session activities, will enable the secretariat to efficiently respond to requests from Parties. Obtaining more information would also be helpful for developing more targeted capacity-building activities, particularly for observer organizations from developing countries, Indigenous Peoples organizations, and women and gender and children and youth NGOs.

39. In line with guidance from SBI 32,<sup>26</sup> the secretariat will hold regular consultations with NGO constituency focal points to ensure the effective implementation of these measures.

## **D. Increasing opportunities for meaningful observer engagement**

40. Although various practices are implemented by the COP Presidency and technical and administrative measures are planned by the secretariat to increase observer engagement, the number of observer organizations attending UNFCCC sessions is not on par with the number of opportunities for meaningful engagement currently available to them. This can add to the sense of frustration resulting from the difficulties they face in obtaining sufficient quotas and meeting the high costs of travel and accommodation related to attending sessions of the COP. Increasing opportunities for dialogue between Parties and observers, creating opportunities to share their views in negotiation meetings, adjusting the timing to listen to their statements

<sup>24</sup> See document [FCCC/SBI/2024/13](#), para. 201(d)(iii).

<sup>25</sup> See document [FCCC/SBI/2004/5](#), para. 8(c).

<sup>26</sup> [FCCC/SBI/2010/27](#), para. 147.

in plenary and establishing new opportunities for direct engagement with decision makers could help to resolve this issue.

To explore other potential measures to enhance the participation of observer organizations, Parties are invited to refer to the technical paper prepared by the secretariat on options for increasing the participation of observer organizations from developing countries.<sup>27</sup>

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<sup>27</sup> [FCCC/TP/2024/1](#).

## Annex I

### Elements for the provisional agenda for the thirtieth session of the Conference of the Parties

- Opening of the session.
- Organizational matters:
  - Election of the President of the Conference of the Parties at its thirtieth session;
  - Adoption of the rules of procedure;
  - Adoption of the agenda;
  - Election of officers other than the President;
  - Admission of organizations as observers;
  - Organization of work, including for the sessions of the subsidiary bodies;
  - Dates and venues of future sessions;
  - Adoption of the report on credentials.
- Reports of the subsidiary bodies.
- Reporting from and review of Parties included in Annex I to the Convention.<sup>1</sup>
- Reporting from Parties not included in Annex I to the Convention.<sup>2</sup>
- Matters relating to adaptation:
  - Report of the Adaptation Committee;<sup>3</sup>
  - Review of the progress, effectiveness and performance of the Adaptation Committee;<sup>4</sup>

<sup>1</sup> **Clarification:** decision [2/CP.17](#), para. 21: Requests the secretariat to prepare a compilation and synthesis report on the information reported by developed countries in their biennial reports for consideration at COP 20...and subsequent sessions; para. 10: Decides that a summary of the document mentioned in paragraph 8 will be published in electronic format for consideration by the COP and the subsidiary bodies, and that this summary will include trends in greenhouse gas emissions by sources and removals by sinks and an assessment of the adherence of the reported inventory information to the “Guidelines for the preparation of national communications by Parties included in Annex I to the Convention, Part I: UNFCCC reporting guidelines on annual greenhouse gas inventories” and the provisions of relevant decisions of the COP, including information on any delays in submitting the annual inventory information; and procedural conclusions from SBI 61 to continue consideration at SBI 62 (June 2025).

<sup>2</sup> **Clarification:** decision [2/CP.17](#), para. 41: Decides that Parties not included in Annex I to the Convention, consistent with their capabilities and the level of support provided for reporting, should submit their first biennial update report by December 2014; the least developed country Parties and small island developing States may submit biennial update reports at their discretion; and procedural conclusions from SBI 61 to continue consideration at SBI 62; to urge Parties not included in Annex I to the Convention to submit their requests to the GEF for support, in a timely manner; and procedural conclusions from SBI 61 for the matter to be included in the provisional agenda for SBI 62; decision [14/CP.26](#), para. 4: Requests SBI 62 to initiate consideration of the extension of the term of the Consultative Group of Experts after 2026, the composition of the Consultative Group of Experts and its terms of reference, taking into account the needs of developing countries for capacity-building in relation to reporting under the UNFCCC and the Paris Agreement, with a view to recommending a draft decision on these matters for consideration and adoption at COP 30 (November 2025).

<sup>3</sup> **Clarification:** decision [2/CP.17](#), para. 96: Requests the AC to report annually to the COP, through the subsidiary bodies, including on its activities, the performance of its functions, guidance, recommendations....

<sup>4</sup> **Clarification:** decision [5/CP.22](#), para. 11, on the outcome of the review; and procedural conclusions from COP 29 to continue consideration at SB 62.

- National adaptation plans.<sup>5</sup>
- Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts.<sup>6, 7</sup>
- Matters relating to finance:
  - Long-term climate finance;<sup>8</sup>
  - Matters relating to the Standing Committee on Finance;<sup>9</sup>
  - Report of the Green Climate Fund to the Conference of the Parties and guidance to the Green Climate Fund;<sup>10</sup>
  - Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility;<sup>11</sup>
  - Report of the Fund for responding to Loss and Damage and guidance to the Fund;<sup>12</sup>
  - Compilation and synthesis of, and summary report on the in-session workshop on, biennial communications of information related to Article 9, paragraph 5, of the Paris Agreement;<sup>13</sup>
  - Seventh review of the Financial Mechanism.<sup>14</sup>
- Matters relating to technology development and transfer:
  - Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network;<sup>15</sup>
  - Linkages between the Technology Mechanism and the Financial Mechanism;<sup>16</sup>

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<sup>5</sup> **Clarification:** decision [3/CP.26](#), para. 2: Requests SBI 60 to initiate the assessment of progress in the process to formulate and implement national adaptation plans referred to in paragraph 19 of decision [8/CP.24](#) and to make recommendations on this matter for consideration and adoption at COP 29; procedural conclusions from COP 29 to continue consideration at SBI 62.

<sup>6</sup> **Footnote to be included in the provisional agenda:** The inclusion of this element does not prejudice outcomes on matters related to the governance of the WIM.

<sup>7</sup> **Clarification:** decision [8/CP.29](#), para. 2: Notes that considerations related to the governance of the WIM will continue at COP 30.

<sup>8</sup> **Clarification:** decision [1/CP.29](#), para. 6: Takes note of the efforts undertaken by Parties at this session and looks forward to continuing deliberations on this matter at COP 30.

<sup>9</sup> **Clarification:** decision [2/CP.29](#), para. 22: Requests the SCF to report to COP 30 on its progress in implementing its workplan for 2025; decision [4/CP.29](#), para. 19: Requests the SCF to take into consideration the submissions referred to in paragraph 18 in preparing its draft guidance for the GEF for consideration at COP 30.

<sup>10</sup> **Clarification:** decision [5/CP.19](#), annex, para. 11: The Board of the GCF submits an annual report to the COP, as provided for in the arrangements between the COP and the GCF, including information on the implementation of the guidance provided at the previous session of the COP and in any other relevant decisions of the COP.

<sup>11</sup> **Clarification:** decision 12/CP.2, annex: The memorandum of understanding between the COP and the Council of the GEF provides that the GEF shall report annually to the COP on the implementation of guidance received.

<sup>12</sup> **Clarification:** decision [1/CP.28](#), annex, para. 13(c): The Board of the Fund will submit annual reports to the COP and the CMA for their consideration.

<sup>13</sup> **Clarification:** decision [12/CMA.1](#) para. 12: Invites the COP to consider the compilations and syntheses and the summary reports on the in-session workshops referred to in paragraphs 7 and 8 respectively.

<sup>14</sup> **Clarification:** Procedural conclusions from COP 29 to be included in the provisional agenda for COP 30.

<sup>15</sup> **Clarification:** decision [17/CP.20](#), para. 4: Decides that the Technology Executive Committee and the CTCN shall continue to prepare a joint annual report to the COP, through the subsidiary bodies, on their respective activities and the performance of their respective functions.

<sup>16</sup> **Clarification:** Procedural conclusions from COP 29 to continue consideration at SBI 62; The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

- Review of the functions of the Climate Technology Centre.<sup>17</sup>
- Matters relating to capacity-building.<sup>18</sup>
- Matters relating to the least developed countries.<sup>19</sup>
- Report of the forum on the impact of the implementation of response measures.
- Periodic review of the long-term global goal under the Convention and of overall progress towards achieving it.<sup>20</sup>
- Gender and climate change.<sup>21</sup>
- Consideration of proposals from Parties for amendments to the Convention under Article 15:
  - Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention;<sup>22</sup>
  - Proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention.<sup>23</sup>
- Second review of the adequacy of Article 4, paragraph 2(a–b), of the Convention.<sup>24</sup>
- Administrative, financial and institutional matters.<sup>25</sup>

<sup>17</sup> **Clarification:** decision [10/CP.29](#), para. 4: Requests SBI 62 to initiate the review referred to in paragraph 3 of decision [10/CP.29](#) with a view to recommending a draft decision on this matter for consideration and adoption at COP 30.

<sup>18</sup> **Clarification:** decision [2/CP.22](#), annex, para. 17: The PCCB will prepare annual technical progress reports on its work for submission to the COP through the SBI, and will make these reports available at the sessions of the SBI coinciding with the sessions of the COP; decision [11/CP.29](#), para. 6: Further requests the SBI to complete its work on the fifth comprehensive review of the implementation of the framework for capacity-building in developing countries under the Convention at SBI 63 (November 2025) with a view to recommending a draft decision on the matter for consideration and adoption at COP 30; decision [12/CP.29](#), para. 13: Also requests the PCCB, at its 9<sup>th</sup> meeting, to develop a workplan for the period of its extension on the basis of the priority areas and activities set out in the annex to decision [12/CP.29](#) for consideration at COP 30.

<sup>19</sup> **Clarification:** document [FCCC/SBI/2024/25](#), para. 92: The SBI agreed to continue consideration, at SBI 63, of the steps for the stocktake of the work of the LEG, scheduled to take place at COP 31 (November 2026), the midway point before the next review of the mandate of the LEG, with a view to preparing for the review by the COP and the CMA and recommending draft decisions for consideration and adoption at both COP 30 and CMA 7 (November 2025).

<sup>20</sup> **Clarification:** decision [18/CP.29](#), para. 2: Decides to continue consideration of this matter at COP 30.

<sup>21</sup> **Clarification:** decision [23/CP.18](#), para. 9: Decides to add the issue of gender and climate change as a standing item on the agenda of sessions of the COP to allow the COP to consider the information referred to in paragraph 8 of decision [23/CP.18](#); decision [7/CP.29](#), para. 22(b): Requests the secretariat to continue to prepare an annual gender composition report and a biennial synthesis report on progress in integrating a gender perspective into constituted body processes; decision [7/CP.29](#), para. 13: Requests the SBI to initiate the development of a new gender action plan at SBI 62 taking into account the inputs to and outcome of the review of the enhanced Lima work programme on gender and its gender action plan in 2024 and the workshops referred to in paragraphs 14 and 16 of decision [7/CP.29](#) with a view to recommending a draft decision for consideration and adoption at COP 30.

<sup>22</sup> **Clarification:** COP 29 agreed to hold these items in abeyance.

<sup>23</sup> **Clarification:** As footnote 22 above.

<sup>24</sup> **Clarification:** As footnote 22 above.

<sup>25</sup> **Clarification:** decision [15/CP.1](#), annex I, para. 3: The head of the Convention secretariat shall prepare the administrative budget for the following biennium and shall dispatch it to all Parties to the Convention at least 90 days before the opening of the ordinary session of the Conference of the Parties at which the budget is to be adopted. The COP shall consider the proposed budget and shall adopt a budget by consensus prior to the commencement of the financial period that it covers; decision [23/CP.26](#), para. 22: Requests the secretariat to report on the implementation of those measures in the report on efforts to improve the efficiency and transparency of the UNFCCC budget process; [FCCC/SBI/2022/INF.10](#), annex, para. 98: The United Nations Board of Auditors further recommends that UNFCCC should bring important changes to UNFCCC administrative issuances to the attention of the COP as the governing body of the UNFCCC.

- High-level segment.
- Other matters.
- Conclusion of the session.



## Annex II

### Elements for the provisional agenda for the twentieth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol

- Opening of the session.
- Organizational matters:
  - Adoption of the agenda;
  - Election of additional officers;
  - Organization of work, including for the sessions of the subsidiary bodies;
  - Approval of the report on credentials.
- Reports of the subsidiary bodies.
- Reporting from and review of Parties included in Annex I:<sup>1</sup> national communications.<sup>2</sup>
- Matters relating to the clean development mechanism.
- Matters relating to the Adaptation Fund.<sup>3</sup>
- Matters relating to capacity-building.<sup>4</sup>
- Report of the forum on the impact of the implementation of response measures.
- Report of the Compliance Committee.
- Report on the high-level ministerial round table on increased ambition of Kyoto Protocol commitments.<sup>5</sup>
- Administrative, financial and institutional matters.
- High-level segment.
- Other matters.
- Conclusion of the session.

<sup>1</sup> **Footnote to be included in the provisional agenda:** As defined in Article 1, para. 7, of the Kyoto Protocol.

<sup>2</sup> **Clarification:** decision [2/CP.17](#), para. 14: Also decides that Parties included in Annex I to the Convention shall submit a full national communication every four years, noting that the next due date after adoption of decision [2/CP.17](#) is 1 January 2014 according to decision [9/CP.16](#).

<sup>3</sup> **Clarification:** decision [2/CMP.19](#), para. 21: Encourages the Adaptation Fund Board to complete, as a matter of priority, its work related to implementing its mandates in decisions [1/CMP.14](#) and [13/CMA.1](#) and to report thereon in its annual report to the CMP at CMP 20 (November 2025) and the CMA at CMA 7; decision [2/CMP.19](#), para. 23: Requests the SBI to consider, at SBI 62, the matter of the arrangements for the Adaptation Fund to exclusively serve the Paris Agreement and to make recommendations on this matter for consideration at CMP 20.

<sup>4</sup> **Clarification:** decision [5/CMP.16](#), para. 14: Requests the SBI to develop terms of reference for the fifth comprehensive review of the implementation of the framework for capacity-building in developing countries under the Kyoto Protocol at SBI 62 for consideration and adoption at CMP 20.

<sup>5</sup> **Clarification:** decision [1/CMP.8](#), para. 10: Decides further that the information submitted by Parties included in Annex I in accordance with paragraph 9 shall be considered by Parties at a high level ministerial round table to be held during the first sessional period in 2014, and requests the secretariat to prepare a report on the round table for consideration at CMP 10.

## Annex III

### Elements for the provisional agenda for the seventh session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement

- Opening of the session.
- Organizational matters:
  - Adoption of the agenda;
  - Election of additional officers;
  - Organization of work, including for the sessions of the subsidiary bodies;
  - Approval of the report on credentials.
- Reports of the subsidiary bodies.
- Matters relating to the global stocktake:
  - Procedural and logistical elements of the overall global stocktake process;<sup>1</sup>
  - Reports on the annual global stocktake dialogue referred to in paragraph 187 of decision [1/CMA.5](#) for 2024 and 2025.<sup>2</sup>
- United Arab Emirates just transition work programme.<sup>3</sup>
- Sharm el-Sheikh mitigation ambition and implementation work programme.<sup>4</sup>
- Reporting and review pursuant to Article 13 of the Paris Agreement: provision of financial and technical support to developing country Parties for reporting and capacity-building.<sup>5</sup>

<sup>1</sup> **Clarification:** decision [1/CMA.5](#), para. 192: Decides that consideration of refining the procedural and logistical elements of the overall global stocktake process on the basis of experience gained from the first global stocktake shall commence at SB 60 and conclude at CMA 6; procedural conclusions from CMA 6 to continue consideration at SB 62.

<sup>2</sup> **Clarification:** decision [1/CMA.5](#), para. 187: Requests the Chairs of the subsidiary bodies to organize an annual global stocktake dialogue starting at SB 60 to facilitate the sharing of knowledge and good practices on how the outcomes of the global stocktake are informing the preparation of Parties' next nationally determined contributions in accordance with the relevant provisions of the Paris Agreement and also requests the secretariat to prepare a report for consideration at its subsequent session; and procedural conclusions from CMA 6 to continue consideration at SBI 62.

<sup>3</sup> **Clarification:** decision [3/CMA.5](#), para. 4: Decides that the work programme shall be implemented under the guidance of the SBSTA and the SBI through a joint contact group to be convened at each of their sessions, starting at their sixtieth sessions, with a view to the subsidiary bodies recommending a draft decision for consideration and adoption by the CMA at each of its sessions; procedural conclusions from CMA 6 to continue consideration at SB 62.

<sup>4</sup> **Clarification:** decision [4/CMA.4](#), para. 15: Requests the secretariat to prepare, under the guidance of the co-chairs of the work programme, a report on each of the dialogues referred to in paragraphs 8–9 of decision [4/CMA.4](#), reflecting in a comprehensive and balanced manner the discussions held and including a summary, key findings, opportunities and barriers relevant to the topic, and to prepare an annual report comprising a compilation of the individual dialogue reports for consideration by the CMA, the SBSTA and the SBI; decision [4/CMA.4](#), para. 16: Also requests the SBSTA and the SBI, taking into account the annual report referred to in paragraph 15 of decision [4/CMA.4](#), to consider progress, including key findings, opportunities and barriers, in implementing the work programme with a view to recommending a draft decision for consideration and adoption by the CMA at each of its sessions; and decision [2/CMA.6](#), para. 11: Requests the secretariat to organize, under the guidance of the co-chairs of the work programme, future global dialogues and investment-focused events under the work programme....

<sup>5</sup> **Clarification:** decision [18/CMA.5](#), para. 20: Further requests SBI 62 to consider the outcomes of the facilitative dialogue referred to in paragraph 19 of decision [18/CMA.5](#) and the synthesis report

- Matters relating to adaptation:
  - Global goal on adaptation;<sup>6</sup>
  - Report of the Adaptation Committee;<sup>7</sup>
  - Review of the progress, effectiveness and performance of the Adaptation Committee;<sup>8</sup>
  - Guidance relating to adaptation communications.<sup>9</sup>
- Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts.<sup>10, 11</sup>
- Matters relating to finance:
  - Matters relating to the Standing Committee on Finance;<sup>12</sup>
  - Guidance to the Green Climate Fund;<sup>13</sup>
  - Guidance to the Global Environment Facility;<sup>14</sup>
  - Report of the Fund for responding to Loss and Damage and guidance to the Fund;<sup>15</sup>

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referred to in paragraph 18 of decision [18/CMA.5](#) with a view to recommending a draft decision on this matter, including future activities, as appropriate, for consideration and adoption at CMA 7.

<sup>6</sup> **Clarification:** decision [3/CMA.6](#), para. 8: Recalls paragraph 39 of decision [2/CMA.5](#) and the request of the subsidiary bodies for their Chairs to convene technical experts to assist in reviewing and refining the compilation and mapping referred to in paragraph 1 of decision [3/CMA.6](#) and, as needed, developing new indicators for measuring progress achieved towards the targets referred to in paragraphs 9–10 of decision [2/CMA.5](#) and confirms that the CMA will decide on a final list of indicators at CMA 7.

<sup>7</sup> **Clarification:** decision [2/CP.17](#), para. 96: Requests the AC to report annually to the COP, through the subsidiary bodies, including on its activities, the performance of its functions, guidance, recommendations and other relevant information arising from its work, and, as appropriate, on further action that may be required under the Convention, for consideration by the COP.

<sup>8</sup> **Clarification:** decision [5/CP.22](#), para. 11: Decides to review the progress, effectiveness and performance of the AC again at COP 27, with a view to adopting an appropriate decision on the outcome of that review; decision [2/CP.26](#), para. 8: Invites CMA 4, as provided in decision [11/CMA.1](#), to participate in the review referred to in paragraph 7 of decision [2/CP.26](#) as it relates to the Paris Agreement; and procedural conclusions from CMA 6 to continue consideration at SB 62.

<sup>9</sup> **Clarification:** decision [9/CMA.1](#), para. 16: Decides to take stock of, and if necessary revise, the guidance contained in decision [9/CMA.1](#), taking into account the submissions referred to in paragraph 17 of decision [9/CMA.1](#) and the synthesis report referred to in paragraph 18 of the same decision, at its session held in 2025.

<sup>10</sup> **Footnote to be included in the provisional agenda:** The inclusion of this element does not prejudice outcomes on matters related to the governance of the WIM.

<sup>11</sup> **Clarification:** decision [16/CMA.6](#), para. 4: Requests the subsidiary bodies to continue consideration of the 2024 joint annual report of the WIM Executive Committee and the Santiago network for averting, minimizing and addressing loss and damage associated with the adverse effects of climate change and the 2024 review of the WIM at SB 62 with a view to recommending a draft decision or decisions thereon for consideration and adoption by the governing body or bodies at the session(s) to be held in November 2025.

<sup>12</sup> **Clarification:** decision [8/CMA.6](#), para. 6: Requests the SCF to report to CMA 7 on progress in implementing its workplan for 2025.

<sup>13</sup> **Clarification:** decision [1/CP.21](#), para. 58: COP 21 decided that the GCF and GEF...shall serve the Paris Agreement; decision [1/CP.21](#), para. 62: COP 21 recommended that the CMA provide guidance to these entities on policies, programme priorities and eligibility criteria related to the Paris Agreement for transmission by the COP.

<sup>14</sup> **Clarification:** as footnote 13 above.

<sup>15</sup> **Clarification:** decision [5/CMA.5](#), annex, para. 13(c): The Board of the Fund will submit annual reports to the COP and the CMA for their consideration.

- Compilation and synthesis of, and summary report on the in-session workshop on, biennial communications of information related to Article 9, paragraph 5, of the Paris Agreement;<sup>16</sup>
- Matters relating to the Adaptation Fund;<sup>17</sup>
- Sharm el-Sheikh dialogue on the scope of Article 2, paragraph 1(c), of the Paris Agreement and its complementarity with Article 9 of the Paris Agreement;<sup>18</sup>
- United Arab Emirates dialogue on implementing the global stocktake outcomes referred to in paragraph 97 of decision [1/CMA.5](#).<sup>19, 20</sup>
- Matters relating to technology development and transfer:
  - Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network;<sup>21</sup>
  - Technology implementation programme;<sup>22</sup>
  - Review of the functions of the Climate Technology Centre.<sup>23</sup>
- Matters relating to capacity-building.<sup>24</sup>
- Matters relating to the least developed countries.<sup>25</sup>

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<sup>16</sup> **Clarification:** decision [13/CMA.5](#), para. 10: Requests the secretariat to prepare a compilation and synthesis of the biennial communications submitted in 2024 in accordance with paragraph 7 of decision [12/CMA.1](#).

<sup>17</sup> **Clarification:** decision [13/CMA.6](#), para. 23: Encourages the Adaptation Fund Board to complete, as a matter of priority, its work related to implementing its mandates in decisions [1/CMP.14](#) and [13/CMA.1](#) and to report thereon in its annual report to the CMP at CMP 20 and the CMA at CMA 7; decision [13/CMA.6](#), para. 25: Requests the SBI to consider, at SBI 62, the matter of the arrangements for the Adaptation Fund to exclusively serve the Paris Agreement and to make recommendations on this matter for consideration at CMA 7.

<sup>18</sup> **Clarification:** decision [9/CMA.5](#), para. 13: Also requests the co-chairs of the dialogue to prepare a report on the deliberations under the Sharm el-Sheikh dialogue in 2024 and 2025 for consideration at CMA 6 and 7 respectively.

<sup>19</sup> **Footnote to be included in the provisional agenda:** The placement of this sub-item does not prejudge outcomes on the modalities of the dialogue being considered under the SBI.

<sup>20</sup> **Clarification:** decision [1/CMA.5](#), para. 98: Also decides that the dialogue referred to in paragraph 97 of decision [1/CMA.5](#) will be operationalized starting from CMA 6 and concluded at CMA 10 (November 2028) and requests the SBI to develop the modalities for the dialogue at SBI 60 for consideration at CMA 6; and procedural conclusions from CMA 6 to continue consideration at SBI 62.

<sup>21</sup> **Clarification:** decision [15/CMA.1](#), para. 4: Takes note of the recommendation of the Technology Executive Committee and the CTCN to prepare and submit their joint annual report to both the COP and the CMA.

<sup>22</sup> **Clarification:** decision [18/CMA.6](#), para. 2: Requests the SBI to consider this matter at SBI 62 based on the results of Parties' deliberations thereon at CMA 6, as contained in the draft text available on the UNFCCC website...with a view to recommending a draft decision for consideration and adoption at CMA 7 with a view to informing and further elaborating the technology implementation programme.

<sup>23</sup> **Clarification:** decision [17/CMA.6](#), para. 4: Decides to participate in conducting a review of the functions and in deciding whether to extend the term of the Climate Technology Centre at CMA 7, taking into account the findings of the first and second independent reviews of the effective implementation of the CTCN and the findings of the first periodic assessment of the effectiveness and adequacy of the support provided to the bodies of the Technology Mechanism in supporting implementation of the Paris Agreement on matters relating to technology development and transfer.

<sup>24</sup> **Clarification:** decision 19/CMA. 6, para. 13: Also requests the PCCB, at its 9<sup>th</sup> meeting, to develop a workplan for the period of its extension on the basis of the priority areas and activities set out in the annex to decision [19/CMA.6](#) for consideration at CMA 7; decision [20/CMA.6](#), para. 9: Requests the secretariat, under the guidance of the PCCB, to organize the 7<sup>th</sup> Capacity-building Hub, to be held at the United Nations Climate Change Conference in November 2025.

<sup>25</sup> **Clarification:** document [FCCC/SBI/2024/25](#), para. 92: The SBI agreed to continue consideration, at SBI 63, of the steps for the stocktake of the work of the LEG, scheduled to take place at COP 31, the

- Report of the forum on the impact of the implementation of response measures.
  - Matters relating to Article 6 of the Paris Agreement:
    - Implementation of the guidance on cooperative approaches referred to in Article 6, paragraph 2, of the Paris Agreement;<sup>26</sup>
    - Report of the Supervisory Body and guidance for the mechanism established by Article 6, paragraph 4, of the Paris Agreement;<sup>27</sup>
    - Work programme under the framework for non-market approaches referred to in Article 6, paragraph 8, of the Paris Agreement and in decision [4/CMA.3](#).<sup>28</sup>
  - Matters relating to the committee to facilitate implementation and promote compliance referred to in Article 15, paragraph 2, of the Paris Agreement.<sup>29</sup>
  - Administrative, financial and institutional matters.
  - High-level segment.
  - Other matters.
  - Conclusion of the session.
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midway point before the next review of the mandate of the LEG, with a view to preparing for the review by the COP and the CMA and recommending draft decisions for consideration and adoption at both COP 30 and CMA 7.

- <sup>26</sup> **Clarification:** decision [2/CMA.3](#), para. 13: Also requests the secretariat to prepare annually a compilation and synthesis of the results of the Article 6 technical expert review, including identification of recurring themes and lessons learned, for consideration by the CMA, including in the context of its review of the guidance; decision [2/CMA.3](#), annex, para. 36(c): The secretariat shall...provide an annual report to the CMA on the activities in relation to chapter VII of the annex to decision [2/CMA.3](#), including information on recorded internationally transferred mitigation outcomes, corresponding adjustments and emission balances; decision [6/CMA.4](#), para. 24: Further requests the secretariat to expedite the implementation of the capacity-building programme referred to in decision [2/CMA.3](#), paragraph 12...and to report regularly on the status of its implementation to the SBSTA and the CMA.
- <sup>27</sup> **Clarification:** decision [3/CMA.3](#), annex, para. 24(d): The Supervisory Body shall, in accordance with relevant decisions of the CMA...Report annually to the CMA; decision [6/CMA.6](#), para. 13: Requests the Supervisory Body to consider and determine whether, based on its experience, there is a need to set a time limit, from the date of issuance to when the host Party shall provide a statement of authorization, and report back in its annual report to the CMA at CMA 7.
- <sup>28</sup> **Clarification:** decision [4/CMA.3](#), annex, para. 9: The progress and outcomes of the work programme will be reported at each session of the CMA, as appropriate, on the basis of information resulting from implementation of the work programme activities, which will also serve as inputs to the review of the work programme at CMA 7.
- <sup>29</sup> **Clarification:** decision [20/CMA.1](#), annex, para. 36: Pursuant to Article 15 of the Paris Agreement, the Committee shall report annually to the CMA.