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Item 16(a) of the provisional agenda

Administrative, financial and institutional matters

Budget performance for the biennium 2018–2019

Budget performance for the biennium 2018–2019 as at 31 December 2019

Note by the Executive Secretary

Addendum

**Planned programme activities and outputs compared with activities
undertaken and outputs delivered**

Summary

This document is based on table 53 of the revised work programme for the biennium 2018–2019 contained in document FCCC/SBI/2017/INF.13 and provides information on programme activities and outputs planned for the biennium compared with actual activities undertaken and outputs delivered in the reporting period. It should be considered in conjunction with document FCCC/SBI/2020/3, which contains the report on budget performance and programme delivery for the biennium 2018–2019 as at 31 December 2019, and document FCCC/SBI/2020/3/Add.1, which compiles programme performance data for the reporting period.

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Abbreviations and acronyms

AC	Adaptation Committee
ACE	Action for Climate Empowerment
Annex B Party	Party included in Annex I with a commitment inscribed in the third column of Annex B in the Doha Amendment to the Kyoto Protocol
Annex I Party	Party included in Annex I to the Convention
APA	Ad Hoc Working Group on the Paris Agreement
BR	biennial report
BUR	biennial update report
CAD	compilation and accounting database
CDM	clean development mechanism
CGE	Consultative Group of Experts
CMA	Conference of the Parties serving as the meeting of the Parties to the Paris Agreement
CMP	Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol
COP	Conference of the Parties
CRF	common reporting format
CTCN	Climate Technology Centre and Network
CTF	common tabular format
DTU	Technical University of Denmark
Excom	meeting of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts
FAO	Food and Agriculture Organization of the United Nations
FSV	facilitative sharing of views
FWG	Facilitative Working Group
GCF	Green Climate Fund
GEF	Global Environment Facility
GHG	greenhouse gas
GIZ	German Agency for International Cooperation
IBS	intergovernmental body support
ICT	information and communication technology
IEA	International Energy Agency
IPCC	Intergovernmental Panel on Climate Change
IT	information technology
LAKI	Lima Adaptation Knowledge Initiative
LCIPP	Local Communities and Indigenous Peoples Platform
LDC	least developed country
LEG	Least Developed Countries Expert Group
LR	lead reviewer
LULUCF	land use, land-use change and forestry
MA	multilateral assessment
MRV	measurement, reporting and verification
NAMA	nationally appropriate mitigation action
NAP	national adaptation plan
NAZCA	Non-State Actor Zone for Climate Action
NC	national communication
NDC	nationally determined contribution

non-Annex I Party	Party not included in Annex I to the Convention
NWP	Nairobi work programme on impacts, vulnerability and adaptation to climate change
PAWP	Paris Agreement work programme
PCCB	Paris Committee on Capacity-building
REDD+	reducing emissions from deforestation; reducing emissions from forest degradation; conservation of forest carbon stocks; sustainable management of forests; and enhancement of forest carbon stocks (decision 1/CP.16, para. 70)
SB	sessions of the subsidiary bodies
SBI	Subsidiary Body for Implementation
SBSTA	Subsidiary Body for Scientific and Technological Advice
SCF	Standing Committee on Finance
SDG	Sustainable Development Goal
TEC	Technology Executive Committee
TEG-CRM	technical expert group on comprehensive risk management
TEM	technical expert meeting
TEP	technical examination process
TFD	task force on displacement
TT:CLEAR	technology information clearing house
UNCTAD	United Nations Conference on Trade and Development
UNDP	United Nations Development Programme
UNECE	United Nations Economic Commission for Europe
UNEP	United Nations Environment Programme
WIM	Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts
2006 IPCC Guidelines	<i>2006 IPCC Guidelines for National Greenhouse Gas Inventories</i>

Planned programme activities and outputs for the biennium compared with activities undertaken and outputs delivered during the period 1 January 2018 to 31 December 2019

Table 1
Executive Direction and Management programme: activities undertaken and outputs delivered as at 31 December 2019

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Objective 1</i>			
Optimal technical support is provided by the secretariat for Parties to advance negotiations under the Convention and its Kyoto Protocol and to complete the PAWP	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Provide financial assistance to the IPCC	Financial assistance provided		
	Provide executive direction and guidance on secretariat technical input to negotiations	The dedicated IBS team put in place to support the work of the COP, the CMP and the APA has enhanced the coordination and quality of input to negotiations		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Guidance provided through internal management oversight mechanisms	Guidance and support provided by the IBS team and its steering committee, which met 64 times during the reporting period		
	<i>Objective 2</i>			
The secretariat responds effectively to the priorities set by Parties in constructing an enhanced rules-based system under the Convention, with a focus on new mandates arising from the Paris Agreement Support provided by the United Nations, intergovernmental agencies and other stakeholders to Parties in the implementation of the Convention, the Kyoto Protocol and the Paris Agreement is enhanced, with a wide network	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Provide executive direction on secretariat support for Parties to facilitate the implementation of provisions under the Convention, the Kyoto Protocol and the Paris Agreement	Executive direction provided via the IBS team		
	Coordinate with the Executive Office of the Secretary-General of the United Nations and relevant high-level United Nations system coordination mechanisms to contribute to maximizing United Nations system support provided	Strengthened collaboration within the United Nations system through active participation in the United Nations Secretary-General's Climate Principals and Climate Core Groups, the Chief Executives Board for		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
of non-Party stakeholders directly supporting and contributing to the implementation of the Convention and its outcomes	to governments to combat climate change	Coordination, the High-Level Committee on Management, the Senior Management Group and the Steering Committee of the Secretary-General's Climate Action Summit 2019		
	Outreach by the Executive Secretary to Parties and other key stakeholders to advance ambitious climate action	Outreach to Parties and other stakeholders strengthened		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Reports and other outputs that feed into United Nations system entities and committees, including the General Assembly and the Chief Executives Board for Coordination (10)	A total of 14 reports and other outputs		
	Workshops, events, technical papers and reports			
United Nations agencies and other stakeholders coordinate efforts to provide information, tools and support to Parties that need to integrate gender considerations in their climate policies and plans, including NDCs, NAPs and technology action plans	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
Constituted bodies under the Convention, the Kyoto Protocol and the Paris Agreement are enabled to report on progress towards integrating a gender perspective in their processes			Support Parties in delivering results under the Lima work programme on gender and its gender action plan	The secretariat has engaged with 20 United Nations entities and other stakeholders to deliver capacity-building and training to support Parties in integrating gender considerations in national climate policies and plans through workshops, webinars, dialogues and other events
			Support the intergovernmental process and negotiations on gender and climate change	Capacity-building for constituted bodies on integrating gender considerations in their respective workstreams was provided to a total of six constituted bodies in 2019
			Raise awareness of and disseminate information on	Awareness-raising and dissemination of information on gender-responsive climate

<i>Expected results by workstream</i>		<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
			gender-responsive climate policies and actions		policies and actions were conducted through UNFCCC Newsroom articles, social media, webinars, regular updates to the UNFCCC gender and climate change web pages and events organized in collaboration with United Nations entities and other stakeholders, including NDC dialogues and regional climate weeks
			Collaborate with United Nations agencies and other stakeholders to provide technical input to relevant activities and products: the Inter-Agency Network on Women and Gender Equality, the GEF Gender Partnership and the United Nations System-Wide Action Plan on Gender Equality and the Empowerment of Women		The secretariat participated in and presented at a focal point meeting of the United Nations System-Wide Action Plan on Gender Equality and the Empowerment of Women and at a workshop of the Inter-Agency Network on Women and Gender Equality
			Strengthen the capacity of secretariat staff to effectively integrate gender considerations in their work		Capacity-building for secretariat staff to effectively integrate gender considerations in their work continued in the context of building the capacity of constituted bodies to integrate gender considerations in their respective workstreams
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>	
			Workshops on gender (two)	Both workshops completed	
			COP Gender Day (two)	Completed at COP 24 and 25	
			Technical paper on entry points for integrating gender considerations in workstreams under the UNFCCC process (one)	Completed (FCCC/TP/2018/1)	

Reports on the gender composition of Party delegations and constituted bodies (two)	Completed (FCCC/CP/2018/3 and FCCC/CP/2019/9)
Supporting the gender and climate change agenda item at sessions of the COP and the SBI (four)	COP 24 and 25 and SBI 49, 50 and 51 completed with a decision on the enhanced Lima work programme on gender and its gender action plan (decision 3/CP.25)
United Nations System-Wide Action Plan on Gender Equality and the Empowerment of Women reports (two)	Two reports submitted (in 2018 and 2019)
Online training course on gender and environment, including climate change module (one)	Completed

Objective 3

All facets of intergovernmental climate change meetings are well organized; appropriate procedural, substantive and logistical support is provided to Parties

Activities planned

Oversee the services of the secretariat in support of the governing bodies, the permanent subsidiary bodies and the APA

Provide oversight and coordination for the activities of the Conference Affairs Services and Legal Affairs programmes

Coordinate all secretariat systems in support of the intergovernmental process, including coherence of secretariat legal and process support provided to all constituted bodies under the Convention, the Kyoto Protocol and the Paris Agreement

Outputs planned

Activities undertaken

As planned

As planned

As planned

Outputs delivered

Activities planned

Outputs planned

Activities undertaken

Outputs delivered

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	Sessions of the COP, the CMP and the CMA (two), the subsidiary bodies (four) and the APA (one)	As planned		
	Meetings of the secretariat's internal intergovernmental planning committee (12)	A total of seven meetings		
The Presidencies of the COP, the CMP and the CMA and their respective Bureaux are well informed and able to carry out their functions effectively	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Provide strategic support and advice to the COP, CMP and CMA Presidencies and their respective Bureaux, and plan, manage and follow up on all sessions of the governing bodies	Strategic support and advice provided by the IBS team		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Meetings of the COP, CMP and CMA Bureaux (12)	A total of 23 meetings		
	<i>Objective 4</i>			
Secretariat staff are geographically diverse and balanced in gender	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
Secretariat staff are highly motivated, thereby contributing to the efficiency and effectiveness of the organization	Provide strategic direction to the senior management team and on the development of the secretariat as an institution	As planned, a review of the structure and operations of the secretariat was carried out with a view to strengthening the capacity of the organization to provide support to Parties. The outcomes of the review are being implemented and served as input to the development of the budget proposal for 2020–2021		
The secretariat has the required financial resources to implement mandates given to it by Parties	Provide oversight of the Administrative Services, ICT and Communications and Outreach programmes	As planned		
	Ensure the efficient integration of all secretariat processes and systems in support of the	As planned		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
intergovernmental process and in support of Parties' efforts to implement the Convention, the Kyoto Protocol and the Paris Agreement	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Meetings of the secretariat Management Team (40)	A total of 17 meetings of the Management Team		
	Meetings of Management Team subcommittees on finance, ICT and ethics (eight each)	Four meetings of the subcommittee on ICT Six meetings of the subcommittee on finance		

Table 2
Adaptation programme: activities undertaken as at 31 December 2019

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Objective 1</i>			
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
The implementation of the NWP is facilitated and supported	Support negotiations, including through the preparation of NWP progress reports and other mandated in-session documents	Support was provided to negotiations at SBSTA 48 and 50, including the successful conclusion of the review of the NWP Three pre-session documents and one in-session document were prepared for SBSTA 48, and one pre-session document and one in-session document for SBSTA 50	Organize and support annual focal point forums under the NWP, as well as other events and technical meetings	The 12 th Focal Point Forum on economic diversification was held in conjunction with SBSTA 49 and the 13 th Focal Point Forum on oceans was held in conjunction with SBSTA 51 A TEM on oceans was held with the expert group on oceans in November 2019
	Implement 40 per cent of activities (documentation and events) under the NWP to inform adaptation planning and actions at the regional, national and subnational level, particularly in relation to ecosystems, human settlements,	A side event on human settlements was held at SBSTA 48.1 and related documentation was prepared A technical session was held during the NAP Expo in April 2019 jointly with the LEG to	Implement 60 per cent of activities (documentation and events) under the NWP to inform adaptation planning and actions at the regional, national and subnational level, particularly in relation to ecosystems, human settlements,	Coordination meetings took place with supporting partners on developing the second phase of LAKI, including a round-table meeting in New Delhi in March 2018 in collaboration with the Global Development Network and the International Centre for

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
water resources, health and economic diversification	discuss how to measure the progress of adaptation of vulnerable communities, groups and ecosystems to the impacts of climate change through metrics and indicators, and related documentation was prepared, including a supplement to the NAP guidelines	<p data-bbox="1615 193 1839 245">Integrated Mountain Development</p> <p data-bbox="1615 261 1989 464">Outcomes of the priority-setting workshops in six subregions were disseminated to relevant stakeholders through a poster presentation during the tenth meeting of the research dialogue during SBSTA 48</p> <p data-bbox="1615 480 1989 826">In 2018 and 2019, the secretariat collaborated with the University of Michigan School for Environment and Sustainability, an NWP partner, in the context of LAKI to help to close two adaptation knowledge gaps in Indian Ocean island countries. The outcomes were presented during a poster presentation at the eleventh meeting of the research dialogue during SBSTA 50</p> <p data-bbox="1615 842 1989 1189">In 2019, a LAKI project was launched in collaboration between the UNFCCC and the World Green Economy Organization Regional Collaboration Centre for the Middle East, North Africa and South Asia (Regional Collaboration Centre Dubai) with the aim of closing adaptation knowledge gaps in the Middle East and North Africa region</p> <p data-bbox="1615 1204 1989 1439">In 2019, two additional collaborations were initiated to close the priority adaptation knowledge gaps in various subregions: graduate students from the University of Harvard collaborated with the International Centre for Integrated Mountain</p>

Develop and disseminate 20 per cent of knowledge products	Knowledge products, including overview presentations of the NWP and technical work undertaken, which are available on the NWP revised landing page; ^a products were disseminated at meetings and side events, through partner organizations, as well as through NWP web presence, including the adaptation knowledge portal and social media	Develop and disseminate 80 per cent of knowledge products	<p>Development in the context of the Hindu Kush Himalayan subregion, and graduate students from Yale University collaborated with the International Union for Conservation of Nature in the context of the Andean subregion</p> <p>Knowledge products included a poster, an e-brochure, an infographic, four editions of eUpdate, an introductory video and updated information on the adaptation knowledge portal; products, including a digital online product on the NWP and a digital publication of LAKI, were disseminated at meetings and side events, through partner organizations, as well as through NWP web presence, including the adaptation knowledge portal and social media</p> <p>The report summarizing the outcomes of the 12th Focal Point Forum was published on the UNFCCC website</p>
Baseline IT maintenance of the Adaptation Knowledge Portal	Carried out as planned		
Develop, manage and maintain web pages	Carried out as planned	Provide full support for the adaptation knowledge portal	Owing to limited availability of funding, several improvements to the adaptation knowledge portal remained at a basic level. The navigation menu has been restructured and the main web pages, including thematic pages, have been updated
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
Servicing of negotiations	Carried out as planned	Servicing of annual NWP focal point forums (two) and other events	Two focal point forums, one TEM, one workshop and one technical session serviced A “Knowledge to Action Lab” was co-organized by NWP partner Global Development Network on 20 and 21 November 2018 in New Delhi, focusing on six priority adaptation knowledge gaps identified by LAKI for the Hindu Kush Himalayan subregion
Progress reports on NWP (two)	2018 and 2019 annual progress reports		
Technical documents (two)	Synthesis report on the outcomes of work under the NWP since May 2016 A scoping paper on oceans, coastal areas and ecosystems in 2019	Technical documents (four)	Report on adaptation in human settlements Report summarizing the outcomes of the 12 th Focal Point Forum on economic diversification
Knowledge products (two)	Two updated presentations with audio support made available online, one providing an overview of the NWP and one providing detailed information on technical work undertaken so far	Knowledge products (four)	One poster, one e-brochure, one infographic, one video, one digital online product on the NWP, one digital publication of LAKI and four editions of eUpdate
Management of the adaptation knowledge portal and web pages	The navigation menu has been restructured and the main web pages have been thoroughly updated. The content of the thematic pages has been revised and updated The Twitter account for the Adaptation Exchange by the NWP (@AdaptXchange) is maintained and had close to 2,000 followers		
<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
The process to formulate and implement NAPs, including its review in 2018, is facilitated and supported	Support negotiations, including through the preparation of annual NAP progress reports and other mandated in-session documents	<p>Negotiations on NAPs were supported at SBI 48.1, 49, 50 and 51; annual progress reports on NAPs for 2018 and 2019 were prepared; and decisions 8/CP.24 and 7/CP.25 were adopted in 2018 and 2019, respectively</p> <p>SBI assessment of progress made on NAPs supported, resulting in decision 8/CP.24</p> <p>Technical documents were prepared to support the meeting for assessing progress in the process to formulate and implement NAPs</p> <p>Parties that are not LDCs were supported for engaging in the assessment</p>
	Support the 2018 NAP review: prepare 80 per cent of the mandated technical documentation	<p>A synthesis report and a report on progress on NAPs were prepared. All Parties and relevant stakeholders were effectively engaged in the review. Specific activities included developing terms of reference for the assessment; mobilizing organizations to contribute to the assessment; creating a common pool of data for access by all; organizing a meeting of Party experts to assess progress; preparing a report on the meeting; and presenting outcomes at SBI 48.1. LDC experts were supported for engaging in the assessment</p>
	Engage with the GEF and the GCF to facilitate access to funding	<p>Carried out as planned, including special sessions at the NAP Expos in 2018 and 2019, and GCF and GEF participation at LEG 33, 34 and 36</p> <p>Support the participation of Parties that are not LDCs in five regional training workshops^b on NAPs</p> <p>Not undertaken. Only one training workshop focusing solely on LDCs in the early stages of the process to formulate and implement NAPs was conducted</p>
	Develop, manage and maintain web pages	<p>Four web pages created, one for the meeting on progress on NAPs, two for NAP Expos in 2018 and 2019, and one for a NAP workshop in 2019</p> <p>Support the participation of Parties that are not LDCs in the annual NAP Expos</p> <p>Developing country Parties were supported for participating in the NAP Expos in 2018</p> <p>Additional data site created</p>

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC		Trust Fund for Supplementary Activities	
The work of the LEG is facilitated and supported	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Progress reports on NAPs (two) and servicing of negotiations	Progress reports on NAPs in 2018 and 2019	Technical documents (one)	Toolkit for a gender-responsive process to formulate and implement NAPs successfully completed
	Technical documents (three)	One technical document on vulnerable groups, communities and ecosystems completed. Two other technical papers were initiated, but not completed	Servicing of the progress meeting (one) with funded experts/country representatives attending (30)	A meeting on progress in NAPs was effectively supported from 7 to 9 February 2018 Report on meeting prepared
	Management of web pages	Two web pages, a data portal and the ongoing update of information on NAP Central Experts	Experts from Parties that are not LDCs participating in NAP Expos (60) and trained at workshops (50)	Participation was only facilitated for the NAP Expo 2018
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Support negotiations, including through the preparation of biannual LEG reports and other mandated in-session documents	Negotiations on LDC matters at SBI 48.1, 49, 50 and 51 effectively supported; a decision on updating the LDC work programme adopted at COP 24 Four LEG reports prepared, for SBI 48.1, 49, 50 and 51	Organize and support one meeting of the LEG	LEG 34 and 35 successfully held. Two meetings were supported using supplementary resources owing to low levels of core resources The GCF, the GEF and other agencies successfully engaged in discussions at LEG 34 and 35
	Organize and support three meetings of the LEG	LEG 33 and 36 successfully held The GCF, the GEF and other agencies successfully engaged in discussions at LEG 33 and 36	Organize and support annual NAP Expos	NAP Expos successfully conducted in April 2018 and April 2019 Three regional NAP Expos successfully conducted in June, October and November 2018
	Prepare 50 per cent of the LEG workplan's deliverables (technical, training and outreach material, e.g. NAP case studies), including those related to the Paris Agreement mandates (e.g. recognition of adaptation efforts of developing country Parties, review of the	LEG technical papers on gender, vulnerable communities, groups and ecosystems concluded Papers on the integrative framework for NAPs and SDGs, and regional approaches advanced		

adequacy and effectiveness of adaptation, and support and review of the overall progress in achieving the global goal on adaptation)	The LEG supported in its continued engagement with the GCF secretariat on access to the GCF for NAPs, the AC, the WIM Executive Committee, the TEC, the SCF, the PCCB and NWP partner organizations		
Provide technical support to LDC Parties in implementing national adaptation programmes of action	Updated information on funding for national adaptation programmes of action included in LEG 33, 34, 35 and 36 reports The GEF secretariat engaged at LEG 33, 34 and 36 in the regular technical discussion on LDCs' access to the Least Developed Countries Fund LEG side events conducted at SBI 48.1, 49, 50 and 51 to engage LDCs on national adaptation programmes of action, NAPs and the LDC work programme	Prepare 50 per cent of the LEG workplan's deliverables (technical, training and outreach material, e.g. NAP case studies), including those related to the Paris Agreement mandates (e.g. recognition of adaptation efforts of developing country Parties, review of the adequacy and effectiveness of adaptation, and support and review of the overall progress in achieving the global goal on adaptation)	Work on Paris Agreement related mandates successfully supported under the SBI and the CMA Five open NAP initiatives advanced Open NAP initiative for 18 LDCs in early stages of the process to formulate and implement NAPs initiated
Baseline IT maintenance of NAP Central	Carried out as planned	Provide full support for NAP Central	NAP Central updated with NAP tracking tool, NAP Blogger, additional data, NAP Calendar, submitted NAPs and progress data
Develop, manage and maintain web pages	Two web pages, a data portal and the ongoing update of information on NAP Central; regular update of information on the work of the LEG on the UNFCCC website		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Biannual LEG reports (four) and servicing of negotiations	Reports on LEG 33, 34, 35 and 36	Servicing of LEG meetings (one)	Two meetings conducted: LEG 34 and 35
Servicing of LEG meetings (three)	Two meetings conducted: LEG 33 and 36	Servicing of regional NAP training workshops (five) with national LDC experts trained (175)	One training workshop conducted in September 2019 in Nairobi

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	Technical documents (16)	Meeting documents to support LEG 33 (12) and LEG 36 (16)	Servicing of NAP Expos (two) with funded LDC experts/country representatives attending (100)	The 2018 and 2019 NAP Expos successfully conducted; LDC experts supported to attend the events
	Publications and knowledge products (four)	Two publications completed. Two are in progress	Technical documents (16)	Materials to support the 2018 and 2019 NAP Expos delivered on time Meeting documents to support LEG meetings: 13 for LEG 34 and 14 for LEG 35, respectively
	Management of NAP Central and web pages	Carried out as planned	Publications and knowledge products (four) NAP training materials	Two publications completed. Two are on track NAP training materials developed
The work of the AC is facilitated and supported	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Support negotiations, including through the preparation of the annual AC report and other mandated in-session documents	Negotiations at SB 48, 49, 50 and 51 supported Preparation of the 2018 AC report (FCCC/SB/2018/3) and the 2019 AC report (FCCC/SB/2019/3)	Organize and support one meeting of the AC	AC 13 (February–March 2018) organized and supported
	Organize and support three meetings of the AC	AC 14 (October 2018), AC 15 (March 2019) and AC 16 (September 2019) organized and supported	Organize and support the annual Adaptation Forum, other events, workshops and expert meetings (assuming two workshops or expert meetings per year)	The following meetings and events organized and supported: <ul style="list-style-type: none"> • An AC workshop on accessing the Readiness and Preparatory Support Programme of the GCF for adaptation (April 2018) • The 4th (June 2018) and 5th (April 2019) Adaptation Forums • A workshop on national adaptation goals and indicators, and their relationship with the SDGs and the Sendai Framework for Disaster Risk Reduction 2015–2030 (July 2018) • A workshop on fostering the engagement of the agrifood sector in resilience to

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities	Trust Fund for Supplementary Activities
			climate change (October 2018) <ul style="list-style-type: none"> • Three side events at COP 25, on the private sector, integrating indigenous and local knowledge, and 25 years of adaptation in the UNFCCC process
Prepare 50 per cent of the AC workplan's deliverables (technical, information and outreach material), including those related to the Paris Agreement mandates (e.g. recognition of adaptation efforts of developing country Parties, review of the adequacy and effectiveness of adaptation, and support and review of the overall progress in achieving the global goal on adaptation)	A total of 16 technical and information materials prepared	Prepare 50 per cent of the AC workplan's deliverables (technical, information and outreach material), including those related to the Paris Agreement mandates (e.g. recognition of adaptation efforts of developing country Parties, review of the adequacy and effectiveness of adaptation, and support and review of the overall progress in achieving the global goal on adaptation)	A total of 16 technical and information materials prepared
Develop, manage and maintain web pages	Carried out as planned		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Annual AC reports (two) and servicing of negotiations	2018 and 2019 AC reports. Servicing of negotiations (SB 48, 49, 50 and 51)		
Servicing of AC meetings (three)	AC 14, 15 and 16 serviced	Servicing of AC meetings (one) and other meetings and workshops (six) with funded experts/country representatives attending (84)	AC 13 and eight events/meetings
Technical documents (16)	A total of 16 technical documents prepared to inform the work of the AC	Technical documents (16)	A total of 16 technical documents prepared to inform the work of the AC
Publications and knowledge products (two)	Two knowledge products	Publications and knowledge products (two)	Three knowledge products
Management of web pages	Web pages managed and maintained		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
Work on loss and damage under the WIM and its Executive Committee is facilitated and supported	<p>Support negotiations, including through the preparation of the annual WIM Executive Committee report and other mandated in-session documents</p> <p>Organize and support three meetings of the WIM Executive Committee</p>	<p>The WIM and its Executive Committee effectively supported at SB 48.1, 49, 50 and 51 and at COP 24 and 25, as well as at CMA 1 and 2</p> <p>Preparation of the 2018 and 2019 WIM Executive Committee reports (FCCC/SB/2018/1, and FCCC/SB/2019/5 and Add.1, respectively)</p> <p>Excom 7, 8 and 10 organized and supported (March and September 2018 and October 2019, respectively)</p>	<p>Organize and support one meeting of the WIM Executive Committee</p> <p>Organize and support meetings of the task forces, events and expert meetings</p>	<p>Excom 9 (April 2019) organized and supported</p> <p>Organization of the Suva expert dialogue on 2 and 3 May 2018 during SBI 48.1</p> <p>Organization of and support provided to the following TFD meetings and events:</p> <ul style="list-style-type: none"> • A stakeholder meeting and an internal meeting of the TFD from 14 to 15 May 2018 • The 2nd and 3rd meetings of the TFD from 13 to 14 September 2018 and from 1 to 2 July 2019, respectively • A side event at COP 24 (held on 6 December 2018) • A side event at COP 25 (held on 3 December 2019) <p>Organization of and support provided to the following meetings and events:</p> <ul style="list-style-type: none"> • The five-year-anniversary event of the WIM at COP 24 (held on 10 December 2018) • An expert dialogue on technologies for averting, minimizing and addressing loss and damage in coastal

			<p>zones at SB 50 (held on 17 June 2019)</p> <ul style="list-style-type: none"> • The 1st meeting of the TEG-CRM (held from 29 to 30 August 2019) • A stakeholder engagement workshop on strengthening the capacities for climate risk observation and assessment (held from 29 to 30 October 2019) • A 2019 WIM review event (held on 1 December 2019)
Prepare 40 per cent of the WIM Executive Committee workplan's deliverables (technical, information and outreach material)	A total of 13 technical, information and knowledge products prepared	Prepare 60 per cent of the WIM Executive Committee workplan's deliverables (technical, information and outreach material)	A total of 26 technical, information and outreach materials prepared
Baseline IT maintenance of the Fiji Clearing House for Risk Transfer	The Fiji Clearing House for Risk Transfer web portal managed and maintained	Provide full support for the Fiji Clearing House for Risk Transfer	Two substructures of the WIM Executive Committee (the TFD and the TEG-CRM) established and full support provided The information contained in the Fiji Clearing House for Risk Transfer updated and the access improved
Develop, manage and maintain web pages	<p>Following the launch of the new UNFCCC website, web pages managed and maintained</p> <p>WIM roster of experts developed</p> <p>Database of organizations working on slow onset events managed and maintained</p>	Facilitate contributions and inputs from relevant experts and organizations	WIM roster of experts maintained and promoted for the registration of experts
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Annual WIM Executive Committee reports (two)	2018 and 2019 WIM Executive Committee reports (FCCC/SB/2018/1, and FCCC/SB/2019/1 and Add.1, respectively)	Technical documents (20)	Technical documents (20)

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	Servicing of WIM Executive Committee meetings (three)	Excom 7 (March 2018), Excom 8 (September 2018) and Excom 10 (October 2019)	Publications and knowledge products (three)	Three publications
	Technical documents (12)	Technical documents (12)	Servicing of WIM Executive Committee meetings (one) and other meetings and events (four) with funded experts/country representatives attending (120)	Excom 9 (April 2019), and Excom 10 (October 2019) and other meetings and events, including preparation of all relevant background documentation and services pre, during and post meetings and events
	Publications and knowledge products (one)	One knowledge product		
	Management of the Fiji Clearing House for Risk Transfer and web pages	The Fiji Clearing House for Risk Transfer enhancements carried out; following the launch of the new UNFCCC website, web pages managed and maintained		
	<i>Objective 2</i>			
Work by the Convention bodies on matters related to science, research and systematic observation is facilitated and supported	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Support negotiations, including through the preparation of technical documentation and other mandated in-session documents	Negotiations on matters related to research and systematic observation at SBI 48.1, 49, 50 and 51 effectively supported (SBSTA 50 mandated the organization of an annual Earth Information Day to be held in conjunction with the second sessional period of the year)	Support poster sessions, webcasting and expert participation in the annual research dialogue and Earth Information Day	The tenth and eleventh meetings of the research dialogue were successfully held, with Skype broadcasts, poster sessions with 50 posters and expert participation
	Organize and support the annual research dialogue, Earth Information Day and technical meetings with the IPCC	Tenth and eleventh meetings of the research dialogue, held in conjunction with SBSTA 48.1 and 50, respectively, effectively supported Earth Information Day 2019, held in conjunction with SBSTA 51 Negotiations at SBSTA 50 on the IPCC Special Report on Global	Organize and support workshops on research and systematic observation, including in collaboration with the IPCC and the Global Climate Observing System	A technical informal meeting between the IPCC, other representatives of the scientific community attending the research dialogue and the SBSTA Chair was successfully held at SBSTA 48.1 and 50

	<p>Warming of 1.5 °C^c effectively supported with a view to strengthening the scientific knowledge on the 1.5 °C goal</p> <p>Technical meetings with the IPCC supported, including:</p> <ul style="list-style-type: none"> • Joint SBSTA–IPCC special event on the IPCC Special Report on Global Warming of 1.5 °C held in conjunction with SBSTA 49 • Two joint SBSTA–IPCC special events on the IPCC Special Report on Climate Change and Land^d and on the IPCC Special Report on the Ocean and Cryosphere^e held in conjunction with SBSTA 51 		
Develop, manage and maintain web pages	Carried out as planned		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Technical documents (four)	Information note and summary reports provided for the research dialogues, the joint SBSTA–IPCC special events and Earth Information Day	Servicing of meetings on matters related to research and systematic observation (two) with funded experts/country representatives attending (40)	The number of programmes and organizations represented (panel presentations and/or posters) was as follows: <ul style="list-style-type: none"> • Tenth meeting of the research dialogue: 42 • Eleventh meeting of the research dialogue: 37 • Earth Information Day: 29
Servicing of the research dialogue (two)	Tenth meeting of the research dialogue, held on 3 May 2018 Eleventh meeting of the research dialogue on science for transformation, held on 20 June 2019		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>		
	Servicing of Earth Information Day (two)	Only one Earth Information Day (in 2019) was held during the 2018–2019 biennium in accordance with the mandate		
	Management of web pages	Carried out as planned		
Consideration of the scope of the next periodic review of the adequacy of, and overall progress towards, the long-term global goal is facilitated and supported	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Support negotiations, as of 2019, including through the preparation of technical documentation and other mandated in-session documents	Negotiations on the scope of the next periodic review supported at SB 50 and 51 and COP 25, which concluded with the adoption of decision 5/CP.25		
	Develop, manage and maintain web pages	Carried out as planned		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Technical documents (one)	Decision 5/CP.25 Contributed to the SBSTA Chair's reflections notes for SBSTA 50 and 51		
	Management of web pages	Carried out as planned		
Preparatory work for the global stocktake and any related action is facilitated and supported	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Support negotiations (10 per cent), including through the preparation of mandated in-session documents	Negotiations at APA 1.6 and 1.7 effectively supported (adoption of decision 19/CMA.1)	Support negotiations (90 per cent), including through the preparation of mandated in-session documents	Negotiations at APA 1.6 and 1.7 effectively supported (adoption of decision 19/CMA.1)
	Develop 10 per cent of mandated technical papers, information papers and other documents	Contributed to reflections notes of the APA Co-Chairs for the three sessions of the APA	Develop 90 per cent of mandated technical papers, information papers and other documents	Prepared an informal note at APA 1.6 and 1.7
	Contribute to plenary meetings of the IPCC during its sixth assessment cycle	Participated in all IPCC plenary meetings and made statements relating to how cooperation with the IPCC is informing decisions under the UNFCCC process and can enhance the implementation of the Convention and the Paris Agreement	Organize and support special events of the SBSTA and the IPCC and meetings of the Joint Working Group of the SBSTA and the IPCC	Organized joint SBSTA–IPCC special events on: <ul style="list-style-type: none"> • The IPCC Special Report on Global Warming of 1.5 °C at SBSTA 49 • The IPCC Special Report on Climate Change and Land at SBSTA 51

				<ul style="list-style-type: none"> The IPCC Special Report on the Ocean and Cryosphere at SBSTA 51 <p>Held SBSTA–IPCC Joint Working Group meetings in conjunction with COP 24 and 25</p>
	Develop, manage and maintain web pages	Carried out as planned		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Technical documents (one)	Contributed to the SBSTA Chair’s reflections notes for SBSTA 50 and 51	Technical documents (three)	Informal notes (three)
	Management of web pages	Carried out as planned	Servicing of technical meetings with the IPCC (two)	Carried out as planned
	<i>Objective 3</i>			
Work on adaptation-related reporting and transparency requirements under the Paris Agreement is facilitated and supported	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Manage the flow of information on the implementation of the Paris Agreement with regard to adaptation	Preparation of internal analytical papers and summaries	Support negotiations and the preparation of mandated in-session documents	Support provided for negotiations at APA 1.5, 1.6 and 1.7
	Ensure a coherent programme-wide consideration of methodologies, tools and approaches for adaptation	Carried out as planned	Develop mandated technical and analysis papers, information papers and other documents, including on the optional vehicles for adaptation communications under the Paris Agreement	Input to five official documents (APA Co-Chairs’ reflections notes and APA tools)
	Baseline IT maintenance of the adaptation registry, as appropriate	Not applicable	Provide full support for the adaptation registry, as appropriate	Development of the adaptation registry prototype; further work is pending approval by Parties
	Develop, manage and maintain web pages	Web pages developed and maintained		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Technical documents (two)	None mandated	Servicing of negotiations	Servicing of negotiations at APA 1.5, 1.6 and 1.7

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
Synergy and integration of climate action with the SDGs is enhanced	Management of web pages	Carried out as planned	Technical documentation (four)	Technical documentation (five)
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
			Coordinate the secretariat's input to the SDG process in its role as custodian agency for climate indicators, including providing advice and contributing to the development of workplans	Carried out as planned
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
A wide range of stakeholders is engaged in the implementation of all relevant mandates (TEP on adaptation)			SDG advisory services (four)	Carried out as planned
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Support negotiations and the preparation of mandated in-session documents, as required	Not required	Organize and support TEMs and develop technical papers	2018 and 2019 TEPs on adaptation organized and supported, including servicing of TEMs, preparation of two technical papers and input provided to two summaries for policymakers
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
A wide range of stakeholders is engaged in the implementation of all relevant mandates (LCIPP)	Technical assessment of appropriate approaches to quantify the results of adaptation actions	Undertaken as part of the workplan of the AC	Develop, manage and maintain web pages	Management and maintenance of web pages
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Servicing of negotiations	Not required	Servicing of the TEP on adaptation (two), including servicing TEMs (four) and preparing technical papers (two)	Servicing of the 2018 and 2019 TEPs on adaptation, including servicing of TEMs, preparation of two technical papers and input provided to two summaries for policymakers
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Operationalize and support (10 per cent) the LCIPP, as appropriate	Indigenous peoples and local communities engaged in the further operationalization of the LCIPP, including through two multi-stakeholder workshops and other activities where they served as contributors and resource persons	Support negotiations and the preparation of mandated in-session documents, as required	Negotiations at SBSTA 48, 49, 50 and 51 supported, as well as at COP 24 LCIPP FWG supported, and first two meetings successfully held Two multi-stakeholder workshops organized

<p>Baseline IT maintenance of the LCIPP, as appropriate</p>	<p>The LCIPP web pages were maintained and expanded with the establishment of the LCIPP FWG</p> <p>A dedicated LCIPP FWG subcommittee was established and supported in the design of the new LCIPP web portal, the draft of which was presented to the LCIPP FWG at LCIPP FWG 1 and 2. Three webinars were held to complement this process</p>	<p>Operationalize and support (90 per cent) the LCIPP, as appropriate</p>	<p>One mandated official document produced in the form of the report on LCIPP FWG 1, which included an initial two-year workplan that was subsequently welcomed at SBSTA 51</p> <p>Three mandated activities were successfully held at SBSTA 50 to implement the three functions of the LCIPP</p> <p>Collaborative opportunities (five informal events during SBSTA 50 and 51) to maximize operational and resource efficiency in the effort to enhance the engagement of indigenous peoples and local communities in the UNFCCC process</p> <p>Communication and awareness-raising, including through social media</p> <p>Facilitation of indigenous peoples and local community participation in relevant climate events (including the research dialogues, the regional climate weeks, the Koronivia joint work on agriculture and the workshops of the PCCB); and the organization of a joint event held with the LCIPP FWG, the AC, the LEG and the NWP on integrating indigenous and local knowledge into adaptation action</p>
<p><i>Outputs planned</i></p>	<p><i>Outputs delivered</i></p>	<p><i>Outputs planned</i></p>	<p><i>Outputs delivered</i></p>
<p>Management of the LCIPP</p>	<p>Carried out as planned</p>	<p>Management of the LCIPP</p>	<p>LCIPP FWG 1 and 2</p> <p>A multi-stakeholder workshop on implementing the functions of the LCIPP</p>

Expected results by workstream				
A wide range of stakeholders is engaged in the implementation of all relevant mandates of the Adaptation programme and comprehensive and user-friendly information and knowledge is managed and made available in a timely manner	<p><i>Activities planned</i></p> <p>Develop 25 per cent of the programme-wide knowledge products and outreach materials</p>	<p><i>Activities undertaken</i></p> <p>The 2018 UNFCCC adaptation calendar was prepared</p>	<p><i>Activities planned</i></p> <p>Engage NWP partners, including regional centres and networks, in collaboration with the AC and the LEG, to strengthen communities of practice and networks at different levels</p> <p>Develop 75 per cent of the programme-wide knowledge products and outreach materials</p>	<p>A thematic workshop on enhancing the participation of local communities, in addition to indigenous peoples, under the LCIPP</p> <p>An open web-based dialogue on the LCIPP web portal</p> <p>An informal open dialogue between representatives of constituted bodies on the three functions of the LCIPP during SBSTA 50</p> <p>A partnership-building dialogue on LCIPP-relevant work outside the Convention during SBSTA 50</p> <p>An informal in-session dialogue on the development of the dedicated LCIPP web portal during SBSTA 50</p> <p>Two COP Presidency dialogues under the LCIPP</p> <p>A joint event held with the LCIPP FWG, the AC, the LEG and the NWP on integrating indigenous and local knowledge into adaptation action</p> <p><i>Activities undertaken</i></p> <p>Engagement of the NAP technical working group in supporting all work related to the formulation and implementation of NAPs, including training, NAP Expos, Open NAP case studies and NAP Central</p> <p>Preparation of interactive Adaptation Forum reports, an NWP overview product, a report</p>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
				on 25 years of adaptation, an AC infographic and posters for WIM
			Servicing of social media platforms	Management of the adaptation web pages and social media platforms on Facebook and Twitter (two)
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Outreach products (one)	Outreach product (one)	Outreach products (three)	Outreach products (seven)
			Management of the adaptation web pages and social media platforms (two)	Management of the adaptation web pages and social media platforms (two)

^a <http://unfccc.int/nwp>.

^b The regional training workshops were planned to take place in 2019 (see document FCCC/SBI/2018/4, annex I). The first workshop was scheduled to take place in May 2019; however, it was postponed due to its cancellation by the host country.

^c IPCC. 2018. *IPCC Special Report on the Impacts of Global Warming of 1.5 °C above Pre-industrial Levels and Related Global Greenhouse Gas Emission Pathways in the Context of Strengthening the Global Response to the Threat of Climate Change, Sustainable Development, and Efforts to Eradicate Poverty*. V Masson-Delmotte, P Zhai, H-O Pörtner, et al. (eds.). Geneva: World Meteorological Organization. Available at <https://www.ipcc.ch/sr15/>.

^d IPCC. 2019. *IPCC Special Report on Climate Change, Desertification, Land Degradation, Sustainable Land Management, Food Security, and Greenhouse Gas Fluxes in Terrestrial Ecosystems*. PR Shukla, J Skea, E Calvo Buendia, et al. (eds.). Available at <https://www.ipcc.ch/report/srcl/>.

^e IPCC. 2019. *IPCC Special Report on the Ocean and Cryosphere in a Changing Climate*. H-O Pörtner, DC Roberts, V Masson-Delmotte, et al. (eds.). Available at <https://www.ipcc.ch/srocc/home/>.

Table 3

Finance, Technology and Capacity-building programme: activities undertaken as at 31 December 2019

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Objective 1</i>			
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
Effective support is provided for the implementation of the work programme of the SCF	Support the development and implementation of the work programme of the SCF, including preparation of draft guidance for the operating entities, promotion of linkages with other constituted bodies, coherence and coordination in the delivery of climate finance, collaboration with climate finance	Supported the development and implementation of the 2018 and 2019 workplans of the SCF, including work related to preparations for COP 24 and 25, guidance to operating entities, organization of the 2018 and 2019 SCF Forums, preparatory work on the first report on the determination of	Prepare technical papers	Prepared briefing notes on technical topics and made the necessary arrangements for the participation of country delegates and climate finance stakeholders in SCF meetings

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities	
stakeholders, and work on MRV of support	the needs of developing countries related to the implementation of the Convention and the Paris Agreement, linkages with other constituted bodies and institutions, and activities undertaken to enhance engagements with public and private climate finance stakeholders		
Organize four meetings of the SCF	Organized four meetings of the SCF, including preparation of the agendas, the necessary arrangements for the participation of SCF members, Party observers and climate finance stakeholders, and other preparatory activities	Organize one additional meeting of the SCF, bringing the number of meetings to five in total for the biennium under the core and supplementary budgets	Organized one meeting, including the necessary arrangements for participation and the preparatory activities
Support the design and organization of the mandated annual forums on climate finance of the SCF, including designing the programme and establishing cooperation with a wide range of stakeholders, including multilateral development banks, bilateral and national development banks, private banks, investors, insurance companies and other climate finance stakeholders	Organized the 2018 and 2019 SCF Forums, including the design of the agenda and briefing notes on the topics, pursued collaborations with public and private climate finance stakeholders, and carried out other preparatory substantive and organizational work	Fund the participation of about 100 country delegates, experts and resource persons in the annual forums of the SCF	Made the necessary arrangements for the participation of country delegates, experts and resource persons at the 2018 and 2019 SCF Forums Prepared the reports on the 2018 and 2019 SCF Forums
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Background documents, reports of the SCF to the COP and the organization of technical meetings and webinars with key stakeholders	Prepared background documents (33), annual reports to COP 24 and 25 and the CMA (two), and reports of the meetings of the SCF (four) Organized technical meetings (two), stakeholder webinars	Technical papers	Technical papers on and databases of previous guidance to the operating entities (10) Report of the SCF (one) Overview of the work of the SCF (one)

		on the annual workplans of the SCF and key findings of the 2018 Biennial Assessment and Overview of Climate Finance Flows (six), the collaborators meeting on the 2018 Biennial Assessment and Overview of Climate Finance Flows, the first report on the determination of the needs of developing countries related to the implementation of the Convention and the Paris Agreement (one) and SCF side events (three)		
	Recommendations to the COP and the SCF	Prepared draft recommendations of the SCF for COP 24 and 25 and CMA 2, including recommendations on the 2018 and 2019 SCF Forums, the theme of the 2020 SCF Forum, guidance for the operating entities, and the summary and recommendations on the 2018 Biennial Assessment and Overview of Climate Finance Flows	Annual forums well attended by public and private finance actors	Attendance of Party and climate finance stakeholder representatives at the 2018 and 2019 SCF Forums (260)
	Background documents, technical papers and forum reports containing recommendations for the COP	Summary reports of the 2018 and 2019 SCF Forums (two) and technical papers (four)		
Effective support is provided for mandated activities relating to tracking and transparency of climate finance	<i>Activities planned</i> Support the negotiations on matters relating to transparency of support provided and received, including the development of modalities, procedures and guidelines for the transparency of support, modalities for the accounting of financial resources,	<i>Activities undertaken</i> Work related to the development of transparency of support under the SBSTA reflected in chapters V and VI of the modalities, procedures and guidelines for the enhanced transparency framework under the Paris	<i>Activities planned</i> Climate finance data gathering, aggregation and analysis, including through surveys and drafting of chapters of the biennial assessment	<i>Activities undertaken</i> Exchange of information with climate finance stakeholders on ongoing work relating to MRV of support under the SCF, as well as transparency of support under the SBSTA and the APA

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
and the organization of workshops and round tables	Agreement adopted at CMA 1.3. Work on the ongoing development of the CTF for the electronic reporting of information on support provided, mobilized, received and needed under the SBSTA	
Prepare the compilation and synthesis documents based on reports submitted by Parties, including BRs, BURs and NCs, and external stakeholders	Work on the preparation of the chapter on information on financial support provided for the compilation and synthesis of the third BRs of Annex I Parties	
Prepare the biennial assessment and overview of climate finance flows, convene technical meetings involving climate finance data providers and disseminate the results, and undertake outreach activities, including promoting harmonization of methodologies for tracking and reporting public and private climate finance	Work on the preparation of the 2018 Biennial Assessment and Overview of Climate Finance Flows, including preparation of the technical report, summary and recommendations, and collaboration with climate finance data producers and aggregators and climate finance stakeholders to promote the harmonization of methodologies for tracking and reporting mitigation and adaptation finance	Collection of data from a range of sources on global, international and domestic public and private climate finance flows for 2015 and 2016, including multilateral, bilateral and other channels involved in channelling climate finance to developing countries, institutions that produce data and information on climate finance flows, as well as public and private finance institutions involved in originating and deploying climate finance internationally and domestically Stakeholders engaged through open calls for evidence in the preparation of the 2018 Biennial Assessment and Overview of Climate Finance Flows, as well as through technical meetings and the meetings of the SCF
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>
Official documents, technical papers and reports, modalities for the accounting of financial resources, and modalities, procedures and guidelines for the transparency of support	Chapters IV and V of the modalities, procedures and guidelines of the enhanced transparency framework under the Paris Agreement (two)	<i>Outputs delivered</i> Technical report and the summary and recommendations on the 2018 Biennial Assessment and Overview of Climate Finance Flows (two)

	<p>Official documents for the sessions of the subsidiary bodies, the COP and the CMA, and information for in-session events</p>	<p>Pre- and in-session documents on matters relating to transparency of support under the SBSTA (16)</p>		<p>Tables, graphs and information on sources of international and domestic climate finance incorporated in the 2018 Biennial Assessment and Overview of Climate Finance Flows, and displayed as web-based content</p>
	<p>Official documents, background documents for the SCF and reports to the COP</p>	<p>Chapter on financial support provided in the compilation and synthesis of the third BRs of Annex I Parties (one)</p>		
<p>Effective support is provided to the intergovernmental process relating to Article 9 of the Paris Agreement, and the mobilization and delivery of climate finance to support the implementation of the Paris Agreement is facilitated</p>	<p><i>Activities planned</i></p> <p>Support negotiations on 10 to 13 climate finance agenda items on issues related to access, mobilization and delivery of financial resources to developing countries</p> <p>Organize workshops on long-term climate finance and the high-level ministerial dialogues on climate finance</p>	<p><i>Activities undertaken</i></p> <p>Provided in-session and intersessional support for the intergovernmental process on climate finance matters under the APA and the SBI, particularly on issues relating to the Adaptation Fund, the setting of the new collective quantified goal from a floor of USD 100 billion per year, and Article 9, paragraph 5, of the Paris Agreement</p> <p>Organized two in-session workshops on long-term climate finance, including preparatory work</p> <p>Organized the 3rd biennial high-level ministerial dialogue on climate finance, including preparatory work and making the necessary arrangements for the participation of experts,</p>	<p><i>Activities planned</i></p> <p>Prepare technical papers relating to the Financial Mechanism and the Adaptation Fund, and enhance access to climate finance information</p> <p>Fund participation of resource persons in in-session workshops and high-level ministerial dialogues on climate finance</p>	<p><i>Activities undertaken</i></p> <p>Prepared technical documents and tools on climate finance matters relating to tasks arising from decision 1/CP.21, including on the Adaptation Fund, Article 9, paragraphs 5 and 7, and Article 13, paragraphs 6, 9 and 10, of the Paris Agreement</p> <p>Made the necessary arrangements for experts, resource persons and Party delegates to participate in the in-session workshops on long-term climate finance and the 3rd biennial high-level ministerial dialogue on climate finance</p>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
	resource persons and Party delegates		
Support the work of Parties in the mobilization of climate finance; gather data and information to serve as input to the official documents prepared on long-term climate finance and background documents for the SCF	Updated data on the climate finance data portal, including project-level data from the operating entities, the Adaptation Fund and national reports	Prepare technical reports and publications	Work carried out to explore ways and means to assist developing country Parties in assessing their needs and priorities, in a country-driven manner, including technological and capacity-building needs, and in translating climate finance needs into action
Support both in-session and intersessionally the intergovernmental process on climate finance under the APA and the CMA, particularly on issues relating to the Adaptation Fund, setting the collective quantified goal, Article 9, paragraph 5, of the Paris Agreement (ex ante climate finance), and guidance for the operating entities and the global stocktake	Provided in-session and intersessional support for the intergovernmental process at COP 24 and 25 and CMA 1.3 and 2 on issues relating to the Adaptation Fund, the setting of the new collective quantified goal from a floor of USD 100 billion per year, and Article 9, paragraph 5, of the Paris Agreement, as well as guidance for the operating entities	Prepare technical papers	
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Official documents for the subsidiary bodies, the CMP and the COP on issues relating to the Adaptation Fund, the provision of guidance to the GEF and the GCF, the work of the SCF, long-term climate finance, the review of the Financial Mechanism, etc.	Pre- and in-session documents on funds and operating entities (15); compilation and synthesis of biennial submissions on approaches and strategies for scaling up climate finance by 2020 (two)	Technical papers and reports	
Reports on the in-session workshops on long-term climate finance and the high-level ministerial dialogues, relevant COP decisions and relevant information posted on the UNFCCC website	Summary reports on the in-session workshops on long-term climate finance (two); summary report on the 3 rd high-level ministerial dialogue on climate finance (one)	Update and maintenance of the climate finance data portal	Implemented updates to the GEF, Adaptation Fund and national reports modules and created a new GCF module in the climate finance data portal
COP recommendations, reports and publications		Workshops and high-level ministerial dialogues on climate	More than 700 Party delegates and observers attended the two in-session workshops on long-term climate

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
	Servicing of negotiations	Serviced negotiations that resulted in eight draft conclusions and decisions under the subsidiary bodies, the COP and the CMA
	Mandated documents	Report on the response of UNEP to the independent review of the CTCN ^a Joint annual reports of the TEC and the CTCN for 2018 and 2019
Effective support is provided in facilitating the implementation of Article 10 and other technology-related activities under the Paris Agreement, including the technology framework	<i>Activities planned</i>	<i>Activities undertaken</i>
	Support the elaboration of the technology framework	Provided support for the elaboration of the technology framework during sessions of the SBSTA and the CMA
	Support the elaboration of the scope and modalities for the periodic assessment of the Technology Mechanism	Provided support for the elaboration of the scope and modalities for the periodic assessment of the Technology Mechanism during sessions of the SBI and the CMA
	Support the TEC in supporting the implementation of the Paris Agreement on technology-related matters (technology research, development and demonstration, and endogenous capacities and technologies)	See activities related to the TEC workplan under “Effective support is provided in the implementation of the workplan of the TEC and in facilitating effective interaction between the TEC and the CTCN” below
	Liaise with other programmes and support relevant analytical work and activities on technology-related matters under the Paris Agreement (global stocktake, NDCs and transparency)	Provided inputs related to technology matters to support work on the global stocktake and transparency
		Mandated documents
		TEC report on evaluation of the Poznan strategic programme on technology transfer
		<i>Activities planned</i>
		Prepare mandated documents to support the elaboration of the technology framework and the scope and modalities for the periodic assessment of the Technology Mechanism
		<i>Activities undertaken</i>
		Supported the SBSTA Chair in preparing the initial draft of the technology framework for consideration at SBSTA 48
		Prepare TEC documents and recommendations
		See activities related to the TEC workplan under “Effective support is provided in the implementation of the workplan of the TEC and in facilitating effective interaction between the TEC and the CTCN” below
		Undertake analytical work to support the preparation of other mandated documents

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Servicing of negotiations	Serviced negotiations that resulted in eight informal notes/draft conclusions of the SBSTA, the SBI and the CMA related to the technology framework and the scope and modalities for the periodic assessment of the Technology Mechanism	Mandated documents	Initial draft of the technology framework
	Mandated documents		TEC documents and recommendations	See outputs related to the TEC workplan under “Effective support is provided in the implementation of the workplan of the TEC and in facilitating effective interaction between the TEC and the CTCN” below
	TEC recommendations and documents	See outputs related to the TEC workplan under “Effective support is provided in the implementation of the workplan of the TEC and in facilitating effective interaction between the TEC and the CTCN” below		
Effective support is provided in the implementation of the workplan of the TEC and in facilitating effective interaction between the TEC and the CTCN	<i>Activities planned</i> Facilitate the organization of TEC meetings	<i>Activities undertaken</i> Facilitated four meetings of the TEC (TEC 16, 17, 18 and 19) and one joint meeting of the TEC and the CTCN Prepared 15 background documents for TEC 16, 19 for TEC 17, 8 for TEC 18 and the joint TEC/CTCN meeting, 15 for TEC 19 and four meeting reports	<i>Activities planned</i> Prepare TEC publications	<i>Activities undertaken</i> Supported the preparation of TEC publications and recommendations on various thematic areas

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
Support the implementation of the TEC workplan in line with its functions and work in six thematic areas (adaptation technologies, climate technology financing, emerging and cross-cutting issues, mitigation technologies, innovation and research development and deployment, and technology needs assessments)	<p>Supported the development of the new TEC rolling workplan 2019–2022 incorporating the outcomes of COP 25/CMA 1.2 in Katowice, Poland. The workplan was adopted at TEC 19 and contained five new thematic areas</p> <p>Supported the implementation of the work of the TEC through organization of:</p> <ul style="list-style-type: none"> • One thematic dialogue on climate technology incubators and accelerators in 2018 • Five regional TEMs on mitigation held in conjunction with regional climate weeks in 2018 and 2019 • Two workshops on South–South and triangular cooperation in 2018 • One expert dialogue on technologies for averting, minimizing and addressing loss and damage in coastal zones in 2019 • One dialogue on endogenous capacities and technologies at COP 25 in 2019 <p>Supported the preparation of TEC publications and recommendations in various thematic areas</p> <p>Supported the preparation of inputs to the SCF on draft</p>	Mobilize support for the effective operation of the Technology Mechanism

Collaborate with relevant stakeholders, including the GEF secretariat, the GCF secretariat, the CTCN, UNEP and business and industry, environmental, and research and independent non-governmental organizations	<p>guidance for operating entities of the Financial Mechanism (climate technology financing)</p> <p>Organized the above events in collaboration with the following organizations: the GCF and the CTCN, the United Nations Industrial Development Organization, the United Nations Office for South–South Cooperation, the WIM Executive Committee and relevant expert organizations</p> <p>Engaged experts from various organizations to participate in the TEC task forces, dialogues, workshops and events</p>		
Liaise with other programmes and support relevant work and activities on technology-related matters, including technology needs assessments, NAPs, and compilation and synthesis of NCs, BRs and capacity-building activities	Liaised with UNEP DTU Partnership and supported the organization of three workshops on technology needs assessments to enhance implementation of the results of technology needs assessments	Provide inputs to compilation and synthesis reports of other programmes, including for NCs, BRs and capacity-building activities	Provided inputs related to technology matters to support work on the compilation and synthesis of BRs of Annex I Parties
Update and maintain the technology information platform of the Technology Mechanism on the UNFCCC website	Regularly updated TT: CLEAR and the database of national designated entities		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
TEC meetings (four)	<p>Four meetings of the TEC and one joint meeting of the TEC and the CTCN</p> <p>Prepared 15 background documents for TEC 16, 19 for TEC 17, 8 for TEC 18 and the joint TEC/CTCN meeting, 15</p>	TEC publications	<p>Four regional TEM reports, two recommendations on actions and ways forward based on TEMs, and two inputs to the COP 24 stocktake on pre-2020 implementation and ambition</p> <p>Two regional workshop reports and one publication on the potential of</p>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
TEC recommendations, reports and publications (TEC Briefs, technical papers and background papers)	<p>for TEC 19 and four meeting reports</p> <p>One thematic dialogue on incubators and accelerators, five regional TEMs on mitigation, two workshops on South–South cooperation and triangular cooperation on adaptation technologies, one expert dialogue on technologies for coastal zones and one dialogue on endogenous capacities and technologies at COP 25</p> <p>One background paper, two publications and one TEC Brief on incubators and accelerators</p> <p>One publication on endogenous capacities and technologies</p> <p>Two sets of inputs for draft guidance to the operating entities of the Financial Mechanism</p>	<p>South–South cooperation and triangular cooperation for advancing implementation of NDCs and NAPs</p> <p>Support mobilized for the effective operation of the Technology Mechanism</p>
Support mobilized for the effective operation of the Technology Mechanism	<p>A total of 23 observer organizations participated in current TEC task forces (replacing 23 organizations in previous task forces)</p> <p>Altogether, 102 organizations, including observer organizations, engaged and sent experts and/or resource persons to participate in TEC dialogues, workshops and events</p>	

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	Inputs provided to UNFCCC compilation and synthesis reports, including for NCs, BRs and capacity-building activities		Input provided to UNFCCC compilation and synthesis reports	Input provided on technology matters related to compilation and synthesis reports of BRs of Annex I Parties
	Up-to-date technology information platform on the UNFCCC website	Updated TT:CLEAR and the national designated entity database		
	<i>Objective 3</i>			
Effective support is provided for intergovernmental negotiations on issues relating to capacity-building	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Support the negotiations on capacity-building under the COP, the CMP and the SBI	Provided support to the negotiations on capacity-building during SBI 49, 50 and 51, COP 24, CMP 14 and CMA 2 pertaining to the following agenda items: the annual technical progress reports of the PCCB; the review of the PCCB and enhancing institutional arrangements; initial institutional arrangements for capacity-building under the Paris Agreement; the review of the capacity-building framework for developing countries under the Convention; regular monitoring of the capacity-building framework for developing countries under the Convention; and regular monitoring of the capacity-building framework under the Kyoto Protocol	Prepare technical papers, particularly on the reviews of the frameworks for capacity-building	Drafted a compilation and synthesis report of views on the review of the PCCB and on enhancing existing institutional arrangements for capacity-building under the Convention; and a compilation and synthesis of views on the fourth comprehensive review of the implementation of the capacity-building framework for developing countries under the Convention
	Organize the annual meetings of the Durban Forum, including designing the programme, preparing background	Organized the 7 th and 8 th meetings of the Durban	Organize the Durban Forum	Organized the 7 th and 8 th meetings of the Durban Forum in conjunction with SBI 49 and 50

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
technical papers and reports to the SBI, and arranging the participation of experts and resource persons	Forum in conjunction with SBI 49 and 50		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Official documents and background documents, as well as compilation and synthesis of information on capacity-building activities submitted by Parties, United Nations agencies and international organizations	A total of 10 draft conclusions and decisions under the SBI, the COP, the CMP and the CMA Prepared eight official documents on capacity-building, including the compilation and synthesis of the capacity-building work of bodies under the Convention and its Kyoto Protocol (two); a synthesis report on the implementation of the framework for capacity-building in developing countries (two); a compilation and synthesis of views on the review of the PCCB and on enhancing institutional arrangements for capacity-building under the Convention; and a compilation and synthesis of views on the fourth comprehensive review of the implementation of the capacity-building framework for developing countries under the Convention Two meetings of the Durban Forum	Technical papers	The reports on the 7 th and the 8 th meetings of the Durban Forum were prepared and published
Background information and reports			
<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
The meetings of the PCCB are successfully organized and its workplan implemented	Organize the meetings of the PCCB and provide technical support intersessionally to the work of the PCCB	Organized the 2 nd and 3 rd meetings of the PCCB	Organize the in-session meetings of the PCCB and provide technical support for intersessional work	Organized the 2 nd and 3 rd meetings of the PCCB Supported the intersessional work of the PCCB to implement its 2017–2019 rolling workplan, including facilitating interaction of the PCCB with actors under and outside the Convention, updating, maintaining and enhancing the capacity-building portal and associated social media tools; organizing two Capacity-building Hubs and providing technical support to PCCB activities on addressing capacity needs and gaps, coherence and coordination and on capacity-building related to gender-responsiveness and human rights
	Prepare background papers and reports of the PCCB	Prepared 12 background notes for the 2 nd and 3 rd meetings of the PCCB and six technical papers, bulletins, brochures reports and concept notes; a technical report identifying capacity-building needs and gaps; the summary report on a technical workshop on gender capacity-building organized by the PCCB during COP 24; a PCCB brochure on its 2019 activities; a joint bulletin with the Adaptation Fund and the CTCN; a strategic plan for stakeholder engagement, communications and resource mobilization; a concept note on the 2 nd Capacity-building Hub; and a concept note on capacity-building Knowledge to Action Days at regional climate weeks		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
Implement the capacity-building workplan, including assessing the needs and gaps of developing countries	Supported the implementation of the PCCB pilot exercise in six PCCB member countries on assessing capacity gaps and needs related to the implementation of NDCs, including by facilitating the development of a technical paper; support was provided to the PCCB for its deliberations on this matter during its 2 nd and 3 rd meetings and for preparing related recommendations included in the PCCB annual technical progress report	
Establish linkages with actors under and outside the Convention	Facilitated interaction of the PCCB with actors under and outside the Convention by organizing two Capacity-building Hubs during COP 24 and 25; designing structured dialogue discussions with other constituted bodies and operating entities of the Financial Mechanism during PCCB meetings and the 2 nd Capacity-building Hub; and supporting the design and organization of two capacity-building Knowledge to Action Days during the Latin America and Caribbean, and Asia-Pacific Climate Weeks	
Set up and maintain the capacity-building portal	Supported the updating, maintenance and enhancement of the capacity-building portal, including by adding new information pages and enhancing the	

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
	linkages with other knowledge and information sources, and supported greater use of social media tools for enhancing the outreach efforts of the PCCB		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Reports containing recommendations to the COP	Prepared and published the 2018 and 2019 annual technical progress reports of the PCCB Two meetings of the PCCB	Background papers and technical papers	Prepared 12 background notes for the 2 nd and 3 rd meetings of the PCCB and six technical papers, bulletins, brochures, reports and concept notes; a technical report identifying capacity-building needs and gaps; the summary report on a technical workshop on gender capacity-building organized by the PCCB during COP 24; a strategic plan for stakeholder engagement, communications and resource mobilization; a concept note on the 2 nd Capacity-building Hub; and a PCCB brochure on its 2019 activities
Mobilization of support for capacity-building	Organized the 1 st and 2 nd Capacity-building Hubs during COP 24 and 25, respectively; facilitated interaction of the PCCB with actors under and outside the Convention; updated and enhanced the capacity-building portal; and organized two capacity-building Knowledge to Action Days during the Latin America and Caribbean, and Asia-Pacific Climate Weeks		

^a FCCC/SBI/2018/INF.5.

Table 4
Mitigation, Data and Analysis programme: activities undertaken as at 31 December 2019

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Objective 1</i>			
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
The MRV-related data communicated by Parties to the secretariat have been managed and disseminated in accordance with the relevant guidelines and procedures	Support Parties' negotiations on matters relating to data submissions, including the provision of mandated data reports and data systems, such as the GHG data interface on the UNFCCC website	Supported negotiations on mandated reports at SBI 49, 50 and 51 and CMP 14 and 15 and on the GHG data interface at SBSTA 50 and 51	The supplementary activities are largely the same as those described under the core budget; however, while the core budget covers support provided for the negotiations and the core data management functions, supplementary funding is required to cover extra support (corresponding to the lack of core resources) for the preparation of data compilations and reports, including the related costs of enhancements to the UNFCCC data warehouse, which account for most of the required supplementary funding	Consultants used for supporting the preparation of reports
	Maintain and, if required, enhance, in collaboration with the ICT programme, the UNFCCC data warehouse as the primary IT system enabling the storage and management of Parties' data submissions	Maintained the UNFCCC data warehouse, ensuring that it was functional and up to date		
	Respond to internal and external inquiries on GHG data	Responded to 142 GHG data related inquiries from various stakeholders		
	Maintain data exchange within and outside the United Nations system, such as with the UNdata portal, ^a the United Nations Statistics Division, UNECE, the World Bank, FAO and IEA	Compiled and regularly provided GHG data for the UNdata portal and the Executive Office of the Secretary-General Participated in the United Nations Statistical Commission on the basis of the collaboration with the United Nations Statistics Division		

<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Relevant formal conclusions and decisions and informal products resulting from the UNFCCC process	SBSTA conclusions on the GHG data interface and SBI/CMP conclusions on mandated reports		
Mandated reports supporting Parties' deliberations, as appropriate, such as the annual summary and full reports with aggregated GHG information ^b and the annual compilation and accounting reports for Annex B Parties ^c	Prepared and published the aggregate GHG information reports in June 2018 and June 2019, the GHG data reports and the compilation and accounting reports for Annex B Parties in September 2018 and October 2019		
Releases of the latest reported data through the GHG data interface ^d to inform the negotiations	Deployed six releases of the GHG data interface to update data on the basis of the latest submissions received		Developed and released two modules of the GHG data interface in response to the mandate from SBSTA 38
Overall technical data management and processing for the mandated data submissions from Parties ^e	Managed and processed all data submitted by Parties in the data warehouse		
Data extraction and preparation for the production of various mandated data-based reports ^f	Prepared the aggregate GHG information reports, the GHG data reports and the compilation and accounting reports for Annex B Parties on the basis of data reported in the latest GHG inventory submissions		Data extracted from the latest GHG inventory submissions

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	Data comparison and analysis underpinning and enabling the GHG inventory review process for Annex I Parties, ^g ensuring that relevant detailed analysis and comparison files that are regularly used by UNFCCC technical expert teams are available upon request	Data comparison and analysis were provided continuously to enable the GHG inventory review process		Enhanced and improved the GHG Locator Tool and the Comparison Tool used by review officers and experts during the GHG inventory review process
	Functional and data support for the operation of the GHG data interface ^d	The GHG data interface is functional and data are updated on a regular basis (three times per year)		
	Responses to Parties, organizations and other stakeholders by email (80–90 per cent on average, logged in a database for analysis and tracking)	Responded to all 142 GHG data-related inquiries from various stakeholders		
	UNFCCC information and data provided to support the relevant United Nations system-wide processes (e.g. the emission data available on the UNdata portal)	Compiled and provided GHG data for the UNdata portal and the Executive Office of the Secretary-General		
	Contributions to the work of relevant technical groups (e.g. the climate-related documentation prepared by UNECE with contribution from the UNFCCC) ^h	Contributed to the work of UNECE as a member of the Steering Group and Task Force on a Set of Core Climate Change-Related Statistics and Indicators		
	Internal data exchange to support the implementation of mandated UNFCCC processes, such as data exchange with IEA to support the international data within the framework of GHG inventory reviews for Annex I Parties	Liaised with IEA to obtain information required for the aggregate GHG information and assessment reports		
The mandated reporting and review processes for GHG inventories from Annex I Parties have been implemented in accordance with the	<i>Activities planned</i> Support Parties' negotiations on matters relating to GHG inventory reviews at the sessions of the subsidiary bodies, including, as appropriate, the provision of mandated reports	<i>Activities undertaken</i> Supported negotiations on common reporting tables for the electronic reporting of the information on national inventory reports under the Paris Agreement, the revision of the "Guidelines for	<i>Activities planned</i>	<i>Activities undertaken</i>

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities
relevant guidelines and procedures	the preparation of national communications by Parties included in Annex I to the Convention, Part I: UNFCCC reporting guidelines on annual inventories” and the revision of the “Guidelines for the technical review of information reported under the Convention related to greenhouse gas inventories, biennial reports and national communications by Parties included in Annex I to the Convention” and common metrics) at SBSTA 48, 49, 50 and 51	
Organize the processing of GHG data submissions from Parties, including the initial check and the preparation of mandated data reports	Prepared and published 47 status reports	
Prepare the compilation and synthesis of information reported on response measures in national submissions	Contributed to the compilation and synthesis reports for 2018 and 2019	
Maintain and, if required, enhance, in collaboration with the ICT programme, CRF Reporter as the primary IT system enabling Parties’ submission of GHG inventory data	Released a new version (6.0.7) of CRF Reporter in March 2019	Enhance and/or develop the CRF Reporter software and other IT systems required for the preparation, receipt and review of Parties’ data submissions Released version 6.0.6 of CRF Reporter in December 2018
Maintain and update, as required, the relevant non-IT tools to support the review of GHG inventories, including relevant templates and review practice guidance	Updated the template and review handbook for the annual status reports following the conclusions of the 15 th and 16 th meetings of GHG LRs	Provide extra resource support for the preparation of mandated reports and tools (the provisions in the core budget are not sufficient, especially during the peak times for the delivery of reports and tools) Preparation of mandated reports and tools partially supported by supplementary funds
Maintain and update, as required, communication systems, such as the virtual team room and the analytical review tools for facilitating the review process for GHG inventories	The communication systems, such as the GHG inventory virtual team room, and analytical review tools (e.g. the GHG Locator Tool, Comparison Tool, Statistical	

	Outlier Detection Tool), are functional and maintained, and access to the systems is provided and supported		
Maintain and, if required, enhance the training of experts acting as members of expert review teams implementing the review process for GHG inventories from Annex I Parties, including maintenance of the related IT systems		Maintain and enhance the training of experts acting as members of expert review teams for GHG inventory reviews (the core budget covers only a small part of the need)	Developed training support materials and a set of examinations for non-land-use experts, LULUCF experts and LRs on LULUCF accounting issues and on activities under Article 3, paragraphs 3–4, of the Kyoto Protocol Organized the non-instructed online basic training programme and examinations on an ongoing basis Organized three rounds of the instructed basic training course, including three-day hands-on seminars in Bonn in October 2018 and November 2019 and in Siem Reap, Cambodia in October 2019. Organized three rounds of online training and examinations for expert reviewers under the Kyoto Protocol
Coordinate, as mandated, the technical review process for GHG inventories and the related supplementary information reported by Annex I Parties under the Convention and its Kyoto Protocol	The completion of the 2017 and 2018 review cycles and the organization of the 2019 review cycle were conducted as planned	Conduct 22 GHG inventory reviews per year (50 per cent of the total; the core budget covers only 50 per cent of the reviews for Annex I Parties annually)	In total, 47 GHG inventories were reviewed in the biennium (23 Annex I Parties in 2018 and 24 in 2019) Enhanced capacity of review officers to support the GHG review process by assigning additional review officers to reviews
Maintain and, if required, enhance, in collaboration with the ICT programme, CAD ⁱ as the primary IT system	CAD is functional and maintained	Maintain records in CAD under the Kyoto Protocol (core staffing is not sufficient to cover this activity)	Records were added and maintained to cover all

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
enabling the mandated recording of accounting and compliance data under the Kyoto Protocol			inventory years for which the review reports were finalized
Organize the meetings of LRs for GHG inventories from Annex I Parties and a refresher training seminar for experienced reviewers	The 16 th meeting of LRs took place on 13 and 14 March 2019 in Bonn. Of the 74 experts who attended, 36 were from non-Annex I Parties. In addition, 14 members of the Bureau of the Compliance Committee, two representatives of IEA and one representative of the European Commission attended the meeting as observers	Conduct the 2 nd meeting of LRs for GHG inventories during the biennium (only one meeting per biennium is included in the core budget)	The 15 th meeting of LRs was organized using funds for supplementary activities. In total, 62 experts attended (32 from non-Annex I Parties). Two refresher seminars for LRs and experienced reviewers were organized in 2018 and 2019 during LR meetings
Provide support to the Compliance Committee under the Kyoto Protocol with regard to the information reported by Annex I Parties in their GHG inventories	Team members attended meetings of the enforcement branch of the Compliance Committee (on 29 and 30 April 2019) regarding the consideration of the questions of implementation with respect to Kazakhstan and of the disagreement on whether to apply an adjustment. The team also supported the work of the facilitative branch during its meeting in August 2018		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Operation and maintenance of CRF Reporter ^j	CRF Reporter is functional and maintained, and access to the application is supported		
Operation of a user support system, including a help desk, ^k and maintenance of the user manual, ^l frequently asked questions ^m and other relevant support tools	Provided support for resolving issues and responded to inquiries reported by users either through the user support function integrated within CRF Reporter or via email		
Periodic releases of revised or enhanced versions of CRF Reporter	Released a new version of CRF Reporter (6.0.7) in March 2019		Released version 6.0.6 of CRF Reporter in December 2018

(depending on need and the availability of funding)		
Preparation of technical documentation to support the relevant work of the Compliance Committee ^o	Support documents were prepared as required, including the status of submission and review of reports under the Kyoto Protocol and internal documents on the meetings of the Compliance Committee and its enforcement and facilitative branches	
Conduct of refresher training seminars ^o		The secretariat organized two half-day refresher training seminars for experienced reviewers of GHG inventories during the 15 th and 16 th meetings of LRs
Conclusions of the GHG LR meetings ^o	The conclusions of the 15 th and 16 th meetings of GHG LRs were posted on the UNFCCC website ^o	
Operation and maintenance of CAD, including supporting relevant documentation ^r	CAD is functional and maintained	
Annual data entry into CAD, as mandated for the review process under the Kyoto Protocol	The annual data up to the latest inventory year reported by Parties were entered into CAD	
Mandated communication of information from CAD to the international transaction log, such as data on activities under Article 3, paragraphs 3–4, of the Kyoto Protocol and updates to the status of eligibility for participation in the Kyoto Protocol mechanisms	The communication of information from CAD to the international transaction log will proceed after the entry into force of the Doha Amendment	
Assessment reports for GHG inventory submissions from Annex I Parties ^s	A total of 47 assessment reports for the Parties subject to review were completed and made available to reviewers	An additional 22 assessment reports were prepared and made available to reviewers

Sets of guidelines, reference materials and tools to support the annual review process for GHG inventories from Annex I Parties (two sets per biennium)

The review handbook, review templates (including guidance) and guidance for review officers were updated in preparation for the 2018 and 2019 review cycles

Maintenance and revision of those guidelines and tools overseen and guided by the GHG LRs at their annual meetings^p

The review handbook, review templates (including guidance) and guidance for review officers were updated in preparation for the 2018 and 2019 review cycles

Reports on individual reviews of GHG inventories (44–88 reports per biennium, depending on the availability of supplementary funding^q)

A total of 22 reports on annual technical reviews of GHG inventories of Annex I Parties for 2017 and 23 reports for 2018 were published

Maintenance and/or enhancement of the training programmes for experts acting as members of expert review teams implementing the review of GHG inventories under the Convention and supplementary information under the Kyoto Protocol^r

Conduct of training courses, training seminars and examinations resulting in the certification of new experts qualified to participate in the review of GHG inventories and supplementary information from Annex I Parties, as well as refresher seminars for experienced reviewers aimed at improving consistency in the approach to reviews; an overview of the relevant outcomes is available in the annual reports on the technical review

Developed training support materials and a set of examinations for non-land-use experts, LULUCF experts and LRs on LULUCF accounting issues and on activities under Article 3, paragraphs 3–4, of the Kyoto Protocol

Organized the non-instructed online basic training programme and examinations on an ongoing basis

Organized three rounds of the instructed basic course, including three-day hands-on seminars in Bonn in October 2018 and November 2019, and in Siem Reap, Cambodia, in October 2019. Organized three rounds of online training and examinations for expert reviewers under the Kyoto Protocol and two half-day refresher training seminars for

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities
processes under the Convention and its Kyoto Protocol submitted to the SBSTA ^a (target of 120 experts trained per biennium)	Operation and maintenance of the UNFCCC roster of experts ^w	GHG inventory experts. The above activities resulted in 175 trained GHG inventory experts (83 trained through the instructed course, 50 trained through the non-instructed course and 42 trained on issues and activities under the Kyoto Protocol). A total of 133 experts attended refresher seminars
Annual compilation of the information on measures to address the impact of the implementation of response measures reported by Annex I Parties (two per biennium) ^x	The UNFCCC roster of experts is functional and maintained, and access to the system is provided and supported	
Tracking, filing and posting of the GHG data submissions from Parties ^e	Published two annual compilations on the minimization of adverse impacts reported by Annex I Parties in their national inventory reports for 2018 and 2019	
Mandated annual status reports for GHG inventory submissions from Annex I Parties (88 reports per biennium) ^e	Received, tracked, processed and published all the 2018 and 2019 GHG inventory submissions from 44 Annex I Parties	
Mandated annual reports with aggregated GHG information (two per biennium) ^g	Prepared and published 47 annual status reports for the Annex I Parties for which the GHG inventory was reviewed	
Relevant formal conclusions and decisions and informal products resulting from the UNFCCC process	Prepared and published the aggregate GHG information reports in June 2018 and June 2019	
Mandated reports supporting Parties' deliberations, as appropriate, such as annual reports on the technical review	CMA 1 decisions and conclusions at SBSTA 48, 49 and 50	
	The SBSTA reports on activities under the Convention and its Kyoto Protocol for 2018 and 2019	

	<p>of GHG inventories under the Convention and its Kyoto Protocol"</p> <p>Internal tools and templates available upon request, which are developed and maintained based on the relevant mandates and the guidance from Parties provided through the GHG LR meetings;^p usually, a full update of the data content of the tools is conducted every year, accompanied, if necessary, by a functional update</p>	<p>are available on the UNFCCC website"</p> <p>Updated tools and templates, such as the updated version of the review handbook and the annual review report template, were prepared and used in reviews during the 2018 and 2019 review cycles</p>		
<p>The mandated international assessment and review process for developed countries has been implemented in accordance with the relevant guidelines and procedures</p>	<p><i>Activities planned</i></p> <p>Support Parties' negotiations on matters relating to the implementation of the international assessment and review process for developed countries, including enhancing and/or developing systems required for the preparation, receipt and review of Parties' data submissions</p> <p>As appropriate, the provision of mandated reports</p> <p>Organize the processing of NC and BR submissions from developed country Parties</p> <p>Prepare and present to Parties the compilation and synthesis reports of the information contained in the NC and BR submissions from developed country Parties</p> <p>Maintain and update, as required, the analytical non-IT tools to support the review of NCs and BRs, including relevant templates, review practice</p>	<p><i>Activities undertaken</i></p> <p>Supported Parties' negotiations on matters relating to implementation of the international assessment and review process for developed countries, as required</p> <p>Provided reports on the status of NC and BR submissions for consideration at SBI 48, 49, 50 and 51</p> <p>Received, tracked, processed and published NC7s and BR3s from 42 developed country Parties</p> <p>Coordinated the preparation of the compilation and synthesis report on BR3s</p> <p>Prepared the compilation and synthesis report for consideration at SBI 49 and 51, and presented it at a side event at SB 49</p> <p>Some of the analytical non-IT tools for supporting the review of NCs and BRs updated and maintained, as required</p>	<p><i>Activities planned</i></p> <p>Provide extra resource support for the preparation of mandated reports (including the compilation and synthesis reports) and tools (the provisions in the core budget are not sufficient, especially during the peak times for the delivery of reports and tools)</p>	<p><i>Activities undertaken</i></p> <p>Prepared several sections of the compilation and synthesis report</p> <p>Other analytical non-IT tools for supporting the review of NCs and BRs updated with supplementary funding</p>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
guidance, country briefs and the stepwise guide	Maintain and update, as required, the IT tools used in the management of NC and BR submissions, such as the BR data interface and the CTF application	The IT tools used to support the management and review of NCs and BRs are functional and maintained, and access to the tools is provided and supported	The IT tools used to support the preparation, receipt and review of NCs and BRs (BR CTF application, BR data interface) were enhanced to enable the submission of BR4s and to resolve technical inaccuracies
Maintain and update, as required, communication systems, such as the virtual team room, the MA portal and the analytical review tools for facilitating the review process for NCs and BRs	The communication systems, such as the BR virtual team room and MA portal, and analytical review tools are functional and maintained, and access to the systems is provided and supported	Enhance and/or develop the IT systems required for the preparation, receipt and review of Parties' NC and BR submissions	The MA portal and the BR virtual team room were enhanced to resolve technical inaccuracies
Maintain and, if required, enhance the training of experts acting as members of expert review teams implementing the review process for NCs and BRs under the Convention and its Kyoto Protocol, including the maintenance of the related IT systems		Maintain and enhance the training of experts acting as members of expert review teams for NC and BR reviews (the core budget covers only a small part of the need)	Provided continued access to the training courses to all members of expert review teams implementing the review process for NCs and BRs under the Convention and its Kyoto Protocol Conducted two rounds of online training and examinations for expert reviewers of NCs and BRs
Coordinate, as mandated, the technical review process for NCs and BRs under the Convention and its Kyoto Protocol	Conducted reviews of 19 BR3s and NC7s (core budget covers only 50 per cent of the reviews for Annex I Parties in a biennium)		
Coordinate, as mandated, the technical review process for an additional 22 NCs and BRs under the Convention and its Kyoto Protocol		Conduct 22 NC and BR reviews (50 per cent of the total: the core budget covers only 50 per cent of the reviews for Annex I Parties per biennium)	A total of 22 NC and BR reviews conducted, and review reports published

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
Organize the meetings of LRs for NCs and BRs from developed country Parties, and a refresher training seminar for experienced reviewers	The 2018 annual meeting of LRs for NCs and BRs was organized, including refresher training activities for experienced reviewers	Conduct the second meeting of LRs for NCs and BRs during the biennium (only one meeting per biennium is included in the core budget)	The 2019 annual meeting of LRs for NCs and BRs was organized
Provide support to the Compliance Committee under the Kyoto Protocol with regard to the information reported by Annex I Parties in their NCs	Support provided, as needed, including preparation of a report on the status of reviews for the Compliance Committee		
Support the preparation and conduct of MA for developed country Parties	MA for 40 Parties was conducted during SBI 49, 50 and 51 and the summary reports were published		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Tracking, filing and posting of NC and BR submissions from Parties ^y	Received, tracked, processed and published NC7s and BR3s from 41 developed country Parties		
Mandated reports on the status of NC and BR submissions from developed country Parties ^z	Reports on the status of NC and BR submissions prepared for consideration at SBI 48, 49, 50 and 51		
Internal tools and templates available upon request, which are developed and maintained based on the relevant mandates and the guidance from Parties provided through the LR meetings; ^{aa} usually, a full update of the data content of the tools is conducted every year, accompanied if necessary by a functional update	All internal tools and templates were prepared on time to support the review process		
Publication of an MA record for each Party, including the technical review report, an SBI summary report, questions and answers compiled for each Party on the portal, and the observations made by the Party within two months after the SBI working group session for the MA ^{bb}	All MA records for Parties assessed were published, as required. The summary reports for Parties assessed during SBI 51 will be published in 2020		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
Provision of technical support during the relevant meetings of the Compliance Committee	Support was provided, as needed, including clarifications on ongoing review activities	
Preparation of technical documentation to support the relevant work of the Compliance Committee ^a	Materials (review reports, communications with Parties) were prepared for three meetings of the Compliance Committee or its branches (in August 2018, April 2019 and September 2019)	
Conclusions of the LRs meetings ^{aa}	Published the conclusions of the 2018 annual LRs meeting	Published the conclusions of the 2019 annual LRs meeting
Conduct of refresher seminars ^{ac}	A refresher seminar was organized during the 2018 annual LRs meeting	
Reports on the technical expert reviews of NCs and BRs from developed country Parties ^{ad}	A total of 19 technical review reports for BR3s and 19 in-depth review reports for NC7s were published (50 per cent of 41 Parties reviewed)	A total of 22 technical review reports for BR3s and 22 in-depth review reports for NC7s were published
Sets of guidelines, reference materials and tools to support the review process for NCs and BRs from developed country Parties (two sets per biennium, with annual revisions), ^{ae} and additional internal documentation is available upon request	Some review practice guidance, reference materials and tools for supporting the reviews of BR3s and NC7s were prepared	Some review practice guidance, reference materials and tools for supporting the reviews of BR3s and NC7s were prepared
Maintenance and/or enhancement of the training programmes for experts acting as members of expert review teams implementing the review process for NCs and BRs from Annex I Parties under the Convention and its Kyoto Protocol ^{af}		Maintenance and continuous access to the training courses for all members of expert review teams implementing the review process for NCs and BRs Organized two rounds of online training and examinations for expert reviewers of NCs and BRs

<p>Conduct of training courses and examinations resulting in the certification of new experts qualified to participate in the review process for NCs and BRs from Annex I Parties under the Convention and its Kyoto Protocol; an overview of the relevant outcomes is available in the annual reports on the technical review processes under the Convention and its Kyoto Protocol submitted to the SBSTA^{ff} (target of 100 experts per biennium)</p>		<p>A total of 173 experts, both new and experienced, took the examinations in 2018 and 2019, resulting in 110 experts becoming eligible to take part in reviews of NCs and BRs</p>
<p>Operation and maintenance of the UNFCCC roster of experts^{ww}</p>	<p>The UNFCCC roster of experts is functional and maintained, and access to the system is provided and supported</p>	
<p>Mandated compilation and synthesis reports providing an overview of the implementation of the Convention and its Kyoto Protocol, including emission and climate change policy trends^{gg}</p>	<p>Prepared and published the compilation and synthesis report on BR2s and BR3s from Parties included in Annex I to the Convention for consideration at SBI 49</p>	
<p>Mandated reports supporting Parties' deliberations, as appropriate^{hh}</p>	<p>Prepared and published the reports on the status of submission and review of NC7s and BR3s from Parties included in Annex I to the Convention for consideration at SBI 48, 49, 50 and 51ⁱⁱ</p>	
<p>Relevant formal conclusions and decisions and informal products resulting from the UNFCCC process</p>	<p>CMA 1 decisions and conclusions at SBI 48, 49, 50 and 51</p>	
<p>Operation and maintenance of the UNFCCC submission portal for NCs and BRs from developed countries and NCs and BURs from developing countries (access to the portal is provided to national focal points of Parties)</p>	<p>The submission portal for national reports is functional and maintained, and access to the portal is supported</p>	

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC		Trust Fund for Supplementary Activities	
	Operation and maintenance of the BR data interface ⁱⁱ	The BR data interface is functional and maintained and contains the most recently submitted information		The BR data interface was enhanced to allow for the publication of BR4 data ⁱⁱ
	Operation and maintenance of the CTF application (access is provided to authorized users as required)	The BR CTF application is functional and maintained, and access is provided to Parties for their BR3 and BR4 submissions		The BR CTF application was enhanced to enable the preparation and submission of BR4s and resolve technical inaccuracies
	Internal tools and templates available upon request; they are developed and maintained based on the relevant mandates and guidance from Parties provided through the LR meetings ^{aaa}	Some internal tools and templates were developed		Some internal tools and templates were developed
The mandated international consultation and analysis process for developing countries has been implemented in accordance with the relevant guidelines and procedures	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Support Parties' negotiations on matters relating to the implementation of the international consultation and analysis process for developing countries, including, as appropriate, the provision of mandated reports	Negotiations on matters relating to the implementation of the international consultation and analysis process, including the revision of the international consultation and analysis modalities and guidelines, as well as the FSV sessions, were effectively supported		
	Organize the processing of NC and BUR submissions from developing country Parties	Received, tracked, processed and published NCs from 51 developing country Parties and BURs from 48 developing country Parties		
	Maintain and update, as required, the IT tools used in the management of NC and BUR submissions from developing countries	The portal used to support the management, preparation, receipt and analysis of NCs and BURs is maintained, as required	Enhance and/or develop the IT systems required for the preparation, receipt and analysis of Parties' NC and BUR submissions	The BUR virtual team room was enhanced and updated
	Maintain and update, as required, the analytical non-IT tools to support the technical analysis of BURs and REDD+, including relevant templates, good practice guidance, country briefs and the stepwise guide	The non-IT tools for BUR analysis, including the checklist, technical analysis practice guidance and the stepwise guide, were updated. The template for assessment reports for REDD+ forest reference emission levels		

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities
Maintain and update, as required, communication systems, such as the virtual team room, the FSV portal and the analytical review tools for facilitating the analysis process for NCs and BURs	and/or forest reference levels and analysis reports for REDD+ results were also updated The communication systems, such as the virtual team room, the FSV portal and the analytical review tools, are functional and maintained, and access to the systems is provided and supported	Provide extra resource support for the preparation of mandated reports and tools (the provisions in the core budget are not sufficient, especially during the peak times for the delivery of reports and tools) The virtual team room facilitating the analysis process for BURs was enhanced, allowing experts to use all modules, in a similar way to that possible in the review of BRs
Maintain and, if required, enhance the training of experts acting as members of teams of technical experts implementing the analysis process for BURs under the Convention, including the maintenance of the related IT systems		Maintain and enhance the training of experts acting as members of the team of technical experts for the technical analysis of BURs (the core budget covers only a small part of the need) Updated four training modules and the related examinations of the CGE training programme for technical experts undertaking technical analysis of BURs from non-Annex I Parties (team of technical experts training)
Coordinate, as mandated, the technical analysis process for BURs under the Convention	Coordinated and conducted 22 BUR analyses, which resulted in 22 BUR technical analysis summary reports published on the UNFCCC website	Coordinate and conduct additional technical analyses of BURs with supplementary funding Coordinated and conducted 11 additional BUR analyses with supplementary funding, resulting in 11 technical analysis summary reports published on the UNFCCC website
Coordinate, as mandated, the technical assessment of REDD+ forest reference levels based on the information submitted by non-Annex I Parties under the Convention		Cover staff and non-staff costs for the technical assessment of REDD+ forest reference levels A total of 26 technical assessments of REDD+ submissions on forest reference emission levels and forest reference levels, including technical annexes on REDD+, were coordinated Covered associated staff and non-staff costs, including for developing non-IT support material, such as a REDD+ technical assessment handbook and a new guidance document

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities
Assess 16 REDD+ submissions from developing countries (including the analysis of 10 technical annexes on REDD+)		A total of 19 technical assessments of REDD+ forest reference emission levels and/or forest reference levels were coordinated
Coordinate, as mandated, the technical analysis process for the technical annex of BURs (on REDD+) under the Convention		Seven technical analyses of REDD+ results were coordinated
Support the preparation and conduct of FSV for developing country Parties	Supported the preparation and conduct of FSV for 26 developing country Parties, resulting in 26 FSV records that were published on the UNFCCC website	Operational costs were covered by supplementary funding
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>
Tracking, filing and posting of NC and BUR submissions from Parties ^{kk}	Received, tracked, processed and published NCs from 51 developing country Parties and BURs from 48 developing country Parties	<i>Outputs delivered</i>
Publication of an FSV outcome for each Party, including the summary report on the technical analysis of the BUR and the record of the FSV ^{ll}	Published FSV outcomes for 26 individual Parties, including the summary reports on the technical analysis of the BUR	
Reports on the technical analyses of the technical annexes to the first BURs, including, where relevant, analysis of REDD+ results-based action ^{mm}	Published 29 reports on the technical analyses of the technical annexes to the first BURs	
Management of Parties' submissions of forest reference levels and forest reference emission levels		A total of 19 technical assessments of REDD+ forest reference emission levels and/or forest reference levels were conducted
Reports on the technical analysis of BURs, including, where relevant, analysis of REDD+ results-based action ^{mm}		Seven technical analyses of REDD+ results were conducted

Maintenance and/or enhancement of the training programmes for experts acting as members of teams of technical experts implementing the technical analysis process for BURs from developing countries^m

Conduct of training courses and examinations, resulting in the certification of new experts qualified to participate in the technical analysis process for BURs from developing countries^m (target of 200 experts per biennium)

Operation and maintenance of the UNFCCC roster of experts^w

Tools and templates^{oo} are developed and maintained on the basis of relevant mandates and guidance from Parties provided through the CGE;^{pp} usually, an update of the data content of the tools is conducted at least once per year, accompanied if necessary by a functional update

Operation and maintenance of the UNFCCC submission portal for NCs and BRs from developed countries and NCs and BURs from developing countries (access to the portal is provided to Parties' national focal points)

Mandated reports supporting Parties' deliberations, as appropriate^{qq}

The UNFCCC roster of experts is functional and maintained, and access to the system is provided and supported

The submission portal for national reports is functional and maintained, and access to the portal is supported

Training programmes for experts acting as members of teams for the technical analysis process for BURs were maintained and updated

Organized four rounds of training programmes for BUR technical experts; 254 experts followed the courses and took examinations. The pool of experts increased to 309

Updated four modules in cluster 1 of the training programme for teams of technical experts

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities		
Management of Parties' submissions of forest reference levels and forest reference emission levels	Altogether, 19 submissions of REDD+ forest reference emission levels and/or forest reference levels were published			
Reports on the technical assessment of REDD+ forest reference levels and forest reference emission levels from developing countries ⁷⁷	In total, 19 reports on the technical assessment of REDD+ forest reference emission levels and/or forest reference levels were published on the REDD+ web platform			
Guidance on the analysis process, including its regular updates ⁸⁸				
Support has been provided for the development of the guidelines, rules and modalities under the Paris Agreement, and for the transition to their implementation, with a focus on transparency, NDCs and response measures	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Support Parties' negotiations on the PAWP, in particular on matters relating to transparency, the global stocktake, implementation and compliance	Supported APA 1.5, 1.6 and 1.7 on matters relating to the modalities, procedures and guidelines for the transparency framework for action and support referred to in Article 13 of the Paris Agreement	The supplementary budget includes provisions for an assessment of the possible needs for funding to launch the implementation of decisions on the PAWP, to be taken in 2018; such funding is not included in the core budget because of the uncertainty of the number and nature of the relevant decisions; however, on the basis of the content of the Paris Agreement and the current course of the negotiations, it is expected that work will be needed to identify and implement changes in the processes and operating procedures of the Mitigation, Data and Analysis programme, on additional capacity-building efforts for developing countries, and to define and implement adjustments to the IT systems and tools servicing the various mandated processes	
	Support Parties' negotiations on the PAWP on matters relating to NDCs and the NDC registry	Supported APA 1.5, 1.6 and 1.7 on matters relating to further guidance		

	<p>in relation to the mitigation section of decision 1/CP.21</p> <p>Supported SBI 48 and 49 in the development of modalities and procedures for the NDC registry adopted by CMA 1</p> <p>Supported CMA 2 in the consideration of the NDC registry prototype</p>	
<p>Support capacity-building in developing country Parties with regard to the implementation of the transparency framework under the Paris Agreement in cooperation with national and international stakeholders</p>	<p>Contributed to workshops organized by partner organizations as a resource person, providing an update on the status of the negotiations and explaining the modalities, procedures and guidelines adopted at CMA 1</p>	
<p>Support relevant elements of the work programme of the CGE that are targeted towards enhancing the capacity of developing countries to implement the transparency framework under the Paris Agreement</p>	<p>Developed a technical handbook to prepare for implementation of the enhanced transparency framework under the Paris Agreement (staff costs)</p> <p>Conducted a survey to take stock of capacity-building needs related to the enhanced transparency framework arising from developing countries</p> <p>Convened two informal forums to promote implementation-focused exchanges between key actors and other stakeholders in the enhanced transparency framework</p> <p>Presented an introductory training module on the enhanced transparency framework at regional hands-on training workshops</p>	<p>Content development of a technical guide on institutional arrangements to support MRV and the enhanced transparency framework (non-staff costs)</p>
<p>Identify, specify and implement, as necessary, appropriate and feasible, the changes resulting from the decisions on the PAWP on the transparency</p>		

framework and other issues to the existing operational procedures and support

Identify, specify and implement, as necessary, appropriate and feasible, the changes resulting from the decisions on the PAWP to the existing materials and courses for Parties and experts implementing the transparency framework

Support Parties' negotiations on response measures as they relate to the Paris Agreement

Supported five sessions of the subsidiary bodies and two sessions of the COP, the CMP and the CMA

Supported the preparation of several iterations of reflections notes and informal notes relating to the development of the modalities, work programme and functions of the forum under the Paris Agreement

Outputs planned

Relevant formal conclusions and decisions and informal products resulting from the UNFCCC process

Outputs delivered

Several iterations of informal notes capturing the progress of negotiations on matters relating to further guidance in relation to the mitigation section of decision 1/CP.21 and the modalities, procedures and guidelines for the enhanced transparency framework

Outputs planned

Outputs delivered

Mandated reports supporting Parties' deliberations, as appropriate, such as workshop reports^{ff}

Relevant methodological and technical guidance^{pp}

A technical handbook for developing country Parties on preparing for implementation of the enhanced transparency

	framework under the Paris Agreement and its Addendum
Identification of capacity-building needs of developing country Parties	A technical paper synthesizing the results of a survey on capacity-building needs related to the enhanced transparency framework arising from developing countries was prepared as part of the progress report of the CGE
Revision of the relevant existing operational procedures and supporting IT and non-IT systems and tools	All supporting IT and non-IT systems and tools were revised and are functioning properly, therefore enabling streamlining under the Paris Agreement
Revision of the relevant existing materials and courses for Parties and experts	

Objective 2

	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
NDCs submitted by Parties have been processed and managed in accordance with the relevant guidelines and procedures	Maintain, operate and, if required, further develop the NDC registry	The interim NDC registry is continuously managed and tested to ensure that it operates and functions accurately without any major IT bugs and is a reliable platform for external and internal users	Develop the NDC registry (subject to the formulation of the major requirements by Parties and the receipt of a mandate for development)	A prototype of the NDC registry was developed and presented to Parties at SB 50 and at CMA 2. Parties did not conclude negotiations at CMA 2 on whether the prototype conforms with modalities and procedures
	Support and facilitate the submissions of NDCs from Parties, including by maintaining and disseminating the related requirements and milestones	Informed governments and other stakeholders about the provisions of the Paris Agreement in relation to the preparation and communication of NDCs through the organization of and/or participation in three side events during sessions of the COP and the subsidiary bodies on long-term low-emission development	Support experts and consultants in the preparation and conduct of the facilitative dialogue in 2018	Experts and consultants were supported in conducting the facilitative dialogue in 2018

	<p>strategies and their relationship with NDCs</p> <p>Organized seven thematic webinars lasting 60 minutes each; the presentations from and recordings of each webinar are available on the UNFCCC website</p> <p>Presentations made at more than 25 regional or global events related to the preparation and communication of NDCs</p> <p>Support provided for engagements and in response to queries and targeted advice to Parties in relation to the preparation or implementation of NDCs or long-term low-emission development strategies, including follow-up and ad hoc technical advice: over 200 instances on NDCs and 40 instances on long-term low-emission development strategies</p>		
Support the storage and maintenance of the substantive content of the NDCs to enable the provision of timely information to the COP and the CMA, and, if required, the preparation of updates to the NDC synthesis report	Developed and maintained the comprehensive content of the NDC database, including information on 23 first NDCs and 2 second NDCs. In total, the database contains information on all 184 submitted first NDCs and 2 submitted second NDCs		
Support, following the Presidency's request, the COP Presidency in the preparation and conduct of a facilitative dialogue in 2018 by providing technical support for informal consultations on the matter and the management of the organizational part	Developed, released and updated the Talanoa Dialogue portal, including the function to allow the submission of inputs from Parties and non-Party stakeholders		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	Further submissions from Parties of their NDCs and long-term strategies ^{uu}	Submission of 23 first NDCs and 2 second NDCs processed and recorded in the interim registry; submission of eight long-term low-emission development strategies processed and uploaded to the UNFCCC website		
	Operation and maintenance of the NDC registry ^{vv}	The fully functional interim NDC registry was made available continuously to internal and external users		
	Development and release of enhanced versions of the NDC registry, if mandated and supported by funding			The prototype of the NDC registry was developed and presented during SB 50 and CMA 2. Parties considered the prototype but did not conclude negotiations at CMA 2 on whether it conforms with modalities and procedures adopted at CMA 1
	Support for the 2018 facilitative dialogue, including through any preparatory, organizational and technical documentation required by the Presidency	Supported the activities of the Talanoa Dialogue, including the receipt of inputs, preparation of synthesis reports, conduct of dialogues in May and December 2018, and provision of support to the Presidency		
	Internal filing and management of NDC-related information	The secretariat is hosting an internal SharePoint site for managing NDC-related information		
	If mandated, provision of further updates of the NDC synthesis reports ^{ww}	The activity was not mandated		
Support has been provided to Parties for the preparation and implementation of their NDCs	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Support Parties in the preparation, communication and implementation of their NDCs, including through relevant	Support provided for the regional dialogue on NDCs for Eastern Europe, Caucasus and Central Asia, held in Tbilisi, Georgia, in	Support Parties in the preparation, communication and implementation of their NDCs, including through relevant international and United	Support provided for the regional dialogue on NDCs for the Pacific, held in Suva, Fiji, in March 2018; the regional

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
international and United Nations initiatives	<p>May 2018; and the regional dialogue on NDCs for Asia and the Arab States, held in Bangkok, Thailand, in October 2018. Seven special events on NDCs organized jointly with UNDP and the UNEP DTU Partnership during the Climate Weeks for Asia, held in Singapore in July 2018; for Latin America and the Caribbean, held in Montevideo, Uruguay, in August 2018; for Africa, held in Accra, Ghana, in March 2019; for Latin America and the Caribbean, held in Salvador, Brazil, in August 2019; and for Asia, held in Bangkok, Thailand, in September 2019</p> <p>NDC Finance initiative organized jointly with the Organization of Eastern Caribbean States and GIZ, held in Rodney Bay, Saint Lucia, in October 2018</p> <p>Prepared training materials on the application of information to facilitate clarity, transparency and understanding, and accounting guidance</p>	<p>Nations initiatives (some of the resources required were provided during the biennium 2016–2017)</p> <p>dialogue on NDCs for the Caribbean, held in Rodney Bay, Saint Lucia, in October 2018; the regional dialogue on NDCs for Africa, held in Accra, Ghana, in March 2019; the regional dialogue on NDCs for Latin America and the Caribbean, held in Salvador, Brazil, in August 2019; and the regional dialogue on NDCs for Asia, held in Bangkok, Thailand, in September 2019</p> <p>Global meeting on long-term low-emission development strategies organized jointly with UNDP, the World Resources Institute, the NDC Partnership, the Low Emission Development Strategies Global Partnership and the 2050 Pathways Platform, held in Bangkok, Thailand, in July 2018</p> <p>Hands-on training workshops on information to facilitate clarity, transparency and understanding, tracking of progress and accounting for NDCs for Caribbean islands, organized jointly with the MRV Hub, held in St. George, Grenada, in July 2019; for Pacific islands, organized jointly with the NDC Hub, held in Suva, Fiji, in July 2019; and for African countries, organized jointly with the Common Market for Eastern and Southern Africa,</p>

Cooperate with the United Nations Secretariat in its initiative to facilitate the preparation, communication and implementation of Parties' NDCs by supporting cooperation activities among countries

Support developing country Parties in the preparation and reporting of their NAMAs through collaboration in relevant international initiatives and partnerships

Organized regional NDC dialogues in collaboration with UNDP

Organized regional climate weeks jointly with UNDP, UNEP and the World Bank Group

Engaged in the global project on long-term climate strategies together with UNDP and the World Resources Institute

Supported the informal network of long-term low-emission development strategy practitioners in collaboration with the 2050 Pathways Platform

held in Harare, Zimbabwe, in July 2019; and one individual country training held in Ankara, Turkey, in September 2019

Conducted, in collaboration with GIZ, two webinars to complete the webinar series to disseminate the content of the *Compendium on Greenhouse Gas Baselines and Monitoring: Passenger and Freight Transport*. In addition, the UNFCCC and GIZ developed the concept note for a regional technical workshop on quantifying GHG emissions and prioritizing mitigation actions in the passenger and freight transport sector

Collaborated with GIZ and the Buildings Performance Institute Europe to further develop the volume of the

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
		<i>Compendium on Greenhouse Gas Baselines and Monitoring for residential, commercial and public buildings</i>	
		<i>Outputs planned</i>	<i>Outputs delivered</i>
<i>Outputs planned</i> Further submissions from Parties of their NDCs ^{vv} and long-term strategies ^{uuu}	<i>Outputs delivered</i> In total, 23 first NDCs and two second NDCs were submitted and recorded in the interim registry; and eight long-term low-emission development strategies were submitted and uploaded to the UNFCCC website		
UNFCCC contribution to the relevant work of the United Nations Secretariat ^{xx}	The secretariat prepared a report for SB 50 on the cooperative activities with United Nations entities and other intergovernmental organizations that contribute to work under the Convention, the Kyoto Protocol and the Paris Agreement		
Engagement of relevant international initiatives and partnerships ^{yy}	With regard to NDCs, the secretariat engaged with the following international initiatives and partnerships, among others: the 2050 Pathways Platform, the African, Caribbean and Pacific Group of States, the African Development Bank, the Asian Development Bank, the Caribbean Community, the Caribbean Development Bank, the Common Market for Eastern and Southern Africa, the Energy and Resources Institute, EU4Climate, Euroclima, the Flemish Institute for Technological Research, the French Development Agency, the GCF, the GEF, the German Development Institute, GIZ, the Global Alliance		

	<p>for Buildings and Construction, ICLEI – Local Governments for Sustainability, the Inter-American Development Bank, the International Labour Organization, the International Renewable Energy Agency, the Islamic Development Bank, the Low Emission Development Strategies Global Partnership, the MRV Hub, the NDC Partnership, the Organisation for Economic Co-operation and Development, the Organisation of Eastern Caribbean States, the Pacific NDC Hub, the Secretariat of the Pacific Regional Environment Programme, the Stockholm Environment Institute, the UNEP DTU Partnership, the West African Development Bank, the World Bank Group and the World Resources Institute</p>		
<p>Capacity-building and training materials on NAMAs^{zz}</p>			<p>Prepared the <i>Compendium on Greenhouse Gas Baselines and Monitoring: National-Level Mitigation Actions</i> and conducted a webinar to disseminate its content</p> <p>Prepared the <i>Compendium on Greenhouse Gas Baselines and Monitoring: Passenger Freight and Transport</i> and conducted a webinar to disseminate its content</p>
<p>Further sessions of the NAMA market place^{aaa}</p>	<p>Not applicable: there was no mandate or funding for additional NAMA market place sessions</p>		
<p><i>Activities planned</i></p>	<p><i>Activities undertaken</i></p>	<p><i>Activities planned</i></p>	<p><i>Activities undertaken</i></p>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
Support has been provided to Parties for strengthening their mitigation actions	Support Parties' negotiations on matters relating to REDD+, LULUCF and agriculture, including, as appropriate, the provision of mandated reports or other documents	Four workshops under the Koronivia joint work on agriculture were organized at SB 49 (one), SB 50 (two) and SB 51 (one), and workshop reports were produced Negotiations under the subsidiary bodies on topics related to agriculture, REDD+ and LULUCF were supported
	Coordinate the implementation of the TEP in cooperation with the Adaptation and Sustainable Development Mechanisms programmes, and manage the TEP on mitigation, including the preparation of mandated outputs	Prepare and conduct the TEP on mitigation (core resources are not sufficient to cover the related tasks)
	Maintain and, if required, enhance the REDD+ web platform ^{bbb} and the Lima REDD+ information hub ^{ccc} to facilitate information exchange and coordination of relevant activities by Parties	Maintained and updated the REDD+ web platform and the Lima REDD+ information hub
	Contribute, through representation and technical inputs, to the relevant work of other organizations engaged in REDD+, LULUCF and agriculture, such as FAO, the Forest Carbon Partnership Facility, the GCF and the World Bank	Maintain and, if needed, enhance the REDD+ web platform and the Lima REDD+ information hub
		Organized two broad TEMs in conjunction with the sessions of the subsidiary bodies, including three focused events during SB 48 and five focused events during SB 50
		Organized three focused regional TEMs in 2018 and two regional TEMs in 2019
		The REDD+ web platform and the Lima REDD+ information hub were updated, including with new submissions from Parties, technical assessment reports, an overview table and a brochure to illustrate Parties' progress on REDD+
		Provided input to the World Bank Carbon Fund, the 14 th session of the United Nations Forum on Forests, the work of the Collaborative Partnership on Forests on global forest indicators and the work of FAO on the Global Forest Resources Assessment, and contributed to the work of FAO on agriculture supporting

			the Koronivia joint work on agriculture
<p>Support Parties' negotiations on matters relating to socioeconomic and scientific aspects of mitigation, common metrics for GHGs, fluorinated gases and bunker fuels, including, as appropriate, the provision of mandated reports or other documents</p>	<p>Parties' negotiations on matters relating to socioeconomic and scientific aspects of mitigation, common metrics for GHGs, fluorinated gases and bunker fuels were supported during SB 49, 50, 51 and 52</p>		
<p>Contribute, through representation and technical inputs, to the work of other organizations on the socioeconomic and scientific aspects of mitigation, such as IEA, the International Civil Aviation Organization, the International Maritime Organization, the IPCC, the Organisation for Economic Co-operation and Development, UNECE and UNEP</p>			
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
<p>Relevant formal conclusions and decisions and informal products resulting from the UNFCCC process</p>	<p>COP, CMP, CMA decisions and SBSTA and SBI conclusions on topics related to agriculture, REDD+, LULUCF and scientific aspects of mitigation, common metrics for GHGs, fluorinated gases and bunker fuels</p>		
<p>If mandated, reports and other documentation supporting Parties' deliberations, as appropriate^{ddd}</p>			
<p>Operation and maintenance of the REDD+ web platform and the Lima REDD+ information hub</p>			<p>Maintained the REDD+ web platform and the Lima REDD+ information hub; uploaded 187 new submissions from Parties</p>
<p>UNFCCC contribution to the relevant work of other organizations on the</p>	<p>The secretariat prepared a report for SB50 on the cooperative activities with United Nations</p>		

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities				
<p>socioeconomic and scientific aspects of mitigation</p> <p>UNFCCC contribution to the relevant work of stakeholders engaged in REDD+, LULUCF and agriculture</p>	<p>entities and other intergovernmental organizations that contribute to the work under the Convention, the Kyoto Protocol and the Paris Agreement</p>	<p>Provided input to the World Bank Carbon Fund, the United Nations Forum on Forests, the work of the Collaborative Partnership on Forests on global forest indicators and the work of FAO on the Global Forest Resources Assessment and contributed to the work of FAO on agriculture supporting the Koronivia joint work on agriculture</p>	<p>Two broad TEMs, including eight focused events</p> <p>Five focused regional TEMs</p> <p>Two technical papers based on a review of the expert literature and on the presentations and discussions that took place during the TEMs</p>			
<p>Organization and conduct of TEP meetings as mandated^{eee}</p>	<p><i>Objective 3</i></p>	<p>Support has been provided to developing countries for their implementation of the reporting guidelines under the Convention</p>	<p><i>Activities planned</i></p> <p>Serve as the secretariat for the CGE</p>	<p><i>Activities undertaken</i></p> <p>Organized four meetings of the CGE</p> <p>Supported four side events of the CGE during intergovernmental negotiation sessions</p> <p>Organized two pilot informal forums of the CGE</p>	<p><i>Activities planned</i></p> <p>Develop, update and disseminate technical guidance and, in particular, training materials on institutional arrangements for MRV, and on the process and preparation of NCs and BURs</p>	<p><i>Activities undertaken</i></p> <p>Implemented the second edition of the UNFCCC and GHG Inventory and Research Center of Korea Climate Action and Support Transparency Training programme on GHGs in Seoul in June 2018</p> <p>Organized three regional training workshops in 2018 on</p>

<p>Develop, update and disseminate technical guidance and training materials on institutional arrangements</p>	<p>Developed, in collaboration with the UNDP/UNEP Global Support Programme for the preparation of NCs and BURs, guidance material</p>	<p>Conduct training workshops and webinars for national experts from non-Annex I Parties on institutional arrangements for MRV and the</p>	<p>building sustainable national GHG inventory management systems and using the 2006 IPCC Guidelines, in collaboration with the IPCC, FAO and the Global Research Alliance on Agricultural Greenhouse Gases, and two workshops in collaboration with the CGE</p> <p>In 2019, organized the Africa regional training workshop on building sustainable national GHG inventory management systems and using the 2006 IPCC Guidelines, in collaboration with the IPCC and FAO</p> <p>Conducted, upon request for technical assistance from non-Annex I Parties, 17 in-country quality assurance workshops on their national GHG inventory management systems and latest GHG inventory estimates</p> <p>Content development of a technical guide on institutional arrangements to support MRV and the enhanced transparency framework</p> <p>Developed a set of new training materials on institutionalizing data management for GHG inventories</p> <p>Conducted three regional hands-on training workshops on identifying adaptation actions and reporting them in</p>
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<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
for MRV, and on the preparation of NCs and BURs	<p>to facilitate preparation of national GHG inventories by the LDCs and small island developing States</p> <p>Translated into Portuguese, in collaboration with the UNDP/UNEP Global Support Programme for the preparation of NCs and BURs, training materials on the 2006 IPCC Guidelines for the building of sustainable national GHG inventory management systems</p> <p>Developed a toolkit on institutional arrangements to support MRV and transparency of climate action and support, comprising a compilation of country experiences and lessons learned in written and video interviews and a compilation of other relevant technical resources. Initiated the development of a technical guidance document as part of the toolkit (staff cost only)</p>	<p>process and preparation of NCs and BURs (the core budget covers only staff costs)</p>
Revise the training materials for developing countries on vulnerability and adaptation, on GHG inventories and on the mitigation and support sections of NCs and BURs	<p>Revised the training materials to be used at the regional hands-on training workshops on reporting mitigation and adaptation actions in NCs and BURs</p>	<p>Develop and/or support IT tools for facilitating reporting by developing country Parties, including related training activities (the core budget covers only maintenance; supplementary funding covers efforts to develop and/or enhance the systems)</p>
Conduct training workshops and webinars for national experts from non-Annex I Parties on institutional arrangements for MRV and the process and preparation of NCs and BURs	<p>Conducted three regional hands-on training workshops on identifying adaptation actions and reporting them in NCs (staff cost)</p> <p>Conducted a regional hands-on training workshop on preparing and reporting information on mitigation</p>	<p>NCs (non-staff cost), one regional hands-on training workshop on preparing and reporting information on mitigation actions in NCs and BURs (non-staff cost) and three regional hands-on training workshops and webinars on institutionalizing data management for GHG inventories (non-staff cost)</p>

	actions in NCs and BURs (staff cost) Conducted three regional hands-on training workshops and webinars on institutionalizing data management for GHG inventories (staff cost) Organized 11 thematic webinars of 45 minutes each in English
Develop and support the IT tools to facilitate reporting by developing country Parties, including related training activities	No mandate was received to develop any additional IT tools
Upgrade and improve the relevant e-learning courses and develop, in collaboration with the IPCC, a UNFCCC-specific add-on to the IPCC inventory software for developing countries	Maintained the e-learning courses covering vulnerability and adaptation assessment, mitigation assessment and national GHG inventories
Support other elements of the work programme of the CGE	Launched a survey to take stock of capacity-building needs in developing countries related to existing MRV arrangements under the Convention Prepared a technical paper synthesizing the results of a survey on capacity-building needs related to existing MRV arrangements under the Convention, as part of the progress report of the CGE Convened pilot informal forums: on support for the existing MRV arrangements and the enhanced transparency framework and on institutionalizing data management Started mainstreaming the gender perspective in the work of the CGE following the adoption of the gender action plan at COP 23

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities	
		Made written submissions to the COP 23 and 24 Presidencies regarding the stocktake on pre-2020 implementation and ambition at COP 24	
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Organization and conduct of at least three CGE meetings (three are included in the core budget and one possible additional meeting is included in the supplementary funding), including the related administrative and logistical support ^{fff}	The 20 th meeting of the CGE was held in Bonn, Germany, in February 2018; the 21 st meeting of the CGE was held in Asunción, Paraguay, in September 2018; the 1 st meeting of the CGE, extended at COP 24, was held in Bonn in February 2019; and the 2 nd meeting of the CGE was held in Siem Reap, Cambodia, in October 2019		
Provision of technical support to the CGE meetings, including the preparation of relevant documentation, as required ^{ggg}	Four agendas, 47 technical background documents and 50 PowerPoint presentations were prepared for consideration by the CGE		
Progress reports of the CGE ^{hhh} (at least two per biennium)	Prepared and published the progress reports of the CGE for 2018 and 2019		
Updated IT tools to facilitate reporting by developing country Parties, including related training activities ⁱⁱⁱ	The CGE e-network portal was maintained and access provided to stakeholders		The CGE e-network portal was further enhanced to include additional features and present more information
Updated training materials on GHG inventories, mitigation actions and support ^{oo}	Revised the training materials on reporting adaptation actions and mitigation actions in NCs and BURs Prepared a set of new training materials on institutionalizing data management for GHG inventories Developed a workbook for national GHG inventory		

development for the LDCs and
small island developing States

Training workshops and webinars for
national experts from non-Annex I
Parties on institutional arrangements for
MRV and the process and preparation
of NCs and BURs

Organized three regional
hands-on training workshops
and webinars on
institutionalizing data
management for GHG
inventories: for the Latin
America and Caribbean
region, held in San Ignacio,
Belize, in July 2019; for the
Africa region, held in Algiers,
Algeria, in September 2019;
and for the Asia-Pacific and
Eastern European regions,
held in Siem Reap, Cambodia,
in October 2019

Organized three regional
hands-on training workshops
on identifying adaptation
actions and reporting them in
NCs: for the Africa region,
held in Lomé, Togo, in July
2018; for the Latin America
and Caribbean region, held in
Asunción, Paraguay, in
September 2018; and for the
Asia-Pacific and Eastern
European regions, held in
Kathmandu, Nepal, in October
2018

A regional hands-on training
workshop for the Latin
America and Caribbean region
on preparing and reporting
information on mitigation
actions in NCs and BURs was
held in Panama City, Panama,
in July 2018

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities		
Support has been provided for capacity-building with respect to mitigation and NDCs	Database on the capacity-building needs of developing countries to participate in the existing MRV arrangements (to be based on the identification of capacity-building needs for developing country Parties participating in the MRV process in accordance with the technical analysis reports ⁴¹)	Work on the database is ongoing: the database has been updated, compiling the most recent NCs and BURs submitted by developing countries and summary reports of technical analyses of BURs published by 16 December 2019	<i>Activities planned</i>	<i>Activities undertaken</i>
	<i>Activities planned</i>	<i>Activities undertaken</i>	Enhance, if needed, the functionality of the NAMA registry	Not applicable. There was no mandate for enhancing or developing the NAMA registry
	Maintain and, if needed, enhance the operation of the NAMA registry	The fully functional NAMA registry, in accordance with the technical standards, was made available to internal and external users	Support cooperation with various international stakeholders	Cooperated with the GEF, the NAMA facility and UNDP to record NAMAs that received support from the respective organizations for NAMA preparation and implementation
	Contribute, through representation and technical inputs, to the work of relevant organizations, stakeholders and partnerships supporting the preparation of NCs and BURs and the implementation of NAMAs	Supported, in collaboration with the UNDP Global Support Programme, the MRV/Transparency Group of Friends, an informal network of over 30 entities that provide support to developing countries in the area of MRV and transparency Organized four informal meetings Maintained virtual workspace to facilitate information exchange, coordination and collaboration		Assisted the UNDP Global Support Programme to organize three regional peer exchange workshops, in which 113 participants from 73 developing countries participated. The workshops introduced the modalities, procedures and guidelines for the enhanced transparency framework and linkages to the SDG global indicator framework, and included mock technical analysis of BURs and discussions of the capacity-building needs of developing countries

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Relevant formal conclusions and decisions and informal products resulting from the UNFCCC process	COP, CMP and CMA decisions and SBSTA and SBI conclusions on the topics of mitigation, NDCs and NAMAs		
	Mandated reports supporting Parties' deliberations, as appropriate ⁱⁱⁱ			
	Operation and maintenance of the NAMA registry ^{kkk}	A total of 35 new NAMA entries were processed and published in the NAMA registry, bringing the total number of NAMAs recorded to 183 The fully functional NAMA registry, in accordance with the technical standard, was made available to internal and external users		
	Enhancement and/or development of the NAMA registry, if mandated and supported by funding	Not applicable: there was no mandate for enhancing or developing the NAMA registry		
	UNFCCC contribution to the relevant work of stakeholders supporting the preparation of NCs and BURs and the implementation of NAMAs by developing countries	Supported an informal network of over 30 entities that provide support to developing countries in the area of MRV and transparency		
Support has been provided for the strengthening of action to address the impacts of response measures	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Support Parties' negotiations on matters relating to the impact of the implementation of response measures, including, as appropriate, the provision of mandated reports or other documents	Supported five sessions of the subsidiary bodies and two sessions of the COP, the CMP and the CMA Prepared two mandated reports, namely a workshop report and a synthesis report on the review of the work programme of the forum ^{lll}	The supplementary budget contains provisions to support the work of the response measures unit, including operation of the improved forum	Organized one workshop on using modelling tools for assessing the impacts of the implementation of response measures
	Support the implementation of the work programme of the improved forum,	Supported the organization of the 1 st and 2 nd meetings of the		Supported the organization of the workshop on using

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
including the activities of the ad hoc technical expert groups	Katowice Committee of Experts on the Impacts of the Implementation of Response Measures		modelling tools for assessing the impacts of the implementation of response measures
Support capacity-building for developing country Parties to assess, report and address the impact of the implementation of response measures through the preparation and dissemination of relevant methodological materials and technical papers			Organized five regional workshops and five events during regional climate weeks on existing tools and opportunities related to response measures
Contribute to the work on response measures through representation and technical inputs by relevant stakeholders engaged in matters relating to the impact of response measures, including the International Labour Organization, the IPCC, UNCTAD and UNEP	Contributed to three meetings organized by the International Labour Organization on promoting a just transition to low-carbon and climate-resilient development		Prepared a technical paper on the mitigation co-benefits of adaptation actions and economic diversification
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Relevant formal conclusions and decisions and informal products resulting from the UNFCCC process	Decisions 7/CP.24, 3/CMP.14 and 7/CMA.1 on the modalities, work programme and functions of the forum on the impacts of the implementation of response measures under the Convention, the Kyoto Protocol and the Paris Agreement, respectively Decisions 4/CP.25, 4/CMP.15 and 4/CMA.2 on the workplan of the forum on the impact of the implementation of response measures and its Katowice Committee of Experts Conclusions of the SBSTA and SBI on matters relating to response measures		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
Mandated reports and other documents supporting Parties' deliberations	Prepared two mandated reports, namely a workshop report and a synthesis report on the review of the work programme of the forum	
Operation of the improved forum	Supported four sessions of the forum	
Conduct of relevant mandated workshops ^{mmmm}		Organized one workshop on using modelling tools for assessing the impacts of the implementation of response measures
UNFCCC contribution to the relevant work of stakeholders engaged in matters relating to the impact of the implementation of response measures	Contributed to the report of the United Nations High-Level Committee on Programmes for its 37 th session on the United Nations strategy on the future of work	Contributed to the UNCTAD <i>Commodities and Development Report 2019: Commodity Dependence, Climate Change and the Paris Agreement</i> ^{mmmm}

^a <http://data.un.org>.

^b See, for example, document FCCC/SBI/2018/17 and the report available at <https://unfccc.int/sites/default/files/resource/AGI%202019.pdf>.

^c The compilation and accounting reports are available at <https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review-under-the-kyoto-protocol/second-commitment-period/compilation-and-accounting-ca-reports>.

^d <https://unfccc.int/process-and-meetings/transparency-and-reporting/greenhouse-gas-data/ghg-data-unfccc/ghg-data-from-unfccc>.

^e See, for example, the national inventory submissions for 2018, available at <https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review-under-the-convention/greenhouse-gas-inventories-annex-i-parties/submissions/national-inventory-submissions-2018>.

^f Such as the reports available at <https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review-under-the-kyoto-protocol/second-commitment-period/compilation-and-accounting-ca-reports>, as well as documents FCCC/SBI/2018/17 and FCCC/WEB/AGI/2019.

^g See, for example, the report for 2019, available at <https://unfccc.int/sites/default/files/resource/AGI%202019.pdf>.

^h <http://www.unece.org/index.php?id=37166&L=0>.

ⁱ The CAD system is available to internal users in the secretariat.

^j Available, for authorized users, at <https://unfccc.int/crfapp/view/listSubmission.jsf>.

^k Online and via email to crfweb@unfccc.int.

^l https://unfccc.int/files/national_reports/annex_i_ghg_inventories/reporting_requirements/application/pdf/crf_reporter_user_manual.pdf.

^m <https://confluence.unfccc.int/display/AUF/CRF+Reporter+FAQ+for+Parties>.

ⁿ See <https://unfccc.int/process/bodies/constituted-bodies/compliance-committee-cc/compliance-committee-plenary>, <https://unfccc.int/process/bodies/constituted-bodies/compliance-committee-cc/enforcement-branch> and <https://unfccc.int/process/bodies/constituted-bodies/compliance-committee-cc/facilitative-branch> for documentation on the meetings of the Compliance Committee, its enforcement branch and its facilitative branch, respectively.

^o For information, see http://unfccc.int/national_reports/items/8890.php.

^p Available at <https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review-under-the-convention/greenhouse-gas-inventories-annex-i-parties/review-process>.

^q <https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review-under-the-convention/greenhouse-gas-inventories-annex-i-parties/review-process>.

^r A snapshot of the information supported in CAD is available at http://di.unfccc.int/flex_cad.

- ^s Examples of reports are available upon request; in accordance with their mandate, the reports are not made public.
- ^t See, for example, the inventory review reports for 2018, available at <https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review-under-the-convention/greenhouse-gas-inventories-annex-i-parties/inventory-review-reports/inventory-review-reports-2018>.
- ^u For information on courses, schedules and other aspects, see <https://unfccc.int/process/transparency-and-reporting/training-of-review-experts/training-programmes-for-experts>.
- ^v See the reports for 2018 (FCCC/SBSTA/2018/INF.3 and FCCC/SBSTA/2018/INF.4) and 2019 (FCCC/SBSTA/2019/INF.4 and FCCC/SBSTA/2019/INF.5).
- ^w <http://www4.unfccc.int/sites/roe/Pages/Home.aspx>.
- ^x The annual compilations are available at <https://unfccc.int/topics/mitigation/workstreams/response-measures/compilation-of-information-on-minimization-of-adverse-impacts-in-accordance-with-article-3-paragraph>.
- ^y NC7s are available at <https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review-under-the-convention/national-communications-and-biennial-reports-annex-i-parties/seventh-national-communications-annex-i> and BR3s are available at <https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review-under-the-convention/national-communications-and-biennial-reports-annex-i-parties/third-biennial-reports-annex-i>.
- ^z See, for example, document FCCC/SBI/2019/INF.2.
- ^{aa} See <https://unfccc.int/event/fifth-meeting-of-lead-reviewers-for-the-review-of-biennial-reports-and-national-communications-28>.
- ^{bb} All outputs are available at <https://unfccc.int/MA>.
- ^{cc} See <https://unfccc.int/event/fifth-meeting-of-lead-reviewers-for-the-review-of-biennial-reports-and-national-communications-28>.
- ^{dd} Available at <https://unfccc.int/process/transparency-and-reporting/reporting-and-review-under-the-convention/national-communications-and-biennial-reports--annex-i-parties/international-assessment-and-review/review-reports>.
- ^{ee} See, for example, <https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review-under-the-convention/national-communications-and-biennial-reports-annex-i-parties/international-assessment-and-review/reviews/review-practice-guidance>.
- ^{ff} See, for example, document FCCC/SBSTA/2019/INF.3.
- ^{gg} See, for example, <https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review-under-the-convention/national-communications-and-biennial-reports-annex-i-parties/CandS-report>.
- ^{hh} See, for example, document FCCC/SBSTA/2019/INF.3.
- ⁱⁱ See, for example, documents FCCC/SBI/2019/INF.2 and FCCC/SBI/2018/INF.14.
- ^{jj} <https://www4.unfccc.int/sites/br-di/Pages/Home.aspx>.
- ^{kk} BURs are available at <https://unfccc.int/BURs> and NCs are available at <https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review-under-the-convention/national-communications-and-biennial-update-reports-non-annex-i-parties/national-communication-submissions-from-non-annex-i-parties>.
- ^{ll} All outputs are accessible from http://unfccc.int/national_reports/non-annex_i_parties/ica/technical_analysis_of_burs/items/10054.php.
- ^{mmm} International consultation and analysis outcome documents are available at http://unfccc.int/national_reports/non-annex_i_parties/ica/technical_analysis_of_burs/items/10054.php.
- ⁿⁿ For information on courses, schedules and other aspects, see <https://unfccc.int/process/transparency-and-reporting/reporting-and-review-under-the-convention/training-of-review-experts/training-programmes-for-the-technical-analysis-of-biennial-update-reports>.
- ^{oo} See <https://unfccc.int/process-and-meetings/transparency-and-reporting/support-for-developing-countries/tools-and-training-materials-for-non-annex-i-reporting>.
- ^{pp} For further information, see <https://unfccc.int/process-and-meetings/bodies/constituted-bodies/consultative-group-of-experts/cge-training-materials>. Available at <https://unfccc.int/documents/202962> and <https://unfccc.int/documents/202963>.
- ^{qq} See, for example, document FCCC/SBI/2016/16.
- ^{rr} The submissions and the assessment reports are available at <http://redd.unfccc.int/submissions.html?topic=6>.
- ^{ss} See http://unfccc.int/national_reports/non-annex_i_natcom/guidelines_and_user_manual/items/2607.php and http://unfccc.int/national_reports/non-annex_i_parties/biennial_update_reports/items/9186.php.
- ^{tt} See, for example, document FCCC/APA/2017/INF.2.
- ^{uu} For information, see <https://unfccc.int/process/the-paris-agreement/long-term-strategies>.
- ^{vv} <https://www4.unfccc.int/sites/ndcstaging/Pages/Home.aspx>.
- ^{ww} See, for example, the synthesis reports available at http://unfccc.int/focus/indc_portal/items/9240.php.
- ^{xx} For information, see <http://www.un.org/sustainabledevelopment/scpi>, <http://www.un.org/sustainabledevelopment/blog/2016/11/high-level-forum-on-south-south-cooperation-on-climate-change/> and https://unfccc.int/sites/default/files/resource/sbsta2019_inf2.pdf.
- ^{yy} See, for example, <http://www.namapartnership.org/>, http://ledsgp.org/?loclang=en_gb, <https://www.transparency-partnership.net/> and <https://www.thepmr.org>.
- ^{zz} See <https://unfccc.int/topics/mitigation/resources/namas-technical-resources-and-publications>.
- ^{aaa} See, for example, <https://unfccc.int/topics/mitigation/workstreams/nationally-appropriate-mitigation-actions/nama-workshop2>.
- ^{bbb} <http://redd.unfccc.int>.

^{ccc} <http://redd.unfccc.int/info-hub.html>.

^{ddd} See, for example, documents FCCC/SBSTA/2016/INF.6 and FCCC/TP/2012/3.

^{eee} For information, see <https://unfccc.int/IAR>.

^{fff} See <https://unfccc.int/CGE>.

^{ggg} Information on upcoming and past CGE meetings and workshops is available at <https://unfccc.int/CGE>.

^{hhh} See, for example, <https://unfccc.int/event/sbi-49#eq-15>.

ⁱⁱⁱ See, for example, GHG inventory software at <https://www4.unfccc.int/sites/transparency/Pages/Home.aspx>.

^{jjj} See, for example, documents FCCC/SBI/2013/INF.12/Rev.3, FCCC/CP/2014/INF.1 and FCCC/SBI/2014/INF.24.

^{kkk} <https://www4.unfccc.int/sites/publicnama/SitePages/Home.aspx>.

^{lll} See, for example, document FCCC/SB/2018/INF.4.

^{mmm} See <https://unfccc.int/topics/mitigation/workstreams/response-measures/in-forum-training-workshop-on-the-use-of-economic-modelling-tools-related-to-related-to-the-areas-of>.

ⁿⁿⁿ UNCTAD. 2019. *Commodities & Development Report 2019: Commodity Dependence, Climate Change and the Paris Agreement*. Geneva: United Nations. Available at <https://unctad.org/en/pages/PublicationWebflyer.aspx?publicationid=2499>.

Table 5

Sustainable Development Mechanisms programme: activities undertaken as at 31 December 2019

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Objective 1</i>			
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
IBS under the Convention and Article 6 of the Paris Agreement	Provide coherent and high-quality substantive support for the intergovernmental negotiations on COP mechanisms (the framework for various approaches, new market mechanism and non-market approaches)	Informal consultation among Parties was supported, resulting in the agenda item being deferred to SB 52		
	Provide coherent and high-quality substantive support to the intergovernmental negotiations under Article 6 of the Paris Agreement	Formal intersessional work was supported between SBSTA 47 and 48, resulting in the Chair of the SBSTA publishing a draft negotiation text for the consideration of Parties There was no formal intersessional work between SBSTA 49 and 50 Five subsidiary body meetings were supported during the reporting period		
	Support the development of guidance for cooperative	Formal intersessional work was supported between SBSTA 47 and 48, resulting in the Chair of the SBSTA publishing a draft		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
approaches (Article 6, para. 2, of the Paris Agreement)	<p>negotiation text for the consideration of Parties</p> <p>There was no formal intersessional work between SBSTA 49 and 50</p> <p>Five subsidiary body meetings were supported during the reporting period</p>		
Support the development of rules, modalities and procedures for the mechanism (Article 6, para. 4, of the Paris Agreement)	<p>Formal intersessional work was supported between SBSTA 47 and 48, resulting in the Chair of the SBSTA publishing a draft negotiation text for the consideration of Parties</p> <p>There was no formal intersessional work between SBSTA 49 and 50</p> <p>Five subsidiary body meetings were supported during the reporting period</p>		
Support the development of a draft decision on the work programme for the framework for non-market approaches (Article 6, para. 8, of the Paris Agreement)	<p>Formal intersessional work was supported between SBSTA 47 and 48, resulting in the Chair of the SBSTA publishing a draft negotiation text for the consideration of Parties</p> <p>There was no formal intersessional work between SBSTA 49 and 50</p> <p>Five subsidiary body meetings were supported during the reporting period</p>		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Support for the contact groups and informal groups during the negotiations	Approximately 250 hours of negotiations were convened covering the three agenda sub-items		

Proactive support for the co-chairs of the contact groups and informal groups for the smooth conduct of meetings	Provided proactive support to co-chairs, the Chair of the SBSTA and the Presidents of the COP
Review and assessment of experience and lessons learned by all stakeholders from the Convention and Kyoto Protocol mechanisms for providing input to negotiations, as mandated by decision 1/CP.21, paragraph 37, and operationalization of the cooperative approaches, mechanism and framework under the Paris Agreement	No work was undertaken during the reporting period
Development of guidance for cooperative approaches as required under Article 6, paragraph 2, of the Paris Agreement	Provided ongoing support to Parties for the development of the guidance
Technical analysis of the options for implementing the guidance, rules, modalities and procedures, and framework referred to in Article 6 of the Paris Agreement	Provided ongoing support to Parties for the development of the guidance
Development of the rules, modalities and procedures for the mechanism under Article 6, paragraph 4, of the Paris Agreement	Provided ongoing support to Parties for the development of the guidance
Development of a draft decision on the work programme for the framework for non-market approaches under Article 6, paragraph 8, of the Paris Agreement	Provided ongoing support to Parties for the development of the guidance

Activities planned

Activities undertaken

Activities planned

Activities undertaken

IBS to the Kyoto Protocol mechanisms	Provide coherent and high-quality substantive support for the negotiations of the CMP on the CDM and joint implementation	Support provided to the CMP 14 and 15 negotiations on the agenda items on guidance related to the CDM and guidance on the implementation of Article 6 of the Kyoto Protocol; outputs delivered included the annotated agenda, briefing notes, speaking notes, draft texts, limited distribution documents and the report on the sessions of the CMP
	Provide support for the intergovernmental negotiations of the SBI and the SBSTA relating to the Kyoto Protocol (LULUCF, forests in exhaustion, CDM review, CDM appeals)	Support provided to the SBSTA Chair at SB 50 relating to LULUCF and forests in exhaustion for engaging Parties and proposing a smooth postponement of the consideration of the agenda items to SB 52
		Support provided to the SBI Chair at SB 50 on the CDM review and the CDM appeals
		Support provided to two Chair consultations held under the discussions on the CDM review. The discussions on the CDM appeals were postponed to SB 52
		Support provided to the SBI Chair on the CDM review at SB 51 in relation to engaging Parties and proposing a smooth postponement of the agenda item to SB 52
Prepare the annual reports of the CDM Executive Board and the Joint Implementation Supervisory Committee to the CMP	The annual reports of the Executive Board (FCCC/KP/CMP/2018/3 and FCCC/KP/CMP/2019/3) and the Joint Implementation Supervisory Committee (FCCC/KP/CMP/2018/2 and	

	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
		FCCC/KP/CMP/2019/2) to CMP 14 and 15 were published during the reporting period		
	Support for contact groups and informal groups during negotiations and side events	Briefing notes and speaking notes provided for the SBI and SBSTA Chairs and the co-facilitators of the agenda items under the CMP, the SBI and the SBSTA		
	Proactive support for the co-chairs of the contact groups and informal groups for the smooth conduct of meetings	Briefing notes and speaking notes provided for the SBI and SBSTA Chairs and the co-facilitators of the agenda items under the CMP, the SBI and the SBSTA		
	Preparation of technical and analysis documents in support of negotiations	LULUCF outcomes captured in SBSTA 48.1 report. CDM review outcomes captured in SBI 48.1 report. Annotations, speaking notes, briefing notes, draft decision texts and reports produced in support of the intergovernmental negotiations		
	Annual reports to the CMP	The annual reports of the Executive Board (FCCC/KP/CMP/2018/3 and FCCC/KP/CMP/2019/3) and the Joint Implementation Supervisory Committee (FCCC/KP/CMP/2018/2 and FCCC/KP/CMP/2019/2) to CMP 14 and 15 were published during the reporting period		

Objective 4

Coordinated and enhanced secretariat support across various programmes of the high-level champions and promotion of

Activities planned

Activities undertaken

Activities planned
Oversee the work related to the mobilization of public and private

Activities undertaken
The work programme of the Marrakech Partnership for Global Climate Action approved by the high-level champions and

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
climate action by non-Party stakeholders	actors to address and respond to climate change	<p>supported by the secretariat delivered the following:</p> <ul style="list-style-type: none"> • Strengthening interaction between Parties and non-Party stakeholders • Broadening participation • Following up on and ensuring continuity and coherence of action between major milestones • Tracking progress of impacts and results <p>Specific outputs included:</p> <ul style="list-style-type: none"> • Supporting a programme of engagement of the high-level champions at regional climate weeks, external non-Party stakeholder meetings and sessions of the subsidiary bodies and the COP, including over 120 briefing meetings held between the high-level champions and different stakeholder groups during intergovernmental meetings, regional climate weeks, and external non-Party stakeholder events • Generating thematic climate action pathways to charter specific steps and goals for achieving climate neutrality in different sectors • Launching the <i>Yearbook of Global Climate Action 2018</i> and the <i>Yearbook of Global Climate Action 2019^a</i> and two summaries for policymakers from the TEP

Outputs planned

Outputs delivered

Outputs planned

Coordination and enhancement of secretariat efforts across programmes to support the high-level champions and promotion of the connection, alignment and recognition of climate actions undertaken by non-Party stakeholders

Outputs delivered

Supported six regional climate weeks, structuring bilateral meetings between non-Party stakeholders and Parties, presentations and speaking opportunities for high-level champions
 Conducted a proactive outreach and social media campaign

- Launching two major sectoral partnerships on fashion and sports, bringing together over 100 of the most significant organizations and companies to bring the activities of their sectors in line with the goals of the Paris Agreement
- Securing over 350 new signatories to Climate Neutral Now, all committing to achieve climate neutrality
- Supporting new and innovative ways to support companies, organizations and people to calculate, reduce and offset their climate footprint
- Conducting two Global Climate Action Momentum for Change awards, identifying new and innovative climate action initiatives in areas ranging from planetary health and gender to finance and climate neutrality, with over 1,200 applications received

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
Mobilization, through the Marrakech Partnership for Global Climate Action, of actors to implement action to enable the achievement of the goals of the Paris Agreement	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i> Mobilize the broadest possible coalition of actors to implement action urgently to enable the achievement of the goals of the Paris Agreement	<p>under Climate Neutral Now, engaging over 300 corporate and civil society organizations in commitments to achieve climate neutrality</p> <p><i>Activities undertaken</i></p> <p>Conducted face-to-face and online meetings with the thematic groups of the Marrakech Partnership for Global Climate Action to define and agree on priority actions and to seek coalition inputs to develop the climate action pathways</p> <p>Sustained the Climate Action Collaboration Forum consisting of leading organizations, coalitions and initiatives spanning the Marrakech Partnership's thematic and cross-cutting areas (energy, human settlements, industry, land use, transport, oceans and coastal zones, water, finance and resilience), including representatives from Parties, local and subnational governments, businesses, investors and civil society organizations</p> <p>Supported the United Nations Secretary-General's Climate Summit, including organizing a dedicated session on the Marrakech Partnership for Global Climate Action part of the summit</p>
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>

Yearbook of <i>Global Climate Action 2018</i> and summary for policymakers	<p>Published the <i>Yearbook of Global Climate Action 2018</i> and the <i>Yearbook of Global Climate Action 2019</i>, as well as two summaries for policymakers (2018 and 2019)</p> <p>Documented the work of the seven thematic groups on impact and action trackers for each theme, including time-bound and quantifiable targets, prioritization of high-impact levers, links to the SDGs, and roles and responsibilities within thematic groups</p>
Discussion and policy briefs for high-level round tables at COP 24 and 25	<p>Documented the work of the seven thematic groups through impact and action trackers for each theme, which included time-bound actions, prioritization of high-impact levers, and links to the SDGs</p>
High-level events on enhancing climate action	<p>Two high-level events; one at COP 24 and one at COP 25</p>
Showcase of events to demonstrate progress and best practices in thematic areas at COP 24 and 25	<p>A total of 16 global climate action events at COP 24 and 12 at COP 25</p>
Regional dialogues and stakeholder meetings	<p>Supported regional dialogues and stakeholder engagement for the 2018 and 2019 regional climate weeks</p> <p>This included 42 major events at the Climate Weeks for Africa, Asia-Pacific, and Latin America and the Caribbean, comprising high-level events and events related to the Marrakech Partnership for Global Climate</p>

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC		Trust Fund for Supplementary Activities	
Further development of the NAZCA platform, with regular updates on progress and commitments	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i> Engage with coalitions, initiatives and related data providers to track and record progress	<p data-bbox="1626 188 1986 276">Action and NDC dialogues, including the engagement of the high-level champions</p> <p data-bbox="1626 292 1986 547">A total of 80 other events took place where the high-level champions engaged with Parties and non-Party stakeholders to promote, present and take forward global climate action, including through the Marrakech Partnership for Global Climate Action</p> <p data-bbox="1626 571 1850 595"><i>Activities undertaken</i></p> <p data-bbox="1626 619 1986 1058">Supported the Collaboration on Methodology, Data and Analysis working group, bringing together climate action data providers and other organizations, such as Mission 2020, The Climate Group, the Global Covenant of Mayors for Climate and Energy, CDP (formerly the Carbon Disclosure Project), ICLEI – Local Governments for Sustainability, Oxford University, Data-Driven Yale and the NewClimate Institute</p> <p data-bbox="1626 1074 1986 1217">Supported the alignment of non-Party stakeholder climate data reporting, analysis and standards to allow tracking and progress tracking, including:</p> <ul data-bbox="1626 1233 1986 1431" style="list-style-type: none"> <li data-bbox="1626 1233 1986 1281">• Regular remote meetings coordinated <li data-bbox="1626 1297 1986 1345">• Three centralized workshops organized <li data-bbox="1626 1361 1986 1431">• One Collaboration on Methodology, Data and Analysis event at the Global

<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
		<p>Further development of the NAZCA platform for recognizing, reporting, tracking and analysing climate action by non-Party stakeholders</p>	<p>Climate Action Summit 2019</p> <p>One annual data upload cycle completed, which was showcased on the NAZCA portal (to coincide with the Global Climate Action Summit 2018)</p> <p>Participation in one technical meeting on progress, resulting in a technical paper on progress of climate action being submitted for publication</p> <p>Conducted work during 2018 to develop a new version of the NAZCA platform with the location of stakeholder data fully tracked and presented via a central interactive map, and data classification aligned with the themes of the Marrakech Partnership for Global Climate Action, the inclusion of new and updated data, new functionalities to allow better tracking and analysis of data, an improved user interface and a more flexible software infrastructure</p> <p>Additional work was conducted in 2019 to:</p> <ul style="list-style-type: none"> • Build country profile pages bringing together Party information, including linkages to long-term strategies, NDCs and non-Party stakeholder action, with 144 country pages available

- Develop an improved map interface on the NAZCA home page, based on a United Nations geomap, providing more emphasis on the country perspective and its non-Party stakeholders
- Allow for new announcements at events to be included in an ad hoc manner on the NAZCA portal and monitor the participation of actors more closely to real time

In support of the United Nations Secretary-General's Climate Summit in 2019, two UNFCCC-driven initiatives were created and co-managed by the NAZCA portal team and the NDC Partnership team

The following meetings and workshops were organized as part of this work:

- A requirement-gathering workshop, organized with the Global Covenant of Mayors for Climate and Energy, a NAZCA data partner, in Brussels in March 2018
- Several remote requirement-gathering meetings organized with NAZCA data partners and the Climate Action Methodology Data and Analysis community, including publication of an internal survey to identify required data points for the

portal and the identification of metrics for tracking climate action

- A NAZCA data and analysis workshop organized during the 2018 intersessional negotiations to align the work of the climate data community ahead of the Global Climate Action Summit
- A data and analysis workshop organized during the 2019 intersessional negotiations to inform Parties and non-Party stakeholders on the launch of the country pages on the NAZCA portal and to align the work of the climate data community ahead of the United Nations Secretary-General's Climate Summit in 2019 and COP 25
- Data and analysis and high-level events were held in Madrid at COP 25 that culminated in a statement and supported a COP 25 decision to track progress in the fulfilment of commitments in the following years

Promotion of the NAZCA portal via media and conferences, such as the conference on the United Nations and the private sector, held in Berlin in October 2018, The Climate Group's "Action and Reward" event held during Climate Week NYC in New York, and as part of the official

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
		Collaboration on Methodology, Data and Analysis event held in San Francisco at the Global Climate Action Summit in 2018 and at COP 25 in Madrid. In addition, a dedicated social media campaign conducted on Twitter, Instagram and LinkedIn, receiving tens of thousands of hits. Direct spot-module links from both unfccc.int and un.org (the Climate Action Summit web page) were put in place, resulting in up to 10,000 visitors to the NAZCA portal per month
	Outcomes, progress and impact achieved by actors and initiatives compiled and reported on the NAZCA platform	Described in the outputs under “Further development of the NAZCA platform for recognizing, reporting, tracking and analysing climate action by non-Party stakeholders” above

Note: Objectives 2 and 3 are not included in this table as the related activities and outputs are funded through means other than the trust funds covered in the table.

^a Marrakech Partnership for Global Climate Action. 2018. *Yearbook of Global Climate Action 2018*. Bonn: UNFCCC. https://unfccc.int/sites/default/files/resource/GCA_Yearbook2018.pdf; and Marrakech Partnership for Global Climate Action. 2019. *Yearbook of Global Climate Action 2019*. Bonn: UNFCCC. Available at https://unfccc.int/sites/default/files/resource/GCA_Yearbook2019.pdf, respectively.

Table 6

Administrative Services programme: activities undertaken as at 31 December 2019

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Objective 2</i>			
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
Staff management: compliance with United Nations staff rules and regulations and payments on staff onboarding and separation	Conduct staff onboarding, repatriation and interviews	The Human Resources Unit meets with new staff members within the first week of their joining UNFCCC to discuss working at UNFCCC, including their benefits, entitlements and responsibilities regarding rules and regulations, with a focus on using Umoja and maintaining records on staff leave		

Support staff separation
 UNFCCC has updated the information on the Sia Intranet in order to educate staff members regarding the relevant staff rules, regulations and procedures associated with separation

Fund after-service health insurance costs
 In total, 14 staff members joined the after-service health insurance

Provide organizational development support for staff, training on leadership and career support programmes
 During the biennium, support was provided for nine retreats and 280 coaching and development sessions on leadership, performance management, career support and staff well-being

A culture change towards more flexible working arrangements was established in the organization, as well as a comprehensive leadership development programme for all staff with supervisory responsibilities (no split between core and supplementary funding sources was applicable)

Outputs planned

Outputs delivered

Outputs planned

Outputs delivered

Adherence to staff rules and regulations

A policy review is ongoing

Training and development support provided to staff

In addition to online learning opportunities that are available at all times for all staff members a total of 116 face-to-face training sessions were organized or supported (excluding the individual coaching sessions referred to above) with 1,774 participants in total (no split between core and supplementary funding sources was applicable)

Objective 3

Activities planned

Activities undertaken

Activities planned

Activities undertaken

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
Provision of an appropriate physical working environment	Payment of the United Nations common services in Bonn towards the management of the office facilities	Paid contribution to the United Nations common services in Bonn towards the management of the office facilities

Note: Objective 1 is not included in this table as the related activities and outputs are funded through means other than the trust funds covered in the table.

Table 7

Conference Affairs Services programme: activities undertaken as at 31 December 2019

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Objective 1</i>			
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
Parties are well informed of conference arrangements and are able to register participants	Facilitate the participation and collaboration of representatives of Parties in the UNFCCC process by maintaining the network of national focal points	List of national focal points regularly updated; Parties contacted to encourage their nominations of national focal points		
	Liaise with conference host countries, providing external relations support	Effective liaison and collaboration with host countries maintained		
	Develop and disseminate session-related information products	All relevant information for participants issued in a timely manner		
	Manage the participant registration process and maintain and improve the registration and security system	Participants at sessions of the SBI, the SBSTA, the APA and the COP efficiently registered All notifications issued on time		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Registered session participants per year approximately 20,000	Over the reporting period, a total of 49,238 participants were registered		
	Session-related notifications to Parties and observers (28) and other information products for participants (15–20)	Session-related notifications to Parties and observers (145) and other information products for participants (42)		
Seamless running of all events requiring protocol and/or external relations support	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Organize, in line with United Nations policies and practices, the general protocol of the secretariat, as well as the	Protocol for the participation of the incoming COP 24 and 25 Presidents		

	<p>hosting and protocol for senior officials of United Nations agencies taking part in UNFCCC conferences</p>	<p>organized successfully, as well as other events requiring protocol services</p>		
	<p>Facilitate the work of the negotiating groups and subsidiary bodies by organizing preparatory meetings</p>	<p>Over 173 meetings organized to support the negotiating groups Three briefing meetings with the European Union Presidency Two briefings to the Chair of the Group of 77 and China A total of 11 bilateral meetings between Heads of State and Government held during COP 24 and 25</p>		
	<p><i>Outputs planned</i></p>	<p><i>Outputs delivered</i></p>	<p><i>Outputs planned</i></p>	<p><i>Outputs delivered</i></p>
	<p>Registration and accreditation of representatives of Parties, observer States, observer organizations and media for sessions (approximately 40,000)</p>	<p>All participants registered efficiently, and their participation recorded appropriately (49,238 people) Participation in sessions of the SBI, the SBSTA and the APA totalled 49,238 people</p>		
<p>Effective management of funding available for the participation of Parties in UNFCCC conferences</p>	<p><i>Activities planned</i></p>	<p><i>Activities undertaken</i></p>	<p><i>Activities planned</i></p>	<p><i>Activities undertaken</i></p>
	<p>Manage the Trust Fund for Participation in the UNFCCC Process and maximize its effectiveness</p>	<p>Trust Fund managed effectively with the available resources Financial support for representatives of eligible Parties (1,383) processed</p>		
	<p>Provide guidance to Parties eligible for funding and review applications for funding</p>	<p>Parties eligible for funding received adequate information and applications were reviewed efficiently Fluent and positive relations with host countries maintained All preparatory meetings for the sessions of the SBI, the SBSTA and the APA organized efficiently</p>		
	<p><i>Outputs planned</i></p>	<p><i>Outputs delivered</i></p>	<p><i>Outputs planned</i></p>	<p><i>Outputs delivered</i></p>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<p>Visa processing for participants facilitated in liaison with the host country (750–1,400 visas)</p> <p>Organization of preparatory meetings of the Group of 77 and China, the African Group, the LDCs and small island developing States (16)</p>	<p>Visas for 4,235 participants facilitated</p> <p>Financial support for representatives of eligible Parties (1,383) processed</p> <p>Preparatory meetings of the negotiating groups with the Chairs of the subsidiary bodies organized (173)</p>		
	<i>Objective 2</i>			
Effective support is provided for intergovernmental negotiations on the enhancement of effective observer engagement	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Support Parties in enhancing non-Party stakeholder engagement in the intergovernmental process	Supported the effective participation of observers at the sessions of the COP, the CMP, the CMA, the SBI, the SBSTA and the APA	Support the core budget activities, with enhanced services and delivery of outputs	Similar to the core budget activities undertaken and outputs delivered
	Provide support to the incoming and sitting Presidencies on observer engagement	Provided support to the Presidencies and observer constituencies for enhanced participation and engagement, including by holding eight meetings with observer constituencies		
	Facilitate the implementation of the conclusions of the SBI relating to non-Party stakeholder engagement	Facilitated 155 interventions and 309 submissions from non-Party stakeholders		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Background documents on observer engagement under the SBI agenda item on arrangements for intergovernmental meetings (two)	SBI background documents on observer engagement under the agenda item on arrangements for intergovernmental meetings (two)	Similar to the core budget outputs, with enhanced services and delivery	Similar to the core budget activities undertaken and outputs delivered
	Synthesis report as needed, and a BR on the implementation of conclusions relating to observer engagement	Synthesis and BRs on observer engagement Meetings with observers, chairs and Presidencies (five)		
Eligible members of civil society and intergovernmental organizations are admitted by	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Prepare timely assessments of up to 100 applications per year of organizations competent in matters relating to the	Prepared the assessment of applications for eligibility to receive admitted observer status (550)		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
the COP and allowed to attend sessions, within the capacity limit	Convention, for consideration by the COP	Ticketed various negotiations and sessions as per the capacity of the room at 14 sessions, including of the COP, the CMP, the CMA, the SBI, the SBSTA and the APA Prepared documents related to organizations recommended for admission (255) Applied uniform assessment criteria for all submissions in consultation with the Legal Affairs programme Prepared statistics and data related to the admissions process		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Assessment of applications for admission as observers (200)	Assessment of applications for admission as observers (550)		
	Memorandums for the COP Bureau on organizations recommended for provisional admission (two)	Memorandums for the COP Bureau on organizations recommended for provisional admission (two)		
	COP documents on organizations recommended for admission (two)	COP documents on organizations recommended for admission (two)		
	Letters conveying the COP decision to admitted observer organizations, including one-off admissions (four)	Notifications to admitted observer organizations for the COP 24 and 25 cycles (four)		
Platforms that highlight the contributions of observer organizations are facilitated, space permitting	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Enhance and implement engagement platforms such as side events, exhibits and the Climate Action Studio, and showcase observer contributions relating to the implementation of the Convention, the Kyoto Protocol and the Paris Agreement	Received and processed 2,196 applications for side events Facilitated side events (701) and exhibits (398), including at the sessions of the COP, the CMP, the CMA, the SBI, the SBSTA and the APA A total of 205 interviews were conducted, including at the sessions of the COP, the CMP, the CMA, the SBI, the SBSTA and the APA at the Climate Action Studio		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
		Prepared videos, pictures and on-demand/live videos of action at the venue and of side events and exhibits		
		Facilitated 155 media stunts and actions, including at the sessions of the COP, the CMP, the CMA, the SBI, the SBSTA and the APA		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Decision on side events (2,000), exhibits (700) and interviews (500)	Notifications of approved side events and support for organizing side events (2,196 requests submitted), exhibits (577 requests submitted) and interviews (over 200 requested), including for the sessions of the COP, the CMP, the CMA, the SBI, the SBSTA and the APA		
	Web calendars of side events, exhibits and Climate Action Studio interviews (12)	Web schedule of side events and live-streaming link, including remote participation for all the above-mentioned events conducted, provided on the UNFCCC website		
	Servicing of side events (approximately 600), exhibits (approximately 500) and Climate Action Studio interviews (200) by Parties and observer organizations, including live broadcasting (500) and web posting (700)	Supported the organization of side events (701), exhibits (398) and Climate Action Studio interviews (209), as well as live broadcasting (701) and web posting (309)		
	Handbooks for side event organizers and exhibit organizers (eight)	Updated handbooks for side event and exhibit organizers (eight)		
	Observer guides for effective engagement at COP sessions (two)	Updated the observer guides for effective engagement at COP 24 and 25		
		<i>Objective 3</i>		
Official documents are made available to stakeholders on time and in all six official languages of the United	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Manage the forecasting, editing, production, publication and distribution	Managed the forecasting, editing, production, publication and distribution of official documents for 19 sessions, including for the COP, the CMP, the		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>		
Nations, where applicable and possible	of official documents and correspondence Endeavour, in collaboration with the United Nations Office at Geneva and to the extent appropriate and possible, to make documents available in all six official United Nations languages <i>Outputs planned</i> In-session documents (220–300) and other official documents (480–700) edited, produced, submitted to the United Nations Office at Geneva and published on the UNFCCC website Unofficial documents (100–200) edited In-session negotiation draft texts processed and published on the UNFCCC website	CMA, the SBI, the SBSTA and the APA In total, 89 per cent of all pre-session documents for translation were submitted for publication by the deadline in 2018 and 98 per cent in 2019 <i>Outputs delivered</i> Official documents edited, processed, submitted and published: In-session: 208 (preceded by the processing of many versions of draft texts) Other: 457 Unofficial documents edited and processed: 223 The Conference Affairs Services programme edited and processed 665 official and 223 unofficial documents. In total, 100 per cent of all pre-session documents submitted to the Conference Affairs Services programme in accordance with United Nations deadlines were made available to Parties, observers and other stakeholders on time, with 89 per cent of all pre-session documents for translation submitted for publication by the deadline in 2018 and 98 per cent in 2019	<i>Outputs planned</i>	<i>Outputs delivered</i>
High-quality documentation-related services are provided	<i>Activities planned</i> Produce documents to the highest editorial standard Provide guidance to all secretariat programmes on the preparation of documents	<i>Activities undertaken</i> Edited and proofread documents in line with UNFCCC and United Nations norms Guidance provided through manuals, internal communications, workshops and everyday correspondence	<i>Activities planned</i>	<i>Activities undertaken</i>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
Train secretariat staff with a view to improving drafting and document preparation skills	Guidance on drafting and document preparation provided through feedback on individual documents; writing workshop in preparation			
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>	
Guidance on drafting and documentation preparation	Revised the UNFCCC editorial manual; workshops held prior to sessions			
Official document forecasts, prepared in collaboration with substantive teams and the United Nations Office at Geneva	Documentation forecasts for 19 sessions, including of the COP, the CMP, the CMA, the SBI, the SBSTA and the APA, negotiated with the United Nations Office at Geneva			
Daily Programme produced and published for the sessions	Daily Programme produced and published for 14 sessions			
Official document templates updated and disseminated prior to each sessional period	Document templates updated and disseminated			
Electronic official documentation system user guidance provided, and system updates implemented in collaboration with the ICT programme, subject to available funds	User support provided for the electronic documentation system; work on the next generation of the electronic official documents system advanced in collaboration with the ICT programme and the system partially deployed. Improvements to the process for publishing documents on the UNFCCC website were implemented in collaboration with the Administrative Services and Communications and Outreach programmes			
Efficient and fully functional conference facilities for climate change negotiations are planned and provided to participants in a timely manner	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Play a central role in the coordination, organization, delivery and operation of state-of-the-art conference facilities for the sessions, ensuring a safe and sustainable environment conducive to efficient negotiations, through close	Successfully negotiated the facility-related technical requirements of the COP 24 and 25 host country agreements with the Government of Poland and the Governments of Chile and Spain, respectively		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
engagement with the host governments during the compilation and negotiation phases of the host country agreement and by coordinating and liaising with commercial services providers and other United Nations entities	Designed the conference venues and ensured that all necessary facilities and services were available for the conference to start, run and conclude in a conducive, safe and sustainable environment			
Make all the necessary arrangements for workshops, meetings and events of constituted bodies, as well as those of the secretariat's substantive programmes, to ensure their efficient and timely organization	All workshops, sessions and events of the constituted bodies and UNFCCC programmes were organized in a timely and efficient manner, meeting the requirements of the internal and external clients			
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>	
Support for the preparation and compilation of Host Country Agreements (two)	Provided support for the identification, compilation of requirements and preparation of two Host Country Agreements, for COP 24 and 25			
Servicing of UNFCCC sessions (18) and in-session meetings (4,900)	Servicing of UNFCCC sessions (19) Servicing of in-session meetings (8,814)			
Servicing of other meetings, workshops and events (180)	Servicing of other meetings, workshops and events (134)			

Table 8
Communications and Outreach programme: activities undertaken as at 31 December 2019

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Objective 1</i>			
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
Increased number of activities within and outside the UNFCCC process undertaken by governmental and non-Party stakeholders to foster the full implementation of the Convention, the Kyoto	Plan and manage working facilities for the media	Facilities provided	Technical enhancement of webcast and accreditation services	Webcast activities transferred to the ICT programme; accreditation not enhanced owing to a lack of resources
	Provide media accreditation	Media accreditation provided		
	Coordinate press conferences	Press conferences coordinated		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
Protocol and the Paris Agreement	Support international broadcasters and the media	Support provided		
	Facilitate interview requests	Undertaken as planned		
	Provide media liaison with and communications support to host governments	Support provided		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Communications support to governments, constituted bodies and programmes via the provision of broadcasting, press conferences, webcasting and media facilities	Responded to 4,800 requests for information and 212 requests for media interviews Prepared 162 press releases, media alerts and media advisories, and approximately 200 speeches and video addresses Facilitated six press conferences and three webinars Accredited and registered 4,500 media representatives for official meetings	New features and tools to enhance services	New version of the UNFCCC website launched in April 2018 featuring new design and technology Various upgrades and enhancements, for example improved search filters for documents on the session pages
Effective support is provided for intergovernmental negotiations on issues related to ACE	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Oversee ACE activities and strengthen engagement	The 6 th and 7 th ACE Dialogues under the Doha work programme on Article 6 of the Convention were successfully concluded at SB 48 and 50. Representatives of Parties, intergovernmental and non-governmental organizations and other relevant stakeholders shared best practices and lessons learned on ACE	Support intergovernmental negotiations on issues related to ACE	The ACE negotiations on Article 12 of the Paris Agreement were successfully concluded at SB 48 with a decision forwarded to and adopted at COP 24 (decision 17/CMA.1) on ways of enhancing the implementation of education, training, public awareness, public participation and public access to information so as to enhance actions under the Paris Agreement

	<p>The mandated SB 48 in-session ACE workshop was successfully concluded, providing the necessary space for Parties and other stakeholders to develop a list of actions to enhance implementation of the Paris Agreement through ACE-related activities</p> <p>The ACE negotiations were successfully concluded at SB 50 with a draft decision and terms of reference for the review of the Doha work programme forwarded to COP 25 for consideration and adoption. COP 25 adopted decision 15/CP.25 and terms of reference and requested that SBI 52 launch the review of the Doha work programme on the basis of the terms of reference</p>
<p>Support the Doha work programme and the secretariat of the United Nations Alliance on Climate Change Education, Training and Public Awareness</p>	<p>Policy inputs provided to the One UN Climate Change Learning Partnership and the Global Action Programme on Education for Sustainable Development</p> <p>Provided coordination support (meeting and documentation support) for Education Day, including a high-level event on ACE, at COP 24 and 25, organized in partnership with the respective Presidencies and members of the United Nations Alliance on Education, Training and</p>

	Public Awareness. The high-level events on ACE mobilized ministers of education and environment to discuss how ACE can accelerate implementation of the Paris Agreement and the SDGs
Engage with youth groups and programmes	<p>The ACE youth forum, which included youth delegates from approximately 70 countries, was successfully conducted prior to SB 48, led by the Presidency of COP 23 in partnership with youth non-governmental organizations (the official youth constituency to the UNFCCC) with financial support provided by the Government of Canada</p> <p>The 2018 and 2019 Global Youth Video Competitions were successfully organized and showcased youth climate action. In 2018, 306 people from more than 100 countries participated in the competition, whereas in 2019 over 400 videos were submitted by people between the ages of 18 and 30 from 114 countries, focusing on the issues of cities and local action to combat climate change, nature-based solutions for food and human health, and balancing the use of land for people and ecosystems</p>

	<p>Participated actively in the United Nations Inter-Agency Network on Youth Development and provided input to Youth2030: The United Nations Youth Strategy</p> <p>Provided policy advice and technical inputs to the United Nations Youth Climate Summit in September 2019</p>
<p>Organize and support meetings</p>	<p>The regional ACE workshop for Europe and the Mediterranean was successfully held from 2 to 4 October 2018 in La Spezia, Italy, by the Italian Ministry for Environment, Land and Sea in partnership with the secretariat</p> <p>A regional symposium on using ACE to strengthen the role of civil society in raising awareness on climate change was successfully held on 30 and 31 October 2018 in Rabat, Morocco, by the Mohammed VI Foundation for Environmental Protection with the technical assistance of the secretariat</p> <p>The International Symposium and High-level Event on Action for Climate Empowerment was successfully held in October 2019 in Pamhagen, Austria, with organizational and</p>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Outputs planned</i> ACE and youth activities	<i>Outputs delivered</i> Young and Future Generations Day was held on 6 December 2018 at COP 24 and on 5 December 2019 at COP 25. The secretariat worked with the respective COP Presidencies, United Nations entities and youth organizations to mobilize active and meaningful youth participation in the climate change process at the sessions of the COP Support was provided to the youth constituency (engagement of young people at climate change meetings, including during sessions of the subsidiary bodies and the COP and at regional climate weeks)	<i>Outputs planned</i> Event management and communications support for dialogues (two) Side events during sessions (four) and webinars (four)	<i>Outputs delivered</i> substantive support from the secretariat The summary reports on the 6 th (FCCC/SBI/2018/19) and 7 th (FCCC/SBI/2019/12) ACE dialogues were prepared, disseminated and published on the UNFCCC website Youth and ACE events organized during Education Day and Young and Future Generations Day at COP 24 and 25
Momentum for Change recognizes climate solutions and is the Communications and Outreach programme's delivery system for supporting engagement with non-Party stakeholders on climate action, education and behavioural change and with youth	<i>Activities planned</i> Oversee the Momentum for Change initiative and strengthen engagement with non-Party stakeholders	<i>Activities undertaken</i> Efforts to promote the call for applications in 2018 and 2019 included a social media campaign, a series of web postcards and the creation of suggested posts and tweets for those outside the secretariat to post on their own social media sites, linked to digital assets (including web postcards, infographics and photos). A	<i>Activities planned</i> Provide event management support for a wide range of non-Party stakeholder events (which Parties often speak at and/or attend) at governing and subsidiary body sessions as part of the TEMs, climate fairs and global climate action	<i>Activities undertaken</i> Supported non-Party stakeholder events, including the Climate Weeks for Africa, Latin America and the Caribbean, and Asia-Pacific. Ensured that representatives from the winners of the 2018 Momentum for Change Lighthouse Activities in the region were able to

press release (in English, French and Spanish) and a UNFCCC Newsroom article announced the opening of the call for applications. The secretariat received a total of 569 applications in 2018, of which 331 were considered eligible, and 670 applications in 2019, of which 296 were considered eligible. The Momentum for Change Advisory Panel selected 15 winning activities for each year

Communications efforts included media outreach materials/activities, such as media releases, fact sheets, photos and targeted media pitching. They also included the implementation of a social media campaign, the creation of a social media kit with supporting digital assets and a special edition of the Momentum for Change e-newsletter

participate as speakers at the events. Additionally, supported the organization of an event with the Executive Secretary and the winners of the 2019 Momentum for Change awards during Climate Week NYC in New York in 2019

Manage and support the Momentum for Change Advisory Panel

Effective and timely support was provided to members of the Momentum for Change Advisory Panel

Launch and provide global outreach and screen for winners of the Momentum for Change awards at COP 24

Travel and logistics support provided to enable the participation of winners of the 2018 and 2019 Momentum for Change Lighthouse Activities at COP 24 and 25, respectively

Outputs planned

Outputs delivered

Outputs planned

Outputs delivered

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
Side events; expert meetings supporting global climate action and Momentum for Change activities	<p>During 2018, 12 short videos to showcase the award winners from 2017 were produced and an interactive online report was released to highlight the climate action milestones that Momentum for Change achieved in 2017</p> <p>A special event was organized to announce the 15 winners of the 2018 Momentum for Change awards during Climate Week NYC in New York on 27 September 2018</p> <p>In 2019, 12 short videos were produced to showcase the award winners from 2018 and an interactive online report was released to highlight the climate action milestones that Momentum for Change achieved in 2018</p>	Event management and communications support for dialogues	High-level events were organized and managed at COP 24 and 25, as well as the showcasing of winning activities at the secretariat's exhibition stand through posters and videos and four Climate Action Studio events for all winning activities in the reporting period
		Side events; expert meetings supporting global climate action and Momentum for Change initiatives	Two annual Momentum for Change showcase events, where winners of the 2018 and 2019 Momentum for Change Lighthouse Activities were recognized and celebrated, and a social media campaign for the duration of COP 24 and 25 to promote Momentum for Change events and the 2018 and 2019 Momentum for Change Lighthouse Activities, respectively
	<i>Objective 2</i>		
<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
The UNFCCC is recognized as the centre for climate communication and the coordinator of communication on climate change and sustainable development in the United Nations system	Plan and produce all public-facing content and provide content support to the Executive Secretary, host governments and the high-level champions to promote and achieve the objectives of the UNFCCC and ambitious climate action	Undertaken as planned	Draft public content in English and Spanish	Undertaken as planned
	Provide editorial management and production of the flagship UNFCCC Newsroom and social media content in three languages (English, French and Spanish)	Undertaken as planned		
	Prepare all speeches, briefing notes and social media for the Executive Secretary's public outreach	Undertaken as planned		
	Produce all stories, reports, analyses and press releases published across the secretariat's online platforms, in international text and broadcast media and in government, professional and civil society publications and outlets	Undertaken as planned		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
			Web articles and social media posts	Key articles and activities amplified and cross-promoted within the United Nations system
			Press releases, statements, speeches, etc.	Speeches and press material
The UNFCCC website and its social media channels are recognized as the leading sources for wide-ranging, relevant, timely and comprehensive	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Reach out within the UNFCCC and partner with a wide range of governments and organizations in order to harvest high-quality information	Outreach undertaken within the UNFCCC and the United Nations system	Webcasting of plenaries, press conferences and side events	Webcast production for smaller events as well as for sessions of the subsidiary and governing bodies

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
information on climate change and the UNFCCC process				Recent webcasts are archived on the UNFCCC website Requirements aligned with service provider to set up a webcast archive platform for long-term access to webcasts
Manage digital communications (web content and social media, including technical processing of audio and video materials)	Undertaken as planned		Provide photography and video services for digital communications and media	Photos and videos were produced and posted on the UNFCCC website, Flickr and other social media channels
Write articles for the UNFCCC Newsroom and manage social media channels	The UNFCCC Newsroom published 561 articles and announcements in English		Develop active online communities to boost climate action, engaging Parties and non-Party stakeholders	Digital communities on social media were established around events and hashtags
Advise programmes on communication strategies and plans	Undertaken as planned			
<i>Outputs planned</i>	<i>Outputs delivered</i>		<i>Outputs planned</i>	<i>Outputs delivered</i>
Media and outreach products, including speeches, press releases, editorials, statements and interviews by the Executive Secretary and senior managers	A total of 200 video addresses and speeches were written and/or produced for the Executive Secretary and senior management		Increased number of website visitors and active followers and fans on social media channels	21 million page views were generated by 5.3 million users in 9 million user sessions The number of followers and fans was 0.4 million for Facebook, 0.6 million for Twitter and 0.4 million for Instagram
News items for the UNFCCC Newsroom and social media posts	The UNFCCC Newsroom published 561 articles and announcements in English		100 days of webcast production	During the reporting period, 43 days of webcasting production were delivered
<i>Activities planned</i>	<i>Activities undertaken</i>		<i>Activities planned</i>	<i>Activities undertaken</i>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
Global and specialist media and non-governmental organizations are informed about the progress and decisions made in the intergovernmental process and of its objectives	Provide strategic communications and policy advice to the Executive Secretary and on the secretariat's engagement with Parties and other stakeholders, including the United Nations system	Undertaken as planned	Provide strategic communications and policy advice to the Executive Secretary and on the secretariat's engagement with Parties and other stakeholders, including those in the United Nations system	Undertaken as planned
	Provide strategic input to United Nations system-wide communications on climate and messaging and links to the SDGs	Messaging coordinated with the entire United Nations system	Provide strategic input to United Nations system-wide communications on climate and messaging and links to the SDGs	Regular meetings of the United Nations Climate Change Communication group were held to coordinate system-wide communication. Communication strategies and plans were prepared for key events, such as SB 48 and 50, COP 24 and 25, the regional climate weeks, the launch of the IPCC Special Report on Climate Change and Land ^a and the signing of a memorandum of understanding between the UNFCCC and the International Renewable Energy Agency. The secretariat undertook more than 300 joint activities across the United Nations system
	Regularly attend teleconferences of United Nations system-wide communication bodies	Undertaken as planned	Regularly attend teleconferences of United Nations system-wide communication bodies	Undertaken as planned
	Manage the daily climate communications integration with individual relevant United Nations agencies	Undertaken as planned	Manage the daily climate communications integration with individual relevant United Nations agencies	Undertaken as planned
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>	
Speeches, opinion pieces, media engagement and strategic advice	Outputs as planned	Speeches, opinion pieces, media engagement and strategic advice on Executive Secretary	Outputs as planned	

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	on Executive Secretary engagement with governments and stakeholders and within the United Nations system		engagement with governments and stakeholders and within the United Nations system	
	<i>Objective 3</i>			
Internal communication, collaboration and knowledge-sharing is improved through the use of appropriate tools and systems	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Maintain the Sia Intranet and basic content	Intranet successfully maintained to facilitate collaboration and information-sharing for staff and senior management Training provided to 260 page and content owners, including users of collaboration workspaces, resulting in independent content upload Managed a project to technically upgrade and visually update the Intranet	Enhance internal communication to foster collaboration and enhance programme delivery	A total of 595 news articles were published
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Timely and efficient delivery of news from programmes	A total of 595 news articles published	Timely and efficient delivery of news from programmes	A total of 595 news articles published
Improved cross-programme collaboration	A total of 88 workspaces maintained A total of nine workspaces newly implemented to support business processes, knowledge-sharing and secretariat-wide collaboration	Development of informative guidelines and procedures and engaging tutorials to promote effective use of the Sia Intranet	Existing guidelines and tutorials kept up to date; new tutorials and guidelines under development	
Maintain tool for senior management communication to staff	Two Intranet workspaces and a dedicated section on the Intranet home page maintained to facilitate information-sharing from senior management to staff	Effective cross-programme collaboration through news highlighting the work of the secretariat's units		

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities
Parties, observers, secretariat staff and the general public have ready access to well-organized and comprehensive official documentation on the climate change negotiation process	<p><i>Activities planned</i></p> <p>Provide and update the taxonomy to enhance searches for official documents</p> <p>Provide access to official documents, maintain the daily operations of the Intranet, and implement information management policies and information life cycles under information governance</p> <p><i>Outputs planned</i></p> <p>Easy access to official documents</p> <p>Organization-wide use of approved taxonomy for all work of the secretariat</p>	<p><i>Activities undertaken</i></p> <p>Tagging support and metadata review of official documents published during the sessions of the subsidiary bodies</p> <p>Taxonomy terms updated, resulting in relevant and correct website search refiners</p> <p>Website publishing guidelines and training for tagging national reports to yield better search results</p> <p>Analysis of website search refiners and website content to be reorganized for improved search results and access to UNFCCC information</p> <p><i>Outputs delivered</i></p> <p>A total of 259 taxonomy updates carried out on the UNFCCC website. Technical and conceptual support provided for displaying the taxonomy in the website search to improve the documents search portal. A total of 535 taxonomy quality control updates on official documents carried out</p> <p>A total of 259 taxonomy updates made across major secretariat environments: the Intranet, the collaboration</p>
		<p>Unique secretariat initiatives, including the brand design of corporate building and spaces for the UNFCCC and Museum/History Corner</p> <p><i>Activities planned</i></p> <p><i>Outputs planned</i></p>
		<p>The secretariat's annual reports for 2017 and 2018 published</p> <p><i>Activities undertaken</i></p> <p><i>Outputs delivered</i></p>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
		platform and the UNFCCC website		
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
Records are managed in accordance with the secretariat's policy and guidelines	Preserve physical records and electronic records of the UNFCCC	Physical records at the inactive records centre, audiovisual recordings of UNFCCC negotiation processes at the multimedia repository and electronic records in the records management system are maintained and managed in accordance with the policies and procedures of the UNFCCC		In total, 3,271 audiovisual recordings were quality checked, indexed and captured in the records management system
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Inactive records processed and transferred to the records centre and made accessible upon request by staff, and obsolete records destroyed in a confidential and controlled manner	<p>A total volume of 118.87 linear metres of physical records transferred to, and processed in, the inactive records centre</p> <p>A total of 2,140 electronic records captured in the records management system</p> <p>A total of 85 physical record retrieval requests fulfilled</p> <p>A total of 809 audiovisual recording retrievals delivered, of which 713 to external clients</p> <p>A total of 24 Richard Kinley gallery and records repositories tours facilitated and 31 training sessions delivered</p> <p>Obsolete records destroyed in a confidential and controlled manner</p>		A total of 1,935 legacy documents were digitized, indexed and captured in the records management system

^a IPCC. 2019. *IPCC Special Report on Climate Change, Desertification, Land Degradation, Sustainable Land Management, Food Security, and Greenhouse Gas Fluxes in Terrestrial Ecosystems*. PR Shukla, J Skea, E Calvo Buendia, et al. (eds.). Available at <https://www.ipcc.ch/report/srcccl/>.

Table 9

Information and Communication Technology programme: activities undertaken as at 31 December 2019

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Objective 1</i>			
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
Support services meet user requirements	<p>Workplace provisioning, including desktop computing, mobile devices and printing services for core-funded staff</p> <p>Manage the IT service desk, including the first level of support and support tools and portal</p>	<p>A total of 40 tablets and 317 laptops were deployed to staff to replace obsolete staff laptops and improve staff productivity</p> <p>Virtual meeting room tools were deployed in UNFCCC meeting rooms; key meeting rooms now have full virtual meeting capability</p> <p>A total of 25 mobile phones and 13 iPad tablets purchased and deployed to senior management</p> <p>Effective end-user support service and business-enabling systems, including collaboration and web services for faster response and better service level agreement performance</p> <p>Continued support to staff and Parties by actively suggesting relevant ICT collaborative tools</p>	<p>Workplace provisioning, including desktop computing, mobile devices and printing services for staff funded by supplementary funds</p> <p>Enable secretariat staff and the secretariat's external clients such as Parties, meeting participants, contractors and vendors to work together, anywhere and at any time, using mobile technologies and systems</p>	<p>Virtual meeting room tools were deployed in UNFCCC meeting rooms to provide key meeting rooms with full virtual meeting capability</p> <p>Implementation of the new service level management tool, Footprints 12, with the incident management process, the office move transfer process (including the new hire, separation and office move processes), as well as the configuration management database of the ICT asset</p> <p>The service level management tool is used to track tickets, including related processes and service operation procedures, better facilitate responses to requests received from users, as well as user support manuals and user trainings</p> <p>Migrated from Airwatch mobile device management to Office 365 and Intune to facilitate effective management of mobile devices such as phones and tablets</p>

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities	
Manage software and technology-related hardware assets, including planning, monitoring and recording software licence and/or hardware assets to ensure compliance with vendor contracts and regulatory requirements	<p>A new Windows 10 laptop image was prepared and tested for deployment; the upgrade of staff from the use of Office 2016 to Office 365 was completed to achieve more mobility and enhance cloud computing and storage</p> <p>Upgrade of software and patch deployment system (System Configuration Centre Management) from 2012 to 2016 was implemented</p> <p>Support was provided for the implementation of secure document management</p> <p>ICT assets managed through the Footprints configuration management database based on property management procedures, and licences managed through customer portals such as Microsoft and Adobe</p>		
Provide overall management of ICT, including internal operations, delivery and governance, and ensure strategic management of deliverables and value to ICT clients	Overall management of the IT service desk was provided and strategic management of deliverables and value to ICT clients were achieved		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
End-user devices (laptops and mobile devices) and peripherals, including local network, provided to 550 users (staff, consultants and contractors)	A total of 40 tablets, 317 laptops and accessories were deployed to staff to replace obsolete staff laptops and improve staff productivity	End-user devices (laptops and mobile devices) and peripherals, including local network, provided to staff funded by supplementary funds	Virtual meeting room tools were deployed in UNFCCC meeting rooms so that key meeting rooms were upgraded to full virtual meeting capability
Responding to IT requests from end users (41,000 requests) with a baseline of 80 per cent responded to and completed within 90 days	In total, 62 per cent of requests (22,591 of 36,228) were responded to and completed within 90 days. The major migration of the in-	Mobile technology and systems provided to all secretariat staff and the secretariat's external clients such as Parties, meeting	New user products and services were identified, and appropriate user support and standard operation procedures and training,

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
	house data centre to the cloud-based infrastructure affected the service level management tool and the performance target of 90 per cent could not be achieved	participants, contractors and vendors to connect them and facilitate collaboration
	Standard operating procedure for ICT assets management updated on the basis of audit recommendations	as well as 'brown bag' lunches, were provided to users. Intranet information was broadcast on actual events and resolution of incidents
Hardware and software assets successfully monitored, and compliance achieved with vendor contracts and regulatory requirements	Physical verification and write-off process completed for the disposal of decommissioned ICT equipment	
	Framework contracts concluded with three vendors for the supply of ICT equipment on the basis of product catalogues at an agreed discounted rate	
	Mobile telephone service migrated to a new vendor, cutting costs by more than 50 per cent	
	A total of 33 office printers (desktop and network) decommissioned to reduce cost	
	Hardware and software licences and subscription inventory maintained and kept up to date	
	Negotiated and renewed the Microsoft contract covering enhanced online services (Office 365 M3)	
Overall management of ICT successfully achieved and strategic delivery and alignment with ICT clients successfully established	Overall management, strategic delivery and alignment with ICT clients successfully achieved	
Business-enabling systems, including collaboration and web services, are operated	<i>Activities planned</i>	<i>Activities planned</i>
	Provide systems and integration support to the secretariat's application computing services,	<i>Activities undertaken</i>
	By 30 June 2019, all business application infrastructure, including the international transaction log,	

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
and maintained at agreed service levels	including disaster recovery and business continuity	<p>had been migrated to the new cloud-based framework service agreements which take advantage of cloud computing services, as well as respective disaster recovery and business continuity services.</p> <p>By 31 December 2019, the operation of all systems under the new service arrangements had been stabilized</p>	
	Provide overall management of ICT, including internal operations, delivery and governance, and ensure strategic management of deliverables and value to ICT clients	<p>The data centre consolidation project had reached major milestones by 30 June 2019 with the completion of the migration scope, thereby achieving a major objective in the management of deliverables and value to ICT clients</p> <p>By 31 December 2019, the operation of all systems under the new service arrangements had been stabilized</p>	
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>
	Baseline of 95 per cent availability during service hours of 102 business-enabling systems and eight mandated systems	<p>Deployment of new applications and tools for review processes and client relationship management platform</p> <p>Critical secretariat-wide and externally accessible continuously operated business-enabling information systems were outsourced to an external hosting provider and their monthly availability is governed by service level agreements at 99–99.9 per cent; the overall stipulated performance target of 98 per cent was met according to available monthly reports from the service</p>	
			<i>Outputs delivered</i>

		provider. This is excluding agreed and planned maintenance periods for the achievement of data centre consolidation activities in the first two quarters of 2019		
	Overall management of ICT successfully achieved and strategic delivery and alignment with ICT clients successfully established	Overall management of ICT was successful, including strategic delivery and alignment with ICT clients		
Communications and data centres and related infrastructure services are supplied in accordance with agreed service levels	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Manage the secretariat's data centres and networks upon which the secretariat can deploy all its central systems and communication technologies	Regular management of activities for ongoing service contracts of internal and external data centres	Consolidate the secretariat's data centres into an industry-standard data centre providing hybrid and multi-cloud approaches to reduce costs, improve services and provide a facility to integrate new public cloud solutions and continuous integration for systems delivery	By 30 June 2019, the entire planned scope of around 200 virtual machines from three data centres had been consolidated into the new cloud-based data centre service framework. This included the planning and implementation of migration for all productive and non-productive instances of systems, as well as the decommissioning of the respective source systems. By 31 December 2019, the operation of all system under the new service arrangements had been stabilized
	Provide overall management of ICT, including internal operations, delivery and governance, and ensure strategic management of deliverables and value to ICT clients	Overall management of ICT was successful, including operations, delivery and governance; strategic management of deliverables and value to ICT clients was ensured		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Baseline of 95 per cent availability of infrastructure services during service hours	According to available data from in-house monitoring systems, internal infrastructure services and dependent information systems exceeded on average the	New consolidated data centre with consistent architecture and security, which is more scalable and better available to the UNFCCC and Parties	By 30 June 2019, the entire planned scope of around 200 virtual machines from three data centres had been consolidated into

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities
	performance benchmark of 95 per cent	the new cloud-based data centre service framework By 31 December 2019, the operation of all systems under the new service arrangements had been stabilized
Data centres and related infrastructure services provided for 283 physical and virtual servers	By 30 June 2019, the entire planned scope of around 200 virtual machines providing business-critical workloads from three data centres had been consolidated into the new cloud-based data centre service framework By 31 December 2019, the operation of all systems under the new service arrangements had been stabilized	
Overall management of ICT successfully achieved and strategic delivery and alignment with ICT clients successfully established	Decommissioning and consolidation of residual infrastructure at secretariat headquarters in Bonn took place in late 2019 and is planned to continue in early 2020 Overall management of ICT successfully achieved, including strategic delivery and alignment with ICT clients	
<i>Objective 2</i>		
Conferences and workshops are supported by effective and efficient IT services	<i>Activities planned</i> Provide reliable and readily available IT services and support to the secretariat's conferences and workshops around the world, including IT management and support for sessions of the SBI, the SBSTA, the APA, the COP, the CMP and the CMA	<i>Activities undertaken</i> During the reporting period, the ICT programme supported four sessions of the subsidiary bodies, 93 workshops and numerous virtual meetings. Participants were provided with a highly reliable and secure IT infrastructure including Wi-Fi, with no service
		<i>Activities planned</i> Provide IT support for additional meetings and workshops and identify opportunities for an enhanced and more effective use of virtual meeting technology within the secretariat and with external clients such as Parties, meeting participants, contractors
		<i>Activities undertaken</i> A virtual meeting participation initiative was completed during the reporting period within budget and on time. The resulting solution is now available to the secretariat so that it can conduct multilateral meetings with virtual participation

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
		interruptions or complaints from participants	and vendors to facilitate building relationships, sharing documents, webcasting and more, and provide options for additional efficiency measures for meetings of constituted bodies and conferences through the use of virtual meetings and participation to varying degrees	
	Provide overall management of ICT, including internal operations, delivery and governance, and ensure strategic management of deliverables and value to ICT clients	Overall management of ICT was successfully achieved, including operations, delivery and governance; strategic management of deliverables and value to ICT clients was ensured		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Provision of IT conference services for all sessions at agreed service levels with a baseline of 100 per cent	The service level agreement was delivered in accordance with the baseline of 100 per cent	Additional meetings and workshops delivered with the required level of communication channels and media	All additional meetings were provided with the required level of communication channels and media
	Overall management of ICT successfully achieved and strategic delivery and alignment with ICT clients successfully established	Overall management of ICT was successfully achieved, strategic management of deliverables and value to ICT clients was ensured		
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
Secure means of collaboration and communication are provided within the secretariat and between the secretariat and stakeholders	Provide overall management of cybersecurity functions, including threat assessments and mitigation plans, internal operations, delivery and governance, and ensure strategic management of deliverables and value to ICT clients	The secretariat's SharePoint/Office 365 platform was extended and utilized for secure collaboration and communication in the context of meetings and workshops (e.g. on the PAWP)	Establish strong information security governance and comprehensive user support through a user awareness programme, including training and advisory support to users	Preparation and planning activities undertaken for securing the UNFCCC against threats to networks and strengthening the security administration roles and responsibilities
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Secure means of collaboration and communication provided within the secretariat and between the secretariat and its contacts at the	All services delivered at the agreed service levels	Governance documents published, governance adopted, users trained and aware of cybersecurity, and greater information security	Administrator rights documents produced and network security threats mitigated through renewal

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	agreed service levels with a baseline of 100 per cent		capability achieved through the security framework procurement to support activities such as the identification and quantification of threats and risks to information, using continuous reviews and audits for network, software and process vulnerabilities, in addition to performing required remedies and providing an adequate response to security events	and maintenance of key network security devices
	Overall management of cybersecurity functions successfully achieved and strategic delivery and alignment with ICT clients successfully established	Overall management of cybersecurity functions successfully achieved, including strategic delivery and alignment with ICT clients	Core security capability extended, using experts in cybersecurity from the IT industry, and in position to further secure the secretariat against cybersecurity attacks	
Business ICT solutions enable the secretariat to effectively use organizational resources and facilitate processes in compliance with internally and externally agreed standards	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Implement portfolios, projects, services, releases and quality management frameworks	All services were delivered within the agreed service levels		
	Monitor, guide and report on all portfolios, projects, services and quality management frameworks	All services were delivered within the agreed service levels		
	Manage and report on the status of projects, services, releases, portfolios and quality management frameworks	Enhancements and improvements were implemented to existing platforms that enable organizational effectiveness, including sustainable development mechanism systems		
	Provide overall management of ICT, including internal operations, delivery and governance, and ensure strategic management of deliverables and value to ICT clients	Overall management of ICT, including internal operations, delivery, governance and ensuring strategic management of deliverables and value to ICT clients, was provided		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>

	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>		
	ICT solutions delivered with a baseline of 100 per cent	The proportion of ICT solutions delivered was 100 per cent (154 business-enabling and mandated systems operational)		
	Overall management of ICT successfully achieved and strategic delivery and alignment with ICT clients successfully established	Overall management of ICT, including strategic delivery and alignment with ICT clients, successfully achieved		
	<i>Objective 3</i>			
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
Mandated systems are provided to enable the compilation, analysis and management of data (GHG data, tabular data in Parties' submissions and other data)	Implement portfolios, projects, services, releases and quality management frameworks	Provided support and maintenance for the new CRF Reporter system for reporting GHG inventories and the GHG inventory software for non-Annex I Parties		
	Monitor, guide and report on all portfolios of projects, services and quality management frameworks	Maintained the CAD and its connection to the international transaction log		
	Manage and report on the status of projects, services, releases, portfolios and quality management frameworks	Maintained a business intelligence platform using the latest technology from Microsoft in order to manage and mine data and extract reports from the GHG data		
	Provide overall management of ICT, including internal operations, delivery and governance, and ensure strategic management of deliverables and value to ICT clients	Overall management of ICT, including internal operations, delivery and governance, and ensuring strategic management of deliverables and value to ICT clients, was provided		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Mandated systems meet the specified requirements and are delivered on time with a baseline of 80 per cent	All mandated systems met the specified requirements as defined by the programmes and users and 94 per cent were delivered on time as agreed with the programmes (16 of 17 enhancements were delivered on time)		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	Overall management of ICT successfully achieved and strategic delivery and alignment with ICT clients successfully established	Overall management of ICT, including strategic delivery and alignment with ICT clients successfully achieved		
Mandated systems are provided to support the review of NCs, GHG inventories, BRs, BURs, NDCs and NAMAs and the publication of results and submissions to advance MRV	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Provide overall management of applications (such as for the NWP, NAPs, NAZCA, REDD+, NDCs and the submission portals) from requirement and implementation to delivery and support	Maintained the GHG-based reports and review tools as well as the new business intelligence platform; provided GHG reports designed to be shared in advance on the UNFCCC website; and GHG-based reports and review tools were provided to the expert review teams in order to ensure the transparency of, and verify, the data submitted by Parties, communications and reports	Create and continue to enhance a client relationship management platform that allows the secretariat to coordinate its interaction with the programmes and external contacts, maximize the use of its contacts' information, enhance the value of UNFCCC data and reports for use by Parties, and streamline the production of UNFCCC documents	The secretariat-wide client relationship management platform was further upgraded to implement the concept of notes so that knowledge articles can be added to participations and events
	Develop business requirements and design and implement prototypes, rapid solutions and services to meet requirements	Requirements were captured and a prototype was built using new Office 365 tools for the management of official documents The prototype was trialled for the creation of the UNFCCC budget document Owing to the enhancement of the envisaged software solution, the final product will be delivered for use at SB 52 in Bonn		
	Acquire the services and oversee the work of business analysts, developers and specialized vendors	Oversight was undertaken in line with the established ICT governance process		
	Maintain and support frameworks, tools and processes	Maintained the virtual team room and biennial reporting CTF applications		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>	

Expected results by workstream	Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities		
<p>Additional required systems are provided to support the implementation of the Convention, the Kyoto Protocol and the Paris Agreement and regulatory systems under the Kyoto Protocol</p>	<p>Mandated systems meet the specified requirements and are delivered on time with a baseline of 80 per cent</p>	<p>All systems met the requirements as defined by the programmes and users, and 100 per cent were delivered on time as agreed with the programmes (nine of nine enhancements were delivered on time)</p>	<p>Client relationship management platform enhanced, all contacts maintained, data organized to provide full view of contacts, and reports generated in a timely manner</p>	<p>Fully operational client relationship management platform Country specialists are familiar with updating information on the platform Availability of up-to-date country-specific information ensured</p>
	<p><i>Activities planned</i> Provide overall management of additional required applications from requirement and implementation to delivery and support</p>	<p><i>Activities undertaken</i> All additional required systems were successfully maintained, managed and executed in line with the catalogue of services agreed to be delivered with each of the programmes</p>	<p><i>Activities planned</i> Create a sustainable enterprise data analytics end-to-end service</p>	<p><i>Activities undertaken</i> Key systems developed for the Sustainable Development Mechanisms programme supporting the CDM were extended and enhanced to improve internal staff efficiency, compliance activities and external user experience. All specified requirements as defined by the programme and users were delivered on time as agreed with the programme. Additional improvements of the CDM programme of activities lifecycle were delivered at the end of 2019</p>
<p>Develop business requirements, and design and implement prototypes, rapid solutions and services to meet requirements</p>	<p>Collection of business requirements and rapid prototyping was successfully conducted for additional required solutions. A new official documents proof of concept was commenced in partnership with the Conference Affairs Services programme, requirements were developed for a new Sustainable Events Tool for the Sustainable Development Mechanisms programme, and requirements and a solution were proposed for the daily participation feature for</p>	<p>Extend and enhance the virtual team room system, the data warehouse and associated reporting and analytics systems that support GHG inventory and expert reviews</p>	<p>The virtual team rooms system, the data warehouse and associated reporting and analytics systems that support GHG inventory and expert reviews were extended and enhanced to improve the efficiency of collaboration, reporting and analytics capability for external experts and internal staff. All specified requirements as defined by the programme and users were delivered on time as agreed with the programme</p>	

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
Acquire the services and oversee the work of business analysts, developers and specialized vendors	<p>monitoring Conference Affairs Services programme events in the online registration system</p> <p>All external vendors and internal teams that support and maintain additional required systems were successfully managed and all services delivered as agreed with each of the programmes</p>	Provide service desk functions for the data analytics systems
Maintain and support frameworks, tools and processes	Frameworks, tools and processes were maintained and enhanced as needed to ensure that agreed services were delivered to each of the programmes	Maintain and upgrade the data analytics systems
		Provide the required infrastructure for data analytics
		Maintain and support current documents and records systems
		Provide a new system for the production of electronic documents that includes integration with a records system for their safekeeping, as well as seamless publication of official documents on the web
		Microsoft Business Intelligence desktop software was evaluated and selected as a data analytical tool for desktop users. A new service for installing the software was established at the end of 2019
		The proof of concept using Qlik software was delivered for review. The production system is planned to be delivered in the second quarter of 2020 with basic data analysis functions. The data catalogue is scheduled to be established during the 2020–2021 budget period
		The infrastructure for proof of concept has been established. Production is planned to be completed before in the second quarter of 2020
		An ongoing project with the Conference Affairs Services programme aims to deliver a document management system (Codoc). This project is funded by the Conference Affairs Services programme
		The Codoc system will be used or the production of electronic documents. A proof of concept for this system was delivered and accepted by the Conference Affairs Services programme. The proof of concept was used during the reporting period to run the budget document preparation.

<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Mandated systems meet the specified requirements and are	The mandated systems met the specified requirements as defined by the programmes and users and 100 per cent were delivered on	Sustainable enterprise data analytics end-to-end service,	The proof of concept using Qlik software was delivered for review. The production system is planned to be delivered before the
		<p>Implement the document and records management service</p> <p>Provide service desk functions for the documents and records systems</p> <p>Provide the required infrastructure for the documents and records systems</p>	<p>The first phase of this project will be implemented and is due to be delivered in the second half of 2020. Integration with the records system (Hewlett Packard Records Management) and seamless publication of official documents on the UNFCCC website were removed from the scope of the Codoc project and were not delivered in 2019</p> <p>No activities were conducted owing to the late availability of funding. A technical service procedure for document management based on Office 365 is scheduled to be defined in the second half of 2020</p> <p>The service desk functions for the Codoc system are dependent on the implementation of the document and records management service. The final decision on the records management system has not yet been made. No activities were planned as at the end of 2019</p> <p>Office 365 is available for the UNFCCC in the cloud. Usage of the Office 365 platform is still at proof of concept stage. The records system (Hewlett Packard/Microfocus Records Management) has been deployed to production</p>

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
delivered on time with a baseline of 60 per cent	time as agreed with the programmes (nine of nine enhancements were delivered on time)	including required infrastructure, established
		second quarter of 2020 with basic data analysis functions
		Raw data sets for populating the data analytics systems obtained
		No activities were planned as at the end of 2019 owing to the late availability of funding. The data catalogue is scheduled to be established in the 2020–2021 budget period
		Service desk functions, maintenance and upgrades provided as required
		No activities were planned as at the end of 2019 owing to the late availability of funding
		Current documents and records system efficiently maintained and supported
		All documents and records management solutions currently in use by the secretariat based on SharePoint and the Hewlett Packard/Microfocus Records Management platform were efficiently maintained and supported during the performance period in line with agreed service arrangements
		New system for the production of electronic documents, including integration with records system for safekeeping, web publication of official documents and required infrastructure for the system established
		Integration with the records system (Hewlett Packard/Microfocus Records Management) and seamless publication of official documents on the UNFCCC website were removed from the scope of the Codoc project and were not delivered in 2019
		Document and records management service implemented
		Owing to the late availability of funding, no activities were executed during the biennium

Table 10

Legal Affairs programme: activities undertaken as at 31 December 2019

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
	<i>Objective 1</i>			
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
The Convention, the Kyoto Protocol, the Paris Agreement and any related legal instruments are interpreted and implemented in accordance with the relevant legal, procedural and institutional requirements	Provide legal advice and services on the implementation of the Convention, the Kyoto Protocol and the Paris Agreement	Legal advice and services on the implementation of the Convention, the Kyoto Protocol and the Paris Agreement were provided as planned or required		
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Legal advice on the interpretation of the Convention, the Kyoto Protocol and the Paris Agreement	A total of 148 legal opinions and pieces of written advice provided regarding the interpretation and implementation of the Convention, the Kyoto Protocol and the Paris Agreement		
	Legal advice and services on the implementation of the climate change regime (inter alia, NDCs, mitigation, adaptation, agriculture, loss and damage, climate finance, technology, capacity-building, transparency framework, response measures, mechanisms, cooperative approaches, REDD+ and the global stocktake)	Legal advice and services on the implementation of the climate change regime were provided as planned or required		
The supreme, subsidiary and constituted bodies established under the Convention, the Kyoto Protocol and the Paris Agreement function and operate in accordance with legal, procedural and institutional requirements	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Provide legal advice and services on the intergovernmental process of the climate change regime	Undertaken as planned through the provision of legal support to all meetings of the governing, subsidiary and constituted bodies that took place during the reporting period, including leading the secretariat support for the consideration of three agenda items related to the PAWP and 10 items on the agendas of the COP, the CMP and the CMA		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>		<i>Trust Fund for Supplementary Activities</i>	
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>	
<p>Legal advice and services on procedural, substantive and institutional matters to the governing bodies (the COP, the CMP and the CMA), the Bureaux, the subsidiary bodies (the SBSTA, the SBI and the APA) and the constituted bodies (12 constituted bodies under the Convention and its Kyoto Protocol)</p>	<p>Legal advice and services provided to constituted bodies to support their work, including legal opinions and advice provided directly to constituted bodies on specific legal issues, as well as to supporting units and senior management of the secretariat</p> <p>Legal and procedural support provided to the presiding officers, the Bureaux and the core secretariat teams of the governing and subsidiary bodies during both the pre-sessional and intersessional periods of all sessions of such bodies. This included the review of planning documents, approximately 319 draft texts, and all speaking notes of the Chairs of the subsidiary bodies, as well as other documents issued to Parties by the Chairs</p> <p>Legal advice on more than 53 procedural and substantive issues provided to presiding officers, negotiation groups and Parties</p> <p>Legal review undertaken of all draft provisional agendas and reports for all sessions of the subsidiary and governing bodies during the reporting period</p>			
<p>Legal advice on the application of the rules of procedure for the operations and conduct of work of the governing, subsidiary and constituted bodies</p>	<p>Legal advice on the application of the rules of procedure for the operations and conduct of work provided to the governing, subsidiary and constituted bodies as needed, including in the preparation of planning and strategy documents, four reflections notes and the PAWP tools prepared by the</p>			

<p>Legal advice and services on the development of the PAWP</p>	<p>presiding officers of the subsidiary bodies</p>
<p>Lead support on the negotiations on the development of the Article 15 implementation and compliance mechanism</p>	<p>Overall legal advice and support provided on the negotiations of the PAWP</p> <p>The Legal Affairs programme serviced (as lead) the negotiation of the APA agenda items on possible additional matters relating to the implementation of the Paris Agreement: the programme assisted in the preparation of seven draft texts and tools, five informal notes, three reflections notes, 18 speaking notes and six sets of questions for the presiding officers to facilitate informal consultations with Parties. The Legal Affairs programme also supported the development of 22 draft texts on the PAWP for consideration and adoption by the governing bodies</p> <p>Legal support and overall management of the process for the negotiations on Article 15 (implementation and compliance mechanism): support provided during five APA sessions and two sessions of the CMA, which led to the successful adoption of decision 20/CMA.1 on the modalities and procedures for the mechanism, including preparation of a total of 20 draft texts, tools and informal notes (including iterations), as well as framing questions (including visual presentations on potential design options) and speaking notes</p>

Lead support on the negotiations on the amendment of the Convention and its Kyoto Protocol	Legal advice provided to presiding officers and units within the secretariat, including a review of speaking notes, briefing notes and the draft report to the plenary for COP 24
Maintain information on treaty actions relating to the Convention, the Kyoto Protocol and its Doha Amendment, and the Paris Agreement	Treaty actions in relation to the Paris Agreement and the Doha Amendment were maintained and outreach undertaken to promote their ratification, including two letters being sent to Parties regarding ratification of the Doha Amendment, updated information being made available on the status of ratification of the relevant treaties and legal support being provided for the secretariat's activities to promote the ratification of the Paris Agreement and the Doha Amendment, as well as the provision of support for the treaty event organized by the United Nations Office of Legal Affairs
Information and advice for Parties on the UNFCCC electoral process	Processing of 279 of 358 nominations for elections at COP 24 and 25. A total of 12 speaking notes prepared for 12 consultations convened with chairs and coordinators of regional groups and constituencies, and 5 speaking notes prepared for the chair of the consultations to update the Bureau on the status of the consultations Information tools, tables, lists and membership provided through the UNFCCC website to the chair of the consultations and elections, chairs and coordinators of regional groups, constituencies and Parties relating to the UNFCCC elections process and

		the nominations for elections in 2018 and 2019		
	Support to negotiations on decision-making	Legal advice provided to presiding officers and units within the secretariat, including a review of speaking notes, briefing notes and the draft report to the plenary for COP 24		
	Support to negotiations on specific agenda items	Legal support and overall management of the process was also provided for the negotiations of the APA on the agenda item on further matters related to the implementation of the Paris Agreement in the lead-up to, during and following three APA sessions		
Timely and sound legal support, advice, information and tools are provided to secretariat programmes, partner organizations and Parties on the implementation of action on climate change at the national and regional level, in the context of the SDGs	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Provide technical support for the development of national climate change legislation for the implementation of the climate change regime and the NDCs of Parties	Undertaken as planned	Provide technical support for the development of national climate change legislation for the implementation of the climate change regime and the NDCs of Parties	Undertaken in cooperation with UNEP and the Commonwealth Secretariat and in collaboration with a range of United Nations entities and agencies
	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	In cooperation with United Nations programmes and agencies and other implementing agencies and, where relevant, United Nations country teams, coherent and effective technical assistance facilitated and provided to Parties, upon request, to strengthen the climate change related legislation to implement their NDCs	The UNFCCC contributed to the discussions on climate change and human rights in the context of the Paris Agreement in cooperation with other United Nations agencies, international organizations and a number of academic and civil society organizations	Easily accessible information on climate change related legislation and the relevant tools and resources available to Parties	Development of a methodology for three pilot modules of the law and climate change toolkit, including finalized taxonomy and assessment for two modules; and initiation of the development of a fourth module of the toolkit. The development of the outputs involved the United Nations Human Settlements Programme and FAO as lead expert organizations for the

	<p>Better coordination of efforts to support Parties' nationally driven and nationally determined efforts on climate change related legislation and to support the NDC implementation process</p>	<p>Facilitated cooperative engagement of United Nations agencies and other international organizations in the development of the online resource to support the legislative efforts of interested Parties</p>		<p>respective modules. Assistance in initiating climate change related legislation for the agriculture sector was provided at the request of a Party, in cooperation with FAO and the Commonwealth Secretariat. The Legal Affairs programme also organized events on climate law, including in relation to oceans and coastal areas</p>
		<i>Objective 2</i>		
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
<p>The operations of the secretariat and the international climate change regime are conducted in accordance with applicable United Nations regulations and rules and the legislative authority of the supreme bodies of the international climate change regime</p>	<p>Provide legal advice and services for the conclusion of legal instruments to support the activities of the secretariat and the climate change regime</p>	<p>Provided advice and negotiated and finalized a variety of legal instruments and agreements. Overall, the Legal Affairs programme provided final clearance to 276 legal instruments and agreements for conclusion with governments and other third parties</p>		
	<p>Provide legal advice and briefing notes on the operations and administration of the secretariat and the climate change regime, particularly on administrative, institutional and personnel matters</p>	<p>Provided 318 pieces of legal advice and opinions in support of institutional matters, and administration and operations of the secretariat, including the climate change regime, resulting in effective management of resources in</p>		

<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
<p>Legal advice on the development and conclusion of legal agreements, commercial contracts, memorandums of understanding, host country agreements, donor arrangements and other legal arrangements to support the activities of the secretariat and the climate change regime</p>	<p>accordance with the applicable regulatory framework</p> <p>A total of 262 legal agreements were concluded. Templates for use in concluding legal agreements were developed and/or revised. Provided advice on, drafted, negotiated and facilitated the finalization of a variety of legal agreements, such as contribution agreements; commercial contracts for the procurement of goods and services, including software licensing agreements and a complex contract with a contractor for the transfer of secretariat data on the Microsoft Azure (cloud-based computing) platform; gratis personnel arrangements; memorandums of understanding establishing framework partnerships with United Nations entities and agencies and other international organizations; and memorandums of understanding for facilitating the organization of mandated workshops and meetings away from secretariat headquarters. In some instances, governments were not amenable to concluding memorandums of understanding for organizing mandated workshops and meetings in their territories that complied with United Nations regulations and rules</p> <p>The Legal Affairs programme also provided advice and briefing notes on modalities for accessing external funding for secretariat-supported climate initiatives, including crowdfunding</p>		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>
Legal advice on the development, conclusion and implementation of legal arrangements (e.g. host country agreements, memorandums of understanding, diplomatic notes) for sessions, meetings and events of the climate change regime	Provided advice and drafted, negotiated, finalized and facilitated the conclusion of Host Country Agreements with the Government of Poland for COP 24 and with the Governments of Chile and Spain for COP 25 and facilitated the conclusion of an agreement through the exchange of letters with the Government of Thailand for the hosting of an additional negotiating session in September 2018	
Legal advice on the development and conclusion of partnership arrangements with Parties and non-Party stakeholders to support the activities of the secretariat and the climate change regime, as well as on climate action	Work continued on finalizing standard operating procedures for partnerships. Drafted, advised on, negotiated and finalized partnership agreements	
Legal advice on the institutional linkage to United Nations Headquarters	Provided advice on the institutional linkage to United Nations Headquarters, particularly in the context of compliance with and applicability of United Nations financial and staff regulations, rules, policies and guidelines	
Legal advice on the application and implication of United Nations regulations and rules, and the formulation and implementation of UNFCCC policies and rules	Advised on internal secretariat policies to bring them into compliance with the authority delegated to the Executive Secretary; advice on the formulation of requests for approvals from United Nations Headquarters on deviations from United Nations policies	
Legal advice on the implementation of the UNFCCC Headquarters Agreement	Advised on issues that arose with respect to implementation of the UNFCCC Headquarters Agreement	

Legal advice on the privileges and immunities of the secretariat and the climate change regime	Advised on issues relating to privileges and immunities, particularly in the context of legal instruments and agreements negotiated and concluded on behalf of the secretariat
Legal advice on the resolution of legal claims and disputes against the secretariat and its staff and UNFCCC officials	Advised on complaints from members of civil society on incidents that occurred during sessions; advised on how to resolve payment-related claims of a commercial contractor; and advised on how to address intellectual property infringement claims related to the UNFCCC website
Liaison with the United Nations Office of Legal Affairs for advice and information on relevant United Nations General Assembly resolutions, United Nations regulations and rules, and practices pertinent to the climate change regime	Liaised and consulted with the United Nations Office of Legal Affairs for advice on issues with system-wide implications, including on issues related to privileges and immunities and the United Nations General Conditions of Contracts

Objective 3

The Compliance Committee under the Kyoto Protocol takes decisions on the basis of best available information

<i>Activities planned</i>
Organize and service meetings of the Compliance Committee, including for the plenary and the facilitative and enforcement branches
Support the Bureau of the Compliance Committee

<i>Activities undertaken</i>
Provided secretariat support for all meetings of the branches and the plenary of the Committee that took place in the reporting period. In addition, supported participation of members and alternate members of the facilitative branch and members of the Bureau of the Committee in an event with inventory LRs
Organized and assisted the process of elections of the Bureau of the Committee; and provided support for the Bureau's decision-making by electronic means, including with

<i>Activities planned</i>
Organize and service meetings of the Compliance Committee, including for the plenary and the facilitative and enforcement branches
Ensure the translation of all official documentation of the Compliance Committee

<i>Activities undertaken</i>
No funds were received in the Trust Fund to support meetings of the Committee
All decisions of the enforcement branch adopted during the

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
	respect to meeting preparation, allocation of questions of implementation and facilitating decision-making by the enforcement branch by electronic means		reporting period were submitted for translation
Ensure that the necessary research, including legal research, is available to the Compliance Committee to support its work	Supported the work of the facilitative branch in analysing 16 review reports under Article 8 of the Kyoto Protocol		
Prepare background and other documentation to support the work of the Compliance Committee, including meeting reports and case files	Supported the preparation of 12 enforcement branch decisions, as well as the agendas for and reports on the meetings of the two branches and the plenary		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Official documentation of the Compliance Committee (in English) (more than six per year)	A total of 29 official documents (decisions, agenda and reports) of the Committee	Meetings of the Compliance Committee (two)	No funds were received in the Trust Fund to enable the organization of a meeting of the Committee
Meetings of the Compliance Committee (three)	Two meetings of the plenary, four meetings of the enforcement branch and two meetings of the facilitative branch. In addition, a joint event between members and alternate members of the facilitative branch and members of the Bureau of the Committee and inventory LRs was held during the meeting of inventory LRs in March 2019	Official documentation of the Compliance Committee in all six official languages of the United Nations (more than seven per year)	All the decisions of the enforcement branch adopted in the reporting period were submitted for translation
Background documentation for meetings, including technical papers or notes requested by the Compliance Committee or its branches	Support provided to the Chair and Vice-Chair of the enforcement branch for the preparation of official documentation, draft documents and final documents provided to the Committee; all annual review reports and reports on in-depth reviews of NCs of Annex I Parties published in		

Expected results by workstream		Trust Fund for the Core Budget of the UNFCCC	Trust Fund for Supplementary Activities	
The CMP is provided with appropriate and effective advice and support for the development of policy guidance for the Compliance Committee of the Kyoto Protocol	Information on the work of the Compliance Committee made available in a timely manner and the web pages of the Committee effectively maintained	the reporting period were provided to the Committee All official documentation as well as information updates and input information for the consideration of a question of implementation by the enforcement branch were published on the UNFCCC website		
	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Ensure the necessary research, including legal research, to support the consideration of compliance matters by the CMP	Not applicable in the reporting period		
	Develop documentation, including the annual report to the CMP	Supported the preparation of the 2018 and 2019 annual reports of the Compliance Committee to the CMP		
Information on the actions taken by the Compliance Committee under the Kyoto Protocol is made available to the relevant actors, including the public, in a clear and timely fashion	<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
	Annual reports of the Compliance Committee to the CMP (two)	Two annual reports of the Committee to the CMP (in 2018 and 2019) were prepared, adopted by the Committee and provided to the CMP		
	Background information for the consideration of relevant matters under the CMP	In addition to the 2018 and 2019 annual reports of the Committee, no additional information was required for consideration at CMP 14		
Information on the actions taken by the Compliance Committee under the Kyoto Protocol is made available to the relevant actors, including the public, in a clear and timely fashion	<i>Activities planned</i>	<i>Activities undertaken</i>	<i>Activities planned</i>	<i>Activities undertaken</i>
	Maintain timely and effective communication with the Parties concerned in accordance with the relevant decisions of the CMP	Implemented as planned and in accordance with the timelines set out in the relevant decisions of the CMP		
Information on the actions taken by the Compliance Committee under the Kyoto Protocol is made available to the relevant actors, including the public, in a clear and timely fashion	Liaise with experts and other relevant stakeholders to support the work of the Compliance Committee	Effectively identified the expertise required and liaised with several external and internal technical experts, which ensured the provision of the required support to the enforcement branch for the		

<i>Expected results by workstream</i>	<i>Trust Fund for the Core Budget of the UNFCCC</i>	<i>Trust Fund for Supplementary Activities</i>	
Maintain and update the web pages of the Compliance Committee and ensure the public availability of all documentation and information, as well as providing registrar services for the Committee	consideration of questions of implementation Implemented as planned		
<i>Outputs planned</i>	<i>Outputs delivered</i>	<i>Outputs planned</i>	<i>Outputs delivered</i>
Effective communication with Parties concerned, experts and other stakeholders	All correspondence with the Party concerned in the consideration of the question of implementation, as well as ensuring the provision of technical input from secretariat experts and external experts invited by the enforcement branch, was carried out in a timely manner and in accordance with the procedures stipulated in the annex to decision 27/CMP.1		
Information on the work of the Compliance Committee made available in a timely manner and the web pages of the Committee effectively maintained	All Compliance Committee documents prepared by the secretariat were made available to the members and alternate members of the Compliance Committee and made available to the public on the web pages of the Committee in accordance with the timelines set out in the annex to decision 27/CMP.1 and the annex to decision 4/CMP.2, as amended by decisions 4/CMP.4 and 8/CMP.9		