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NOTIFICATION

United Nations Climate Change Conference Additional sessions of the subsidiary bodies

4–9 September 2018, Bangkok, Thailand

I wish to notify all United Nations Secretariat units and bodies, specialized agencies and related organizations of the forthcoming additional negotiating sessions to facilitate the timely completion of the work programme under the Paris Agreement by the twenty-fourth session of the Conference of the Parties in accordance with decisions 1/CP.22 and 1/CMA.1:

- The resumed forty-eighth session of the Subsidiary Body for Scientific and Technological Advice (SBSTA), from Tuesday, 4 September to Sunday, 9 September 2018;
- The resumed forty-eighth session of the Subsidiary Body for Implementation (SBI), from Tuesday, 4 September to Sunday, 9 September 2018;
- The sixth part of the first session of the Ad Hoc Working Group on the Paris Agreement (APA), from Tuesday, 4 September to Sunday, 9 September 2018.

The additional sessions will be held at the United Nations Conference Centre of the United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP), Rajadamnern Nok Avenue, Bangkok 10200, Thailand.

The respective agendas of each subsidiary body remain as adopted at the 48th sessions of the SBSTA and SBI and the fifth part of the first session of the APA and are available at <https://unfccc.int/>.

Distribution: To United Nations Secretariat units and bodies, specialized agencies and related organizations.



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Please note that due to space limitations there will be no side events or exhibits during these sessions. Information on applications for side events and exhibits at the forthcoming United Nations Climate Change Conference in Katowice, Poland, in December 2018 will be announced on the UNFCCC website in due course.

Owing to the capacity constraints of the venue and for the safety and security of all participants, UN organizations are kindly requested to limit their respective delegations to the essential number of delegates to perform their functions. Furthermore, the seating capacity available in plenary does not allow the secretariat to reserve a seat for each UN organization as it is the common practice in UN Conferences.

Please send the names, titles and contact details (including address, telephone and email) of the representatives of your organization who will attend the sessions to the secretariat **no later than Friday, 17 August 2018**, to the following address:

Climate Change Secretariat
P.O. Box 260 124
53153 Bonn, Germany

Email: sessions@unfccc.int (Please use this address for all matters concerning nominations)

Any additional information regarding these additional sessions will be posted on the UNFCCC website.

Yours sincerely,

(Signed by Ovais Sarmad for)

Patricia Espinosa



Annex

Information for participants

Essential documents	Please consult the UNFCCC website at https://unfccc.int/documents for all available documents.
Registration and registration times	<p>All participants wishing to attend the sessions must be duly registered and all registration formalities, including issuance of badges to duly nominated participants to attend UNFCCC conferences, are free of charge.</p> <p>Upon arrival at the venue, participants are requested to proceed to the registration counter, which will be open from Saturday, 1 September 2018, to Sunday, 9 September 2018, during the hours indicated below, to collect their badge for access to the conference premises. A valid passport or a nationally approved identification card should be presented to the registration staff for the issuance of badge.</p> <p>Early registration from Saturday, 1 September to Monday, 3 September 2018 is highly recommended to avoid delays on the first day of the sessions.</p> <p>Registration times: Saturday, 1 September to Sunday, 9 September 2018, from 8 a.m. to 6 p.m.</p>
Badges	An official conference badge is needed to access the premises. The badge is issued only on the basis of a confirmation from the ORS. For security reasons, all participants are requested to wear their badges visibly at all times.
Side events and exhibits	There will be no side events or exhibits during the sessions.
Press briefings	Organizations wishing to hold press/media briefings during the sessions should inform the secretariat in advance of their intention to hold such briefings. This will facilitate adequate logistical and technical arrangements. Requests should be addressed directly to the UNFCCC Press Office by email to pressconf@unfccc.int . Further requests for information on press conferences can also be sent to this e-mail.
Use of cameras and audio/video recording devices	The taking of still photographs and making of audio or video recordings within a United Nations designated conference venue is subject to the guidelines available at http://unfccc.int/files/parties_and_observers/ngo/application/pdf/recording_at_unfccc_sessions.pdf and any other guidance or instructions deemed relevant by the secretariat or United Nations Security.
Electronic dissemination of information	The Daily Programme for the conference will be made available in electronic format only. A PDF version will be made available each morning on the UNFCCC conference website. Daily updates on the negotiations will be disseminated in electronic format. To facilitate access, the secretariat will include weblinks to them in the Daily Programme. The secretariat strongly encourages disseminating material electronically only.