



Date: 7 February 2024
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Page 1 of: 2

NOTIFICATION

**The 28th meeting of the Technology Executive Committee
16–18 April 2024
Copenhagen, Denmark**

and

**The joint session of the Technology Executive Committee and the Advisory Board of the
Climate Technology Centre and Network
19 April 2024
Copenhagen, Denmark**

Pursuant to the rules of procedure of the Technology Executive Committee, contained in [annex II to decision 4/CP.17](#), I am pleased to notify United Nations organizations and admitted intergovernmental organizations of the following meetings:

- The **28th meeting of the Technology Executive Committee**, to be held in Copenhagen, from 16 to 18 April 2024, from 9 a.m. to 5 p.m. (Central European Summer Time) each day;
- The **joint session of the Technology Executive Committee and the Advisory Board of the Climate Technology Centre and Network**, to be held in Copenhagen, on 19 April 2024, from 9 a.m. to 5 p.m. (Central European Summer Time).

The meetings will be open to United Nations organizations and admitted observer organizations in accordance with the above-mentioned decision. In accordance with decision 23/CP.18 and with a view to informing more effective climate change policy that addresses the needs of women and men equally, the UNFCCC secretariat encourages the nomination of women participants. Owing to space limitations, access may be limited for in-person participation. However, the meetings will be webcast through the UNFCCC website. Interested representatives of United Nations organizations and admitted intergovernmental organizations should register for the meetings at <https://www.surveymonkey.com/r/938TQLM>.

Distribution: To United Nations Secretariat units and bodies, specialized agencies and related organizations and intergovernmental organizations admitted as observers by the Conference of the Parties.



Page 2

The deadline for registering as an observer for the meetings is 6 p.m. (Central European Summer Time) on **Friday, 1 March 2024**. In view of the need to confirm the arrangements for the meetings as early as possible, observer registrations received after this deadline may not be processed.

In-person participants are strongly encouraged to obtain comprehensive international medical insurance for the duration of their participation in the meeting. The United Nations and the UNFCCC secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other cost or loss that may be incurred during travel to or from the meeting or the period of participation.

Further details regarding the meetings will be communicated directly to the registered participants. Provisional agendas and other information will be made available at <http://unfccc.int/tclear/tec/meetings.html>.

Yours sincerely,

(signed by)

Daniele Violetti
Senior Director Programmes Coordination
Director a.i. Means of Implementation division