



Date: 27 March 2023  
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2024-25 Budget  
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## NOTIFICATION

### **Virtual briefing on the proposed programme budget for the biennium 2024–2025**

**12 and 13 April 2023**

Pursuant to decision 17/CP.25, paragraph 3, the secretariat, in an effort to engage Parties early in the budget preparation process, is pleased to invite Parties and observer States to the United Nations Framework Convention on Climate Change, the Kyoto Protocol and the Paris Agreement to a virtual briefing on the proposed programme budget for the biennium 2024–2025.

Relevant documentation to facilitate participation in the virtual briefing is available on the UNFCCC budget web page at <https://unfccc.int/about-us/budget>. The secretariat invites Parties and observer States to submit any questions relating to the budget by Monday, 3 April 2023. Please submit any questions relating to the budget and the briefing to [UNFCCC-budget@unfccc.int](mailto:UNFCCC-budget@unfccc.int).

The secretariat will then address these questions during two live question and answer sessions, chaired by the SBI Chair, taking place on **Wednesday, 12 April 2023 from 2 p.m. to 4 p.m.**, and **Thursday, 13 April 2023 from 8 a.m. to 10 a.m., Central European Summer Time**, organized to cater to different time zones.

The two virtual briefing sessions will each aim to cover the same information. After the sessions, the secretariat will compile the questions received and responses provided and post it on the UNFCCC budget web page.

**Distribution:** To Parties and observer States through their national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



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UNFCCC national focal points of Parties and observer States whose representatives are interested in participating in the live briefing sessions should nominate those representatives in the online registration system at <https://onlinereg.unfccc.int>, by **Tuesday, 11 April 2023**.<sup>1</sup>

Only single registration is needed. Registered participants will be able to attend both or either of the two live briefing sessions. Details on how to access the sessions will be communicated directly to registered participants.

I look forward to your active participation in the briefing.

Yours sincerely,

*(Signed by)*

Ovais Sarmad  
Deputy Executive Secretary

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<sup>1</sup> The [user manual for the ORS](#) contains information on how to use the system.