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## NOTIFICATION

### **United Nations Climate Change Conference Additional sessions of the subsidiary bodies**

**4–9 September 2018, Bangkok, Thailand**

I wish to notify all Parties and observer States to the United Nations Framework Convention on Climate Change, its Kyoto Protocol and the Paris Agreement of the forthcoming additional negotiating sessions to facilitate the timely completion of the work programme under the Paris Agreement by the twenty-fourth session of the Conference of the Parties in accordance with decisions 1/CP.22 and 1/CMA.1:

- The resumed forty-eighth session of the Subsidiary Body for Scientific and Technological Advice (SBSTA), from Tuesday, 4 September to Sunday, 9 September 2018;
- The resumed forty-eighth session of the Subsidiary Body for Implementation (SBI), from Tuesday, 4 September to Sunday, 9 September 2018;
- The sixth part of the first session of the Ad Hoc Working Group on the Paris Agreement (APA), from Tuesday, 4 September to Sunday, 9 September 2018.

The additional sessions will be held at the United Nations Conference Centre of the United Nations Economic and Social Commission for Asia and the Pacific (UNESCAP), Rajadamnern Nok Avenue, Bangkok 10200, Thailand.

In addition, at its fifth part of the first session, the APA agreed to conduct a one-day round table open to Parties only, in the pre-sessional period before the opening of the APA, with a focus on substantive linkages (see document FCCC/APA/2018/L.2, paragraph 10). The APA also agreed that the round table should not overlap with groups' coordination meetings in the pre-sessional period.

**Distribution:** To Parties and observer States through their national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



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I am pleased to notify Parties and observer States that the round table on substantive linkages will be held on Monday, 3 September 2018, following the pre-sessional meetings of groups taking place from 31 August to 2 September 2018 and prior to the opening of the resumed sessions on 4 September 2018. A separate message to Parties concerning the modalities for participation in the round table and other details will be issued in due course.

The respective agendas of each subsidiary body remain as adopted at the 48<sup>th</sup> sessions of the SBSTA and SBI and the fifth part of the first session of the APA and are available at <https://unfccc.int/>.

Owing to the capacity constraints of the venue and for the safety and security of all participants, Parties are requested to moderate their respective delegations to the number necessary for successful negotiations.

Please also note that due to space limitations there will be no side events or exhibits during these sessions. Please consult the information for participants annexed to this notification for information on applications for side events and exhibits at the forthcoming United Nations Climate Change Conference in Katowice, Poland, in December 2018.

In addition, I wish to inform Parties and observer States that the online registration system (ORS), which allows Parties to nominate representatives to attend sessions is open. Nominations to attend these additional sessions are now being accepted online as of today, at midnight Central European Time and the system will remain open for registration until the end of the sessions. Online registration is the only channel for nominating participants to attend the sessions. The secretariat is not in a position to receive nominations sent by any other method. The ORS is available at <https://onlinereg.unfccc.int/>. The user manual for the system is available at [https://onlinereg.unfccc.int/onlinereg/public/UNFCCC\\_ORIS\\_User\\_Manual-Parties\\_and\\_Observer\\_States.pdf](https://onlinereg.unfccc.int/onlinereg/public/UNFCCC_ORIS_User_Manual-Parties_and_Observer_States.pdf) and contains complete information on how to access and use the system. For assistance, please email [onlinereg@unfccc.int](mailto:onlinereg@unfccc.int).

Any additional information regarding these additional sessions will be posted on the UNFCCC website.

Yours sincerely,

*(Signed by)*

Patricia Espinosa



## Annex

### List of preparatory meetings

Least developed countries	Friday, 31 August 2018
Small island developing States	Saturday, 1 September 2018
African Group	Saturday, 1 September 2018
Group of 77 and China	Sunday, 2 September 2018

All preparatory meetings will be held at the United Nations Conference Centre of the United Nations Economic and Social Commission for Asia and the Pacific (ESCAP).

### Information for participants

<b>Essential documents</b>	Please consult the UNFCCC website at <a href="https://unfccc.int/documents">https://unfccc.int/documents</a> for all available documents.
<b>Funding</b>	<i>A separate communication will be sent to eligible Parties in due course.</i>
<b>Nominations and registration online</b>	Online registration for Parties and observer States to <b>nominate</b> their representatives: Open as of today at midnight Central European Time (CET). Online registration for Parties and observer States to <b>confirm</b> their representatives: Open as of today at midnight CET.
<b>Registration and registration times</b>	All participants are requested to register at the registration desk upon arrival at the venue. A valid photo ID in addition to a letter of acknowledgement from the online registration system should be presented to the registration staff. Early registration from Saturday, 1 September to Monday, 3 September 2018 is highly recommended to avoid delays on the first day of the sessions. <b>Registration times:</b> Saturday, 1 September to Sunday, 9 September 2018, from 8 a.m. to 6 p.m. Multiple registrations for the conference are not permitted (i.e. registration as an observer organization representative and a Party or State representative and/or press/media representative).
<b>Visas</b>	<i>A separate communication will be sent to participants on visa requirements for Thailand.</i>
<b>Badges</b>	An official conference badge is needed to access the premises. The badge is issued only on the basis of a confirmation from the ORS. For security reasons, all participants are requested to wear their badges visibly at all times.



<p><b>Side events and exhibits</b></p>	<p>There will be no side events or exhibits during the sessions.</p>
<p><b>Applications for side events and exhibits at the United Nations Climate Change Conference in December 2018</b></p>	<p>Applications for side events and exhibits can only be received through the side events and exhibits online registration system within the respective application period.</p> <p>Further information on the application process will be made available on the UNFCCC website in due course.</p> <p>Organizers, speakers and participants involved in side events and exhibits must be nominated by the nomination deadline as representatives of Parties or admitted observer organizations for the sessions to gain access to the premises.</p>
<p><b>Press briefings</b></p>	<p>Parties and observer States wishing to hold press/media briefings during the sessions should inform the secretariat in advance of their intention to hold such briefings. This will facilitate adequate logistical and technical arrangements. Requests should be addressed directly to the UNFCCC Press Office by email to <a href="mailto:pressconf@unfccc.int">pressconf@unfccc.int</a>. Further requests for information on press conferences can also be sent to this e-mail.</p>
<p><b>Use of cameras and audio/video recording devices</b></p>	<p>The taking of still photographs and making of audio or video recordings within a United Nations designated conference venue is subject to the guidelines available at <a href="http://unfccc.int/files/parties_and_observers/ngo/application/pdf/recording_at_unfccc_sessions.pdf">http://unfccc.int/files/parties_and_observers/ngo/application/pdf/recording_at_unfccc_sessions.pdf</a> and any other guidance or instructions deemed relevant by the secretariat or United Nations Security.</p>
<p><b>Electronic dissemination of information</b></p>	<p>The Daily Programme for the conference will be made available in electronic format only. A PDF version will be made available each morning on the UNFCCC conference website.</p> <p>Daily updates on the negotiations will be disseminated in electronic format. To facilitate access, the secretariat will include weblinks to them in the Daily Programme. The secretariat strongly encourages disseminating material electronically only.</p>
<p><b>Disclaimer</b></p>	<p><b>Participants are strongly encouraged to obtain comprehensive international medical insurance for their period of participation.</b> The United Nations and the UNFCCC secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.</p> <p><b>In the interest of the security and safety of all participants and the smooth running of the conference, the UNFCCC secretariat reserves the right to deny and/or restrict access to the conference premises or to request registered participants to leave the premises.</b> The UNFCCC secretariat shall not be responsible for any or all expenses incurred by nominated participants who are requested to leave the premises or are refused registration or access to the conference for which they have been nominated and/or registered as participants.</p>