



Date: 11 February 2022
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NOTIFICATION

The 24th meeting of the Technology Executive Committee

22–25 March 2022 (virtual / in-person meeting)

Joint session of the Technology Executive Committee and the Advisory Board of the Climate Technology Centre and Network

28 March 2022 (virtual meeting)

Pursuant to the rules of procedure of the Technology Executive Committee, contained in annex II to decision 4/CP.17, I am pleased to notify constituencies of admitted non-governmental organizations of the following meetings:

- The **24th meeting of the Technology Executive Committee**, to be held in Bonn from 22 to 25 March 2022 at 2–5 p.m. (Central European Time) each day. Owing to travel restrictions due to the COVID-19 pandemic, virtual participation will be possible;
- The **joint session of the Technology Executive Committee and the Advisory Board of the Climate Technology Centre and Network**, to be held virtually on 28 March 2022 at 2–5 p.m. (Central European Summer Time, which applies as of 27 March 2022).

The meetings will be open to admitted observer organizations in accordance with the above-mentioned decision. Given space limitations, access may have to be limited for in person meeting. Observer nominations should be communicated to the secretariat by constituency focal points. Upon nomination, participants must register via the observer registration form for non-governmental organizations, which can be obtained from their focal points.

Once the constituency focal points have confirmed their nominations, the registration forms should be emailed to cool@unfccc.int by 5 p.m. (Central European Time) on **Friday, 25 February 2022**. In view of the need to confirm the arrangements for the meetings as early as possible, observer registrations for non-governmental organizations received after this deadline may not be processed.

Distribution: To constituency focal points of non-governmental organizations admitted as observers by the Conference of the Parties.



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Further details regarding the meetings, including on in-person and virtual participation, will be communicated directly to the registered participants. The provisional agendas and other information will be made available at <http://unfccc.int/ttclear/tec/meetings.html>.

Yours sincerely,

(signed by)

Daniele Violetti
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