



Date: 23 May 2022  
Reference: NOTIF./NGO/PCCB6  
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## NOTIFICATION

### Sixth Meeting of the Paris Committee on Capacity-building

**13–15 June 2022**  
**Bonn, Germany**

I am pleased to notify constituencies of admitted non-governmental organizations (NGOs) that the sixth meeting of the Paris Committee on Capacity-building (PCCB) will take place from 13 to 15 June 2022 in Bonn, Germany on the margins of the UN Climate Change Conference (SB 56, 6 to 16 June 2022).

In accordance with decision 2/CP.22, Annex, paragraph 16, the sixth meeting of the PCCB will be open to admitted observer organizations. Representatives from admitted NGOs nominated by the Constituency Focal Points must register for the meeting using the Observer Registration Form for NGOs, which is sent to the Constituency Focal Points. Once the Constituency Focal Points confirm the nomination(s), they should forward the registration form to the secretariat using the following email address:

[cool@unfccc.int](mailto:cool@unfccc.int).

As the meeting is taking place in the margins of the SB 56 in the WCCB, please note that participants to the PCCB meeting would need to be accredited for the conference.

The deadline for registration as an observer is **30 May 2022**. In view of the need to confirm the arrangements for the meeting as early as possible, please be advised that the secretariat may not be in a position to process observer registrations received after this deadline. Given space limitations, access may have to be limited. However, a webcast of the meeting will be available on the UNFCCC website.

In the interest of the security and safety of all participants and the smooth running of the conference, the UNFCCC secretariat reserves the right to deny and/or restrict access to the conference premises or to request registered participants to leave the premises. The UNFCCC secretariat shall not be responsible for any or all expenses incurred by nominated participants who are requested to leave the premises or are refused registration or access to the conference for which they have been nominated and/or registered as participants.

**Distribution:** To constituency focal points of non-governmental organizations admitted as observers by the Conference of the Parties.



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Participants are strongly encouraged to obtain comprehensive international medical insurance for their period of participation. The United Nations and the UNFCCC secretariat disclaim all responsibility for medical, accident and travel insurance, for compensation for death or disability, for loss of or damage to personal property and for any other costs or losses that may be incurred during travel time or the period of participation.

The UNFCCC secretariat is a climate-neutral organization and therefore strongly encourages all participants to choose the most climate-friendly mode of travel and compensate for unavoidable emissions by cancelling Certified Emission Reductions. The air travel carbon emissions calculator at [www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx](http://www.icao.int/environmental-protection/CarbonOffset/Pages/default.aspx) enables the climate footprint of travel to be calculated. Furthermore, participants are also encouraged to compensate for their climate footprint by cancelling the corresponding amount of offsets through the UNFCCC voluntary cancellation platform at <https://offset.climateutralnow.org>. For those travelling by train or car, we propose compensation for emissions by cancelling one Certified Emission Reduction (one tonne of offset) at the voluntary cancellation platform.

The provisional agenda and other details of the meeting will soon be made available on the UNFCCC website at: <http://unfccc.int/10260.php>.

In accordance with the Conference of the Parties decision 23/CP.18, and with a view to informing more effective climate change policy that addresses the needs of women and men equally, the UNFCCC secretariat encourages nomination of women participants to attend the fifth meeting of the Paris Committee on Capacity-building.

Yours sincerely,

*(signed by)*

Daniele Violetti

Senior Director Programmes Coordination  
Director a.i.  
Means of Implementation Division