



Date: 5 June 2025
Reference: ISCP/MTP/O/SB62/Plenary

MESSAGE TO PARTIES AND OBSERVERS

Modalities for conducting plenary meetings

The secretariat refers to the notifications from 6 February 2025 to [Parties and observer States](#), [United Nations and related organizations and specialized agencies](#), and admitted [intergovernmental organizations and non-governmental organizations](#) regarding the sixty second sessions of the Subsidiary Body for Scientific and Technological Advice and the Subsidiary Body for Implementation (SB 62), to be held from **16 to 26 June 2025** in Bonn, Germany at the [World Conference Center Bonn](#).

As indicated in the information to participants section of the notifications, and in particular to the Conference venue and opening hours, the venue will open by 8 a.m. and close at 6 p.m. for the duration of the conference. There will be no meetings or side events after 6 p.m. The SB Chairs will strongly encourage meetings to begin and end promptly.

The secretariat would like to also inform Parties and observer organizations that, owing to financial constraints affecting the United Nations system, interpretation services for SB 62 will be significantly limited. In response, the secretariat and the Chairs of the Subsidiary Bodies will implement a streamlined and efficient approach to managing plenary meetings. This will include strict enforcement of speaking time limits, particularly during plenary meetings for joint statements where time limits are often exceeded. **Consequently, group statements will be strictly enforced at five minutes; statements from individual Parties, three minutes; and observer constituencies, two minutes. An electronic countdown timer and a bell will be used and speakers will be called to order when the ensure the smooth conduct of the meeting, the microphones will be automatically turned off when speakers exceed their allotted time.**

In an effort to enable Parties to share their full written statements, Parties, groups of Parties and observer constituencies are encouraged to post these on the [submission portal](#). The SB 62 sessions pages will feature improved placement and visibility of the submission portal to facilitate direct and easy access. Parties, groups of Parties and observer constituencies who choose not to deliver oral statements during plenary meetings are welcome to upload their statements to the submission portal.

The secretariat looks forward to your full cooperation.

UNFCCC secretariat



Distribution: To Parties and observer States through their national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany, United Nations and related organizations and specialized agencies through their Designated Contact Points and intergovernmental and non-governmental organizations admitted as observers by the Conference of the Parties.