



MESSAGE TO PARTIES AND OBSERVER ORGANIZATIONS

United Nations Climate Change Conference 2023

Dubai, United Arab Emirates

World Climate Action Summit and the First Part of the High-Level Segment for Heads of State and Government

and

Provisional List of Speakers for the First Part of the High-Level Segment

Friday, 1 and Saturday, 2 December 2023

28 November 2023



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WORLD CLIMATE ACTION SUMMIT

and

FIRST PART OF THE HIGH-LEVEL SEGMENT

I. Introduction

1. The formal opening plenary of the twenty-eighth session of the Conference of the Parties, the eighteenth session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol and the fifth session of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (COP 28/CMP 18/CMA 5), also referred to as the United Nations Climate Change Conference 2023, in Dubai, United Arab Emirates, will begin at **10:00 am** on Thursday, 30 November 2023 at the [Expo City Dubai](#), Dubai, United Arab Emirates.
2. His Highness Sheikh Mohamed bin Zayed Al Nahyan, President of the United Arab Emirates (UAE), has invited Heads of State and Government to participate in the World Climate Action Summit (WCAS), on Friday, 1 and Saturday, 2 December 2023, when the first part of the High-Level Segment for Heads of State and Government will also take place.
3. The opening of the Summit will be held on Friday, 1 December 2023 in the Al Waha Theatre located in a secured area Zone B8 of the conference premises.
4. The invitation to the World Climate Action Summit in the United Arab Emirates signifies the importance for World Leaders to implement and transform key climate related decisions into concrete actions and credible plans, continue raising ambition, building up from previous Conference of the Parties, and keep the high-level commitment on climate change issues, with an aim to fight back climate emergency and promote coordinated action to tackle climate change.
5. Following the formal opening of the Summit, led by the President of the United Arab Emirates on 1 December 2023, the programme of events for the participation of Heads of State and Government on Friday, 1 and Saturday, 2 December will include the delivery of National Statements, Mandated High-Level Events, COP 28 UAE Presidency Events, and High-Level Party Events organized by other World Leaders.
6. The opening of the Summit will be attended by Heads of State and Government, Party delegations, specially invited guests of the Government of the United Arab Emirates, Heads of United Nations and related organizations and specialized agencies and selected Heads of inter-governmental and non-governmental organizations. Special access arrangements for the summit and related events are outlined below.
7. The first part of the High-Level Segment (HLS), to hear delivery of national statements by Heads of State and Government, will be open to all Parties and observer States, United Nations and related organizations, specialized agencies, inter-governmental and other observer organizations.
8. Special access arrangements for the high-level segment are outlined below.

II. World Climate Action Summit

Schedule of Events

9. The events on 1 December will be held according to the following schedule:
- 08:00 – 11:00 Arrival of Heads of State and Government at Conference venue (Blue Zone)
- 11:00 – 11:45 Family Photo – Heads of State and Government only
- 11:45 – 12:30 Opening session of the World Climate Action Summit (Blue Zone)
- 13:30 – 14:00 Opening of the first part of the High-Level Segment for Heads of State and Government.
- 14:00 – 18:30 Parallel Events are as follows:
- Delivery of National Statements by Heads of State or Government
 - Mandated High-Level Events
 - COP 28 UAE Presidency Events. The list of events and additional information will be made available on the [COP28 host website](#) in due course.
 - High-Level Party Events
- 19:00 – 21:00 Zayed Sustainability Prize Awards Ceremony
10. The events on 2 December will be held according to the following schedule:
- 08:00 – 12:00 Arrival of Heads of State and Government at Conference venue (Blue Zone)
- 09:00 – 17:30 Parallel Events are as follows:
- Day two of the High-Level Segment. *Continuation of delivery of National Statements by Heads of State or Government*
 - Mandated High-Level Events
 - COP28 UAE Presidency Events
 - High-Level Party Events
 - G77 and China Heads of State and Government Summit
- 18:00 – 20:00 United Arab Emirates National Day celebration

III. Modalities for the World Climate Action Summit

Registration of Party Delegations

11. All members of official Party delegations, including Heads of State and Government, should be registered through the [online registration system](#) (ORS).
12. National focal points are reminded to include the Head of State or Government and any accompanying officials in the online registration system in the corresponding national protocol to be included in the list of participants, as appropriate.

Access to the Al Wasl Dome

13. Heads of State and Government will arrive to the Al Wasl Dome where they will be greeted by His Highness Sheikh Mohamed bin Zayed Al Nahyan, President of the United Arab Emirates and the Secretary General of the United Nations, Mr. Antonio Gutierrez and escorted to the lounge area.

14. Accompanying entourage with platinum overlay badges will access the Al Wasl Dome via a secondary entrance.
15. Access to the Al Wasl Dome will be limited to Heads of State or Government and entourage of a maximum of 4 persons (i.e.1+2+ 1 National Security Officer).
16. Heads of State or Government will receive a lapel pin.
17. Accompanying members in the entourage will receive a platinum badge that will allow entry into the Al Wasl Dome and all areas with the Head of State or Government.
18. The National Security Officer of the Leader will receive a National Security Officer Badge that will allow entry into the Al Wasl Dome and all areas with the Head of State or Government.
19. The 2 platinum badges have no names and can be interchanged among the delegation.
20. The platinum badge and the national security officer badge is valid for the two days of the summit.

Access to the VVIP Lounge - Zone B8

21. Two (2) representatives of Parties who will not have a Head of State or Government attending the summit and invited guests of the UAE will have access to the VVIP Lounge located in Zone B8 and the Al Waha Theatre for the opening of the summit using a gold badge.
22. **The gold badge is valid only for the period up to the end of the opening ceremony of the summit.**
23. A bronze badge will be made available for 2 additional entourage accompanying Heads of State and Government and will allow access to the VVIP Lounge in Zone B8 and not to the opening of the summit.
24. The bronze badge is valid for the two days of the summit.
25. The gold and bronze badges have no names and can be interchanged among the delegation.

Access and Seating Arrangements for the opening session of the Summit

26. Attendance to the opening session of the World Climate Action Summit in the Al Waha Theatre is only with the HOS/G pin and indicated platinum and gold badges.
27. Overflow rooms, to view the live webcast of the opening session of the Summit will be available for those delegates who will not have a seat in the Al Waha Theatre.

Distribution/Collection of pins and badges for Access to Al Wasl Dome, VVIP Lounge in Zone B8 and opening of the Summit

28. Designated Liaison Officers will be provided with an envelope to transfer to the delegation/entourage of their Head of State or Government. The envelope will contain:
 - The Head of State and Government lapel pin.
 - 2 platinum badges that will allow entry into the Al Wasl Dome and all areas with the Head of State or Government.
 - 2 bronze badges that will allow entry into the VVIP in Zone B8.
 - The National Security Officer badge.
29. The gold badges for invited guests of the UAE, representatives of youth, and other invited guests will be distributed through UAE channels.

30. The gold badges for the 2 representatives of Parties who will not have a Head of State or Government attending the summit, heads of UN and intergovernmental organizations will be distributed from the Distribution Desk Counter in Services Hub “South” at the Conference venue.
 31. **Heads of UN organizations** and **invited heads of intergovernmental organizations** are kindly requested to collect their badges from the Distribution Desk Counter in Services Hub “South”.
 32. Access to the VVIP Lounge and the Al Waha Theatre for Heads of UN organizations and invited heads of intergovernmental organizations will be checked against head of delegation/organization badge.
 33. Collection of the above-mentioned badges from the Distribution Desk Counter in Services Hub “South” at the Conference venue will be on Wednesday, 29 and Thursday, 30 November 2023 between 10:00 and 17:00.
 34. Collection of these secondary badges will only be on the dates indicated above. The conference badge of the person collecting will be scanned to confirm receipt.
 35. **For security reasons, lost or misplaced badges will not be replaced.**
- Designated Liaison Officers**
36. Each Head of State and Government will be assigned a Designated Liaison Officer (DLO) by the Government of the United Arab Emirates.
 37. The DLO will serve as the key point of contact for the Head of State or Government and their entourage from arrival in the United Arab Emirates to departure.
 38. The DLO will hand over to the delegation/entourage relevant access badges and tickets as outlined above.

IV. Modalities for the High-Level Segment (HLS)

Access to the Plenary Room and Seating Arrangements for the High-Level Segment

39. Owing to the number of HoS/G registered to deliver national statements, the HLS for HoS/G will take place in Plenary Al Hairat and Plenary Al Ghafat on 1 and 2 December.
40. Upon conclusion of the summit opening on 1 December, HoS/G will be escorted by DLOs to Plenary Al Hairat or Plenary Al Ghafat in accordance with their designation in list of speakers.
41. For the opening of the High-Level Segment and delivery of national statements by HoS/G on 1 December, access is open to all Parties including overflow.
42. Parties and overflow will not need a ticket. Four seats per Party delegation, including the seat of the Head of State or Government, will be made available behind the nameplate of each Party.
43. United Nations organizations will not need tickets to access the Plenaries for the opening of the HLS on 1 December.
44. Intergovernmental and non-governmental organizations will need a ticket to access the Plenaries for the opening of the High-Level Segment on 1 December.
45. Two tickets will be provided for each intergovernmental organizations to attend the HLS.
46. Ten tickets for each non-governmental organization constituency will be provided.
47. The tickets for each intergovernmental organization will be distributed from the Distribution Desk Counter in Service Hub “South” at the Conference venue.

48. Collection of the above-mentioned tickets from the Distribution Desk Counter in Service Hub “South” at the Conference venue will be on Wednesday, 29 and Thursday, 30 November 2023 between 10:00 and 17:00.
49. Collection of these tickets will be only on the dates indicated above. The conference badge of the person collecting the tickets will be scanned to confirm receipt.
50. The tickets for each non-governmental organization constituency can be collected through the climate observer team.
51. For security reasons, tickets will not be replaced in the event they are lost or misplaced.
52. Overflow rooms, to view the live webcast of the opening session of the high-level segment and listen to the delivery of statements by Heads of State and Government will be available for those delegates who will not have a seat in the plenary.

V. Protocol and Registration for the First Part of the High-Level Segment

National Statements during the First Part of the High-Level Segment for Heads of State or Government

53. Parties are reminded that a letter to His Highness Sheikh Mohamed bin Zayed Al Nahyan, President of the United Arab Emirates, accepting the invitation to the World Climate Action Summit is not enough to register and request a speaking slot for the first part of the high-level segment for Heads of State or Government.
54. Registration for the list of speakers in the [Online Registration System](#) closed on **Friday, 10 November 2023**.
55. The provisional list of speakers as at today, 28 November 2023, for Parties whose Head of State or Government will attend the Summit and deliver a national statement during the first part of the high-level segment of COP 28 on 1 or 2 December 2023 is included in the annex I.
56. Follow-up communications and any further enquiries regarding the participation of Heads of State or Government at the High-Level Segment should be sent by the official contact person to the secretariat at copprotocol@unfccc.int.

VI. Statements during the High-Level Segment

57. Statements will be delivered in accordance with the time of inscription in the list of speakers and reflecting protocol order in accordance with the United Nations, with Heads of State speaking before Heads of Government.
58. Parties are strongly encouraged to ensure their national statements do not exceed a maximum of **three (3) minutes**.
59. To ensure the quality of interpretation of national statement, Parties speaking at the High-Level Segment on 1 or 2 December are requested to send an electronic copy of the statement to the Conference Officer at Conference-Officer@unfccc.int and copied to copprotocol@unfccc.int by 30 November 2023.
60. Hard copies of statements will not be circulated in the Plenary during the High-Level Segment. Full texts of the official statements will be posted on the UNFCCC website. For statements to be posted on the UNFCCC website, Parties speaking at the High-Level Segment on 1 or 2 December

are requested to send in advance, an electronic file containing the statement to copprotocol@unfccc.int.

61. Those Parties who will require a teleprompter, please see instructions in annex IV.
62. Parties whose Head of State or Government will not physically be in Dubai but would still like to convey their national statement during the Summit can submit a written statement, which will be uploaded to the UNFCCC website on 3 December 2023.
63. Parties who would like to benefit from this option should send their statements to the External Relations office at copprotocol@unfccc.int no later than 3 December 2023.
64. Please note that Parties who take up this option will not be able to deliver a national statement in the resumed High-Level segment on 9 and 10 December 2023.

Registration of Party Delegations

65. All members of official Party delegations, including Heads of State and Government, should be registered through the [online registration system](#).
66. National focal points are reminded to include the Head of State or Government and any accompanying officials in the online registration system in the corresponding national protocol to be included in the list of participants, as appropriate.

VII. Interpretation

67. The United Nations Department for General Assembly and Conference Management (DGACM) is responsible for providing simultaneous interpretation in the six official languages of the United Nations (Arabic, Chinese, English, French, Russian and Spanish) for the World Climate Action Summit and the High-Level Segments and some High-Level Events where possible.
68. The UNFCCC secretariat collaborates with the DGACM team assigned to COP28 to schedule these interpretation services.
69. During the Summit and the High-Level Segment, it is however possible for a speech to be given in a language other than the six official United Nations languages.

Interpretation in Another Language

70. If a speaker wishes to deliver statements in another language during official sessions, there are 3 possibilities available during COP 28:
 - i. The Party provides an interpreter, who will interpret the speech/intervention into one of the official languages. The request must come through UNFCCC External Relations office that will direct the Conference Affairs division to make the arrangements. Conference Affairs will arrange for the use of one of two available interpretation booths for the duration of the intervention and coordinate with the Chief interpreter to programme the logistics.
 - ii. The Party provides a written translation of the intervention to the Conference Officers team servicing the meeting and, a person to indicate to the United Nations interpreter where the speaker is in the text. The first contact point for such requests is UNFCCC External Relations that will direct the concerned Party to Conference Affairs division to make the necessary arrangements.

iii. Parties wishing to have interpretation in other languages for the Summit or the entire conference can book interpreters from the general contractor for the conference on a commercial basis.

Solten is the official agency for commercial interpretation services at COP 28. For information on bookings, please contact cop28@solten.ae for a quotation.

71. Requests under items i and ii shall be made in writing to (copprotocol@unrccc.int) and include:
- Date request is being made (today's date):
 - Session/meeting:
 - Person/entity request is made for:
 - Language details:
 - Is the person already included in the list of speakers?
 - Contact person on site if different from requestor:
 - Email address:
72. For interpretation questions/requests concerning COP 28 UAE Presidency events please liaise directly with COP 28 team. In such instances the interpreter needs to be part of the Party delegation and receive a ticket to access the VVIP area upon a list provided by COP28 team.

VIII. Media Arrangements and Services

73. A detailed media logistics note for Media teams accompanying Heads of State or Government has been shared with Parties. The note can be found [here](#).
74. All questions regarding media accompanying Heads of State or Government and access should be directed to wcasmedia@unfccc.int and mediaservices@cop28.com.

IX. Security and Access Arrangements

General Principle

75. The United Nations Climate Change Conference is under the authority of the United Nations. Safety and security will be provided by the United Nations Department of Safety and Security (UNDSS) in collaboration with the Government of United Arab Emirates.

Security at the World Climate Action Summit

76. A secure zone will be established for the safety and security of Heads of State and Government that will encompass all the premises associated with the event (e.g., Al Wasl Dome, VVIP Lounge in Zone B8, Al Waha Theatre, etc.). One unarmed national security officer will be authorized to escort their Head of State/Government in the Blue Zone.
77. Access to the secure zone and the VVIP Lounge for Heads of State and Government will require special badges as discussed above.

Arrivals to the United Arab Emirates

78. Details on arrival and departure arrangements for Heads of State and Government to the United Arab Emirates should be communicated to the Government of United Arab Emirates through the respective diplomatic channels.

Access to the Conference Site

79. Vehicles transporting Heads of State and Government will have direct access via a dedicated gate to a special drop-off area.
80. All vehicles will need to comply with the security checks in place.
81. National security officers accompanying Heads of State or Government who require further information or have any questions regarding security, should contact United Nations VIP Security Coordinator Mr. Yves Nabet at yves.nabet@un.org for issues within the UN Blue Zone and cop28-uae@dubaipolice.gov.ae for issues regarding security arrangements in United Arab Emirates.
82. Each Party delegation, even if not represented by a Head of State or Government is eligible for one (1) vehicle DECAL, for vehicles other than those in the entourage of the Head of State or Government.
83. Each United Nations and related organization, or specialized agency is eligible for one (1) vehicle DECAL.
84. The DECAL application form and instructions are included in annex IV

X. COP28 UAE Presidency Events

85. Several COP28 UAE Presidency Events will be held during the Summit.
86. The events will be open to Heads of State or Government with pins and Session Specific tickets for other participants.
87. The Session Specific Tickets are managed by the UAE presidency team.
88. Information on distribution of these tickets will be communicated by the COP28 Presidency team.
89. Information on the COP28 UAE Presidency Events, including themes and schedule can be found on the host country website.
90. Specially invited participants have been or will be informed of their participation in specific COP28 UAE Presidency Events by the COP 28 Presidency team.
91. Interpretation at the COP28 UAE Presidency Events will be available in all United Nations languages.

XI. Mandated High-Level Events

92. Three Mandated High-Level Events on the Global Stocktake will be held over the two days of the Summit.
 - The [High Level Event on Adaptation](#) will be held on 1 December from 16:30 - 18:30 GST/UTC+4.
 - The [High Level Event on Mitigation](#) will be held on 2 December from 13:30 - 15:30 GST/UTC+4.
 - The [High Level Event on Means of Implementation](#) will be held on 2 December from 9:00 - 11:00 GST/UTC+4.
93. Parties have been requested to indicate in order of preference, the event their Head of State or Government would like to participate.
94. More information on the the Global Stocktake can be found [here](#)

XII. High-Level Party Events

95. Several [High-Level Party Events](#) hosted by Heads of State and Government and with the participation of other Heads of State and Government will be held over the two days of the Summit.
96. Attendance to High-Level Party Events is by invitation only from the host(s). Invitees will be or have been contacted by the host(s) of the High-Level Party Event(s).
97. Access to the HLPE will be by pin for Heads of State and Government, platinum or bronze badge for accompanying entourage, and tickets for other invitees.
98. Please note that the UNFCCC secretariat is not able to provide information on the modalities for the High-level Party Events.
99. Questions should be directed to the host(s).

XIII. Arrangements for Bilateral Meetings

100. Bilateral meeting rooms are available to Heads of State and Government to meet.
101. The meeting rooms will be available on 1 December in the Al Wasl Dome from 09:00 – 11:00 and from 13:30 – 18:00 in the VVIP Lounge located in Zone B8.
102. The rooms are also available in the VVIP Lounge located in Zone B8 on 2 December from 09:00 – 16:30.
103. Parties are encouraged to make bookings as early as possible as their use is on a first-registered, first-served basis.
104. The bilateral meeting rooms are equipped with lounge furniture for a maximum of 10 persons. Wi-Fi will be available.
105. The UNFCCC secretariat is not in a position to make other arrangements (layout, additional furniture, country flags), including interpretation services for bilateral meetings.
106. The rooms should be left in the same condition as found.
107. Please note that food and drinks are not allowed in any of the conference rooms on the premises, including the bilateral meeting rooms.

How to Book a Bilateral Meeting Room

108. To reserve a bilateral meeting room, the relevant Parties should send an email, as soon as possible and no later than seven days in advance of the preferred meeting date, to cophosgbilateral@unfccc.int providing details of the meeting.
109. The bilateral meeting room request form, included as an annex to this message, should be completed and signed on behalf of each Party organizing the bilateral meeting. A separate booking form is required for each meeting.
110. Confirmation of the room booking will be sent by email as early as possible, but at the latest two days prior to the meeting. The preferred time of the meeting with first, second, and third choice options should be clearly indicated on the form. Should none of the requested times be available, the UNFCCC secretariat will contact the person indicated on the form.
111. Last-minute requests will be accommodated subject to availability of rooms.

112. To allow for a maximum number of bilateral meetings between participating Heads of State and Government, the use of bilateral meeting rooms is limited to 30 minutes for each booking, which will be strictly implemented. The UNFCCC secretariat thanks Parties in advance for their cooperation.
113. No flags will be provided. Parties may bring their table flags. Limited amount of flag poles will be available.
114. Should a Party decide to bring flags, the recommended dimensions are 123cm x 183 cm.
115. No food/beverages are allowed in the meeting room.
116. Large media equipment is not allowed in the bilateral meeting room.
117. Delegations requiring further information regarding requests for bilateral meeting rooms should email their questions or enquiries to cophosgbilateral@unfccc.int.

XIV. United Nations Focal Points for Arrangements

UNFCCC Protocol:	Luca Brusa Chief, Protocol and External Relations Grace Smith Deputy Head, Protocol and External Relations copprotocol@unfccc.int
UNDSS:	Safety and Security Chief Kevin O Hanlon kevin.ohanlon@un.org VIP Protection Yves Nabet yves.nabet@un.org
List of Speakers:	Mundiwana Dube Jayne Marquard copprotocol@unfccc.int
High-Level Party Events:	Sarah Klinghammer Gajanana Hegde cophlpe@unfccc.int
Bilateral meetings:	Tanushree Sandhu Ekaterina Murtazina cophosgbilateral@unfccc.int
Media Liaison:	Alexander Saier Thomas Bahr wcasmedia@unfccc.int

XV. United Arab Emirates Focal Points for Arrangements

Protocol:	Please submit your visit service request to: https://www.mofa.gov.ae/en/Services . Once your request is submitted, you will be assigned a file holder to answer Protocol enquiries.
Security/Close Protection:	cop28-uae@dubaipolice.gov.ae
Media Liaison:	mediaservices@cop28.com
General logistical enquiries:	Shipments@cop28.com

Annex I

Provisional List of speakers for the First Part of the High-Level Segment for Heads of States and Government

The first part of the High-Level Segment of COP 28/CMP 18/CMA 5 will be held from the afternoon of Friday, 1 December and Saturday, 2 December 2023 and will hear national statements from Heads of State and Government who have registered and confirmed their wish to deliver a national statement

Owing to the number of Heads of State and Government registered to deliver national statements, delivery of national statements will take place in Plenary Al Hairat and Plenary Al Ghafat on 1 December and Plenary Al Hairat on 2 December 2023.

The list below is the provisional list of speakers at the Heads of State and Government who have been confirmed to deliver a national statement. The final list of speakers will be published on Wednesday, 30 November 2023.

Friday, 1 December 2023

14:00 – 18:00

Delivery of National Statements

Provisional List of speakers for the First Part of the High-Level Segment
for Heads of States and Government

His Highness Shaikh Mohamed Bin Zayed Bin Sultan Al Nahyan, President of the **United Arab Emirates**

His Royal Highness Prince Mohammed bin Salman Al Saud, Prime Minister of **Saudi Arabia**

His Excellency Mr. Abdel Fattah Al Sisi, President of **Egypt**

His Majesty King Abdullah II ibn Al Hussein, King of **Jordan**

His Majesty King Tupou VI, King of **Tonga**

His Majesty Sultan Haji Hassanal Bolkiah, Sultan of **Brunei Darussalam**

His Highness Sheikh Tamim bin Hamad Al-Thani, Amir of the **State of Qatar**

His Excellency Mr. Luiz Inácio Lula da Silva, President of **Brazil**

His Excellency Mr. William K. Ruto, President of **Kenya**

His Excellency Mr. Shavkat Mirziyoyev, President of **Uzbekistan**

His Excellency Mr. Charles Michel, President of the **European Council** and

Her Excellency Ms. Ursula von der Leyen, President of **the European Commission**

Her Excellency Ms. Samia Suluhu Hassan, President of United Republic of **Tanzania**

His Excellency Mr. Gitanas Nausėda, President of **Lithuania**

His Excellency Mr. Emmerson Dambudzo Mnangagwa, President of **Zimbabwe**

His Excellency Mr. Umaro Sissoco Embaló, President of **Guinea-Bissau**

His Excellency Mr. Denis Sassou Nguesso, President of **Congo**

His Excellency Mr. Mohamed Cheikh El Ghazouani, President of **Mauritania**

His Excellency Mr. Alexander van der Bellen, President of **Austria**

His Excellency Mr. Felix Antoine Tshisekedi Tshilombo, President of the **Democratic Republic of Congo**

His Excellency Mr. Isaac Herzog, President of **Israel**

His Excellency Mr. Chandrikapersad Santokhi, President of **Suriname**

His Excellency Mr. Paul Kagame, President of **Rwanda**

His Excellency Mr. Santiago Peña Palacios, President of **Paraguay**

His Excellency Mr. Abdulatif M. Jamal Rashid, President of **Iraq**

His Excellency Mr. Aleksandar Vucic, President of **Serbia**

His Excellency Mr. Wavel John Charles Ramkalawan, President of **Seychelles**

His Excellency Mr. Recep Tayyip Erdoğan, President of **Türkiye**

His Excellency Mr. Hakainde Sammy Hichilema, President of **Zambia**

Her Excellency Ms. Zuzana Caputova, President of **Slovakia**

His Excellency Mr. Filipe Jacinto Nyusi, President of **Mozambique**

His Excellency Dr. Mohamed Irfaan Ali, President of **Guyana**

His Excellency Mr. Rashad Mohammed Ali Al-Alimi, President of **Yemen**

His Excellency Mr. Hage Geingob, President of **Namibia**

His Excellency Mr. Nikos Christodoulides, President of **Cyprus**

His Excellency Mr. Bola Ahmed Tinubu, President of **Nigeria**

His Excellency Mr. Volodymyr Zelenskyy, President of **Ukraine**

His Excellency Mr. Emmanuel Macron, President of **France**

His Excellency Mr. Kassym-Jomart Tokayev, President of **Kazakhstan**

His Excellency Mr. Vahagn Khachaturyan, President of **Armenia**

18:00 – 18:15

Special High-Level segment for Heads of Government

His Excellency Mr. Fumio Kishida, Prime Minister of **Japan**

His Excellency Mr. Pedro Sánchez Pérez-Castejón, President of the Government of **Spain**

His Excellency Mr. Dickon Mitchell, Prime Minister of **Grenada**

Her Excellency Ms. Mette Frederiksen, Prime Minister of **Denmark**

His Excellency Mr. Rishi Sunak, Prime Minister of **United Kingdom of Great Britain and Northern Ireland**

Plenary Al Ghafat

14:00 – 18:00

His Majesty King Hamad bin Isa Al Khalifa, King of **Bahrain**
His Majesty King Letsie III, King of **Lesotho**
His Serene Highness Prince Albert II, Sovereign Prince of **Monaco**
His Serene Highness Prince Alois, Hereditary Prince of **Liechtenstein**
His Royal Highness Grand Duke Henri, Grand Duke of **Luxembourg**
His Excellency Mr. Miguel Mario Díaz-Canel Bermúdez, President of **Cuba**
His Excellency Mr. Brice Clotaire Oligui Nguema, President of **Gabon**
His Excellency Mr. Gustavo Francisco Petro Urrego, President of **Colombia**
His Excellency Mr. Mohamed Menfi, President of **Libya**
His Excellency Mr. Serdar Berdimuhamedov, President of **Turkmenistan**
His Excellency Mr. Ferdinand Marcos Jr., President of **Philippines**
His Excellency Mr. Alain Berset, President of **Switzerland**
His Excellency Mr. Ismail Omar Guelleh, President of **Djibouti**
His Excellency Mr. Surangel Samuel Whipps, Jr., President of **Palau**
His Excellency Mr. Hassan Sheikh Mohamud, President of **Somalia**
His Excellency Mr. Edgars Rinkevics, President of **Latvia**
His Excellency Mr. Ranil Wickremesinghe, President of **Sri Lanka**
His Excellency Mr. Macky Sall, President of **Senegal**
Her Excellency Ms. Iris Xiomara Castro Sarmiento, President of **Honduras**
His Excellency Mr. Matamela Cyril Ramaphosa, President of **South Africa**
His Excellency Mr. Andrzej Duda, President of **Poland**
Her Excellency Ms. Nataša Pirc Musar, President of **Slovenia**
His Excellency Mr. Emomali Rahmon, President of **Tajikistan**
His Excellency Mr. Julius Maada Bio, President of **Sierra Leone**
Her Excellency Ms. Katalin Novák, President of **Hungary**
His Excellency Mr. Faure Essozimna Gnassingbe, President of **Togo**
His Excellency Mr. Stevo Pendarovski, President of **North Macedonia**
His Excellency Mr. Khurelsukh Ukhnaa, President of **Mongolia**
His Excellency Mr. Aleksandr Lukashenko, President of **Belarus**
His Excellency Mr. Azali Assoumani, President of **Comoros**
His Excellency Mr. Mohamed Muizzu, President of **Maldives**
His Excellency Mr. Jakov Milatovic, President of **Montenegro**
His Excellency Mr. Joko Widodo, President of **Indonesia**
His Excellency Mr. Sadyr Zhaparov, President of **Kyrgyzstan**
His Excellency Mr. Mokgweetsi Eric Masisi, President of **Botswana**
His Excellency Mr. Mahamat Idriss Deby, President of **Chad**

Message from His Excellency Mr. Xuexiang Ding, President Xi Jinping's Special Representative,
First Vice Premier of **China**

Message from President Seyyed Ebrahim Raisi's Special Envoy His Excellency Mr. Ali Akbar
Mehrabian, Minister of Energy of the **Islamic Republic of Iran**

Saturday, 2 December 2023

Plenary Al Hairat

09:00 – 14:00

(Continuation of National Statements)

His Holiness, Pope Francis, **Holy See**

His Excellency Mr. Jose Ramos Horta, President of **Timor-Leste**

His Excellency Mr. Ilham Aliyev, President of **Azerbaijan**

His Excellency Mr. Teodoro Obiang Nguema Mbasogo, President of **Equatorial Guinea**

His Excellency Nana Addo Dankwa Akufo-Addo, President of **Ghana**

His Excellency Mr. Patrice Athanase Guillaume Talon, President of **Benin**

His Excellency Mr. George Manneh Weah, President of **Liberia**

His Excellency Mr. Salva Kiir Mayardit, President of **South Sudan**

His Excellency Mr. Evariste Ndayishimiye, President of **Burundi**

His Excellency Mr. Faustin Archange Touadera, President of **Central African Republic**

His Excellency Mr. João Manuel Gonçalves Lourenço, President of **Angola**

His Excellency Mr. Rumen Georgiev Radev, President of **Bulgaria**

His Excellency Mr. Tiemoko Meyliet Koné, Vice President of **Côte d'Ivoire**

His Excellency Mr. Mohammed B. S Jallow, Vice President of **Gambia**

His Excellency Mr. David Choquehuanca Céspedes, Vice President of the **Plurinational State of Bolivia**

His Excellency Mr. Olaf Scholz, Chancellor of **Germany**

His Excellency Mr. Mark Rutte, Prime Minister of **Netherlands**

Her Excellency Ms. Kaja Kallas Prime Minister of **Estonia**

His Excellency Mr. Kausea Natano, Prime Minister of **Tuvalu**

His Excellency Mr. Jonas Gahr Støre, Prime Minister of **Norway**

Her Excellency Ms. Mia Amor Mottley, Prime Minister of **Barbados**

His Excellency Mr. António Costa, Prime Minister of **Portugal**

His Excellency Mr. Mark Brown, Prime Minister of **Cook Islands**

His Excellency Mr. Klaus-Werner Iohannis, President of **Romania**

His Excellency Mr. Andrej Plenković, Prime Minister of **Croatia**

His Excellency Mr. Kyriakos Mitsotakis, Prime Minister of **Greece**

His Excellency Mr. Abiy Ahmed Ali, Prime Minister of **Ethiopia**

Her Excellency Ms. Giorgia Meloni, President of the Council of Ministers **Italy**

His Excellency Mr. Xavier Espot Zamora, Prime Minister of **Andorra**
His Excellency Mr. Roosevelt Skerrit, Prime Minister of **Dominica**
Her Excellency Ms. Katrín Jakobsdóttir, Prime Minister of **Iceland**
His Excellency Mr. Housain AL-Arnous, Prime Minister of **Syrian Arab Republic**
Her Excellency Ms. Fiame Naomi Mataafa, Prime Minister of **Samoa**
His Excellency Mr. Gaston Browne, Prime Minister of **Antigua and Barbuda**
His Excellency Mr. Philip Davis, Prime Minister of **Bahamas**
His Excellency. Mr. Dalton Emani Makamau Tagelagi, Prime Minister of **Niue**
His Excellency Mr. John Antonio Briceno, Prime Minister of **Belize**
His Excellency Mr. José Ulisses De Pina Correia e Silva, Prime Minister of **Cabo Verde**
His Excellency Mr. Robert Abela, Prime Minister of **Malta**
His Excellency Mr. Leo Varadkar, Prime Minister of **Ireland**
His Excellency Mr. Philip Joseph Pierre, Prime Minister of **Saint Lucia**
His Excellency Mr. Ulf Kristersson, Prime Minister of **Sweden**
His Excellency Mr. Petteri Orpo, Prime Minister of **Finland**
His Excellency Mr. Terrance Drew, Prime Minister of **Saint Kitts and Nevis**
His Excellency Mr. Patrice Emery Trovoada, Prime Minister of **Sao Tome and Principe**
His Excellency. Mr. Alexander De Croo, Prime Minister of **Belgium**
His Excellency Mr. Chinh Pham Minh, Prime Minister of **Viet Nam**
His Excellency Mr. Edi Rama, Prime Minister of **Albania**
His Excellency Mr. Anwaar Ul Haq Kakar, Prime Minister of **Pakistan**
His Excellency Mr. Pushpa Kamal Dahal Prachanda, Prime Minister of **Nepal**
His Excellency Mr. Mohamad Najib Mikati, Prime Minister of **Lebanon**
His Excellency Mr. Irakli Garibashvili, Prime Minister of **Georgia**
His Excellency Mr. James Hame Marape, Prime Minister of **Papua New Guinea**
Her Excellency Ms. Sheikh Hasina, Prime Minister of **Bangladesh**
His Excellency Mr. Petr Fiala, Prime Minister of **Czechia**
His Excellency Mr. Russell Mmiso Dlamini, Prime Minister of **Eswatini**
Her Excellency Ms. Robinah Nabbanja Prime Minister of **Uganda**
Her Excellency Ms. Borjana Krišto, Prime Minister of **Bosnia and Herzegovina**
His Excellency Mr. Mr. Sitiveni Ligamamada Rabuka, Prime Minister of **Fiji**
His Highness Sheikh Meshal Al-Ahmad Al-Jaber Al-Sabah, Prime Minister of **Kuwait**
His Excellency Mr. Ralph E. Gonsalves, Prime Minister of **Saint Vincent and the Grenadines**

Closing of the First Part of the High-Level Segment for Heads of State and Government

Message from His Excellency Mr. Teo Chee Hean, Senior Minister, Coordinating Minister for National Security, representative of His Excellency Mr. Lee Hsien Loong, Prime Minister of the **Singapore**

Message from Mr. Cho Hong-sik, President Yoon Seok-yeol's Special Envoy of the Republic of **Korea**



Annex II



**Heads of State or Government Bilateral Meeting Room Booking Form
COP 28/CMP 18/CMA 5**

**United Nations Climate Change Conference 2023
Dubai, United Arab Emirates**

Parties whose Head of State or Government wish to have bilateral meetings on 1 or 2 December 2023, are requested to complete this form **electronically** and email it to the External Relations unit of the UNFCCC secretariat at cophosgbilateral@unfccc.int. **Illegible forms will be rejected.**

Requesting Party I		Participating Party II	
Party		Party	
Title of Head of State/Government		Title of Head of State/Government	
Name of Contact Person		Name of Contact Person	
Title		Title	
Ministry/Department		Ministry /Department	
Telephone		Telephone	
Email		Email	

Signature of the contact person _____ Signature of the contact person _____

Date _____ Date _____

Bilateral meeting room request details, 1 and 2 December 2023			
	Please clearly indicate your preference below with first, second and third options		
Date	1 December		2 December
Time		Time	
09:00 – 09:30		09:00 – 09:30	
09:40 – 10:10		09:40 – 10:10	
10:20 – 10:50		10:20 – 10:50	
		11:00 – 11:30	
14:00 – 14:30		11:40 – 12:10	
14:40 – 15:10		12:20 – 12:50	
15:20 – 15:50			
16:00 – 16:30		14:00 – 14:30	
16:40 – 17:10		14:40 – 15:10	
17:20 – 17:50		15:20 – 15:50	
18:00 – 18:30		16:00 – 16:30	

Please return the completed and signed form to cophosgbilateral@unfccc.int.



Annex III

COP 28 - TELEPROMPTER GUIDELINE

File delivery and format

The file has to be delivered in **Word format** (.doc or .docx).
No other format is compatible with the prompter.

By e-mail, you can send the file to: copteleprompter@gmail.com and copprotocol@unfccc.int.
Please be precise in subject line: date of speech, country, title, name of speaker, version.

or share via **USB** at the venue (please call UNFCCC contact below)

Please call UNFCCC contact below prior to your email or USB delivery.

Time constrains

A minimum of 60 minutes of preparation are required for each speech (*layout, font, space, breaks, etc. ...*).

We recommend the delivery of the script the night before for loading, especially if the file is not in Latin fonts.

Operator

The operator speaks English only.

For other languages, the applicant must provide their **own** operator, or someone to assist the operator.

Equipment

The prompter is electrically adjustable, nevertheless, it is better to communicate the height of the guest prior to his/her arrival.

UNFCCC Contact

Dimitri Maryczuk: +971 56 972 3319

Yann Michiels: +971 56 549 5214

Annex IV – Application for Decals



United Nations Department of Safety and Security

United Nations Climate Change Conference - COP 28 Dubai, United Arab Emirates, 30 November-12 December 2023

Application for VIP/Ministerial Decals (VAPP) for Authorized Country Delegation Vehicles

1. Only vehicles fitted with a decal will be allowed access to the VIP/Ministerial Drop Off area adjacent to the Blue Zone (UN security area). **All vehicles will be required to comply with security protocols operated by the United Arab Emirates (UAE) Policing Forces.**
2. Decals for the VIP/Ministerial parking area will only be issued to vehicles transporting **Ministers, Heads of UN Agencies, and UNFCCC/HC recognised VIP's**. These are the only vehicles that will be allowed to access the VIP/Ministerial drop off and parking area adjacent to the conference venue, where the United Nations Climate Change Conference – COP28 will be taking place.
3. Parties and UN organizations should submit their applications for a VIP decal, in accordance with these instructions, on the understanding that there will be **ONE (1)** vehicle decal per accredited Minister or **Head of UN Agency** and that the size of the VIP vehicle should not contain more than eight 8-seats.
4. At the entrance to the VIP/Ministerial drop off area, passengers of incoming vehicles will be checked to ensure the presence of a Minister/VIP, with a valid conference badge. A shuttle service will be available to transfer the Ministers and the passengers to/from the Ministerial parking area to the entrance/exit to the Blue Zone. Access through the Ministerial/VIP entrance will be granted only to passengers accompanying the VIP in the same vehicle. Only accredited Ministers, with valid UNFCCC badges will be exempt from Security Controls, all other passengers will have fast lane access next to the Ministers Entrance, but will be security screened.
5. Parking (Don-A) will be available for above mentioned vehicles **only**. The parking area will be set aside on a first come first serve basis. This area will be covered by the Host Country Authorities.

PROCEDURES FOR APPLYING

6. Party delegations and UN organizations are required to submit an official Note Verbal accompanying the present application adequately completed with indication of license plate details and type of vehicle.
7. Both documents may be sent as of **Monday, 27 November 2023** to the UNDSS Focal Point for Decals Management at security-unfccc@unfccc.int, or delivered in person to the Security Lost and Found desk located in B4, Building 40, as of **Wednesday, 29 November 2023**.

ONE (1) MINISTER OR UN HEAD OF AGENCY		
PARTY NAME:	LICENSE PLATE:	NUMBER OF DECAL (VAPP)
MINISTER OR HEAD OF UN AGENCY		

8. The opening hours of the Lost & Found Desk, where the decals can be collected are from 09:00 and 16:00, as of **Tuesday, 28 November 2023**.
9. Decals will be issued after 24 hours of submission of the application and Note Verbal and only in accordance with the procedure described herein.
10. Decals will be handed over to an accredited member of the respective Party/Agency against a signature for record.
11. For questions on UAE Police escorts for Party delegations, VIPs and Heads of UN Agencies, please contact the Host Country security focal point for COP 28/CMP 18/CMA 5.
12. A parking area will be reserved for persons with disabilities.