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## **MESSAGE TO PARTIES AND OBSERVER STATES**

### **Facilitative sharing of views workshop at the sixty-third session of the Subsidiary Body for Implementation**

I am pleased to inform Parties to the Convention, the Kyoto Protocol and the Paris Agreement that the nineteenth facilitative sharing of views (FSV) workshop under the international consultation and analysis (ICA) process will take place at **SBI 63 (10 – 15 November 2025)**, during COP30 in Belém, Brazil.

The FSV is an integral part of the ICA process, which was established by decision 1/CP.16 and fleshed out in decision 2/CP.17. This process lays a solid foundation for operationalizing the enhanced transparency framework under the Paris Agreement and is important for building trust and confidence among countries and showing that developing countries are progressing towards more ambitious climate action.

In accordance with the modalities and guidelines for ICA, contained in decision 2/CP.17, annex IV, the SBI shall convene, at regular intervals, an FSV workshop, open to all Parties, for all Parties for which there is a biennial update report and a final summary report. FSV workshops provide a unique opportunity for developing country Parties to inform the international community of their needs and transparently showcase their climate action.

**Distribution:** To Parties and observer States through their national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



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The list of Parties that will undergo the FSV workshop at SBI 63 will be made available on the FSV website at: [FSV19 website](#).

Information on the process and timeline for submitting written questions pertaining to the session and the workshop, as well as details on other organizational matters, can be found in annex I.

All questions regarding the FSV workshop should be sent to [ica@unfccc.int](mailto:ica@unfccc.int).

Yours sincerely,

(Signed by)

Xuehong Wang  
Director, Transparency



## Annex I

### Nineteenth facilitative sharing of views workshop

1. The nineteenth facilitative sharing of views workshop (FSV19) will be convened at SBI 63 (10 – 15 November 2025), during COP30 in Belém, Brazil.
2. Parties not included in Annex I to the Convention that submitted a biennial update report and for which a summary report was finalized and published by 3 September 2025 will undergo the nineteenth FSV workshop. The list of such Parties will be made available at: [FSV19 website](#).
3. Consistently with decision 2/CP.17, annex IV, paragraph 6, Parties may submit written questions in advance of the workshop; to do so, they are invited to use the [FSV portal](#).
4. The timeline for submitting questions is outlined in the table below. Consistently with decision 2/CP.17, annex IV, paragraph 3(a), any questions submitted should be within the scope of the information considered during the technical analysis of the biennial update report. The working language for the question and answer process will be English.

#### Timeline for written questions

Timeline	Action	Note
8 September to 8 October 2025	All Parties may submit questions to Parties taking part in the nineteenth FSV workshop	Further information on the procedure for submitting questions will be shared in advance with all Parties via email
9 October to 9 November 2025	The Parties concerned may provide written responses to questions	Information on the FSV process is available at <a href="http://unfccc.int/fsv">http://unfccc.int/fsv</a>

5. Consistently with previous FSV practices, the nineteenth FSV workshop will be conducted in person. English will be the working language; interpretation into the other official United Nations languages will not be provided. The time allocated to each session of the workshop and the sequence of Party presentations will be announced by 8 September 2025 at [FSV19 website](#).
6. During the workshop, each Party involved will be allocated 30 minutes:
  - a. Two minutes to deliver an introduction to the pre-recorded presentation;
  - b. Ten minutes to show a pre-recorded presentation on the Party's biennial update report;
  - c. Eighteen minutes for questions and answers.



7. To facilitate better time management, Parties are asked to pre-record their presentations, which will be made available at [FSV19 website](#) prior to the workshop. In the pre-recorded presentations, Parties are invited to showcase their climate action and share their success stories, innovative approaches, experiences and lessons learned in relation to participating in the ICA process. Parties are also invited to share, to the extent possible, their ongoing initiatives and experience in implementing the enhanced transparency framework. The secretariat will assist Parties in recording their presentations if requested.

8. Prior to the pre-recorded presentation being shown, a senior representative of the Party presenting at the FSV workshop will be invited to deliver a two-minute introduction. After the presentation, a question and answer session will take place. The Party presenting is welcome to nominate representatives with a technical background and competencies in policy issues to take part in the session virtually and respond to questions on its behalf. If needed, the secretariat can provide technical support in this regard.

9. The SBI Chair will preside over the proceedings of the workshop. In the event that the SBI Chair is not available, the Vice-Chair or the Rapporteur of the SBI will preside over the proceedings on behalf of the Chair.

10. Following SBI practice for similar events, the workshop will be open to Parties, observer States and observer organizations. In line with decision 2/CP.17, annex IV, paragraph 7, the question and answer session will take place among Parties only.

11. A record of the FSV workshop will be prepared under the guidance of the SBI Chair for each Party participating in the FSV. The record will include a summary of proceedings, as well as a summary of the Party's presentation.

12. The secretariat will liaise with those Parties participating in the FSV workshop to provide further detailed guidance on the organization of the workshop.

13. Questions regarding the FSV portal can be communicated to the secretariat at [FSVPortal@unfccc.int](mailto:FSVPortal@unfccc.int).