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MESSAGE TO PARTIES

Facilitative sharing of views at SBI 58 in Bonn

I wish to draw the attention of Parties to the Convention, the Kyoto Protocol and the Paris Agreement to the **fourteenth facilitative sharing of views (FSV) workshop** under the international consultation and analysis (ICA) process for Parties not included in Annex I to the Convention (non-Annex I Parties), which will take place on 6 and 7 June 2023 at SBI 58 in Bonn. The ICA process provides a unique opportunity for non-Annex I Parties to enhance their national capacities to prepare and report information on their actions to implement the Convention.

In accordance with the modalities and guidelines for ICA, contained in decision 2/CP.17, paragraphs 56–62 and annex IV, the SBI convenes, at regular intervals, an FSV workshop, open to all Parties, for all non-Annex I Parties for which there is a biennial update report and a final summary report of the technical analysis. FSV workshops provide a unique opportunity for non-Annex I Parties to inform the international community of their needs and transparently showcase their climate action.

The secretariat is committed to supporting Parties in the implementation of the ICA process, which will lay the foundation for the operationalization of the enhanced transparency framework under the Paris Agreement.

The final list of non-Annex I Parties that will be the focus of the fourteenth FSV workshop will soon be published on the FSV [web page](#).

Parties may submit written questions in advance of the workshop. Further details on the process and timeline for submitting such questions, as well as other organizational matters, are provided in the annex.

Distribution: To Parties and observer States through their national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany.



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I hope that the information provided in this message and its annex will assist Parties in their preparation for, and participation in, the FSV workshop.

For substantive questions on FSV, please contact Sohel Pasha (spasha@unfccc.int). For questions regarding logistical issues, please contact Edith Ondieki (eondieki@unfccc.int).

Yours sincerely,

(Signed by)

Ovais Sarmad
Deputy Executive Secretary



Annex

Operational details of the fourteenth facilitative sharing of views workshop

I. Date

1. The fourteenth FSV workshop will be convened on 6 and 7 June 2023 at SBI 58 in Bonn.

II. Parties

2. Non-Annex I Parties that submitted a biennial update report and for which a summary report was finalized and published by 22 March 2023 will be the focus of the fourteenth FSV workshop. The final list of such Parties will soon be published on the FSV [web page](#).

III. Written questions in advance

3. Consistent with [decision 2/CP.17](#), annex IV, paragraph 6, Parties may submit written questions in advance of the workshop using an online platform. The secretariat will inform Parties of the procedure for submitting such written questions in advance, through the individuals nominated to use the FSV portal.
4. The timeline for submitting questions in advance is outlined in the table below. Consistent with [decision 2/CP.17](#), annex IV, paragraph 3(a), any questions submitted should be within the scope of the ICA process. The working language for the question and answer process will be English.

Timeline for written questions

Timeline	Action	Note
4 April to 4 May 2023	All Parties may submit, through the dedicated online portal , questions to Parties undergoing the fourteenth FSV workshop.	Further information on the procedure for submitting questions, will be shared with all Parties.
5 May to 5 June 2023	Parties concerned may provide written responses to the questions received through the dedicated online portal .	Information on the FSV process is available on the FSV web page .
6 and 7 June 2023	The fourteenth FSV workshop will be held in person at SBI 58.	The fourteenth FSV workshop will be broadcasted live and the recording will be made available on the UNFCCC website.



IV. Other organizational matters

5. In line with the procedures applied at previous FSV workshops, the fourteenth FSV workshop will be conducted in person for participating non-Annex I Parties. As per the established practice for in-person sessions, the FSV will be conducted in English. Please note that, interpretation to the other UN languages will not be provided. The time allocated for each workshop session and the order in which Parties will participate will be announced on the FSV [web page](#).

6. Each Party will be allocated 30 minutes:
- a. Three minutes to deliver a national statement;
 - b. Ten minutes to deliver a pre-recorded presentation on the Party's biennial update report;
 - c. Seventeen minutes for questions and answers.

Once the question and answer session for one Party is completed, the next Party will be invited to begin. In the event that a Party receives very few or no questions, the 17-minute period allocated for questions and answers can be shortened accordingly.

7. For better time management, Parties are asked to pre-record their presentations. These recordings will be made available by the secretariat on the FSV [web page](#) before the workshop. The secretariat will assist Parties in recording their presentations, if requested. In the pre-recorded presentations, Parties are invited to showcase their climate action and share success stories, innovative approaches, experience and lessons learned from participating in the ICA process and ongoing initiatives and preparations at the national level to implement the enhanced transparency framework and to submit the first biennial transparency report.

8. A senior representative of the Party presenting at the FSV will be invited to give a three minute introduction on the Party's pre-recorded presentation before it is played. One or more representatives with a technical background and competencies in policy issues are welcome to intervene during the question and answer session on behalf of the Party presenting at the FSV. Technical support is available from the secretariat should Parties undergoing FSV nominate their representatives to intervene during the question and answer session.

9. The SBI Chair will preside over the proceedings of the workshop. In the event that the SBI Chair is not available, the Vice-Chair or the Rapporteur of the SBI may preside over the workshop on behalf of the Chair.

10. Following the practice of the SBI for similar events, the workshop will be open to Parties, observer States and observer organizations. In line with decision 2/CP.17, annex IV, paragraph 7, the question and answer session will take place among Parties only.

11. A record of the FSV will be prepared under the guidance of the SBI Chair for each Party participating in the FSV. The record will include a summary of proceedings, as well as a summary of the Party's presentation.



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12. The secretariat will liaise with those Parties participating in the FSV to provide further detailed guidance on the organization of the workshop.

Questions regarding the FSV under the ICA process can be communicated to the secretariat at ica@unfccc.int.

Questions regarding the FSV portal can be communicated to the secretariat at FSVPortal@unfccc.int.