



Date: 10 March 2022  
Reference: AC/ADCOM/Guidance

## INFORMATION TO PARTIES AND OBSERVERS

### Adaptation Committee Expert Meeting on Draft Supplementary Guidance for Adaptation Communications

**22 March 2022**  
**13:00–16:00 Central European Time**

Pursuant to decision 9/CMA.1, paragraph 15, the secretariat would like to inform Parties and observer States to the United Nations Framework Convention on Climate Change, the Kyoto Protocol and the Paris Agreement, United Nations and related organizations and admitted observer organizations, that the Adaptation Committee (AC) is hosting a virtual expert meeting on its work on draft supplementary guidance for voluntary use by Parties in communicating adaptation information in their adaptation communications. During the expert meeting, the AC will present its latest draft of this supplementary guidance and invite reflections from Party representatives, practitioners, and other experts engaged in work relevant to the adaptation communications.

This meeting builds on the webinar on adaptation communications hosted by the AC on 30 June 2021, which invited representatives of Parties and other stakeholders to share their feedback on an earlier draft of supplementary guidance and their experiences with preparing adaptation communications. At the webinar, the AC received from participants a wide variety of insights and practical suggestions for improving the supplementary guidance; this input is reflected in the current draft. The additional input received during this expert meeting will inform the AC's efforts to refine and finalize the draft supplementary guidance by June 2022.

The agenda for the expert meeting, registration information and further details will be made available soon at <https://unfccc.int/event/AC-expert-meeting-AdComms>.

Yours sincerely,

*(signed by)*

Youssef Nassef  
Director, Adaptation division

**Distribution:** To Parties and observer States through their national focal points for climate change and diplomatic missions accredited to the Federal Republic of Germany, as well as United Nations organizations, related organizations and admitted observer organizations.