



**United Nations**  
Climate Change Secretariat

Executive Secretary

**Naciones Unidas**  
Secretaría de Cambio Climático

Secretaria Ejecutiva

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## **INFORMATION NOTE TO PARTIES**

### **Opening of the Online Registration System**

#### **United Nations Climate Change Conference, COP 27 6 – 18 November 2022 Sharm el Sheik, Arab Republic of Egypt**

I refer to the United Nations Climate Change Conference (COP 27) to be held from 6 – 18 November 2022 in Sharm el Sheik, Arab Republic of Egypt and wish to inform Parties and observer States to the Convention, the Kyoto Protocol and the Paris Agreement that the UNFCCC Online Registration System (ORS) (available at <https://onlinereg.unfccc.int/>), which allows Parties to nominate representatives to attend sessions, is now open for registration for COP 27, and will remain open until the end of the conference. The manual on how to access and use the system is available [here](#). ORS is the only official channel for nominating participants for COP 27. The secretariat is not in a position to process nominations submitted by other methods.

The secretariat strongly recommends accessing the ORS after it has been opened and requests that all delegates be nominated and confirmed as soon as possible in order to enable timely processing of the information.

The formal notification of the session will be issued in due course. It will also include useful information for participants. Additional information will be published on the Information for Participants section for COP 27 on the UNFCCC website.

Yours sincerely,

*(Signed by)*

Patricia Espinosa

**Distribution:** To Parties and observer States through their national focal points for Climate Change and diplomatic missions accredited to the Federal Republic of Germany and to the Arab Republic of Egypt.