



Date: 18 April 2023
Reference: ES/LA/Elections
Page 1 of: 2

INFORMATION NOTE TO PARTIES

Nomination of candidates for appointment or election during the United Nations Climate Change Conferences to be held in 2023

This is to inform Parties to the United Nations Framework Convention on Climate Change, the Kyoto Protocol and the Paris Agreement that nominations of candidates are invited for positions open for appointment or election during the United Nations Climate Change Conference to be held in Bonn, Germany, from 5 to 15 June 2023 and Dubai, United Arab Emirates, from 30 November to 12 December 2023, on the following bodies:

- Bureau of the Conference of the Parties, the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol and the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement;
- Bureau of the Subsidiary Body for Implementation;
- Bureau of the Subsidiary Body for Scientific and Technological Advice;
- Adaptation Committee;
- Adaptation Fund Board;
- Advisory Board of the Climate Technology Centre and Network;
- Consultative Group of Experts;
- Executive Board of the clean development mechanism;
- Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts;
- Katowice Committee of Experts on the Impacts of the Implementation of Response Measures;
- Kyoto Protocol Compliance Committee;
- Paris Committee on Capacity-building;
- Standing Committee on Finance;
- Supervisory Body for the mechanism established by Article 6, paragraph 4, of the Paris Agreement;
- Technology Executive Committee.

Distribution: To Parties and observer States to the United Nations Framework Convention on Climate Change, the Kyoto Protocol and the Paris Agreement through their national focal points, Permanent Representatives to the United Nations in New York and diplomatic missions accredited to the Federal Republic of Germany.



Page 2

The lists of positions open for nomination and background information are available at <https://unfccc.int/process-and-meetings/bodies/election-and-membership>.

With reference to the [notification](#) dated 12 December 2022, Parties are urged to transmit the nominations and information on terms of office that are outstanding from the elections held at COP 27. Information on the nominations and terms of office outstanding is available at [2023.04.13_Nominations and terms of office outstanding.pdf](#)

Parties are invited to recall decisions 23/CP.18, 3/CP.23 and 3/CP.25 and to make additional efforts to improve the participation of women and achieve the goal of gender balance in bodies established under the Convention, the Kyoto Protocol and the Paris Agreement. As at 13 April 2023 a gender composition of 37 per cent female and 63 per cent male had been reached for membership of these bodies. Information on the gender composition of UNFCCC bodies is available at <https://unfccc.int/process-and-meetings/bodies/election-and-membership#Promoting-gender-balance>.

Information on the UNFCCC electoral process, nominations to be transmitted and gender balance is available at <https://unfccc.int/process-and-meetings/bodies/election-and-membership>.

Chairs and coordinators of regional groups and constituencies are encouraged to transmit nominations as early as possible, at the latest by **Saturday, 9 December 2023 at 8 p.m., Gulf Standard Time**.

For any questions or further information on elections and the transmission of nominations via the UNFCCC submission portal, please contact the secretariat at elections@unfccc.int.

Yours sincerely,

(Signed by)

Simon Stiell