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## INFORMATION NOTE

### Opening of the Online Registration System

#### **United Nations Climate Change Conference, COP 27 6 – 18 November 2022 Sharm el Sheik, Arab Republic of Egypt**

I refer to the United Nations Climate Change Conference (COP 27) to be held from 6 – 18 November 2022 in Sharm el Sheik, Arab Republic of Egypt and wish to inform all intergovernmental organizations (IGOs) and non-governmental organizations (NGOs) admitted as observers by the Conference of the Parties that the UNFCCC Online Registration System (ORS) (available at <https://onlinereg.unfccc.int/>) will be open for nominations of participants representing IGOs and NGOs from 23 June 2022 until 31 July 2022, 23:59 Central European Summer Time (CEST).

The ORS will be open for the **confirmation** by IGOs and NGOs of their representatives from 1 August 2022, until 3 November 2022 23:59 Central European Time (CET). Nomination and confirmation deadlines will be applied strictly as the secretariat is not able to process late nominations or confirmations.

ORS is the official channel for nominating participants for the sessions. The secretariat is not in a position to process nominations submitted by other methods. For complete information and guidelines on how to obtain access to and use the ORS, please consult the user manual for admitted observer IGOs and NGOs at [https://onlinereg.unfccc.int/onlinereg/public/UNFCCC\\_OR\\_S\\_User\\_Manual-Observer\\_Organisations.pdf](https://onlinereg.unfccc.int/onlinereg/public/UNFCCC_OR_S_User_Manual-Observer_Organisations.pdf).

**Distribution:** To all intergovernmental and non-governmental organizations admitted as observers by the Conference of the Parties.



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The secretariat strongly recommends accessing the ORS shortly after it has been opened for nomination and requests that all delegates be nominated and confirmed as soon as possible, in order to enable timely processing of the information. The respective periods for nomination and confirmation are indicated above.

The formal notification of the session will be issued in due course. It will also include useful information for participants. Additional information will be published on the Information for Participants section for COP 27 on the UNFCCC website.

Yours sincerely,

*(Signed by)*

Patricia Espinosa