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**Conference of the Parties serving as the meeting
of the Parties to the Kyoto Protocol**
Eleventh session
Paris, 30 November to 11 December 2015

Item 2(a) of the provisional agenda
Organizational matters
Adoption of the agenda

Provisional agenda and annotations

Note by the Executive Secretary

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II. Proposed organization of the session: overview

1. The President of the Conference of the Parties (COP) at its twentieth session will open COP 21 and propose the election of the President of COP 21, who will also serve as the President of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) at its eleventh session. The COP and the CMP may then take up some of the organizational and procedural items on their provisional agendas on Monday, 30 November, or Tuesday, 1 December 2015, depending on the scenario for a Leaders Event to be held with the participation of Heads of State or Government on 30 November.
2. The following sessions of the subsidiary bodies have been scheduled in conjunction with COP 21 and CMP 11:

¹ The term “Party included in Annex I” is defined in Article 1, paragraph 7, of the Kyoto Protocol.

- (a) Forty-third session of the Subsidiary Body for Scientific and Technological Advice (SBSTA);
- (b) Forty-third session of the Subsidiary Body for Implementation (SBI);
- (c) The twelfth part of the second session of the Ad Hoc Working Group on the Durban Platform for Enhanced Action (ADP).

3. Given the evolving circumstances in the negotiations leading up to and the political significance of the outcomes of the United Nations Climate Change Conference to be held in Paris, France, the SBI invited² the President Designate of COP 21 and CMP 11, in consultation with the secretariat and the Bureau, to finalize the details of the arrangements for COP 21 and CMP 11, including the high-level segment. The secretariat will make information on the final arrangements for the Paris Conference available to Parties and observers immediately after the ADP session scheduled for 19–23 October 2015 in order to allow them to effectively plan for the sessions.

4. The high-level segment will open on Monday, 7 December 2015. National statements by representatives of Parties and on behalf of groups of Parties will be heard on Monday 7 December, and Tuesday, 8 December 2015. Each Party will be entitled to make no more than one national statement during the conference. A statement by a Head of State or Government made during the Leaders Event prior to the opening of the high-level segment on Monday, 7 December, will serve as the national statement for that Party and will be mentioned in the report on the session under the high-level segment. Statements by representatives of intergovernmental organizations and non-governmental organizations will be heard immediately upon completion of statements by Parties.

5. Arrangements will be made to organize the high-level segment of COP 21 and CMP 11 building on earlier efforts on time management, and to ensure a timely and orderly closure of the conference. In this context, meetings of the COP and the CMP will be convened no later than 11 December 2015 for the adoption of decisions and conclusions. The SBI also recommended that the delivery of statements by representatives of Parties, intergovernmental organizations and non-governmental organizations in the joint meetings of the COP and the CMP during the high-level segment be kept concise and respect the recommended time limits established for previous sessions.³

6. The COP, by decision 1/CP.20, encouraged the Executive Secretary and the President of the COP to convene an annual high-level event on enhancing implementation of climate action. This event is planned to be held on Saturday, 5 December 2015.

7. The principles of openness, transparency and inclusiveness will guide the organization of work during the Paris Conference. To this end, efforts will continue, as at recent conferences, to demonstrate these principles through the use of informal plenary meetings, the enhanced availability of electronic documentation, timely meeting announcements and the broadcasting of meeting information on closed-circuit television, the UNFCCC website and Twitter.

² FCCC/SBI/2015/10, paragraph 120.

³ FCCC/SBI/2014/8, paragraphs 218–221.

III. Annotations to the provisional agenda

1. Opening of the session

8. CMP 11 will be opened by the President of COP 21, Mr. Laurent Fabius, Minister of Foreign Affairs and International Development of France, who will also serve as the President of CMP 11. Mr. Fabius was nominated by the Western European and other States in accordance with the principle of rotation of the Presidency among regional groups.

2. Organizational matters

(a) Adoption of the agenda

9. *Background:* The secretariat, in agreement with the President of CMP 10,⁴ has drafted the provisional agenda for CMP 11, after consultations with the Bureau and Parties.

10. *Action:* The CMP will be invited to adopt its agenda.

FCCC/KP/CMP/2015/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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(b) Election of replacement officers

11. *Background:* If any member of the Bureau represents a State that is not a Party to the Kyoto Protocol, consultations will be required to identify a nominee representing a Party to the Kyoto Protocol to replace such a member, in accordance with Article 13, paragraph 3, of the Kyoto Protocol. Parties are invited to recall decisions 36/CP.7 and 23/CP.18 and give active consideration to the nomination of women for elective posts in any body established under the Convention or its Kyoto Protocol.

12. *Action:* The CMP will be invited, as necessary, to elect additional members of the Bureau of COP 21 and CMP 11 to replace any members representing States that are not Parties to the Kyoto Protocol.

(c) Organization of work, including the sessions of the subsidiary bodies

13. *Action:* The CMP will be invited to agree on the organization of the work of the session, including on the proposed schedule of meetings (see paras. 1–7 above) and the referral of items to the SBSTA and the SBI as indicated under the relevant agenda items. The CMP will also be invited to organize the work in a flexible manner so that it can respond to circumstances and developments, and will be guided by the principles of openness, transparency and inclusiveness. In this context the CMP will organize its work with a view to ensuring that mandates for CMP 11 are addressed.

FCCC/KP/CMP/2015/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
FCCC/SBSTA/2015/3	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
FCCC/SBI/2015/11	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>

⁴ The President of CMP 10 is Mr. Manuel Pulgar-Vidal (Peru).

(d) Approval of the report on credentials

14. *Background:* The Bureau will examine the credentials submitted by Parties to the Convention and submit its report on credentials for approval by the CMP.⁵

15. *Action:* The CMP will be invited to approve the report on credentials of the representatives of Parties attending CMP 11. Representatives may participate provisionally, pending this action.

(e) Status of ratification of the Doha Amendment to the Kyoto Protocol

16. *Background:* The CMP will have before it a status report on the instruments of acceptance received by the Depository in respect of the Doha Amendment to the Kyoto Protocol.

17. *Action:* The CMP may wish to take note of the information provided by the secretariat and to invite Parties intending to do so to expedite the deposit of their instruments of acceptance of the Doha Amendment to the Kyoto Protocol.

3. Reports of the subsidiary bodies(a) Report of the Subsidiary Body for Scientific and Technological Advice

18. *Background:* The Chair of the SBSTA will report on any recommendations of draft decisions or conclusions for adoption at CMP 11 arising from the work conducted at SBSTA 42 and 43 and on any other issues that have been mandated for consideration by the SBSTA.

19. *Action:* The CMP will be invited to take note of the progress made in the work of the SBSTA in 2015 and consider the recommended draft decisions or conclusions for adoption.

FCCC/SBSTA/2015/2 and Add.1 Report of the Subsidiary Body for Scientific and Technological Advice on its forty-second session, held in Bonn from 1 to 11 June 2015

(b) Report of the Subsidiary Body for Implementation

20. *Background:* The Chair of the SBI will report on any recommendations of draft decisions or conclusions for adoption at CMP 11 arising from the work conducted at SBI 42 and 43 and on any other issues that have been mandated for consideration by the SBI.

21. *Action:* The CMP will be invited to take note of the progress made in the work of the SBI in 2015 and consider the recommended draft decisions or conclusions for adoption.

FCCC/SBI/2015/10 and Add.1 Report of the Subsidiary Body for Implementation on its forty-second session, held in Bonn from 1 to 11 June 2015

⁵ Decision 36/CMP.1 states that credentials from Parties to the Kyoto Protocol would apply for the participation of their representatives in sessions of the COP and the CMP, and that a single report on credentials would be submitted for approval, following established procedures, by the Bureau of the COP to the COP and the CMP. For further information on the submission of credentials, see the COP 21 provisional agenda and annotations (FCCC/CP/2015/1), paragraphs 25 and 26.

4. Issues relating to the clean development mechanism

22. *Background:* The annual report of the Executive Board of the clean development mechanism (CDM) to the CMP provides information on the progress made in the implementation of the CDM arising from the action taken by the Board during its most recent year of operation.⁶ The report also addresses governance issues, as well as the recommendations of the Board on specific matters, including those requested by the CMP in previous years. The Chair of the Board will provide an oral report, highlighting the tasks and achievements of the Board over the past year and the challenges ahead.

23. *Action:* The CMP will be invited to take note of the annual report of the Board and, in considering this agenda item, provide guidance relating to the CDM.

24. The CMP will further be invited to elect members and alternate members of the Executive Board.

<i>FCCC/KP/CMP/2015/5</i>	<i>Annual report of the Executive Board of the clean development mechanism to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol</i>
<i>Further information</i>	<i><http://cdm.unfccc.int/></i>

5. Issues relating to joint implementation

25. *Background:* The annual report of the Joint Implementation Supervisory Committee (JISC) provides information on progress made in the implementation of the joint implementation (JI) mechanism arising from actions taken by the JISC during its most recent year of operation.⁷ The report also addresses governance issues, as well as the recommendations of the JISC on specific matters requested at CMP 10. The CMP also requested⁸ the SBI to prepare recommendations, including draft revised JI guidelines, for consideration by the CMP. The Chair of the JISC will provide a brief oral report, highlighting the tasks and achievements of the JISC over the past year and the challenges ahead.

26. *Action:* The CMP will be invited to take note of the annual report of the JISC and take any action it deems appropriate. The CMP will be also invited to consider any recommendations from the SBI, as appropriate.

27. The CMP will be further invited to elect members and alternate members of the JISC.

<i>FCCC/KP/CMP/2015/4</i>	<i>Annual report of the Joint Implementation Supervisory Committee to the Conference of the Parties serving as the</i>
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⁶ As stated in decision 3/CMP.1, annex, paragraphs 2–5, the Executive Board of the CDM shall report on its activities to each session of the CMP, in accordance with the provisions of the modalities and procedures for the CDM. The CMP shall review annual reports, provide guidance and take decisions, as appropriate. Following the requests of CMP 2 and 3, the report of the Board to the CMP covers the period from the previous session of the CMP to the Board meeting that takes place just prior to the one held in conjunction with the session of the CMP (decision 1/CMP.2, paragraph 11, and decision 2/CMP.3, paragraph 7).

⁷ According to the JI guidelines, the JISC is to report on its activities to each session of the CMP. In exercising its authority over JI, the CMP may review annual reports, provide guidance and take decisions, as appropriate.

⁸ Decision 6/CMP.8.

	<i>meeting of the Parties to the Kyoto Protocol</i>
<i>Further information</i>	<http://ji.unfccc.int/Ref/Docs.html>

6. Report of the Compliance Committee

28. *Background:* The tenth annual report of the Compliance Committee to the CMP⁹ provides information on the activities of the Compliance Committee for the period from 6 September 2014 to 7 September 2015.

29. *Action:* The CMP will be invited to consider the report of the Compliance Committee and take any action it deems appropriate.

30. The CMP will also be invited to elect members and alternate members of the Compliance Committee.

<i>FCCC/KP/CMP/2015/3</i>	<i>Annual report of the Compliance Committee to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol</i>
<i>Further information</i>	<http://unfccc.int/kyoto_protocol/compliance/items/2875.php>

7. Report of the Adaptation Fund Board

31. *Background:* By decision 1/CMP.3, the CMP decided that the Adaptation Fund Board should report on its activities at each session of the CMP. By decisions 1/CMP.10 and 2/CMP.10, the CMP requested the Adaptation Fund Board to, inter alia:

(a) Provide in its report to the CMP further clarity on the effect of the fluctuation of the price of certified emission reductions and the impact of this fluctuation on the resources available to the Fund;

(b) Report on the outcomes of its consideration of options for:

(i) Addressing the predictability of resources, as identified in decision 2/CMP.10, paragraph 3;

(ii) Addressing the diversification of the revenue streams of the Adaptation Fund;

(iii) Enhancing the access modalities of the Adaptation Fund, under its readiness programme;

(iv) Developing operational linkages, as appropriate, between the Adaptation Fund and constituted bodies under the Convention, taking into consideration the mandates of the respective bodies.

32. *Action:* The CMP will be invited to take note of the report of the Adaptation Fund Board, provide guidance to the Adaptation Fund Board and take any action it deems appropriate.

33. The CMP will also be invited to elect members and alternate members of the Adaptation Fund Board.

⁹ As stated in decision 27/CMP.1, annex, section III, paragraph 2(a), the plenary of the Compliance Committee shall report to each ordinary session of the CMP.

<i>FCCC/KP/CMP/2015/2</i>	<i>Report of the Adaptation Fund Board. Note by the Chair of the Adaptation Fund Board</i>
<i>Further information</i>	<i><http://unfccc.int/cooperation_and_support/financial_mechanism/adaptation_fund/items/4264.php></i>

8. Report on the high-level ministerial round table on increased ambition of Kyoto Protocol commitments

34. *Background:* By decision 1/CMP.8, the CMP adopted the Doha Amendment to the Kyoto Protocol, which established a second commitment period of the Kyoto Protocol. A high-level ministerial round table was held on 5 June 2014, which considered information on the intention of Parties included in Annex I taking on commitments in the second commitment period to increase the ambition of their mitigation commitments. A report on the round table was prepared for consideration at CMP 10.¹⁰

35. CMP 10 initiated its consideration of this agenda item. On a proposal by the President, the CMP agreed to include this agenda item on the provisional agenda of CMP 11, pursuant to rules 10(c) and 16 of the draft rules of procedure being applied.

36. *Action:* The CMP will be invited to continue its consideration of this item and to take any relevant action it deems appropriate.

9. Reporting from and review of Parties included in Annex I¹¹

(a) National communications

37. *Background:* See the SBI 43 provisional agenda and annotations¹² for further details.

38. *Action:* The CMP will be invited to refer this agenda sub-item to the SBI for its consideration and take any action it deems appropriate.

(b) Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol

39. *Background:* See the SBI 43 provisional agenda and annotations¹³ for further details.

40. *Action:* The CMP will be invited to refer consideration of the 2015 compilation and accounting report to the SBI, consider the outcome and take any action it deems appropriate.

<i>FCCC/KP/CMP/2015/6</i>	<i>Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol for 2015. Note by the secretariat</i>
<i>FCCC/KP/CMP/2015/6/Add.1</i>	<i>Annual compilation and accounting report for Annex B Parties under the Kyoto Protocol for 2015. Note by the secretariat. Addendum. Compilation and accounting information by Party</i>

¹⁰ FCCC/KP/CMP/2014/3.

¹¹ The term "Party included in Annex I" is defined in Article 1, paragraph 7, of the Kyoto Protocol.

¹² FCCC/SBI/2015/11.

¹³ As footnote 12 above.

10. Clarification of the text in section G (Article 3, paragraph 7 ter) of the Doha Amendment to the Kyoto Protocol, in particular the information to be used to determine the “average annual emissions for the first three years of the preceding commitment period”

41. *Background:* See the SBSTA 43 provisional agenda and annotations¹⁴ for further details.

42. *Action:* The CMP will be invited to refer this agenda item to the SBSTA for its consideration and take any action it deems appropriate on the basis of the recommendations of the SBSTA.

11. Capacity-building under the Kyoto Protocol

43. *Background:* See the SBI 43 provisional agenda and annotations¹⁵ for further details.

44. *Action:* The CMP will be invited to refer this agenda item to the SBI for its consideration and take any action it deems appropriate on the basis of the recommendations of the SBI.

12. Matters relating to:

(a) Article 2, paragraph 3, of the Kyoto Protocol

45. *Background:* See the SBSTA 43 provisional agenda and annotations¹⁶ for further details.

46. *Action:* The CMP will be invited to refer this agenda sub-item to the SBSTA for its consideration and take any action it deems appropriate on the basis of the recommendations of the SBSTA.

(b) Article 3, paragraph 14, of the Kyoto Protocol

47. *Background:* See the SBI 43 provisional agenda and annotations¹⁷ for further details.

48. *Action:* The CMP will be invited to refer this agenda sub-item to the SBI for its consideration and take any action it deems appropriate on the basis of the recommendations of the SBI.

13. Other matters referred to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol by the subsidiary bodies

49. *Background:* Any other matters concerning the Kyoto Protocol referred to the CMP by the subsidiary bodies will be taken up under this agenda item.

50. *Action:* The CMP will be invited to consider for adoption any draft decisions or conclusions pertaining to the Kyoto Protocol.

¹⁴ FCCC/SBSTA/2015/3.

¹⁵ As footnote 12 above.

¹⁶ As footnote 14 above.

¹⁷ As footnote 12 above.

14. Administrative, financial and institutional matters

(a) Audit report and financial statements for 2014

51. *Background:* See the SBI 43 provisional agenda and annotations¹⁸ for further details.

52. *Action:* The CMP will be invited to refer this sub-item to the SBI for its consideration and to consider for adoption any draft decisions or conclusions recommended by the SBI.

(b) Budget performance for the biennium 2014–2015

53. *Background:* See the SBI 43 provisional agenda and annotations¹⁹ for further details.

54. *Action:* The CMP will be invited to refer this sub-item to the SBI for its consideration and to consider for adoption any draft decisions or conclusions recommended by the SBI.

(c) Programme budget for the biennium 2016–2017

55. *Background:* SBI 42 recommended a draft decision²⁰ on this issue for consideration and adoption at CMP 11.

56. *Action:* The CMP will be invited to consider and adopt the draft decision referred to in paragraph 55 above.

15. High-level segment

(a) Statements by Parties

57. Depending on the nature and level of participation at the Paris Conference, the high-level segment will be organized in such a way as to best accommodate statements by Parties.

58. Each Party will be entitled to make no more than one national statement during the Paris Conference. A statement by a Head of State or Government made prior to the opening of the high-level segment on Monday, 7 December 2015, will serve as the national statement for that Party and will be mentioned in the report on the session under the high-level segment (see para. 4 above).

59. There will be one list of speakers and each Party, including Parties to both the Convention and its Kyoto Protocol, will speak only once. Parties may wish to note that on the basis of guidance from the SBI urging Parties and presiding officers to conclude conferences in a timely manner,²¹ statements must not exceed three minutes. Statements on behalf of groups, where other members of the group do not speak, are strongly encouraged. In fairness to all speakers, time limits will be strictly enforced. Following United Nations practice, a mechanism will be used to assist speakers in respecting this limit. A bell will signal to speakers when the time limit is approaching. Speakers will be interrupted should they exceed the time limit.

60. The full text of the official statements will be posted on the UNFCCC website and will not be circulated in hard copy. In order to have statements posted on the UNFCCC

¹⁸ As footnote 12 above.

¹⁹ As footnote 12 above.

²⁰ Contained in document FCCC/SBI/2015/10/Add.1.

²¹ FCCC/SBI/2014/8, paragraph 218.

website, Parties speaking at the high-level segment are requested to send a copy of the statement in advance to <external-relations@unfccc.int>.

61. Information related to the list of speakers for the Leaders Event on Monday, 30 November, and the high-level segment on 7 and 8 December 2015, including when the registration will be opened and the registration form, will be included in the notification to Parties for the sessions.

(b) Statements by observer organizations

62. Representatives of intergovernmental and observer organizations will be invited to make statements at the high-level segment. A joint plenary meeting of the COP and the CMP will be convened during the conference to hear these statements.

63. Arrangements should be made for the delivery of these statements with a time limit of two minutes. Time limits will be strictly enforced (see para. 59 above). The full text of the official statements will be posted on the UNFCCC website and not circulated in hard copy (see para. 60 above).

16. Other matters

64. Any other matters for the attention of the CMP will be taken up under this agenda item.

17. Conclusion of the session

(a) Adoption of the report of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol on its eleventh session

65. *Background:* A draft report on the session will be prepared for adoption by the CMP at the end of the session.

66. *Action:* The CMP will be invited to adopt the draft report and authorize the Rapporteur to complete the report after the session under the guidance of the President and with the assistance of the secretariat.

(b) Closure of the session

67. The President will declare the session closed.
