



No. 3

United Nations Climate Change Conference COP 15 and CMP 5 Copenhagen, 7–18 December 2009

# Daily Programme

Official meetings

**Conference of the Parties (COP)** 

(Open meeting)

10:00–11:00 2<sup>nd</sup> meeting

Plenary I Tycho Brahe

- 1. Organizational matters [Agenda item 2]
  - (a) Dates and venues of future sessions [Agenda item 2 (g)]
- Consideration of a proposal by Malta for an amendment to Annex I to the Convention [Agenda item 6] (FCCC/CP/2009/2)
- 3. Consideration of proposals by Parties under Article 17 of the Convention [Agenda item 5] (FCCC/CP/2009/3; FCCC/CP/2009/4; FCCC/CP/2009/5; FCCC/CP/2009/7)

Participants are kindly requested to retain copies of documents throughout the sessions, in order to reduce paper consumption.

FCCC/2009/VI/OD/3 (Part I)

<sup>&</sup>lt;sup>1</sup> The Daily Programme is also available at <a href="http://unfccc.int/items/5068.php">http://unfccc.int/items/5068.php</a>.

<sup>&</sup>lt;sup>2</sup> Please consult the CCTV monitors for any last-minute changes to this Programme.

# Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP)

(Open meeting)

11:00–13:00 2<sup>nd</sup> meeting

Plenary I Tycho Brahe

- 1. Issues relating to joint implementation [Agenda item 7] (FCCC/KP/CMP/2009/18)
- 2. Issues relating to the clean development mechanism [Agenda item 6] (FCCC/KP/CMP/2009/16)

Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP)

(Open meeting)

15:00–18:00 3<sup>rd</sup> meeting

Plenary I Tycho Brahe

1. Consideration of proposals by Parties for amendments to the Kyoto Protocol [Agenda item 5]

(FCCC/KP/CMP/2009/2; FCCC/KP/CMP/2009/3; FCCC/KP/CMP/2009/4; FCCC/KP/CMP/2009/5; FCCC/KP/CMP/2009/6; FCCC/KP/CMP/2009/7; FCCC/KP/CMP/2009/8; FCCC/KP/CMP/2009/9; FCCC/KP/CMP/2009/10; FCCC/KP/CMP/2009/11; FCCC/KP/CMP/2009/12; FCCC/KP/CMP/2009/13)

- 2. Report of the Compliance Committee [Agenda item 8] (FCCC/KP/CMP/2009/17)
- 3. Adaptation Fund [Agenda item 9]
  - (a) Report of the Adaptation Fund Board [Agenda item 9 (a)] (FCCC/KP/CMP/2009/14)
  - (b) Review of the Adaptation Fund [Agenda item 9 (b)]
- 4. Amendment of the Kyoto Protocol in respect of procedures and mechanisms relating to compliance [Agenda item 10]
- 5. Proposal from Kazakhstan to amend Annex B to the Kyoto Protocol [Agenda item 12]

### **Informal groups of the Convention and Protocol bodies**

(Closed to media)

#### AWG-KP

AWG-KP		
11:30–13:00	Contact group on Annex I Parties' emission reductions (aggregate/individual)	Plenary II Karen Blixen
SBI		
10:00–11:30	Contact group on the financial mechanism of the Convention	Berthel Thorvaldsen
10:00–11:30	Contact group on progress on the implementation of decision 1/CP.10	Leonora Christina
SBSTA/SBI		
11:30–13:00	Joint contact group on matters relating to Articles 2.3/3.14 of the Kyoto Protocol	Carl Frederik Tietgen

#### **Additional documentation**

technologies

## FCCC/CP/2009/MISC.1 (Parts I, II and III)

15:00-16:30

#### Provisional list of participants

Joint contact group on the development and transfer of

To ensure that all delegations receive a copy and to minimize paper consumption, the provisional list of participants will be distributed to delegates in plenary. The list is also available at <www.unfccc.int>. Corrections should be sent electronically to Ms. Hedwig Sandoval (hsandoval@unfccc.int) by 12:00 at the latest on Wednesday, 16 December.

Carl Frederik

Tietgen

### **Groups other than the Convention and Protocol bodies**

(Closed meetings) 08:00-09:00 Hans Christian Andersen African Group 08:00-09:00 Alliance of Small Island States Verner Panton 08:00-09:00 **GRUCA** Georg Bandes Group of 77 and China Hans Christian Andersen 09:00-10:00 09:00-10:00 Umbrella Group August Bournonville 09:00-10:00 Central Group Getrud Vasegaard **Environmental Integrity Group** 09:00-10:00 Ludvig Holberg Coalition for Rainforest Nations Godtfred Kirk Christiansen 13:00-14:00 13:00-14:00 Least Developed Countries Group Carl Theodor Dreyer Organization of the Petroleum Exporting Countries/ Nanna Ditzel 13:00-14:00 Organization of Arab Petroleum Exporting Countries 13:30-14:30 League of Arab States Leonora Christina Hans Christian Andersen 14:00-15:00 Group of 77 and China 18:00-19:00 Alliance of Small Island States Verner Panton 18:00-19:00 African Group - AWG-KP Leonora Christina

Carl Theodor Dreyer

#### Meetings of observer organizations

Least Developed Countries Group

19:00-20:00

(Closed meetings) 08:00-09:00 Youth non-governmental organizations (YOUNGOs) Bodil Udsen ICLEI Office, Hall C6 08:30-09:15 Local government and municipal authorities (LGMA) 08:30-09:30 Indigenous peoples organizations (IPOs) Dan Turell 09:00-10:00 Business and industry non-governmental organizations Saxo Grammaticus (BINGOs) 09:00-10:00 Trade union non-governmental organizations (TUNGOs) Bodil Udsen Dan Turell 10:00-11:00 Women and gender non-governmental organizations 11:00-12:00 Farmers non-governmental organizations Dan Turell 13:00-15:00 Chair of the AWG-LCA briefs civil society Plenary II -Karen Blixen

### **Press briefings**

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(Media only)		
09:00-09:30	International Council for Science (ICSU): Climate change index launch (International Geosphere-Biosphere Programme)	Asger Jorn
09:30-10:00	CIFOR: Launch of Realizing REDD	Asger Jorn
10:30–11:00	Friends of the Earth International and Stockholm Environmental Institute: Proving 40 per cent domestic emission cuts by 2020 in the European Union are possible	Asger Jorn
10:30–11:00	Global Environment Facility: LDCF/SCCF climate change solutions now and for the future	Press Conference Room
11:00-11:30	Climate Action Network International	Asger Jorn
11:30–12:00	WWF	Asger Jorn
12:00–12:30	Delegation of Bolivia: Bolivia's position on the climate crisis	Press Conference Room
12:00-12:30	Energy + Environment Foundation	Asger Jorn
12:30-13:00	Group of 77 and China	Press Conference Room
12:30–13:00	350.org	Asger Jorn
13:15–13:45	UNFCCC Executive Secretary	Press Conference Room
14:00-14:30	European Union	Press Conference Room
14:30–15:00	Delegation of the United States of America	Press Conference Room
14:30–15:00	Service Civil International: the concept of the Young and Future Generations Day and the issue of youth participation	Asger Jorn
15:30–16:00	US Climate Action Network	Asger Jorn
15:30–16:00	Delegation of Indonesia	Press Conference Room
16:00–16:30	UNRIC: Road to Copenhagen - results	Press Conference Room
18:30–19:00	Delegation of Brazil	Press Conference Room
20:00-20:30	CAN Japan	Asger Jorn
21:00-21:30	Delegation of Australia	Press Conference Room

### Preliminary schedule of meetings for Thursday, 10 December 2009

This preliminary schedule is designed to give participants an overview for planning purposes. The information is **indicative and subject to change**, depending on the requirements of the negotiating process. Please consult the relevant day's Daily Programme for final details, and the CCTV monitors for any last-minute changes.

AWG-KP	
a.m.	Contact group on Annex I Parties' emission reductions (aggregate/individual)
p.m.	Contact group on potential consequences

SBI	
a.m.	Contact group on national communications and greenhouse gas inventories of Annex I Parties
a.m.	Contact group on reporting and review of information submitted by Annex I Parties that are also Parties to the Kyoto Protocol and on the annual compilation and accounting report for Annex B Parties under the Kyoto Protocol
p.m.	Contact group on the financial mechanism of the Convention
p.m.	Contact group on national communications and greenhouse gas inventories of Annex I Parties
p.m.	Contact group on reporting and review of information submitted by Annex I Parties that are also Parties to the Kyoto Protocol and on the annual compilation and accounting report for Annex B Parties under the Kyoto Protocol

### Status report on consideration of agenda items as at 8 December 2009

COP a	genda item	Status
2	Organizational matters	
2 (a)	Election of the President of the Conference at its fifteenth session	Sub-item completed.
2 (b)	Adoption of the rules of procedure	President to undertake consultations. Draft rules of procedure would continue to apply.
2 (c)	Adoption of the agenda	Agenda adopted.
2 (d)	Election of officers other than the President	Consultations by Mr. Eric Mugurusi (Tanzania). Secretariat contact: Ms. Nattley Williams (+45 50 77 3559)
2 (e)	Admission of organizations as observers	The COP approved the list contained in document FCCC/CP/2009/8/Rev.1.
2 (f)	Organization of work, including the sessions of the subsidiary bodies	Relevant items were referred to the SBSTA and SBI.

CMP agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted.
2 (b)	Election of replacement officers	Consultations in progress (refer to COP sub-item 2 (d)).
2 (c)	Organization of work, including the sessions of the subsidiary bodies	Relevant items were referred to the SBSTA and SBI.

AWG-KP agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted.
2 (b)	Organization of the work of the session	Organization of the work agreed.
3	Consideration of further commitments for Annex I Parties under the Kyoto Protocol	Contact group on the scale of emission reductions by Annex I Parties, co-chaired by Mr. Leon Charles (Grenada) and Ms. Gertraud Wollansky (Austria). Secretariat contact: Mr. Claudio Forner (+45 50 77 3542) Contact group on other issues identified at the resumed sixth session of the AWG-KP, chaired by Mr. Harald Dovland (Norway). Secretariat contact: Mr Claudio Forner (+45 50 77 3542) Contact group on legal matters, co-chaired by Mr. Gerhard Loibl (Austria) and Ms. María Andrea Albán Durán (Colombia). Secretariat contact: Mr. Dan Bondi Ogolla (+45 50 77 3556) Contact group on potential consequences, co-chaired by Mr. Mama Konaté (Mali) and Mr. Andrew Ure (Australia). Secretariat contact: Mr. Festus Luboyera (+45 50 77 3571)
4	Report of the Ad Hoc Working Group on Further Commitments for Annex I Parties under the Kyoto Protocol to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol at its fifth session	Contact group, chaired by the Chair of the AWG-KP. Secretariat contact: Mr. Claudio Forner (+45 50 77 3542)
5	Other matters	No other matters were raised.

AWG-LCA agenda item		Status
2	Organizational matters	
2 (a)	Adoption of the agenda	Agenda adopted.
2 (b)	Organization of the work of the session	Organization of the work agreed.
3	Enabling the full, effective and sustained implementation of the Convention through long-term cooperative action now, up to and beyond 2012	Contact group on agenda item 3, chaired by the Chair of the AWG-LCA. Secretariat contact:  Ms. Marcela Main Sancha (+45 50 77 3548)  Work on item 3 organized as follows:  Drafting group on shared vision, facilitated by Ms. Sandea de Wet (South Africa). Secreteriat support:  Ms. Marcela Main Sancha (+45 50 77 3548)  Draft text Shared vision v.1 (available after 12:00)  Drafting group on finance, co-facilitated by Mr. Farrukh Iqbal Khan (Pakistan) and Mr. Jukka Uosukainen (Finland). Secreteriat support: Ms. Preety Bhandari (+45 50 77 3593)  Drafting group on technology, co-facilitated by Mr. Kishan Kumarshing (Trinidad and Tobago) and Mr. Kunihiko Shimada (Japan). Secreteriat support: Ms. Wanna Tanunchaiwatana (45 50 77 3586)  Drafting group on capacity-building, co-facilitated by Ms. Fatou Gaye (Gambia) and Mr. Georg Børsting (Norway). Secreteriat support: Ms. Alla Metelitsa (+45 50 77 3521)  Drafting group on adaptation, co-facilitated by Mr. Thomas Kolly (Swtizerland) and Mr. William Agyemang-Bonsu (Ghana). Secreteriat support: Mr. Youssef Nassef (+45 50 77 3570)  Draft text Adaptation v.1 (available after 10:00)

		Work on mitigation: Drafting group 1 on subparagraph 1 (b) (i) of the Bali Action Plan; facilitator to be identified. Secreteriat support: Mr. Sergey Kononov (+45 50 77 3503)  Drafting group 2 on arrangements for NAMAs supported by public finance, in the context of subparagraph 1 (b) (ii) of the Bali Action Plan, facilitated by Ms. Margaret Mukahanana-Sangarwe (Zimbabwe). Secreteriat support: Mr. Yolando Velasco (+45 50 77 3600)
		Drafting group 3 on arrangements for REDD-plus activities in the context of subparagraph 1 (b) (iii) of the Bali Action Plan, facilitated by Mr. Tony la Viña (Philippines).  Secreteriat support:  Ms. Maria Sanz Sanchez (+45 50 77 3579)
		Drafting group 4 on cooperative sectoral approaches in the context of subparagraph 1 (b) (iv) of the Bali Action Plan, facilitated by Ms. Magdalena Preve (Uruguay). Secreteriat support:  Mr. Florin Vladu (+45 50 77 3578)
		Draft text Cooperative sectoral approaches and sector-specific actions in agriculture v.1 (available after 10:00).
		Drafting group 5 on economic and social consequences of response measures in the context of subparagraph 1 (b) (vi) of the Bali Action Plan, facilitated by Mr. Richard Muyungi (Tanzania).  Secreteriat support:  Ms. Hanna Hoffmann (+45 50 77 3572)
4	Other matters	No other matters were raised.

SBI agenda item		Status	
2	Organizational matters		
2 (a)	Adoption of the agenda	Agenda adopted, with sub-item 4 (b) held in abeyance.	
2 (b)	Organization of the work of the session	Organization of the work agreed.	
2 (c)	Election of officers other than the Chair	Consultations in progress.	
2 (d)	Election of replacement officers	Consultations in progress.	
3	National communications and greenhouse gas inven Convention		
3 (a)	Report on national greenhouse gas inventory data from Parties included in Annex I to the Convention for the period 1990–2007	Contact group, co-chaired by Ms. Anke Herold (Germany) and Mr. Quamrul Islam Chowdhury (Bangladesh).	
3 (b)	Status report on the review of fourth national communications and preparations for the review of fifth national communications	Secretariat contact: Ms. Katia Simeonova (+45 50 77 3512)	
4	National communications from Parties not included	in Annex I to the Convention	
4 (a)	Provision of financial and technical support	Sub-item deferred to SBI 32. Chair to inform the COP and its President.	
4 (b)	Information contained in national communications from Parties not included in Annex I to the Convention	Sub-item held in abeyance.	
4 (c)	Further implementation of Article 12, paragraph 5, of the Convention	Sub-item deferred to SBI 32. Chair to inform the COP and its President.	
5	Financial mechanism of the Convention		
5 (a)	Fourth review of the financial mechanism	Contact group, co-chaired by Mr. Zaheer Fakir	
5 (b)	Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility	(South Africa) and Ms. Cecilia Lei (Canada). Secretariat contacts: Mr. Yolando Velasco (+45 50 77 3600)	
5 (c)	Assessment of the Special Climate Change Fund	(for 5 (a) and (b)) Mr. Paul Desanker (+45 50 77 3608) (for 5 (c))	
6	Matters relating to Article 4, paragraphs 8 and 9, of		
6 (a)	Progress on the implementation of decision 1/CP.10	Contact group, chaired by Mr. Thinley Namgyel (Bhutan). Secretariat contact: Ms. Miwa Kato (+45 50 77 3574)	
6 (b)	Matters relating to the least developed countries	Informal consultations, facilitated by Mr. Rence Sore (Solomon Islands). Secretariat contact: Mr. Paul Desanker (+45 50 77 3608)	
7	Development and transfer of technologies	SBI/SBSTA joint contact group, co-chaired by Mr. Carlos Fuller (Belize) and Mr. Holger Liptow (Germany). Secretariat contact: Mr. Bert van der Plas (+45 50 77 3588)	
8	Capacity-building under the Convention	Item deferred to SBI 32. Chair to prepare draft decision.	
9	Capacity-building under the Kyoto Protocol	Item deferred to SBI 32. Chair to prepare draft decision.	

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10	Reporting and review of information submitted by	Contact group (jointly with agenda item 13),
	Parties included in Annex I to the Convention that	co-chaired by Ms. Anke Herold (Germany) and
	are also Parties to the Kyoto Protocol	Mr. Quamrul Islam Chowdhury (Bangladesh).
		Secretariat contact:
		Mr. Javier Hanna (+45 50 77 3507)
11	Matters relating to Article 3, paragraph 14, of the	SBI/SBSTA joint contact group, co-chaired by
	Kyoto Protocol	Mr. Eduardo Calvo Buendia (Peru) and
		Ms. Kristin Tilley (Australia).
		Secretariat contact:
		Mr. Festus Luboyera (+45 50 77 3571)
12	Report of the administrator of the international	SBI took note of the report.
	transaction log under the Kyoto Protocol	-
13	Annual compilation and accounting report for	Contact group (jointly with agenda item 10),
	Annex B Parties under the Kyoto Protocol	co-chaired by Ms. Anke Herold (Germany) and
	-	Mr. Quamrul Islam Chowdhury (Bangladesh).
		Secretariat contact:
		Mr. Jigme (+45 50 77 3502)
14	Administrative, financial and institutional matters	
14 (a)	Budget performance for the biennium	Chair to prepare draft conclusions and draft
	2008–2009	decisions.
14 (b)	Continuing review of the functions and operations	SBI took note.
. ,	of the secretariat	
14 (c)	Privileges and immunities for individuals serving	Informal consultations, facilitated by
	on constituted bodies established under the Kyoto	Ms. Dessima Williams (Grenada).
	Protocol	Secretariat contact:
		Ms. Nattley Williams (+45 50 77 3559)
15	Other matters	Item to be taken up at the 3 <sup>rd</sup> meeting.
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SBSTA agenda item		Status	
2	Organizational matters		
2 (a)	Adoption of the agenda	Agenda adopted.	
2 (b)	Organization of the work of the session	Organization of the work agreed.	
2 (c)	Election of officers other than the Chair	Consultations in progress.	
2 (d)	Election of replacement officers	Consultations in progress.	
3	Nairobi work programme on impacts, vulnerability and adaptation to climate change	Informal consultations, facilitated by Mr. Kishan Kumarsingh (Trinidad and Tobago) and Mr. Don Lemmen (Canada). Secretariat contact: Ms. Xianfu Lu (+45 50 77 3575)	
4	Development and transfer of technologies	SBSTA/SBI joint contact group, co-chaired by Mr. Carlos Fuller (Belize) and Mr. Holger Liptow (Germany). Secretariat contact: Mr. Vladimir Hecl (+45 50 77 3590)	
5	Reducing emissions from deforestation in developing countries: approaches to stimulate action	Contact group, co-chaired by Mr. Audun Rosland (Norway) and Ms. Lilian Portillo (Paraguay). Secretariat contact: Ms. Jenny Wong (+45 50 77 3580)	
6	Research and systematic observation	Chair to prepare draft conclusions. Secretariat contact: Ms. Rocio Lichte (+45 50 77 3581)	
7	Methodological issues under the Convention		
(a)	Annual report on the technical review of greenhouse gas inventories from Parties included in Annex I to the Convention	Chair to prepare draft conclusions. Secretariat contact: Ms. Astrid Olsson (+45 50 77 3510)	
(b)	Emissions from fuel used for international aviation and maritime transport	Chair to prepare draft conclusions. Secretariat contact: Mr. Fernando Castellanos Silveira (+45 50 77 3582)	
8	Methodological issues under the Kyoto Protocol		
8 (a)	Implications of the establishment of new hydrochlorofluorocarbon-22 (HCFC-22) facilities seeking to obtain certified emission reductions for the destruction of hydrofluorocarbon-23 (HFC-23	Informal consultations, facilitated by Mr. Samuel Adejuwon (Nigeria). Secretariat contact: Mr. Kishor Rajhansa (+45 50 77 3485)	
8 (b)	Carbon dioxide capture and storage in geological formations as clean development mechanism project activities	Consultations by the Chair. Secretariat contact: Mr. Rodrigo Leme (+45 50 77 3484)	
8 (c)	Common metrics to calculate the CO <sub>2</sub> equivalence of greenhouse gases	Informal consultations, facilitated by Mr. Michael Gytarsky (Russian Federation) Secretariat contact: Ms. Astrid Olsson (+45 50 77 3510)	
9	Matters relating to Article 2, paragraph 3, of the Kyoto Protocol	SBSTA/SBI joint contact group, co-chaired by Mr. Eduardo Calvo Buendia (Peru) and Ms. Kristin Tilley (Australia). Secretariat contact: Mr. Festus Luboyera (+45 50 77 3571)	
10	Other matters	No matters were raised.	

# **Election of officers of bodies under the Convention and the Protocol**

#### Update of nominations received by the secretariat

(as at 8 December 2009)

#### Bureau of the COP and the CMP

COD Durasidant	HE Ma Camia Hadanaard (Danmada)	WEOC
COP President	H.E. Ms. Connie Hedegaard (Denmark)	WEOG
Chair of SBI		
Chair of SBSTA		
COP Vice-President		
COP Rapporteur		
_	u of the Subsidiany Dody for Implementation (SDI)	

#### Bureau of the Subsidiary Body for Implementation (SBI)

SBI Vice-Chair SBI Rapporteur

#### Bureau of the Subsidiary Body for Scientific and Technological Advice (SBSTA)

SBSTA Vice-Chair SBSTA Rapporteur

#### **Executive Board of the Clean Development Mechanism**

Member	Eastern Europe	
Alternate	Eastern Europe	
Member	SIDS	
Alternate	SIDS	
Member	Annex I	
Alternate	Annex I	
Member	Non-Annex I	
Alternate	Non-Annex I	
Member	Non-Annex I	
Alternate	Non-Annex I	

#### **Joint Implementation Supervisory Committee**

Member Alternate	SIDS SIDS
Member	Annex I
Alternate	Annex I
Member	Annex I EITs
Alternate	Annex I EITs
Member	Non-Annex I
Alternate	Non-Annex I
Member	Non-Annex I
Alternate	Non-Annex I

#### **Adaptation Fund Board**

Member Africa Africa Alternate Member Africa Alternate Africa Member Asia Alternate Asia Member Asia Alternate Asia Member Eastern Europe Alternate Eastern Europe Member Eastern Europe Alternate Eastern Europe Member **GRULAC GRULAC** Alternate Member **GRULAC** Alternate **GRULAC WEOG** Member Alternate WEOG Member **WEOG** Alternate **WEOG** Member **SIDS** SIDS Alternate Member LDCs Alternate LDCs Member Annex I Alternate Annex I Member Annex I Alternate Annex I Member Non-Annex I Non-Annex I Alternate Member Non-Annex I Alternate Non-Annex I

#### **Compliance Committee - Facilitative Branch**

Member Africa Africa Alternate Member Asia Alternate Asia Member **GRULAC GRULAC** Alternate Member Annex I Alternate Annex I Member Non-Annex I Alternate Non-Annex I

#### **Compliance Committee - Enforcement Branch**

Member Africa Alternate Africa Member Asia Alternate Asia Replacement Alternate Ms. Iryna Rudzko (Belarus) Eastern Europe Member **GRULAC** Alternate **GRULAC** Member Annex I Alternate Annex I Member Non-Annex I

#### **Expert Group on Technology Transfer (EGTT)**

Non-Annex I

Annex I

Annex I

Alternate

Member

Member

Member Africa Member Asia Member Asia Replacement Member Asia Member **GRULAC** Annex I Member Member Annex I Member Annex I Member Annex I Member Other non-Annex I

Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention (CGE)

#### Member Africa Member Africa Member Africa Member Africa Member Africa Member Asia Member Asia Member Asia Member Asia Member Asia Member GRULAC Member **GRULAC** Member **GRULAC** Member **GRULAC GRULAC** Member Member Annex I Member Annex I Member Annex I Member Annex I

#### **Special announcements**

# Vacancies at the UNFCCC secretariat

Conference participants are encouraged to bring to the attention of qualified individuals in their countries/organizations the link to the employment page of the secretariat website:

http://unfccc.int/secretariat/employment/recruitment

Four professional positions are currently advertised.

During the first half of 2010 we are expecting to advertise a number of vacancies ranging from entry level to senior management.

The secretariat is committed to ensuring equitable gender balance and geographical distribution among its staff. To this end, we would like to especially encourage qualified women candidates and candidates from developing countries to apply for vacancies.

# Availability of meeting rooms

The demand for meeting rooms is expected to exceed the capacity of the conference premises and priority will be given to meetings directly associated with the negotating process. The secretariat appreciates participants' understanding in this connection. Meetings will therefore only be confirmed at the earliest one day prior to the requested meeting taking place.

Use of audio/video recording devices by participants at UNFCCC sessions The making of audio and video recordings, including any external transmission, by Party or observer organization delegations during open and closed official meetings and in designated security zones is not permitted. The secretariat provides audio recordings of official meetings, as required by Parties. Webcasts are provided for open plenary meetings.

"TelePresence" video conferencing service

Four "TelePresence" suites are available for use by participants to COP 15 at no cost. Using these TelePresence suites in the conference venue it will be possible to connect virtually and in real time with 77 Cisco TelePresence rooms around the world and with 23 Danish embassies. The COP 15 TelePresence meeting facilities are located in Hall B across from the Meeting Room Assignment Counter and can be booked through the counter.

Read more about the COP 15 TelePresence service and the Global Climate Change Meeting Platform at:

<a href="http://en.cop15.dk/about+cop15/going+to+cop15/virtual+conferencing+at+cop15">http://en.cop15.dk/about+cop15/going+to+cop15/virtual+conferencing+at+cop15">http://en.cop15.dk/about+cop15/going+to+cop15/virtual+conferencing+at+cop15</a>.

#### **Announcements**

Webcasts of the sessions

For the duration of the conference, all official meetings and press conferences will be available live and on-demand, with English or floor audio streams. On-demand files will be available shortly after the close of each meeting.

A selection of side events will be available on demand in floor languages. Please check the UNFCCC website for the date and time of webcast sessions at <unfccc.int>.

Credentials

"Credentials of representatives, alternate representatives and advisers shall be issued either by the Head of State or Government or by the Minister for Foreign Affairs." Delegations are kindly requested to present the corresponding letters of credentials to the External Relations team in the Conference Affairs office, located on the first floor in Hall B4.

**Delegation** nameplates

Delegates are kindly requested not to remove country nameplates from the meeting rooms. The secretariat is unable to replace these at short notice and this can lead to serious disruptions at meetings.

**Security** 

Participants should ensure that they wear their conference badge in full view at all times, as the security officers may request them to verify their identity. This may lead to some inconvenience, but it is expected that participants will understand the need for such arrangements.

...inSide climate change publications counter Participants wishing to distribute documents should contact Ms. Irini Roumboglou of the Observer Organizations Liaison team on the ground floor of Hall H. The climate change publications counter is located in Hall H-018 A-D, H-019 D. Posters and flyers relating to side events may be affixed to the poster boards available at prominent locations around the conference venue.

Meditation room

A room for meditation and prayer is available to participants on demand in the Lobby West, Hall D.

Facilities for non-governmental organizations Offices for the business and industry non-governmental organizations (BINGOs), environmental non-governmental organizations (ENGOs), farmers non-governmental organizations (Farmers), indigenous peoples organizations (IPOs), local government and municipal authorities (LGMAs), research and independent non-governmental organizations (RINGOs), trade union non-governmental organizations (TUNGOs) and the women and gender non-governmental organizations (Women and Gender) are located in Hall H on the ground floor. The youth non-governmental organizations (YOUNGOs) are located in Hall C6/7.

**Pigeonholes** 

Pigeonholes for the distribution of official documents and messages, which delegates are kindly requested to check at regular intervals, are located next to the Documents Distribution counter. Participants are requested to refrain from distributing non-official material via the pigeonholes.

Lost and found items

Participants are reminded not to leave personal belongings in meeting rooms. Documents left in meeting rooms and on unattended desks will be removed. The Security office, located near the main entrance, is responsible for lost and found items.

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