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Sixth session
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ENGLISH ONLY

ADMINISTRATIVE AND FINANCIAL MATTERS

Programme budget for 1998 - 1999
(Agenda item 7 (a))

Draft conclusions by the Chairman

1. The attached tables are annexes to the draft decision on the programme budget for the biennium 1998-1999 found in paragraph 28 of document FCCC/SBI/1997/L.2.

Annex I
PROGRAMME BUDGET FOR THE BIENNIUM 1998-1999
(thousands of United States dollars)

Expenditures	1998	1999
I. Programmes		
Executive Direction and Management	621.3	642.8
Science and Technology	2,223.1	2,779.4
Implementation	2,333.6	2,553.0
Conference and Information Support	1,500.1	1,901.2
Resources, Planning and Coordination	1,599.5	1,807.6
Subtotal (I)	8,277.6	9,684.0
II. Payments to the United Nations		
Overhead charge ¹	1,076.1	1,258.9
Subtotal (II)	1,076.1	1,258.9
III. Working capital reserve²		
	77.0	131.9
Subtotal (III)	77.0	131.9
Total Expenditure Lines (I+II+III)	9,430.7	11,074.8
Income		
I. Contribution from the host Government		
	887.6	887.6
Total Income	887.6	887.6
NET TOTAL	8,543.1	10,187.2

¹ Standard 13 per cent applied by the United Nations for administrative support.

² In accordance with paragraph 14 of the financial procedures (see decision 15/CP.1). This will bring the level of the working capital reserve to \$907,100 in 1998 and \$1,000,400 in 1999 (see paragraphs 17 to 19).

Annex II
PROGRAMME BUDGET STAFFING TABLE 1998-1999

		1998	1999
A.	Professional category and above		
	Executive Secretary	1	1
	D-2	2	2
	D-1	3.33	4
	P-5	5.75	6
	P-4	7.5	8
	P-3	9	11
	P-2	4.25	5
	Total A	32.83	37
B.	General Service category	20.5	22
	Total B	20.5	22
	TOTAL (A+B)	53.33	59

Annex III
RESOURCE REQUIREMENTS FOR THE CONFERENCE SERVICING CONTINGENCY
(thousands of United States dollars)

Item of expenditure	1998	1999
I. Meeting servicing ³	419.4	431.5
II. Documentation ⁴	698.5	737.4
III. Other requirements ⁵	707.5	728.1
IV. Travel of staff to meetings ⁶	265.5	265.5
V. Miscellaneous ⁷	10.5	10.5
VI. Contingencies and exchange rate fluctuation	63.0	65.2
SUBTOTAL	2,164.4	2,238.2
VII. Overhead charge ⁸	281.4	291.0
VIII. Working Capital Reserve ⁹	203.0	6.9
TOTAL	2,648.8	2,536.1

STAFFING REQUIREMENTS FOR THE CONFERENCE SERVICING CONTINGENCY

	1998	1999
A. Professional category and above		
P-4	1	1
Total A	1	1
B. General Service category	4	4
Total B	4	4
TOTAL (A+B)	5	5

³ Includes interpretation and meeting room staff.

⁴ Includes revision, translation, typing, reproduction and distribution of pre-, in- and post-session documentation.

⁵ Includes remote translation requirements, key supervisory staff, freight, communications.

⁶ Includes travel of interpreters and key supervisory staff, including planning missions.

⁷ Includes estimated cost of initial stock of meeting stationery and supplies.

⁸ Standard 13 per cent applied by the United Nations for administrative support.

⁹ In accordance with paragraph 14 of the financial procedures. The 1998 amount has been calculated as 8.3 per cent of the subtotal of I-VII; the 1999 amount has been calculated as the amount required to bring the carried-over 1998 reserve to 8.3 per cent of the subtotal of I-VII for 1999.

Annex IV
RESOURCE REQUIREMENTS FOR THE POST-KYOTO CONTINGENCY
(thousands of United States dollars)

Item of expenditure	1998	1999
A. Staff costs		
Posts	165.5	340.5
Overtime	2.2	4.5
B. Consultants	54.0	54.0
C. Travel on official business	20.5	45.5
SUBTOTAL	242.2	444.5
Overhead charge	31.5	57.8
Cash reserve	22.7	41.7
TOTAL	296.4	544.0

STAFFING REQUIREMENTS FOR THE POST-KYOTO CONTINGENCY

	1998	1999
A. Professional category and above		
D-1	0.5	1
P-3	0.5	1
Total A	1	2
B. General Service category	0.5	1
Total B	0.5	1
TOTAL (A+B)	1.5	3

Annex V
**SUMMARY OF OTHER VOLUNTARY FUNDING RESOURCE ESTIMATES FOR
 THE BIENNIUM 1998-1999**
 (thousands of United States dollars)

Proposed source of funding	1998	1999
Trust Fund for Participation in the UNFCCC Process	2,256.1	2,324.4
Trust Fund for Supplementary Activities	2,062.6	2,086.2
TOTAL	4,318.7	4,410.6

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