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Agenda item 17(a)

Administrative, financial and institutional matters

Budgetary, financial and institutional matters

Activities mandated by the governing and subsidiary bodies at the United Nations Climate Change Conference in Baku and their respective cost implications

Note by the secretariat

Summary

This note presents the cost implications of implementing activities mandated in decisions and conclusions adopted by the governing and subsidiary bodies respectively at the United Nations Climate Change Conference in Baku.



Abbreviations and acronyms

CMA	Conference of the Parties serving as the meeting of the Parties to the Paris Agreement
CMP	Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol
COP	Conference of the Parties
ETF	enhanced transparency framework under the Paris Agreement
FWG	Facilitative Working Group
IPCC	Intergovernmental Panel on Climate Change
KCI	Katowice Committee of Experts on the Impacts of the Implementation of Response Measures
LCIPP	Local Communities and Indigenous Peoples Platform
NMA	non-market approach
SB	sessions of the subsidiary bodies
SBI	Subsidiary Body for Implementation
SBSTA	Subsidiary Body for Scientific and Technological Advice

I. Introduction

A. Mandate

1. COP 29 requested the secretariat to prepare an information document after each session of the COP that presents activities mandated at that session and their respective cost implications for the information of Parties.¹

B. Scope

2. This note presents activities mandated by the governing and subsidiary bodies at the United Nations Climate Change Conference in Baku and their respective cost implications.

C. Possible action by the Subsidiary Body for Implementation

3. The SBI is invited to take note of the information presented herein and to decide on actions to be included in draft decisions on administrative, financial and institutional matters for consideration and adoption at COP 30, CMP 20 and CMA 7.

II. Mandated activities and their respective cost implications

A. Decisions of the governing bodies

1. Decision 11/CP.29: terms of reference for the fifth comprehensive review of the implementation of the framework for capacity-building in developing countries under the Convention

4. The COP, in paragraph 4 of decision [11/CP.29](#), requested the secretariat to prepare a technical report, based on the submissions referred to in paragraph 3 of the decision and the information sources referred to in paragraph 5 of the annex to the decision, for consideration at SBI 62.

5. Pursuant to the decision, the secretariat is required to deliver one non-recurring output in 2025. Preparation and delivery of the output will be undertaken by current staff and funded from available resources. Estimated resource requirements for 2025 amount to EUR 33,000.²

2. Decision 14/CP.29: Local Communities and Indigenous Peoples Platform

6. The COP, in decision [14/CP.29](#):

(a) Welcomed the report of the FWG,³ including the draft workplan of the LCIPP for 2025–2027 contained therein (para. 2);

(b) Requested the secretariat to explore possible arrangements for simultaneous interpretation in the official languages of the United Nations that correspond to the actual language requirements of the members and contributors present at meetings of the FWG and in mandated events under the LCIPP and to explore and inform the FWG at its meetings on options for furthering language support at such meetings and events to enable full participation therein in additional relevant languages, as appropriate (para. 10);

(c) Invited Parties that wish to do so to provide simultaneous interpretation into languages other than the official languages of the United Nations at meetings of the FWG and mandated events under the LCIPP and requested the secretariat, where possible, to make

¹ Decision [20/CP.29](#), para. 13.

² Standard salary costs for the biennium 2024–2025 are contained in annex I to document [FCCC/SBI/2023/2](#).

³ [FCCC/SBSTA/2024/1](#).

any necessary arrangements for accommodating such additional simultaneous interpretation (para. 11);

(d) Noted with appreciation that activities and mandated events under the LCIPP, as well as meetings of the FWG, remain open to and inclusive of local communities and a wide range of Platform contributors, encouraged Parties and relevant constituted bodies, in particular the FWG, and representatives of workstreams under the Convention and the Paris Agreement to consider ways to further engage local communities and invited the incoming Presidency of COP 30 to convene in conjunction with that session a thematic workshop and relevant dialogues in line with the activities included in the workplan of the LCIPP (para. 15).

7. Pursuant to the decision, the secretariat is required to deliver several non-recurring outputs in 2025. The related budget includes staff and non-staff costs. Estimated resource requirements for 2025 amount to EUR 1.6 million.

3. Decision 20/CP.29: administrative, financial and institutional matters

8. The COP, in decision [20/CP.29](#):

(a) Requested the secretariat to significantly improve the transparency of its budget management process, including by preparing quarterly reports on the extent to which the core and supplementary budgets are funded, starting in the first quarter of 2025 at the latest, and updating documents [FCCC/SBI/2019/INF.4](#), [FCCC/SBI/2019/INF.12](#) and [FCCC/SBI/2020/INF.3](#), issuing these updates for consideration at SBI 62 (para. 12);

(b) Requested the secretariat to prepare an information document after each session of the COP that presents additional activities mandated at that session and their respective cost implications for the information of Parties (para. 13).

9. Pursuant to the decision, the secretariat is required to deliver one non-recurring output in 2025 and two recurring outputs in 2025 and beyond. Preparation and delivery of the outputs will be undertaken by current staff. Estimated resource requirements for 2025 amount to EUR 20,000.⁴ Estimated annual resource requirements for 2026 and beyond amount to EUR 5,000.

4. Decisions 16/CP.29, 3/CMP.19 and 22/CMA.6: matters relating to the impacts of the implementation of response measures

10. The COP, in decision [16/CP.29](#), the CMP, in decision [3/CMP.19](#), and the CMA, in decision [22/CMA.6](#):

(a) Adopted the workplan of the forum on the impact of the implementation of response measures and its KCI for 2026–2030, as contained in the annex to the decisions (para. 5 of those decisions), which sets out activities to be implemented by the forum and its KCI;

(b) Requested the KCI to prepare and include in its annual report for 2025 a timeline and modalities for implementing each activity in the workplan for 2026–2030 (para. 6 of those decisions);

(c) Requested the forum to incorporate into its annual workplan the consideration of matters of process and substantive matters related to the work of the KCI at the sessions of the governing bodies on the basis of the annual report of the KCI (para. 7 of those decisions);

(d) Requested the secretariat to support the implementation of the workplan for 2026–2030 (para. 8 of those decisions);

(e) Requested the secretariat to prepare a synthesis report on the information on response measures reported by Parties in their biennial transparency reports and present it to the KCI at its 13th meeting (para. 16 of those decisions).

⁴ The estimate was calculated under the assumptions that updates to standard non-staff costs continue to be based on examples of relevant types of output and that a comprehensive costing system covering all relevant parameters has not been developed.

11. Pursuant to the decisions, the secretariat is required to deliver several recurring and non-recurring outputs in 2025 and beyond. The related budgets include staff and non-staff costs. Estimated resource requirements for 2025 amount to EUR 29,000, which will be covered from existing resources. Estimated annual resource requirements for 2026–2030 amount to EUR 500,000.

5. Decision 1/CMA.6: new collective quantified goal on climate finance

12. The CMA, in decision [1/CMA.6](#):

(a) Decided to launch, under the guidance of the Presidencies of CMA 6 and 7, in consultation with Parties, the “Baku to Belém Roadmap to 1.3T”, aiming at scaling up climate finance to developing country Parties to support low greenhouse gas emissions and climate-resilient development pathways and implement their nationally determined contributions and national adaptation plans, including through grants, concessional and non-debt-creating instruments, and measures to create fiscal space, taking into account relevant multilateral initiatives as appropriate; and requested the Presidencies to produce a report summarizing the work as they conclude the work by the time of CMA 7 (para. 27);

(b) Requested the Standing Committee on Finance to prepare a report biennially, commencing in 2028, on collective progress towards all elements of the decision, on the basis of all relevant and available sources of information, for consideration by the CMA (para. 30);

(c) Decided to undertake a special assessment of access to climate finance at CMA 12 with a view to assessing progress in relation to the matters referred to in paragraphs 21–24 of the decision and identifying further opportunities for enhancing access to climate finance in accordance with the aim of the new collective quantified goal on climate finance and in line with Article 9, paragraph 9, of the Paris Agreement (para. 34);

(d) Decided to periodically take stock of the implementation of the decision as part of the global stocktake and to initiate deliberations on the way forward prior to 2035, including through a review of the decision in 2030 (para. 36).

13. Pursuant to the decision, the secretariat is required to deliver several recurring and non-recurring activities and outputs in 2025. The related budgets include staff and non-staff costs. Estimated resource requirements for 2025 amount to EUR 648,000. Estimated annual resource requirements for 2026–2030 amount to EUR 560,000 and a further EUR 2.6 million for the deliberations on the way forward for 2031–2035.

6. Decision 3/CMA.6: global goal on adaptation

14. The CMA, in decision [3/CMA.6](#):

(a) Requested the Chairs of the subsidiary bodies to organize a hybrid workshop under the United Arab Emirates–Belém work programme on indicators for measuring progress achieved towards the targets referred to in paragraphs 9–10 of decision [2/CMA.5](#), to take place prior to SB 62, to facilitate the work of the experts referred to in paragraph 1 of the decision (para. 13);

(b) Invited the Chair of the SBSTA to organize, in collaboration with the IPCC, a special event to be held at SB 62 to provide an update on the ongoing work of Working Group II of the IPCC (para. 37);

(c) Requested the secretariat to prepare a reader-friendly summary of the technical paper referred to in paragraph 41 of the decision and make it available in all six official languages of the United Nations by April 2025 (para. 42).

15. Pursuant to the decision, the secretariat is required to deliver several non-recurring outputs in 2025. The related budget includes staff and non-staff costs. Estimated resource requirements for 2025 amount to EUR 349,000.

7. Decision 4/CMA.6: matters relating to cooperative approaches referred to in Article 6, paragraph 2, of the Paris Agreement

16. The CMA, in decision [4/CMA.6](#):

(a) Requested the secretariat, as the administrator of the centralized accounting and reporting platform, to develop and publish a voluntary standardized user-friendly template that each participating Party may use to provide the information outlined in paragraph 5 of the decision, either in the authorization referred to in paragraph 2 of the decision or in a document attached to that authorization (para. 6);

(b) Requested the secretariat to prepare a technical paper on the updated draft agreed electronic format on the basis of experience in performing automated consistency checks of Parties' submissions of annual information, with the paper to include recommendations for the technical improvement of the updated draft agreed electronic format, referred to in paragraph 19 of the decision, for consideration at CMA 10 (para. 20);

(c) Requested the secretariat to design and implement a capacity-building work programme to assist developing countries, particularly the least developed countries and small island developing States, in their endeavours to use the draft agreed electronic format for submission of the annual information referred to in chapter IV.B of the annex to decision [2/CMA.3](#) (para. 21);

(d) Requested the secretariat to provide, as an additional service for Parties that request it, registry services through which a Party may issue mitigation outcomes as units, the use of which it has authorized or intends to authorize, in order to support the participation of the Party in cooperative approaches and decided that these services shall implement interoperability arrangements with the international registry as referred to in paragraph 24 of annex I to decision [6/CMA.4](#) and support the execution of functions listed in paragraph 29 of the annex to decision [2/CMA.3](#) (para. 50);

(e) Requested the secretariat to provide the registry services referred to in paragraph 50 of the decision within the same timeline as that for the development and implementation of the international registry (para. 51);

(f) Requested the secretariat to assist Parties, particularly developing country Parties, at their request, to implement a national registry for the generation, certification and issuance of mitigation outcomes as units, the use of which they intend to authorize, in order to support the participation of Parties in cooperative approaches (para. 54);

(g) Requested the secretariat, as part of the capacity-building programme referred to in paragraph 12(b) of decision [2/CMA.3](#), to organize a dialogue, to be held in conjunction with each session of the SBI, among interested participating Parties and observers to exchange information on and experience in how cooperative approaches in which they participate support ambition (para. 56);

(h) Requested the secretariat to update the "Article 6.2 reference manual for the accounting, reporting and review of cooperative approaches",⁵ which is available on the centralized accounting and reporting platform, to take into account the decision (para. 57).

17. Pursuant to the decision, the secretariat is required to deliver several outputs in 2025. The related budget includes staff and non-staff costs. Estimated resource requirements for 2025 amount to EUR 450,000. Resource requirements for 2026 and beyond cannot be projected as they are contingent on the number of Parties seeking additional services.

8. Decision 7/CMA.6: work programme under the framework for non-market approaches referred to in Article 6, paragraph 8, of the Paris Agreement and in decision 4/CMA.3

18. The CMA, in decision [7/CMA.6](#):

(a) Requested the Glasgow Committee on Non-market Approaches to continue inviting representatives of the LCIPP to each in-session workshop as well as representatives of Indigenous Peoples and representatives of local communities (para. 17);⁶

⁵ Available at <https://unfccc.int/documents/634354>.

⁶ See decision [8/CMA.4](#), para. 10(a).

(b) Requested the secretariat to continuously improve the quality and efficiency of the in-session workshops, including through full utilization of in-session workshops, including dynamic discussions in world café format (para. 18);

(c) Requested the secretariat to provide regular updates on the status of the development of the NMA Platform and provide a quantitative report on the activities on the NMA Platform for each meeting of the Glasgow Committee on Non-market Approaches, which may include the number of nominated national focal points for Article 6, paragraph 8, of the Paris Agreement, the number of submitted NMAs and other relevant information (para. 19);

(d) Requested the secretariat to notify Parties and observers via the Glasgow Committee on Non-market Approaches email distribution list when the submission portal opens to enable them to provide their views and information on the topics referred to in paragraph 27 of the decision (para. 28);

(e) Requested the secretariat to clearly state the scope of NMAs under the framework for NMAs on the NMA Platform and in all written materials on the subject to manage the expectations of Parties and non-Party stakeholders and facilitate mutually beneficial discussions (para. 29);⁷

(f) Requested the secretariat to continue its capacity-building activities for all interested stakeholders in the second phase of implementing the activities of the work programme under the framework for non-market approaches, prioritizing national focal points for Article 6, paragraph 8, of the Paris Agreement (para. 33).

19. Pursuant to the decision, the secretariat is required to deliver several recurring outputs in 2025 and beyond. The related budgets include staff and non-staff costs. Estimated resource requirements for 2025 amount to EUR 57,000. Estimated annual resource requirements for 2026 and beyond amount to EUR 57,000.

9. Decision 21/CMA.6: reporting and review pursuant to Article 13 of the Paris Agreement: provision of financial and technical support to developing country Parties for reporting and capacity-building

20. The CMA, in decision [21/CMA.6](#):

(a) Requested the secretariat to organize a workshop in consultation with the Global Environment Facility and its implementing agencies, as applicable, to be held at SBI 62, to facilitate the sharing of experience of developing country Parties in preparing their first biennial transparency reports, including in accessing the funds received and their adequacy for the sustainability of the implementation of the ETF (para. 16);

(b) Requested the secretariat to prepare a summary report on the workshop by no later than three weeks prior to CMA 7 for consideration at that session (para. 17).

21. Pursuant to the decision, the secretariat is required to deliver two non-recurring outputs in 2025. The related budget includes staff and non-staff costs. Estimated resource requirements for 2025 amount to EUR 81,000.

B. Conclusions of the Subsidiary Body for Scientific and Technological Advice

1. Agenda item 4: research and systematic observation

22. In the conclusions adopted under agenda item 4,⁸ SBSTA 61 took note of the informal summary report on Earth Information Day 2023.⁹ It expressed appreciation to the SBSTA Chair and Vice-Chair and the secretariat for organizing Earth Information Day 2024, which provided relevant updates and information and an opportunity for direct engagement between the systematic observation community and end users of climate data and information. It

⁷ As set out in decision [4/CMA.3](#), annex, chap. II.

⁸ [FCCC/SBSTA/2024/10](#), para. 20.

⁹ Available at <https://unfccc.int/documents/641538>.

thanked the representatives of the participating organizations and programmes for their valuable contributions, called for continued development of the format and organization of the event, and requested its Chair, with the assistance of the secretariat, to prepare an informal summary report on the event.

23. Pursuant to the conclusions, the secretariat is required to deliver one non-recurring output in 2025. The related budget includes staff costs only. Estimated resource requirements for 2025 amount to EUR 15,000, which will be covered from available funding in the trust fund for the core budget of the UNFCCC.

2. Agenda sub-item 14(c): reporting tools under the enhanced transparency framework

24. In the conclusions adopted under agenda sub-item 14(c),¹⁰ SBSTA 61:

(a) Requested the secretariat to continue organizing the regular technical training workshops referred to in paragraph 14 of decision [5/CMA.3](#), noting that in-person hands-on training is more effective in practice (para. 93);

(b) Noted with appreciation that the final version of the ETF reporting tools is interoperable with the IPCC inventory software, as requested in paragraph 19 of decision [5/CMA.3](#), and requested the secretariat to maintain, in cooperation with the IPCC, interoperability between the tools and the software (para. 94);

(c) Requested the secretariat to further enhance the ETF reporting tools and incorporate the actions referenced in the secretariat's presentation made during the mandated event at the session¹¹ (para. 95);

(d) Requested the secretariat to organize an event, to be held at SBSTA 62, to inform Parties on progress in undertaking the activities referred to in paragraph 95 of the conclusions (para. 96).

25. Pursuant to the conclusions, the secretariat is required to deliver several recurring and non-recurring outputs in 2025 and beyond. The related budgets include staff and non-staff costs. Estimated resource requirements for 2025 amount to EUR 2.2 million. Estimated annual resource requirements for 2026 and beyond amount to EUR 0.5 million, which covers maintenance and operational needs, and are additional to any outstanding requirements carried forward from 2025.

¹⁰ [FCCC/SBSTA/2024/10](#).

¹¹ As per decision [5/CMA.3](#). The presentation is available at <https://unfccc.int/documents/643316>.