



Conference of the Parties

Twenty-ninth session

Baku, 11–22 November 2024

Item 2(c) of the provisional agenda

Organizational matters

Adoption of the agenda

Provisional agenda and annotations

Note by the Executive Secretary¹

I. Provisional agenda

1. Opening of the session.
2. Organizational matters:
 - (a) Election of the President of the Conference of the Parties at its twenty-ninth session;
 - (b) Adoption of the rules of procedure;
 - (c) Adoption of the agenda;
 - (d) Election of officers other than the President;
 - (e) Admission of organizations as observers;
 - (f) Organization of work, including for the sessions of the subsidiary bodies;
 - (g) Dates and venues of future sessions;
 - (h) Adoption of the report on credentials.
3. Reports of the subsidiary bodies:
 - (a) Report of the Subsidiary Body for Scientific and Technological Advice;
 - (b) Report of the Subsidiary Body for Implementation.
4. Reporting from and review of Parties included in Annex I to the Convention.
5. Reporting from Parties not included in Annex I to the Convention.
6. Matters relating to adaptation:
 - (a) Report of the Adaptation Committee;
 - (b) Review of the progress, effectiveness and performance of the Adaptation Committee.

¹ The [abbreviations and acronyms](#) list can be found at the end of the document.

7. Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts and joint annual report of its Executive Committee and the Santiago network for averting, minimizing and addressing loss and damage associated with the adverse effects of climate change.²
8. Matters relating to finance:
 - (a) Long-term climate finance;
 - (b) Matters relating to the Standing Committee on Finance;
 - (c) Report of the Green Climate Fund to the Conference of the Parties and guidance to the Green Climate Fund;
 - (d) Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility;
 - (e) Report of the Fund for responding to Loss and Damage and guidance to the Fund;
 - (f) Arrangements between the Conference of the Parties, the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement and the Board of the Fund for responding to Loss and Damage;
 - (g) Seventh review of the Financial Mechanism.
9. Matters relating to technology development and transfer:
 - (a) Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network;
 - (b) Linkages between the Technology Mechanism and the Financial Mechanism;
 - (c) Poznan strategic programme on technology transfer.
10. Matters relating to capacity-building.
11. Matters relating to the least developed countries.
12. Report of the forum on the impact of the implementation of response measures.
13. Periodic review of the long-term global goal under the Convention and of overall progress towards achieving it.
14. Gender and climate change.
15. Consideration of proposals from Parties for amendments to the Convention under Article 15:
 - (a) Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention;
 - (b) Proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention.
16. Second review of the adequacy of Article 4, paragraph 2(a–b), of the Convention.
17. Facilitating dialogues on mountains and climate change.
18. Administrative, financial and institutional matters:
 - (a) Budgetary, financial and institutional matters;
 - (b) Decision-making in the UNFCCC process.
19. High-level segment:
 - (a) Statements by Parties;
 - (b) Statements by observer organizations.

² Neither the inclusion of this item in the agenda nor the annotations to it prejudice outcomes on matters related to the governance of the WIM.

20. Other matters.
21. Conclusion of the session.

II. Proposed organization of the session: overview

(a) Scenario for the launch of work in all bodies

1. On 11 November, the President of COP 28 will convene the first plenary meeting of COP 29 and propose the election of the President of COP 29, who will also serve as the President of CMP 19 and CMA 6. The COP will then take up the organizational and substantive items on its provisional agenda, including referring the consideration of any matter to the subsidiary bodies, as appropriate. The first plenary meeting of the COP will then be adjourned. The first plenary meetings of CMP 19 and CMA 6 will follow, with each body taking up the organizational and substantive issues on its provisional agenda, including referring the consideration of any matter to the subsidiary bodies, as appropriate. The first plenary meetings of CMP 19 and CMA 6 will then be adjourned.
2. SBSTA 61 and SBI 61 will take place in conjunction with COP 29, CMP 19 and CMA 6.
3. A joint plenary of all five bodies will be convened on 11 November, upon conclusion of the plenaries of the subsidiary bodies, to hear concise statements from groups of Parties and observer organizations.
4. Meetings at the conference will be organized in line with the recommendations of the SBI³ so as to ensure the observance of clear and effective working practices agreed to by all Parties.
5. The principles of openness, transparency and inclusiveness will guide the organization of work leading up to and during the conference. These principles will be demonstrated through the use of informal plenary meetings, the enhanced availability of electronic documentation, the timely announcement of meetings and the broadcasting of meeting information on information screens at the venue, the UNFCCC website, the virtual conference platform and other digital and social media. Information on the organization of the session will be made available on the session web page.⁴

(b) High-level segment

6. The Government of Azerbaijan extended an invitation to Heads of State and Government to attend the World Leaders Climate Action Summit at COP 29 from 12 to 13 November. During the Summit, Heads of State and Government will be able to deliver national statements. This will form the first part of the high-level segment. The high-level segment will be resumed during the second week of the conference (see paras. 119–126 below).
7. Further information on the organization of the World Leaders Climate Action Summit and the high-level segment will be made available on the UNFCCC website.

(c) Mandated and other events

8. The following events were mandated by the COP for this session:
 - (a) Sixth biennial high-level ministerial dialogue on climate finance;⁵
 - (b) A high-level event on global climate action⁶ at which the high-level champions will report on climate action by non-Party stakeholders, in particular the scaling-up and introduction of new or strengthened voluntary efforts, initiatives and coalitions.

³ [FCCC/SBI/2014/8](#), paras. 218–221.

⁴ <https://unfccc.int/event/cop-29>.

⁵ Decision [4/CP.26](#), para. 20.

⁶ Decision [1/CP.25](#), para. 27.

9. Many other events, including events convened by the COP 29 Presidency, will take place at the conference. Further information will be provided on the UNFCCC website.

III. Annotations to the provisional agenda

1. Opening of the session

10. COP 29 will be opened by the President of COP 28, Sultan Ahmed Al Jaber (United Arab Emirates).

2. Organizational matters

(a) Election of the President of the Conference of the Parties at its twenty-ninth session

11. *Background:* In accordance with the principle of rotation among the United Nations regional groups, the President of COP 29 is to be elected from the Eastern European States. The President of COP 28 will call for the election of Mukhtar Babayev (Azerbaijan) as the President of COP 29. Mukhtar Babayev will also serve as the President of CMP 19 and CMA 6.

12. *Action:* The COP will be invited to elect Mukhtar Babayev by acclamation to serve as the President of COP 29, CMP 19 and CMA 6.

(b) Adoption of the rules of procedure

13. *Background:* At COP 28, Parties decided to continue to apply the draft rules of procedure contained in document [FCCC/CP/1996/2](#), with the exception of rule 42, and agreed to continue consideration of this matter at COP 29.⁷

14. *Action:* The COP may wish to decide to continue applying the draft rules of procedure and to invite the President of COP 29 to undertake consultations with a view to achieving adoption of the rules of procedure.

[FCCC/CP/1996/2](#)

Organizational matters: adoption of the rules of procedure. Note by the secretariat

(c) Adoption of the agenda

15. *Background:* In accordance with rule 10 of the draft rules of procedure being applied, the secretariat, in agreement with the President of COP 28, drafted the provisional agenda for COP 29 after consultations with the Bureau of the governing bodies and taking into account the views of Parties.

16. *Action:* The COP will be invited to adopt its agenda.

[FCCC/CP/2024/1](#)

Provisional agenda and annotations. Note by the Executive Secretary

Further information

<https://unfccc.int/event/cop-29>

(d) Election of officers other than the President

17. *Background:* At the request of the President of COP 28, consultations on nominations to the Bureau of the governing bodies were initiated at SB 60 with the Chairs and coordinators of the regional groups and constituencies, who were informed that the deadline for the submission of nominations is 16 November 2024. Parties are invited to recall decision [3/CP.23](#) and actively consider nominating women.

18. *Action:* The COP will be invited to elect the members of the Bureau.

⁷ [FCCC/CP/2023/11](#), paras. 4–5.

<i>Further information</i>	https://unfccc.int/process-and-meetings/bodies/election-and-membership
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(e) Admission of organizations as observers

19. *Background:* The COP will have before it a note containing the list of organizations seeking admission as observers, as well as admitted organizations that have undergone a name change following review and consideration by the Bureau of the governing bodies.⁸

20. *Action:* The COP will be invited to consider the list and to admit the organizations as observers and take note of the changed names of admitted organizations.

FCCC/CP/2024/2	<i>Admission of observers: organizations applying for admission as observers. Note by the secretariat</i>
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(f) Organization of work, including for the sessions of the subsidiary bodies

21. *Action:* The COP will be invited to agree on the organization of work for the session and the referral of the consideration of any matter to the subsidiary bodies, as appropriate.

22. Guided by the principles of openness, transparency and inclusiveness, the COP will also be invited to organize its work in a manner that ensures that the mandates for the session are addressed while being flexible enough to respond to changing circumstances and new developments in the negotiations.

FCCC/CP/2024/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
FCCC/KP/CMP/2024/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
FCCC/PA/CMA/2024/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
FCCC/SBSTA/2024/8	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
FCCC/SBI/2024/15	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>

(g) Dates and venues of future sessions

23. *Background:* COP 28 accepted with appreciation the offer of the Government of Brazil to host COP 30 from 10 to 21 November 2025.⁹

24. In keeping with the principle of rotation among the United Nations regional groups, the host of COP 31 is to come from the Western European and other States and the host of COP 32 from the African States.

25. SBI 60 recommended dates for the sessional periods in 2028 and 2029.¹⁰

26. *Action:* The COP will be invited to decide on the host country for COP 31 and the dates for the sessional periods in 2028 and 2029 and to take any further action it deems appropriate.

(h) Adoption of the report on credentials

27. *Background:* According to rule 19 of the draft rules of procedure being applied, the credentials of representatives of Parties, as well as the names of alternate representatives and

⁸ In accordance with decisions [36/CMP.1](#) and [2/CMA.1](#), a single process is used for the admission of observer organizations to sessions of the COP, the CMP and the CMA, with decisions on the admission of observer organizations being taken by the COP.

⁹ Decision [17/CP.28](#), para. 4.

¹⁰ [FCCC/SBI/2024/13](#), paras. 189–190.

advisers, shall be submitted to the secretariat not later than 24 hours after the opening of the session. Any later change in the composition of delegations shall also be submitted to the secretariat. The credentials shall be issued by the Head of State or Government, by the Minister of Foreign Affairs or, in the case of a regional economic integration organization, by the competent authority of that organization. The Bureau will examine the credentials and submit its report on credentials for adoption by the COP (see rule 20 of the draft rules of procedure being applied). Representatives shall be entitled to participate provisionally in the session, pending a decision by the COP to accept their credentials (see rule 21 of the draft rules of procedure being applied). Only Parties with valid credentials would be able to participate in the adoption of amendments to the Convention, a protocol or another legal instrument. The COP will have before it for adoption the report on credentials, to be submitted by the Bureau.

28. *Action:* The COP will be invited to adopt the report on the credentials of the representatives of Parties attending COP 29. Representatives may participate provisionally pending this action.

3. Reports of the subsidiary bodies

(a) Report of the Subsidiary Body for Scientific and Technological Advice

29. *Background:* The Chair of the SBSTA, Harry Vreuls (Kingdom of the Netherlands), will report on the work conducted at SBSTA 60 and 61, including any recommendations of draft decisions and conclusions for consideration and adoption at COP 29. In addition, the informal summary report on the 2024 ocean and climate change dialogue, convened at SBSTA 60, will be presented.¹¹

30. *Action:* The COP will be invited to take note of the progress in the work of the SBSTA and to consider the recommended draft decisions and conclusions for adoption.

FCCC/SBSTA/2024/7 and Add.1	<i>Report of the Subsidiary Body for Scientific and Technological Advice on its sixtieth session, held in Bonn from 3 to 13 June 2024</i>
<i>Further information</i>	https://unfccc.int/event/sbsta-60 , https://unfccc.int/event/sbsta-61 and https://unfccc.int/topics/ocean#Ocean-dialogues

(b) Report of the Subsidiary Body for Implementation

31. *Background:* The Chair of the SBI, Nabeel Munir (Pakistan), will report on the work conducted at SBI 60 and 61, including any recommendations of draft decisions and conclusions for consideration and adoption at COP 29.

32. *Action:* The COP will be invited to take note of the progress in the work of the SBI and to consider the recommended draft decisions and conclusions for adoption.

FCCC/SBI/2024/13 and Add.1–2	<i>Report of the Subsidiary Body for Implementation on its sixtieth session, held in Bonn from 3 to 13 June 2024</i>
<i>Further information</i>	https://unfccc.int/event/sbi-60 and https://unfccc.int/event/sbi-61

4. Reporting from and review of Parties included in Annex I to the Convention

33. *Background:* Matters relating to this agenda item are considered under the SBI.¹²

34. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

¹¹ Decisions [1/CP.26](#), para. 61, and [1/CP.27](#), para. 49.

¹² See document [FCCC/SBI/2024/15](#), paras. 14–20.

<i>Further information</i>	https://unfccc.int/BR5 , https://unfccc.int/NC8 and https://unfccc.int/review-reports-ncs-brs https://unfccc.int/process-and-meetings/transparency-and-reporting/reporting-and-review/reporting-and-review-under-the-convention/national-communications-and-biennial-reports-annex-i-parties/compilation-and-synthesis-reports/compilation-and-synthesis-report-of-the-fifth https://unfccc.int/ghg-inventories-annex-i-parties/2024
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5. Reporting from Parties not included in Annex I to the Convention

35. *Background:* Matters relating to this agenda item are considered under the SBI.¹³
36. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

<i>Further information</i>	https://unfccc.int/CGE and https://unfccc.int/ICA-cycle1
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6. Matters relating to adaptation

(a) Report of the Adaptation Committee

37. *Background:* The Adaptation Committee reports annually to the COP through the subsidiary bodies.¹⁴ Accordingly, matters relating to this agenda sub-item are considered under the SBSTA and the SBI.¹⁵
38. SB 59 could not conclude consideration of the report of the Adaptation Committee for 2023.¹⁶ SB 60 recommended that COP 29 and CMA 6 take note of the report of the Adaptation Committee for 2023.¹⁷
39. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI. It will also be invited to elect members of the Adaptation Committee.

<i>FCCC/SB/2024/4</i>	<i>Report of the Adaptation Committee</i>
FCCC/SB/2023/5	<i>Report of the Adaptation Committee</i>
<i>Further information</i>	https://unfccc.int/Adaptation-Committee and https://unfccc.int/process-and-meetings/bodies/election-and-membership

(b) Review of the progress, effectiveness and performance of the Adaptation Committee

40. *Background:* COP 27 was to review the progress, effectiveness and performance of the Adaptation Committee,¹⁸ and COP 26 invited CMA 4 to participate in the review as it relates to the Paris Agreement.¹⁹ COP 27 and CMA 4 noted that consideration of the review could not be completed at those sessions and would therefore continue at SB 58.²⁰ At SB 58, Parties agreed to continue consideration at SB 59.²¹ SB 59 could not conclude consideration

¹³ See document [FCCC/SBI/2024/15](#), paras. 21–30.

¹⁴ Decision [2/CP.17](#), para. 96.

¹⁵ See documents [FCCC/SBSTA/2024/8](#), paras. 34–35, and [FCCC/SBI/2024/15](#), paras. 68–69.

¹⁶ [FCCC/SBSTA/2023/8](#), para. 16, and [FCCC/SBI/2023/21](#), para. 61.

¹⁷ [FCCC/SBSTA/2024/7](#), para. 65, and [FCCC/SBI/2024/13](#), para. 103.

¹⁸ Decisions [5/CP.22](#), para. 11, and [2/CP.26](#), para. 7.

¹⁹ Decision [2/CP.26](#), para. 8.

²⁰ Decisions [8/CP.27](#), para. 3, and [10/CMA.4](#), para. 4.

²¹ [FCCC/SBSTA/2023/4](#), para. 30, and [FCCC/SBI/2023/10](#), para. 67.

of this matter.²² SB 60 agreed that consideration would continue at SB 61.²³ Accordingly, matters relating to this agenda sub-item are considered under the SBSTA and the SBI.²⁴

41. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI.

Further information

<https://unfccc.int/Adaptation-Committee>

7. Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts and joint annual report of its Executive Committee and the Santiago network for averting, minimizing and addressing loss and damage associated with the adverse effects of climate change

42. *Background:* COP 19 and 20 requested the WIM Executive Committee to report annually to the COP through the subsidiary bodies and to make recommendations, as appropriate.²⁵ Accordingly, matters relating to the report of the Executive Committee are considered under the SBSTA and the SBI.²⁶ Article 8, paragraph 2, of the Paris Agreement states that the WIM shall be subject to the authority and guidance of the CMA and may be enhanced and strengthened as determined by the CMA.

43. CMA 5 requested the Advisory Board of the Santiago network for averting, minimizing and addressing loss and damage associated with the adverse effects of climate change to develop its draft rules of procedure with a view to recommending them, through SB 61, for consideration and adoption by the governing body or bodies at the session(s) in November 2024.²⁷

44. The governing body or bodies shall consider the joint annual report of the Santiago network and the WIM Executive Committee, submitted through the subsidiary bodies, in accordance with paragraph 19 of annex I to decision [12/CMA.4](#), endorsed by decision [11/CP.27](#), and other future decisions of the governing body or bodies, and provide guidance thereon.²⁸

45. Accordingly, the matters referred to in paragraphs 43–44 above are considered under the SBSTA and the SBI.²⁹

46. COP 24 to 28 were invited to consider the matter of COP authority over and guidance to the WIM, including its Executive Committee.³⁰ COP 28 noted that considerations related to WIM governance will continue at COP 29.³¹

47. CMA 2 recommended that the next review of the WIM be held in 2024 and every five years thereafter, with the subsidiary bodies to develop the terms of reference for each review at their sessions immediately before the sessions at which they will undertake the review and to undertake future reviews and forward the outputs of the reviews to the governing body or bodies.³² Accordingly, SB 60 finalized the terms of reference for the 2024 review and it was

²² As footnote 16 above.

²³ [FCCC/SBSTA/2024/7](#), para. 66, and [FCCC/SBI/2024/13](#), para. 104.

²⁴ See documents [FCCC/SBSTA/2024/8](#), paras. 36–39, and [FCCC/SBI/2024/15](#), paras. 70–73.

²⁵ Decisions [2/CP.19](#), para. 3, and [2/CP.20](#), para. 4.

²⁶ See documents [FCCC/SBSTA/2024/8](#), paras. 40–43, and [FCCC/SBI/2024/15](#), paras. 81–84.

²⁷ Decision [6/CMA.5](#), para. 25. That decision is endorsed by decision [2/CP.28](#).

²⁸ Decision [6/CMA.5](#), annex, para. 3.

²⁹ See documents [FCCC/SBSTA/2024/8](#), paras. 44–49, and [FCCC/SBI/2024/15](#), paras. 85–90.

³⁰ [FCCC/CP/2018/1](#), para. 55, [FCCC/CP/2019/1](#), para. 46, [FCCC/CP/2021/1](#), para. 54, [FCCC/CP/2022/1](#), para. 48, and [FCCC/CP/2023/1](#), para. 46.

³¹ Decision [3/CP.28](#), para. 2.

³² Decision [2/CMA.2](#), para. 46. That decision is noted by decision [2/CP.25](#).

agreed to undertake that review at SB 61 on the basis of those terms of reference and to forward the outcomes to the appropriate body or bodies for consideration.³³

48. *Action:* The COP will be invited to consider the matter of its authority over and guidance to the WIM, including its Executive Committee, and to take any action it deems appropriate, including on the basis of the recommendations of the SBSTA and the SBI.

<i>FCCC/SB/2024/2 and Add.1–2</i>	<i>Joint annual report of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts and the Santiago network for averting, minimizing and addressing loss and damage associated with the adverse effects of climate change</i>
<i>Further information</i>	https://unfccc.int/topics/adaptation-and-resilience/workstreams/loss-and-damage/warsaw-international-mechanism , https://unfccc.int/wim-excom and https://santiago-network.org/

8. Matters relating to finance

(a) Long-term climate finance

49. *Background:* COP 26 decided that continued discussions on long-term climate finance will conclude in 2027.³⁴

50. COP 27 requested the SCF to prepare biennial reports, including a summary of key findings, on progress towards achieving the goal of mobilizing jointly USD 100 billion per year to address the needs of developing countries in the context of meaningful mitigation actions and transparency on implementation, taking into account other relevant reports, for consideration at COP 29, 31 and 33 and noted the final report will be considered in the context of matters relating to the SCF.³⁵

51. At COP 28, Parties took note of the outline for the second report of the SCF on progress towards achieving the goal of mobilizing jointly USD 100 billion per year to address the needs of developing countries in the context of meaningful mitigation actions and transparency on implementation and looked forward to the deliberations on the report at COP 29.³⁶

52. COP 28 reiterated paragraph 10 of decision [6/CP.23](#) and requested the secretariat to prepare a report on its activities referred to therein, to be made available to COP 29.³⁷

53. *Action:* The COP will be invited to continue its discussions on long-term climate finance and to take any action it deems appropriate.

<i>FCCC/CP/2024/6/Add.3– FCCC/PA/CMA/2024/8/Add.3</i>	<i>Report of the Standing Committee on Finance. Addendum. Second report on progress towards achieving the goal of mobilizing jointly USD 100 billion per year</i>
<i>FCCC/CP/2024/7</i>	<i>Activities referred to in paragraph 10 of decision 6/CP.23, otherwise known as the Needs-based Finance project. Note by the secretariat</i>
<i>Further information</i>	https://unfccc.int/topics/climate-finance/workstreams/long-term-climate-finance-ltf

³³ [FCCC/SBSTA/2024/7](#), paras. 76–77, and [FCCC/SBI/2024/13](#), paras. 138–139. The terms of reference are contained in annex I to those documents.

³⁴ Decision [4/CP.26](#), para. 18.

³⁵ Decision [13/CP.27](#), para. 15.

³⁶ Decision [4/CP.28](#), para. 19.

³⁷ Decision [4/CP.28](#), paras. 17–18.

(b) Matters relating to the Standing Committee on Finance

54. *Background:* COP 17 decided that the SCF shall report at each ordinary session of the COP and make recommendations for consideration by the COP on all aspects of its work.³⁸

55. COP 17 requested the SCF to prepare a biennial assessment and overview of climate finance flows, to include information on the geographical and thematic balance of such flows, drawing on available sources of information.³⁹

56. COP 24 requested the SCF to prepare, every four years, a report on the determination of the needs of developing country Parties related to implementing the Convention and the Paris Agreement, for consideration by the COP, starting at COP 26.⁴⁰

57. COP 28 requested the SCF to prepare a report on common practices regarding climate finance definitions, reporting and accounting methods among Parties and climate finance providers, building on the information in the technical report⁴¹ and executive summary thereof⁴² referred to in paragraph 3 of decision [5/CP.28](#), for consideration at COP 29.⁴³

58. Furthermore, COP 28 welcomed accelerating climate action and resilience through gender-responsive finance as the topic for the 2024 SCF Forum and requested the SCF to report to COP 29 on its progress in implementing its workplan for 2024.⁴⁴

59. COP 27 adopted the terms of reference for the second review of the functions of the SCF and requested SBI 59 to complete the work on that review with a view to recommending draft decisions on the matter for consideration and adoption at COP 28 and CMA 5.⁴⁵ At SBI 59, Parties agreed to continue consideration of the matter at SBI 61.⁴⁶ Accordingly, matters relating to the second review of the SCF are considered under the SBI.⁴⁷

60. *Action:* The COP will be invited to consider the SCF report and the recommendations of the SBI on the review of the functions of the SCF and to take any action it deems appropriate.

FCCC/CP/2024/6– FCCC/PA/CMA/2024/8	<i>Report of the Standing Committee on Finance</i>
FCCC/CP/2024/6/Add.1– FCCC/PA/CMA/2024/8/Add.1	<i>Report of the Standing Committee on Finance. Addendum. Sixth Biennial Assessment and Overview of Climate Finance Flows</i>
FCCC/CP/2024/6/Add.2– FCCC/PA/CMA/2024/8/Add.2	<i>Report of the Standing Committee on Finance. Addendum. Second report on the determination of the needs of developing country Parties related to implementing the Convention and the Paris Agreement</i>
FCCC/CP/2024/6/Add.4– FCCC/PA/CMA/2024/8/Add.4	<i>Report of the Standing Committee on Finance. Addendum. Report on common practices regarding climate finance definitions, reporting and accounting methods</i>
FCCC/CP/2024/6/Add.5– FCCC/PA/CMA/2024/8/Add.5	<i>Report of the Standing Committee on Finance. Addendum. Summary report of the 2024 Forum of the Standing Committee on Finance on accelerating climate action and resilience through gender-responsive finance</i>
FCCC/TP/2023/4	<i>Second review of the functions of the Standing Committee on Finance. Technical paper by the secretariat</i>

³⁸ Decision [2/CP.17](#), para. 120.

³⁹ Decision [2/CP.17](#), para. 121(f).

⁴⁰ Decision [4/CP.24](#), para. 13.

⁴¹ SCF. 2023. *Report on clustering types of climate finance definitions in use*. Bonn: UNFCCC. Available at <https://unfccc.int/SCF>.

⁴² [FCCC/CP/2023/2/Add.2–FCCC/PA/CMA/2023/8/Add.2](#).

⁴³ Decision [5/CP.28](#), para. 7.

⁴⁴ Decision [5/CP.28](#), para. 18.

⁴⁵ Decision [15/CP.27](#), paras. 1 and 5. The terms of reference are contained in the annex to that decision.

⁴⁶ [FCCC/SBI/2023/21](#), para. 95.

⁴⁷ See document [FCCC/SBI/2024/15](#), paras. 103–105.

<i>Further information</i>	https://unfccc.int/SCF
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(c) Report of the Green Climate Fund to the Conference of the Parties and guidance to the Green Climate Fund

61. *Background:* The Board of the GCF submits an annual report to the COP, as provided for in the arrangements between the COP and the GCF,⁴⁸ including information on the implementation of the guidance provided at the previous session of the COP and in any other relevant decisions of the COP.

62. COP 17 decided that the SCF will provide draft guidance for the GCF for consideration by the COP on the basis of the annual report of the GCF to the COP and views submitted by Parties.⁴⁹

63. *Action:* The COP will be invited to provide guidance to the GCF on policies, programme priorities and eligibility criteria taking into consideration the reports of the GCF and the SCF.

<i>FCCC/CP/2024/3 and Add.1</i>	<i>Report of the Green Climate Fund to the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2024/6/Add.6– FCCC/PA/CMA/2024/8/Add.6</i>	<i>Report of the Standing Committee on Finance. Addendum. Draft guidance to the Green Climate Fund</i>
<i>Further information</i>	https://unfccc.int/process/bodies/funds-and-financial-entities/green-climate-fund

(d) Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility

64. *Background:* The memorandum of understanding between the COP and the Council of the GEF provides that the GEF shall report annually to the COP on the implementation of guidance received.

65. COP 17 decided that the SCF will provide draft guidance for the GEF for consideration by the COP on the basis of the annual report of the GEF to the COP and views submitted by Parties.⁵⁰

66. *Action:* The COP will be invited to provide guidance to the GEF on policies, programme priorities and eligibility criteria taking into consideration the reports of the GEF and the SCF.

<i>FCCC/CP/2024/8 and Add.1</i>	<i>Report of the Global Environment Facility to the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2024/6/Add.7– FCCC/PA/CMA/2024/8/Add.7</i>	<i>Report of the Standing Committee on Finance. Addendum. Draft guidance to the Global Environment Facility</i>
<i>Further information</i>	https://unfccc.int/topics/climate-finance/funds-entities-bodies/global-environment-facility

(e) Report of the Fund for responding to Loss and Damage and guidance to the Fund

67. *Background:* COP 27 and CMA 4 decided, in the context of establishing the new funding arrangements for responding to loss and damage referred to in paragraph 2 of decisions [2/CP.27](#) and [2/CMA.4](#), to establish a fund whose mandate includes a focus on addressing loss and damage.⁵¹ COP 27 and CMA 4 established a Transitional Committee⁵²

⁴⁸ Decision [5/CP.19](#), annex, para. 11.

⁴⁹ Decision [2/CP.17](#), para. 121(c).

⁵⁰ Decision [2/CP.17](#), para. 121(c).

⁵¹ Decisions [2/CP.27](#), para. 3, and [2/CMA.4](#), para. 3.

⁵² Decisions [2/CP.27](#), para. 4, and [2/CMA.4](#), para. 4.

and COP 28 and CMA 5 welcomed the report of the Transitional Committee⁵³ containing recommendations on the operationalization of the new funding arrangements.⁵⁴

68. COP 28 and CMA 5 approved the Governing Instrument of the Fund, contained in annex I to decisions [1/CP.28](#) and [5/CMA.5](#), and decided that the Fund will be serviced by a new, dedicated and independent secretariat and governed and supervised by a Board, and to designate the Fund as an entity entrusted with the operation of the Financial Mechanism of the Convention, also serving the Paris Agreement, which will be accountable to and function under the guidance of the COP and the CMA.⁵⁵

69. COP 28 and CMA 5 invited the World Bank, subject to paragraphs 20–24 of decisions [1/CP.28](#) and [5/CMA.5](#), to operationalize the Fund as a World Bank hosted financial intermediary fund for an interim period of four years, starting from the sessions of the COP and the CMA at which the Board of the Fund confirms that the conditions referred to in paragraph 20 of decisions [1/CP.28](#) and [5/CMA.5](#) can be met, with the Fund to be serviced by a new, dedicated and independent secretariat hosted by the World Bank.⁵⁶

70. The Governing Instrument of the Fund states that the Board of the Fund will receive guidance from the COP and the CMA on its policies, programme priorities and eligibility criteria, take appropriate action in response to the guidance received from the COP and the CMA and submit annual reports to the COP and the CMA for their consideration.⁵⁷

71. The funding arrangements, contained in annex II to decisions [1/CP.28](#) and [5/CMA.5](#), provide that an annual high-level dialogue on coordination and complementarity with representatives from the main entities that form part of the funding arrangements will be organized, to be co-convened by the Fund and the United Nations Secretary-General or a jointly designated high-level representative.⁵⁸ The Board of the Fund will report on the dialogue through its annual report to the COP and the CMA.⁵⁹

72. *Action:* The COP will be invited to consider the annual report of the Board of the Fund and to take any action it deems appropriate.

<i>FCCC/CP/2024/9– FCCC/PA/CMA/2024/13</i>	<i>Report of the Board of the Fund for responding to Loss and Damage</i>
<i>Further information</i>	https://unfccc.int/topics/adaptation-and-resilience/groups-committees/transitional-committee and https://unfccc.int/loss-and-damage-fund-joint-interim-secretariat

- (f) Arrangements between the Conference of the Parties, the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement and the Board of the Fund for responding to Loss and Damage

73. *Background:* COP 28 and CMA 5 decided to designate the Fund as an entity entrusted with the operation of the Financial Mechanism of the Convention, also serving the Paris Agreement, which will be accountable to and function under the guidance of the COP and the CMA.⁶⁰

74. COP 28 and CMA 5 also decided that arrangements with the Fund, consistent with the Governing Instrument of the Fund and to ensure that the Fund is accountable to and functions under the guidance of the COP and the CMA, are to be approved at COP 29 and CMA 6 and requested the SCF to develop these arrangements, to be concluded between the

⁵³ [FCCC/CP/2023/9–FCCC/PA/CMA/2023/9](#).

⁵⁴ Decisions [1/CP.28](#), para. 1, and [5/CMA.5](#), para. 1.

⁵⁵ Decisions [1/CP.28](#), paras. 2–5, and [5/CMA.5](#), paras. 2–5.

⁵⁶ Decisions [1/CP.28](#), para. 17, and [5/CMA.5](#), para. 17.

⁵⁷ Para. 13 of the Governing Instrument of the Fund.

⁵⁸ Paras. 11 and 13 of the funding arrangements.

⁵⁹ Para. 12 of the funding arrangements.

⁶⁰ Decisions [1/CP.28](#), para. 5, and [5/CMA.5](#), para. 5.

COP, the CMA and the Board of the Fund, for consideration and approval by the Board and subsequent consideration and approval at COP 29 and CMA 6.⁶¹

75. *Action:* The COP will be invited to consider the draft arrangements, to be concluded between the COP, the CMA and the Board of the Fund, developed by the SCF and to take any action it deems appropriate.

<i>FCCC/CP/2024/6/Add.8– FCCC/PA/CMA/2024/8/Add.8</i>	<i>Report of the Standing Committee on Finance. Addendum. Draft arrangements between the Conference of the Parties, the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement and the Board of the Fund for responding to Loss and Damage</i>
<i>Further information</i>	https://unfccc.int/loss-and-damage-fund-joint-interim-secretariat

(g) Seventh review of the Financial Mechanism

76. *Background:* COP 4 decided that the Financial Mechanism will be reviewed every four years in accordance with Article 11, paragraph 4, of the Convention.⁶² COP 17 decided that the SCF shall assist the COP in exercising its functions with respect to the Financial Mechanism by, inter alia, providing expert input, including through independent reviews and assessments, to the preparation and conduct of the periodic reviews of the Financial Mechanism by the COP.⁶³

77. COP 21 decided to assess the implementation of the Capacity-building Initiative for Transparency in the context of the seventh review of the Financial Mechanism.⁶⁴

78. COP 23 decided that the seventh review of the Financial Mechanism will be initiated at COP 26.⁶⁵ COP 26 to 28 could not conclude consideration of the guidelines for the seventh review of the Financial Mechanism.⁶⁶ In accordance with rules 10(c) and 16 of the draft rules of procedure being applied, this matter has been included in the provisional agenda for this session.

79. *Action:* The COP will be invited to agree on the guidelines for the seventh review of the Financial Mechanism taking into account the guidelines contained in the annex to decision [12/CP.22](#).

<i>Further information</i>	https://unfccc.int/topics/climate-finance/workstreams/review-of-the-financial-mechanism
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9. Matters relating to technology development and transfer

(a) Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network

80. *Background:* COP 20 decided that the TEC and the CTCN shall continue to prepare a joint annual report to the COP, through the subsidiary bodies, on their respective activities and the performance of their respective functions.⁶⁷ Accordingly, matters relating to this agenda sub-item are considered under the SBSTA and the SBI.⁶⁸

81. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI. It will also be invited to elect members of the TEC and the Advisory Board of the CTCN.

⁶¹ Decisions [1/CP.28](#), paras. 6–7, and [5/CMA.5](#), paras. 6–7.

⁶² Decision [3/CP.4](#), para. 2.

⁶³ Decision [2/CP.17](#), para. 121(e).

⁶⁴ Decision [1/CP.21](#), para. 87.

⁶⁵ Decision [11/CP.23](#), paras. 4–5.

⁶⁶ [FCCC/CP/2021/12](#), para. 84, [FCCC/CP/2022/10](#), para. 90, and [FCCC/CP/2023/11](#), para. 93.

⁶⁷ Decision [17/CP.20](#), para. 4.

⁶⁸ See documents [FCCC/SBSTA/2024/8](#), paras. 72–74, and [FCCC/SBI/2024/15](#), paras. 91–93.

<i>FCCC/SB/2024/3</i>	<i>Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network for 2024</i>
<i>Further information</i>	http://unfccc.int/ttclear , www.ctc-n.org and https://unfccc.int/process-and-meetings/bodies/election-and-membership

(b) Linkages between the Technology Mechanism and the Financial Mechanism

82. *Background:* COP 28 invited Parties, the UNFCCC constituted bodies, the operating entities of the Financial Mechanism and other relevant stakeholders to submit views on maintaining and enhancing collaboration and cooperation between the Technology Mechanism and the Financial Mechanism, including on linkages between the Mechanisms, taking into account guiding questions; requested the secretariat to prepare a synthesis report on those submissions; and also requested the TEC and the CTCN, in consultation with the SBI Chair, to organize an in-session workshop at SBI 60 to take stock of the linkages between the Technology Mechanism and the Financial Mechanism taking into account the views expressed in the submissions.⁶⁹

83. COP 28 requested SBI 60 to initiate discussion on the submissions, synthesis report and workshop referred to in paragraph 82 above with a view to recommending a draft decision thereon for consideration and adoption at COP 29; and also requested the TEC, in consultation with the CTCN, to prepare a summary report on the workshop for consideration at SBI 61.⁷⁰ Accordingly, matters relating to this agenda sub-item are considered under the SBI.⁷¹

84. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

FCCC/SBI/2024/1	<i>Maintaining and enhancing collaboration and cooperation between the Technology Mechanism and the Financial Mechanism. Synthesis report by the secretariat</i>
<i>FCCC/SBI/2024/16</i>	<i>In-session workshop on linkages between the Technology Mechanism and the Financial Mechanism. Summary report by the secretariat</i>
<i>Submissions</i>	https://www4.unfccc.int/sites/submissionsstaging/Pages/Home.aspx (in the search field, type “Linkages”)
<i>Further information</i>	https://unfccc.int/ttclear and https://unfccc.int/topics/what-is-technology-development-and-transfer

(c) Poznan strategic programme on technology transfer

85. *Background:* On 4 June 2024, the secretariat received a request from China to include this matter in the provisional agenda for COP 29. In accordance with rule 10(d) of the draft rules of procedure being applied, this matter has been included in the provisional agenda for this session. Matters relating to this agenda sub-item are considered under the SBI.⁷²

86. *Action:* The COP will be invited to take any action it deems appropriate.

10. Matters relating to capacity-building

87. *Background:* The PCCB prepares annual technical progress reports on its work for submission to the COP through the SBI.⁷³

⁶⁹ Decision [10/CP.28](#), paras. 10–12.

⁷⁰ Decision [10/CP.28](#), paras. 13–14.

⁷¹ See document [FCCC/SBI/2024/15](#), paras. 94–96.

⁷² See document [FCCC/SBI/2024/15](#), paras. 97–100.

⁷³ Decision [2/CP.22](#), annex, para. 17.

88. COP 25 requested SBI 58 to initiate the preparation of the terms of reference for the second review of the PCCB with a view to COP 28 agreeing on the final terms of reference.⁷⁴

89. COP 28 requested SBI 60 to initiate the second review of the PCCB with a view to recommending a draft decision on the matter for consideration and adoption at COP 29.⁷⁵ It invited CMA 6 to participate in the second review of the PCCB.⁷⁶ Matters relating to this agenda item are considered under the SBI.⁷⁷

90. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI. It will also be invited to elect members of the PCCB.

FCCC/SBI/2024/19

Annual technical progress report of the Paris Committee on Capacity-building

Further information

<https://unfccc.int/pccb> and <https://unfccc.int/process-and-meetings/bodies/election-and-membership>

11. Matters relating to the least developed countries

91. *Background:* COP 26 decided to extend the mandate of the Least Developed Countries Expert Group under its current terms of reference; that the next review of the mandate of the Group will take place at COP 36; to take stock of the work of the Group in order to review its progress and terms of reference at COP 31, the midway point before the review, as a way to reflect on the evolving needs of the least developed countries; and to outline the steps for that stocktake at COP 29.⁷⁸ Accordingly, matters relating to this agenda item are considered under the SBI.⁷⁹

92. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

12. Report of the forum on the impact of the implementation of response measures

93. *Background:* COP 24, CMP 14 and CMA 1 acknowledged that a single forum on the impact of the implementation of response measures covers the work of the COP, the CMP and the CMA on all matters relating to the impact of the implementation of response measures and affirmed that the forum shall report to the COP, the CMP and the CMA.⁸⁰

94. CMA 1 decided that the forum shall provide recommendations for consideration by the subsidiary bodies with a view to them recommending actions for consideration and adoption by the COP, the CMP and the CMA.⁸¹

95. COP 28, CMP 18 and CMA 5 adopted the updated functions, work programme and modalities of the forum and its Katowice Committee of Experts on the Impacts of the Implementation of Response Measures and requested the Committee to propose updates to its rules of procedure for the forum to consider and make recommendations to the subsidiary bodies with a view to the subsidiary bodies providing recommendations for consideration and adoption at COP 29, CMP 19 and CMA 6.⁸²

⁷⁴ Decision [9/CP.25](#), para. 13.

⁷⁵ Decision [12/CP.28](#), paras. 5–6.

⁷⁶ Decision [12/CP.28](#), para. 7.

⁷⁷ See document [FCCC/SBI/2024/15](#), paras. 106–109.

⁷⁸ Decision [15/CP.26](#), paras. 1, 2, 3 and 5.

⁷⁹ See document [FCCC/SBI/2024/15](#), paras. 77–80.

⁸⁰ Decisions [7/CP.24](#), [3/CMP.14](#) and [7/CMA.1](#) respectively.

⁸¹ Decision [7/CMA.1](#), para. 12.

⁸² Decisions [13/CP.28](#), paras. 5 and 8, [4/CMP.18](#), paras. 5 and 8, and [19/CMA.5](#), paras. 5 and 8. The updated functions, work programme and modalities are contained in annex I to those decisions.

96. At SB 60, Parties agreed to continue developing the five-year workplan of the forum and its Katowice Committee on Impacts at SB 61 with a view to recommending a draft decision for consideration and adoption at COP 29, CMP 19, CMA 6.⁸³

97. Matters relating to this agenda item are considered under the SBSTA and the SBI.⁸⁴

98. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI.

Further information

<https://unfccc.int/topics/mitigation/workstreams/response-measures>

13. Periodic review of the long-term global goal under the Convention and of overall progress towards achieving it

99. *Background:* COP 25 decided to consider the continuation of periodic reviews at its session to be held in November 2024⁸⁵ and take appropriate action, taking into account experience from the 2013–2015 review and the second periodic review, and the first global stocktake; potential overlaps and synergies between the periodic review, the global stocktake and other relevant processes under the Convention and the Paris Agreement; and the availability of new information relevant to the periodic review.⁸⁶

100. COP 27 noted that the second periodic review fulfilled its mandate as contained in decisions [1/CP.16](#), [1/CP.17](#), [2/CP.17](#), [1/CP.18](#) and [5/CP.25](#) and decided to consider the continuation of periodic reviews at COP 29 pursuant to paragraph 8 of decision [5/CP.25](#).⁸⁷

101. *Action:* The COP will be invited to take any action it deems appropriate.

Further information

<https://unfccc.int/topics/science/workstreams/periodic-review>

14. Gender and climate change

102. *Background:* COP 25 adopted the enhanced five-year Lima work programme on gender and its gender action plan.⁸⁸

103. COP 28 requested SBI 60 to initiate the final review of the implementation of the enhanced Lima work programme on gender and its gender action plan with a view to concluding the review at SBI 61.⁸⁹ Accordingly, matters relating to this agenda item are considered under the SBI.⁹⁰

104. COP 25 requested the secretariat to organize an in-session dialogue on Gender Day to be held annually during sessions of the governing bodies; to prepare a compilation and synthesis report on the implementation of gender-responsive climate policies, plans, strategies and action as reported by Parties in regular reports and communications under the UNFCCC process;⁹¹ and to continue preparing an annual report on gender composition.⁹²

105. *Action:* The COP will be invited to refer consideration of the annual report on gender composition and the compilation and synthesis report on the implementation of gender-

⁸³ [FCCC/SBSTA/2024/7](#), para. 106, and [FCCC/SBI/2024/13](#), para. 53.

⁸⁴ See documents [FCCC/SBSTA/2024/8](#), paras. 60–68, and [FCCC/SBI/2024/15](#), paras. 50–58.

⁸⁵ Owing to the postponement of sessions during the coronavirus disease 2019 pandemic, session numbers and dates referred to in mandates in previous decisions may no longer correspond to timelines for action to be taken. In keeping with guidance from the Bureau, the overarching objective is to maintain timelines and, therefore, the mandated year takes precedence over the session number. See <https://unfccc.int/documents/268786>.

⁸⁶ Decision [5/CP.25](#), para. 8.

⁸⁷ Decision [21/CP.27](#), paras. 22–23.

⁸⁸ Decision [3/CP.25](#), para. 5.

⁸⁹ Decision [15/CP.28](#), para. 1.

⁹⁰ See document [FCCC/SBI/2024/15](#), paras. 110–111.

⁹¹ Decision [3/CP.25](#), annex, table 3, activity C.3, and table 5, activity E.2.

⁹² Decision [3/CP.25](#), para. 15(b).

responsive climate policies, plans, strategies and action to the SBI. It will also be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

FCCC/CP/2024/4	<i>Gender composition. Report by the secretariat</i>
FCCC/CP/2024/5	<i>Implementation of gender-responsive climate policies, plans, strategies and action as reported by Parties in regular reports and communications under the UNFCCC. Synthesis report by the secretariat</i>
<i>Further information</i>	https://unfccc.int/gender

15. Consideration of proposals from Parties for amendments to the Convention under Article 15

- (a) Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention

106. *Background:* This agenda sub-item was held in abeyance at COP 28.⁹³ In accordance with rules 10(c) and 16 of the draft rules of procedure being applied, this sub-item has been included in the provisional agenda for this session.

107. *Action:* The COP will be invited to consider the proposal and to take any action it deems appropriate.

FCCC/CP/2011/5	<i>Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention. Note by the secretariat</i>
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- (b) Proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention

108. *Background:* This agenda sub-item was held in abeyance at COP 28.⁹⁴ In accordance with rules 10(c) and 16 of the draft rules of procedure being applied, this sub-item has been included in the provisional agenda for this session.

109. *Action:* The COP will be invited to consider the proposal and to take any action it deems appropriate.

FCCC/CP/2011/4/Rev.1	<i>Revised proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention. Note by the secretariat</i>
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16. Second review of the adequacy of Article 4, paragraph 2(a–b), of the Convention

110. *Background:* At COP 17 to 28, the agenda was adopted with this item held in abeyance. In accordance with rules 10(c) and 16 of the draft rules of procedure being applied, this item has been included in the provisional agenda for this session.⁹⁵

111. *Action:* The COP will be invited to consider this matter and to take any action it deems appropriate.

17. Facilitating dialogues on mountains and climate change

112. *Background:* On 1 August 2024, the secretariat received a request from Kyrgyzstan to include this matter in the provisional agenda for COP 29.⁹⁶ In accordance with rule 10(d)

⁹³ [FCCC/CP/2023/11](#), para. 11.

⁹⁴ As footnote 93 above.

⁹⁵ See document [FCCC/CP/2019/1](#) for further information.

⁹⁶ Available at <https://unfccc.int/documents/640384>.

of the draft rules of procedure being applied, this matter has been included in the provisional agenda for this session.

113. *Action:* The COP will be invited to take any action it deems appropriate.

18. Administrative, financial and institutional matters

(a) Budgetary, financial and institutional matters

114. *Background:* Matters relating to this agenda sub-item are considered under the SBI.⁹⁷

115. The United Nations Board of Auditors recommended in its report on the financial statements of the UNFCCC for the year that ended on 31 December 2021 that the secretariat should bring important changes to UNFCCC administrative issuances to the attention of the COP.⁹⁸ The secretariat prepared a note on important changes to the secretariat's administrative issuances,⁹⁹ of which COP 28 took note,¹⁰⁰ and will prepare a note on this matter for consideration at COP 29.

116. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI. The COP will also be invited to take note of the report on important changes to the secretariat's administrative issuances.

FCCC/CP/2024/INF.1

Important changes to the secretariat's administrative issuances.

Note by the secretariat

(b) Decision-making in the UNFCCC process

117. *Background:* COP 28 could not conclude consideration of this matter.¹⁰¹ In accordance with rules 10(c) and 16 of the draft rules of procedure being applied, this matter has been included in the provisional agenda for this session.

118. *Action:* The COP will be invited to consider this matter and to take any action it deems appropriate.

19. High-level segment

(a) Statements by Parties

119. The first part of the high-level segment will take place during the World Leaders Climate Action Summit on 12 and 13 November, in the presence of Heads of State and Government, when national statements will be heard in the joint plenary of the governing bodies.

120. The high-level segment will resume on 19 November, to hear statements from groups or Parties whose Head of State or Government did not speak in the first part.

121. In keeping with recent practice, there will be one list of speakers for the high-level segment. Each Party, including Parties to the Convention, the Kyoto Protocol and the Paris Agreement, will speak only once. Parties may wish to take note that as per SBI guidance urging Parties and presiding officers to conclude conferences in a timely manner,¹⁰² statements must not exceed three minutes.

122. Statements on behalf of groups, where other members of the group do not speak, are strongly encouraged and will be accorded additional time. Time limits will be strictly enforced. Following United Nations practice, a mechanism will be in place to signal to

⁹⁷ See document [FCCC/SBI/2024/15](#), paras. 116–117.

⁹⁸ [FCCC/SBI/2022/INF.10](#), para. 98.

⁹⁹ [FCCC/CP/2023/INF.2](#).

¹⁰⁰ Decision [18/CP.28](#), para. 7.

¹⁰¹ [FCCC/CP/2023/11](#), para. 122.

¹⁰² [FCCC/SBI/2014/8](#), para. 218.

speakers when the time limit has been exceeded. Longer versions of the statements can be posted on the UNFCCC website.

123. Information on registration for the list of speakers for the first and second parts of the high-level segment has been communicated to Parties. Additional information will be made available to Parties and on the UNFCCC website.

124. To have the full text of their official statement posted on the UNFCCC website, Parties should email a copy, in advance to the delivery of their statement to cophls@unfccc.int.

(b) Statements by observer organizations

125. Representatives of intergovernmental and non-governmental organizations will be invited to make statements during the resumed high-level segment after group and Party statements. The time limit of two minutes per statement will be strictly enforced. The full text of official statements will be posted on the UNFCCC website.

126. The high-level segment is expected to conclude on 20 November.

20. Other matters

127. Any other matters for the attention of the COP will be taken up under this agenda item.

21. Conclusion of the session

128. *Background:* A draft report on the session will be prepared for consideration and adoption by the COP at the end of the session.

129. *Action:* The COP will be invited to consider and adopt the draft report and to authorize the Rapporteur to complete the report after the session under the guidance of the President and with the assistance of the secretariat.

130. The President will declare the session closed.

Abbreviations and acronyms

CMA	Conference of the Parties serving as the meeting of the Parties to the Paris Agreement
CMP	Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol
COP	Conference of the Parties
CTCN	Climate Technology Centre and Network
GCF	Green Climate Fund
GEF	Global Environment Facility
PCCB	Paris Committee on Capacity-building
SB	sessions of the subsidiary bodies
SBI	Subsidiary Body for Implementation
SBSTA	Subsidiary Body for Scientific and Technological Advice
SCF	Standing Committee on Finance
TEC	Technology Executive Committee
Transitional Committee	transitional committee on the operationalization of the new funding arrangements for responding to loss and damage and the fund established in paragraph 3 of decisions 2/CP.27 and 2/CMA.4
WIM	Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts
