



Conference of the Parties

Twenty-eighth session

United Arab Emirates, 30 November to 12 December 2023

Item 2(c) of the provisional agenda

Organizational matters

Adoption of the agenda

Provisional agenda and annotations

Note by the Executive Secretary*,¹

I. Provisional agenda

1. Opening of the session.
2. Organizational matters:
 - (a) Election of the President of the Conference of the Parties at its twenty-eighth session;
 - (b) Adoption of the rules of procedure;
 - (c) Adoption of the agenda;
 - (d) Election of officers other than the President;
 - (e) Admission of organizations as observers;
 - (f) Organization of work, including for the sessions of the subsidiary bodies;
 - (g) Dates and venues of future sessions;
 - (h) Adoption of the report on credentials.
3. Reports of the subsidiary bodies:
 - (a) Report of the Subsidiary Body for Scientific and Technological Advice;
 - (b) Report of the Subsidiary Body for Implementation.
4. Reporting from and review of Parties included in Annex I to the Convention.
5. Reporting from Parties not included in Annex I to the Convention.
6. Report of the Adaptation Committee and review of the progress, effectiveness and performance of the Adaptation Committee.

* This document was submitted after the due date owing to the need for internal consultations.

¹ The [abbreviations and acronyms](#) list can be found at the end of the document.

7. Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts.²
8. Matters relating to finance:
 - (a) Long-term climate finance;
 - (b) Matters relating to the Standing Committee on Finance;
 - (c) Report of the Green Climate Fund to the Conference of the Parties and guidance to the Green Climate Fund;
 - (d) Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility;
 - (e) Seventh review of the Financial Mechanism;
 - (f) Compilation and synthesis of, and summary report on the in-session workshop on, biennial communications of information related to Article 9, paragraph 5, of the Paris Agreement;
 - (g) Operationalization of the funding arrangements for responding to loss and damage referred to in paragraph 2, including the fund referred to in paragraph 3, of decisions 2/CP.27 and 2/CMA.4.
9. Development and transfer of technologies and implementation of the Technology Mechanism: joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network.
10. Capacity-building under the Convention.
11. Matters relating to the least developed countries.
12. Report of the forum on the impact of the implementation of response measures.
13. Gender and climate change.
14. Consideration of proposals from Parties for amendments to the Convention under Article 15:
 - (a) Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention;
 - (b) Proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention.
15. Second review of the adequacy of Article 4, paragraph 2(a–b), of the Convention.
16. Administrative, financial and institutional matters:
 - (a) Budgetary, financial and institutional matters;
 - (b) Decision-making in the UNFCCC process.
17. High-level segment:
 - (a) Statements by Parties;
 - (b) Statements by observer organizations.
18. Mountains and climate change: highlighting the need for the protection of vulnerable mountain ecosystems while building the resilience of mountain peoples and economies to reduce loss and damage.
19. Operationalization of the principles of equity and common but differentiated responsibilities and respective capabilities, in accordance with Article 2, paragraph 2, of the Paris Agreement.
20. Other matters.

² Neither the inclusion of this item in the agenda nor the annotations to it prejudice outcomes on matters related to the governance of the WIM.

21. Conclusion of the session:
 - (a) Adoption of the draft report on the session;
 - (b) Closure of the session.

II. Proposed organization of the session: overview

(a) Scenario for the launch of work in all bodies

1. On Thursday, 30 November, the President of COP 27 will convene the first plenary meeting of COP 28 and propose the election of the President of COP 28, who will also serve as the President of CMP 18 and CMA 5. The COP will then take up the organizational and substantive items on its provisional agenda, including referring the consideration of any matter to the subsidiary bodies, as appropriate. The first plenary meeting of the COP will then be adjourned. The first plenary meetings of CMP 18 and CMA 5 will follow, with each body taking up the organizational and substantive issues on their provisional agenda, including referring the consideration of any matter to the subsidiary bodies, as appropriate. The first plenary meetings of CMP 18 and CMA 5 will then be adjourned.
2. SBSTA 59 and SBI 59 will take place in conjunction with COP 28, CMP 18 and CMA 5.
3. A joint plenary of all five bodies will be convened on 30 November, upon conclusion of the plenaries of the subsidiary bodies, to hear concise statements from groups of Parties and observer organizations.
4. Meetings at the conference will be organized in line with the recommendations of the SBI³ so as to ensure the observance of clear and effective working practices agreed to by all Parties.
5. The principles of openness, transparency and inclusiveness will guide the organization of work leading up to and during the conference. These principles will be demonstrated through the use of informal plenary meetings, the enhanced availability of electronic documentation, the timely announcement of meetings and the broadcasting of meeting information on closed-circuit television, the UNFCCC website, the virtual conference platform and other digital and social media.

(b) High-level segment

6. The Government of the United Arab Emirates extended an invitation to Heads of State and Government to attend the World Climate Action Summit at COP 28 from 1 to 2 December. During the Summit, Heads of State and Government will be able to deliver national statements. This will form the first part of the high-level segment. The high-level segment will be resumed during the second week of the conference (see paras. 98–104 below).
7. Further information on the organization of the World Climate Action Summit and the high-level segment will be provided on the UNFCCC website.

(c) Mandated and other events

8. A high-level event on global climate action, where the high-level champions will report on their work in 2023, was mandated by the COP for this session.⁴
9. Many other events, including events convened by the COP 28 Presidency, will take place at the conference. Further information will be provided on the UNFCCC website.

³ FCCC/SBI/2014/8, paras. 218–221.

⁴ Decision 1/CP.25, para. 27.

III. Annotations to the provisional agenda

1. Opening of the session

10. COP 28 will be opened by the President of COP 27, Sameh Shoukry (Egypt).

2. Organizational matters

(a) Election of the President of the Conference of the Parties at its twenty-eighth session

11. *Background:* In accordance with the principle of rotation among the United Nations regional groups, the President of COP 28 is to be elected from the Asia-Pacific States. The President of COP 27 will call for the election of Sultan Ahmed Al Jaber (United Arab Emirates) as the President of COP 28. Sultan Ahmed Al Jaber will also serve as the President of CMP 18 and CMA 5.

12. *Action:* The COP will be invited to elect Sultan Ahmed Al Jaber by acclamation to serve as the President of COP 28, CMP 18 and CMA 5.

(b) Adoption of the rules of procedure

13. *Background:* At COP 27, Parties decided to continue to apply the draft rules of procedure contained in document FCCC/CP/1996/2, with the exception of rule 42, and agreed to continue consideration of this matter at COP 28.⁵

14. *Action:* The COP may wish to decide to continue applying the draft rules of procedure and to invite the President of COP 28 to undertake consultations with a view to achieving adoption of the rules of procedure.

FCCC/CP/1996/2	<i>Organizational matters: adoption of the rules of procedure. Note by the secretariat</i>
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(c) Adoption of the agenda

15. *Background:* In accordance with rule 10 of the draft rules of procedure being applied, the secretariat, in agreement with the President of COP 27, drafted the provisional agenda for COP 28 after consultations with the Bureau of the governing bodies and taking into account the views of Parties.

16. *Action:* The COP will be invited to adopt its agenda.

FCCC/CP/2023/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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(d) Election of officers other than the President

17. *Background:* At the request of the President of COP 27, consultations on nominations to the Bureau of the governing bodies were initiated at SB 58 with the Chairs and coordinators of the regional groups and constituencies, who were informed that the deadline for the submission of nominations is 9 December 2023.

18. Parties are invited to recall decision 3/CP.23 and to give active consideration to the nomination of women for elective posts in bodies established under the Convention.

19. *Action:* The COP will be invited to elect the members of the Bureau of COP 28, CMP 18 and CMA 5.

<i>Further information</i>	https://unfccc.int/process-and-meetings/bodies/election-and-membership
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⁵ FCCC/CP/2022/10, paras. 4–5.

(e) Admission of organizations as observers

20. *Background:* The COP will have before it a note containing the list of organizations seeking admission as observers, following review and consideration by the Bureau of the governing bodies.⁶

21. *Action:* The COP will be invited to consider the list and to admit the organizations as observers.

<i>FCCC/CP/2023/3</i>	<i>Admission of observers: organizations applying for admission as observers. Note by the secretariat</i>
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(f) Organization of work, including for the sessions of the subsidiary bodies

22. *Action:* The COP will be invited to agree on the organization of work for the session and the referral of the consideration of any matter to the subsidiary bodies, as appropriate.

23. Guided by the principles of openness, transparency and inclusiveness, the COP will also be invited to organize its work in a manner that ensures that the mandates for the session are addressed while being flexible enough to respond to changing circumstances and new developments in the negotiations.

<i>FCCC/CP/2023/1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/KP/CMP/2023/1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/PA/CMA/2023/1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/SBSTA/2023/5</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/SBI/2023/11</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>

(g) Dates and venues of future sessions

24. *Background:* In keeping with the principle of rotation among the United Nations regional groups, the host of COP 29 is to come from the Eastern European States, the host of COP 30 from the Latin American and Caribbean States and the host of COP 31 from the Western European and other States.

25. SBI 58 recommended dates for the sessional periods in 2026 and 2027.⁷

26. *Action:* The COP will be invited to decide on the host country for COP 29 and 30 and the dates for the sessional periods in 2026 and 2027 and to take any further action it deems appropriate.

(h) Adoption of the report on credentials

27. *Background:* According to rule 19 of the draft rules of procedure being applied, the credentials of representatives of Parties, as well as the names of alternate representatives and advisers, shall be submitted to the secretariat not later than 24 hours after the opening of the session. Any later change in the composition of delegations shall also be submitted to the secretariat. The credentials shall be issued by the Head of State or Government, by the Minister of Foreign Affairs or, in the case of a regional economic integration organization, by the competent authority of that organization. The Bureau will examine the credentials and submit its report on credentials for adoption by the COP (see rule 20 of the draft rules of

⁶ In accordance with decisions 36/CMP.1 and 2/CMA.1, a single process is used for the admission of observer organizations to sessions of the COP, the CMP and the CMA, with decisions on the admission of observer organizations being taken by the COP.

⁷ FCCC/SBI/2023/10, paras. 132–133.

procedure being applied). Representatives shall be entitled to participate provisionally in the session, pending a decision by the COP to accept their credentials (see rule 21 of the draft rules of procedure being applied). Only Parties with valid credentials would be able to participate in the adoption of amendments to the Convention, a protocol or another legal instrument. The COP will have before it for adoption the report on credentials, to be submitted by the Bureau.

28. *Action:* The COP will be invited to adopt the report on the credentials of the representatives of Parties attending COP 28. Representatives may participate provisionally, pending this action.

3. Reports of the subsidiary bodies

(a) Report of the Subsidiary Body for Scientific and Technological Advice

29. *Background:* The Chair of the SBSTA, Harry Vreuls (Kingdom of the Netherlands), will report on the work conducted at SBSTA 58 and 59, including any recommendations of draft decisions and conclusions for consideration and adoption at COP 28. In addition, the informal summary report on the 2023 ocean and climate change dialogue, convened at SBSTA 58, will be presented.⁸

30. *Action:* The COP will be invited to take note of the progress in the work of the SBSTA and to consider the recommended draft decisions and conclusions for adoption.

<i>FCCC/SBSTA/2023/4 and Add.1</i>	<i>Report of the Subsidiary Body for Scientific and Technological Advice on its fifty-eighth session, held in Bonn from 5 to 15 June 2023</i>
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<i>Further information</i>	https://unfccc.int/event/sbsta-58 , https://unfccc.int/event/sbsta-59 and https://unfccc.int/topics/ocean#Ocean-dialogues
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(b) Report of the Subsidiary Body for Implementation

31. *Background:* The Chair of the SBI, Nabeel Munir (Pakistan), will report on the work conducted at SBI 58 and 59, including any recommendations of draft decisions and conclusions for consideration and adoption at COP 28.

32. *Action:* The COP will be invited to take note of the progress in the work of the SBI and to consider the recommended draft decisions and conclusions for adoption.

<i>FCCC/SBI/2023/10 and Add.1</i>	<i>Report of the Subsidiary Body for Implementation on its fifty-eighth session, held in Bonn from 5 to 15 June 2023</i>
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<i>Further information</i>	https://unfccc.int/event/sbi-58 and https://unfccc.int/event/sbi-59
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4. Reporting from and review of Parties included in Annex I to the Convention

33. *Background:* Developed countries were to submit their NC8s and BR5s by 31 December 2022. As at the time of preparation of this document, the secretariat had received 41 NC8s, 41 BR5s and 38 corresponding common tabular format tables from Parties included in Annex I to the Convention.

34. The secretariat has prepared a compilation and synthesis report on the information reported by Parties included in Annex I to the Convention in their BR5s for consideration at COP 28.

⁸ As per decisions 1/CP.26, para. 61, and 1/CP.27, para. 49.

35. Matters relating to this agenda item are considered under the SBI.⁹
36. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

<i>FCCC/SBI/2023/INF.7 and Add.1</i>	<i>Compilation and synthesis of fifth biennial reports of Parties included in Annex I to the Convention. Note by the secretariat</i>
<i>Further information</i>	https://unfccc.int/BR5 and https://unfccc.int/NC8

5. Reporting from Parties not included in Annex I to the Convention

37. *Background:* Matters relating to this agenda item are considered under the SBI.¹⁰
38. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

<i>Further information</i>	https://unfccc.int/CGE
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6. Report of the Adaptation Committee and review of the progress, effectiveness and performance of the Adaptation Committee

39. *Background:* The Adaptation Committee reports annually to the COP through the subsidiary bodies.¹¹ Accordingly, matters relating to the report of the Adaptation Committee are considered under the SBSTA and the SBI.¹²

40. COP 27 was to review the progress, effectiveness and performance of the AC,¹³ and COP 26 invited CMA 4 to participate in the review as it relates to the Paris Agreement.¹⁴ COP 27 and CMA 4 noted that consideration of the review could not be completed at those sessions and would therefore continue at SB 58.¹⁵ Matters relating to the review of the progress, effectiveness and performance of the Adaptation Committee are also considered under the SBSTA and the SBI.¹⁶

41. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI on the two matters outlined above. It will also be invited to elect members of the Adaptation Committee.

<i>FCCC/SB/2023/5</i>	<i>Report of the Adaptation Committee</i>
<i>Further information</i>	https://unfccc.int/Adaptation-Committee and https://unfccc.int/process-and-meetings/bodies/election-and-membership

7. Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts

42. *Background:* COP 19 and 20 requested the WIM Executive Committee to report annually to the COP through the subsidiary bodies and to make recommendations, as appropriate.¹⁷ Article 8, paragraph 2, of the Paris Agreement states that the WIM shall be

⁹ See document FCCC/SBI/2023/11, paras. 14–19.

¹⁰ See document FCCC/SBI/2023/11, paras. 20–29.

¹¹ Decision 2/CP.17, para. 96.

¹² See documents FCCC/SBSTA/2023/5, paras. 10–12, and FCCC/SBI/2023/11, paras. 65–67.

¹³ Decisions 5/CP.22, para. 11, and 2/CP.26, para. 7.

¹⁴ Decision 2/CP.26, para. 8.

¹⁵ Decisions 8/CP.27, para. 3, and 10/CMA.4, para. 4.

¹⁶ As footnote 12 above.

¹⁷ Decisions 2/CP.19, para. 3, and 2/CP.20, para. 4.

subject to the authority and guidance of the CMA and may be enhanced and strengthened as determined by the CMA.

43. COP 24, 25, 26 and 27 were invited to consider the matter of COP authority over and guidance to the WIM, including its Executive Committee.¹⁸ COP 24 noted the understanding among Parties¹⁹ that it would only consider the report of the WIM Executive Committee, without prejudging outcomes of future consideration of the governance of the WIM.

44. COP 27 noted that considerations related to WIM governance will continue at COP 28.²⁰

45. COP 27 endorsed²¹ the CMA decisions on the report of the WIM Executive Committee and on the Santiago network for averting, minimizing and addressing loss and damage associated with the adverse effects of climate change.

46. *Action:* The COP will be invited to consider the matter of its authority over and guidance to the WIM, including its Executive Committee, and to take any action it deems appropriate. It will also be invited to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI.

<i>FCCC/SB/2023/4 and Add. 1-2</i>	<i>Report of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts</i>
<i>Further information</i>	https://unfccc.int/topics/adaptation-and-resilience/workstreams/approaches-to-address-loss-and-damage-associated-with-climate-change-impacts-in-developing-countries

8. Matters relating to finance

(a) Long-term climate finance

47. *Background:* COP 26 decided that continued discussions on long-term climate finance will conclude in 2027.²²

48. The fifth biennial high-level ministerial dialogue on climate finance, on the progress and fulfilment of the goal of mobilizing jointly USD 100 billion per year by 2020, was convened at COP 27. The Presidency of COP 27 prepared a summary of the deliberations at the dialogue.²³

49. *Action:* The COP will be invited to continue the discussions on long-term climate finance. It will also be invited to consider the summary of the deliberations at the dialogue and to take any action it deems appropriate.

<i>FCCC/CP/2023/7</i>	<i>Fifth biennial high-level ministerial dialogue on climate finance. Note by the President</i>
<i>Further information</i>	https://unfccc.int/topics/climate-finance/workstreams/long-term-climate-finance-ltf

¹⁸ FCCC/CP/2018/1, para. 55, FCCC/CP/2019/1, para. 46, FCCC/CP/2021/1, para. 54, and FCCC/CP/2022/1, para. 48.

¹⁹ FCCC/CP/2018/10, para. 83.

²⁰ Decision 12/CP.27, para. 2.

²¹ Decisions 12/CP.27, para. 1, and 11/CP.27, para. 1.

²² Decision 4/CP.26, para. 18.

²³ As per decision 13/CP.27, para. 19.

(b) Matters relating to the Standing Committee on Finance

50. *Background:* COP 17 decided that the SCF shall report at each ordinary session of the COP and make recommendations for consideration by the COP on all aspects of its work.²⁴

51. COP 27 requested the SCF to prepare a report for consideration at COP 28, building on the Committee's work on definitions of climate finance, on clustering types of climate finance definitions in use that could be considered within the UNFCCC process, including with a view to updating the Committee's operational definition of climate finance, as appropriate, and supporting Parties in their national reporting efforts.²⁵

52. COP 27 requested SBI 59 to complete the work on the second review of the functions of the SCF with a view to recommending draft decisions on the matter for consideration and adoption at COP 28 and CMA 5.²⁶ Accordingly, matters relating to the second review of the SCF are considered under the SBI.²⁷

53. *Action:* The COP will be invited to consider the SCF report and to take any action it deems appropriate. It will also be invited to consider the recommendations of the SBI on the review of the functions of the SCF. The COP will further be invited to elect members of the SCF.

<i>FCCC/CP/2023/2– FCCC/PA/CMA/2023/8</i>	<i>Report of the Standing Committee on Finance</i>
<i>FCCC/CP/2023/2/Add.2– FCCC/PA/CMA/2023/8/Add.2</i>	<i>Report of the Standing Committee on Finance. Addendum. Report on clustering types of climate finance definitions in use</i>
<i>FCCC/CP/2023/2/Add.4– FCCC/PA/CMA/2023/8/Add.4</i>	<i>Report of the Standing Committee on Finance. Addendum. Summary of the 2023 Forum of the Standing Committee on Finance on financing just transitions</i>
<i>FCCC/CP/2023/2/Add.5– FCCC/PA/CMA/2023/8/Add.5</i>	<i>Report of the Standing Committee on Finance. Addendum. Self-assessment report of the Standing Committee on Finance</i>
<i>FCCC/CP/2023/2/Add.6– FCCC/PA/CMA/2023/8/Add.6</i>	<i>Report of the Standing Committee on Finance. Addendum. Draft guidance to the operating entities of the Financial Mechanism</i>
<i>FCCC/TP/2023/4</i>	<i>Second review of the functions of the Standing Committee on Finance. Technical paper by the secretariat</i>
<i>Further information</i>	https://unfccc.int/SCF and https://unfccc.int/process-and-meetings/bodies/election-and-membership

(c) Report of the Green Climate Fund to the Conference of the Parties and guidance to the Green Climate Fund

54. *Background:* The Board of the GCF submits an annual report to the COP, as provided for in the arrangements between the COP and the GCF,²⁸ including information on the implementation of the guidance provided at the previous session of the COP and in any other relevant decisions of the COP.

55. COP 17 decided that the SCF will provide draft guidance for the GCF for consideration by the COP based on the annual report of the GCF to the COP, inputs from

²⁴ Decision 2/CP.17, para. 120.

²⁵ Decision 14/CP.27, para. 11.

²⁶ Decision 15/CP.27, para. 5.

²⁷ See document FCCC/SBI/2023/11, paras. 90–92.

²⁸ Decision 5/CP.19, annex, para. 11.

UNFCCC constituted bodies and views submitted by Parties.²⁹ Moreover, COP 17 requested the secretariat to provide information to it on the operation of the registry of nationally appropriate mitigation actions annually in order to inform the discussions on the Financial Mechanism.³⁰

56. *Action:* The COP will be invited to provide guidance to the GCF on policies, programme priorities and eligibility criteria taking into consideration the reports of the GCF and the SCF, including views and recommendations on elements of guidance submitted by Parties, as well as the report on the operation of the registry of nationally appropriate mitigation actions.

<i>FCCC/CP/2023/8 and Add.1</i>	<i>Report of the Green Climate Fund to the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2023/2/Add.6– FCCC/PA/CMA/2023/8/Add.6</i>	<i>Report of the Standing Committee on Finance. Addendum. Draft guidance to the operating entities of the Financial Mechanism</i>
<i>FCCC/CP/2023/INF.1</i>	<i>Operation of the registry of nationally appropriate mitigation actions. Report by the secretariat</i>
<i>Further information</i>	https://unfccc.int/process/bodies/funds-and-financial-entities/green-climate-fund

(d) Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility

57. *Background:* The memorandum of understanding between the COP and the Council of the GEF provides that the GEF shall report annually to the COP on the implementation of guidance received. The GEF is expected to report at COP 28 on actions taken to implement guidance provided at COP 27³¹ and in any other relevant decisions of the COP.

58. COP 17 decided that the SCF will provide draft guidance for the GEF for consideration by the COP based on the annual report of the GEF to the COP, inputs from constituted bodies and views submitted by Parties.³² Moreover, COP 17 requested the secretariat to provide information to it on the operation of the registry of nationally appropriate mitigation actions annually in order to inform the discussions on the Financial Mechanism.³³

59. *Action:* The COP will be invited to provide guidance to the GEF on policies, programme priorities and eligibility criteria taking into consideration the reports of the GEF and the SCF as well as the report to the COP on the operation of the registry of nationally appropriate mitigation actions.

<i>FCCC/CP/2023/6 and Add.1</i>	<i>Report of the Global Environment Facility to the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2023/2/Add.6– FCCC/PA/CMA/2023/8/Add.6</i>	<i>Report of the Standing Committee on Finance. Addendum. Draft guidance to the operating entities of the Financial Mechanism</i>
<i>FCCC/CP/2023/INF.1</i>	<i>Operation of the registry of nationally appropriate mitigation actions. Report by the secretariat</i>
<i>Further information</i>	https://unfccc.int/topics/climate-finance/funds-entities-bodies/global-environment-facility

²⁹ Decision 2/CP.17, para. 121(c).

³⁰ Decision 2/CP.17, para. 52(b).

³¹ Decision 17/CP.27, para. 21.

³² Decision 2/CP.17, para. 121(c).

³³ Decision 2/CP.17, para. 52(b).

(e) Seventh review of the Financial Mechanism

60. *Background:* COP 4 decided that the Financial Mechanism will be reviewed every four years in accordance with Article 11, paragraph 4, of the Convention.³⁴ COP 17 decided that the SCF shall assist the COP in exercising its functions with respect to the Financial Mechanism by, inter alia, providing expert input, including through independent reviews and assessments, to the preparation and conduct of the periodic reviews of the Financial Mechanism by the COP.³⁵

61. COP 21 decided that the implementation of the Capacity-building Initiative for Transparency will be assessed in the context of the seventh review of the Financial Mechanism.³⁶

62. COP 27 was invited to agree on the guidelines for the seventh review of the Financial Mechanism taking into account the guidelines contained in the annex to decision 12/CP.22. Parties could not conclude consideration of the matter and agreed to continue the discussions at COP 28.³⁷

63. *Action:* The COP will be invited to agree on the guidelines for the seventh review of the Financial Mechanism taking into account the guidelines contained in the annex to decision 12/CP.22.

Further information

<https://unfccc.int/topics/climate-finance/workstreams/review-of-the-financial-mechanism>

(f) Compilation and synthesis of, and summary report on the in-session workshop on, biennial communications of information related to Article 9, paragraph 5, of the Paris Agreement

64. *Background:* CMA 3 requested developed country Parties to submit their second biennial communications in 2022, in accordance with decision 12/CMA.1, paragraph 4, before 31 December 2022.³⁸ It also requested the secretariat to prepare a compilation and synthesis of the biennial communications in accordance with decision 12/CMA.1, paragraph 7,³⁹ and to organize, in 2023, an in-session workshop on information to be provided by Parties in accordance with Article 9, paragraph 5, of the Paris Agreement and prepare a summary report thereon for consideration at CMA 5.⁴⁰

65. The workshop took place during SB 58, on 6 June 2023,⁴¹ and the secretariat prepared a summary report on the workshop for consideration at CMA 5.

66. CMA 1 decided to consider, and invited the COP to consider, the compilations and syntheses of the information included in the biennial communications and the summary reports on the in-session workshops starting in 2021.⁴²

67. *Action:* The COP will be invited to consider the compilation and synthesis of the second biennial communications in accordance with Article 9, paragraph 5, of the Paris Agreement and the summary report on the 2023 in-session workshop.

³⁴ Decision 3/CP.4, para. 2.

³⁵ Decision 2/CP.17, para. 121(e).

³⁶ Decision 1/CP.21, para. 87.

³⁷ FCCC/CP/2022/10, paras. 88 and 90.

³⁸ Decision 14/CMA.3, para. 12.

³⁹ Decision 14/CMA.3, para. 16.

⁴⁰ Decision 14/CMA.3, paras. 9 and 11.

⁴¹ A link to the webcast is available at <https://unfccc.int/event/second-biennial-in-session-workshop-on-information-to-be-provided-by-parties-in-accordance-with>.

⁴² Decision 12/CMA.1, paras. 9 and 12.

<i>FCCC/PA/CMA/2023/2 and Rev.1</i>	<i>Second biennial communications in accordance with Article 9, paragraph 5, of the Paris Agreement. Compilation and synthesis report by the secretariat</i>
<i>FCCC/PA/CMA/2023/3</i>	<i>Second biennial in-session workshop on information to be provided by Parties in accordance with Article 9, paragraph 5, of the Paris Agreement. Summary report by the secretariat</i>
<i>Further information</i>	https://unfccc.int/topics/climate-finance/workstreams/ex-ante-climate-finance-information-post-2020-article-95-of-the-paris-agreement

- (g) Operationalization of the funding arrangements for responding to loss and damage referred to in paragraph 2, including the fund referred to in paragraph 3, of decisions 2/CP.27 and 2/CMA.4

68. *Background:* COP 27 and CMA 4 decided to establish new funding arrangements for assisting developing countries that are particularly vulnerable to the adverse effects of climate change, in responding to loss and damage, including with a focus on addressing loss and damage by providing and assisting in mobilizing new and additional resources, and that these new arrangements complement and include sources, funds, processes and initiatives under and outside the Convention and the Paris Agreement. In this context, they also established a fund for responding to loss and damage whose mandate includes a focus on addressing loss and damage.⁴³

69. To operationalize the new funding arrangements for responding to loss and damage and the associated fund, COP 27 and CMA 4 established the Transitional Committee that is to make recommendations on this matter for consideration and adoption at COP 28 and CMA 5.⁴⁴

70. *Action:* The COP will be invited to consider the report by the Transitional Committee and to take any action it deems appropriate.

<i>FCCC/CP/2023/9– FCCC/PA/CMA/2023/9</i>	<i>Operationalization of the new funding arrangements for responding to loss and damage and the fund established in paragraph 3 of decisions 2/CP.27 and 2/CMA.4. Report by the Transitional Committee</i>
<i>Further information</i>	https://unfccc.int/topics/adaptation-and-resilience/groups-committees/transitional-committee

9. Development and transfer of technologies and implementation of the Technology Mechanism: joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network

71. *Background:* COP 20 decided that the Technology Executive Committee and the Climate Technology Centre and Network shall continue to prepare a joint annual report to the COP, through the subsidiary bodies, on their respective activities and the performance of their respective functions.⁴⁵

72. Matters relating to this agenda item are considered under the SBSTA and the SBI.⁴⁶

73. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI. It will also be invited to elect members

⁴³ Decisions 2/CP.27, paras. 2–3, and 2/CMA.4, paras. 2–3.

⁴⁴ Decisions 2/CP.27, para. 4 and annex, and 2/CMA.4, para. 4 and annex.

⁴⁵ Decision 17/CP.20, para. 4.

⁴⁶ See documents FCCC/SBSTA/2023/5, paras. 54–56, and FCCC/SBI/2023/11, paras. 85–87.

of the Technology Executive Committee and the Advisory Board of the Climate Technology Centre and Network.

<i>FCCC/SB/2023/3</i>	<i>Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network for 2023</i>
<i>Further information</i>	http://unfccc.int/tclear , www.ctc-n.org and https://unfccc.int/process-and-meetings/bodies/election-and-membership

10. Capacity-building under the Convention

74. *Background:* The PCCB prepares annual technical progress reports on its work for submission to the COP through the SBI.⁴⁷

75. COP 25 requested SBI 58 to initiate the preparation of the terms of reference for the second review of the PCCB with a view to COP 28 agreeing on the final terms of reference.⁴⁸ Matters relating to this agenda item are considered under the SBI.⁴⁹

76. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI. It will also be invited to elect members of the PCCB.

<i>FCCC/SBI/2023/14</i>	<i>Annual technical progress report of the Paris Committee on Capacity-building</i>
<i>Further information</i>	https://unfccc.int/pccb and https://unfccc.int/process-and-meetings/bodies/election-and-membership

11. Matters relating to the least developed countries

77. *Background:* Matters relating to this agenda item are considered under the SBI.⁵⁰

78. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

12. Report of the forum on the impact of the implementation of response measures

79. *Background:* COP 24, CMP 14 and CMA 1 acknowledged that a single forum on the impact of the implementation of response measures covers the work of the COP, the CMP and the CMA on all matters relating to the impact of the implementation of response measures and affirmed that the forum shall report to the COP, the CMP and the CMA.⁵¹

80. CMA 1 decided that the forum shall provide recommendations for consideration by the subsidiary bodies with a view to them recommending actions for consideration and adoption by the COP, the CMP and the CMA.⁵²

81. Matters relating to this agenda item are considered under the SBSTA and the SBI.⁵³

82. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI.

⁴⁷ Decision 2/CP.22, annex, para. 17.

⁴⁸ Decision 9/CP.25, para. 13.

⁴⁹ See document FCCC/SBI/2023/11, paras. 93–96.

⁵⁰ See document FCCC/SBI/2023/11, paras. 82–84.

⁵¹ Decisions 7/CP.24, 3/CMP.14 and 7/CMA.1 respectively.

⁵² Decision 7/CMA.1, para. 12.

⁵³ See documents FCCC/SBSTA/2023/5, paras. 46–50, and FCCC/SBI/2023/11, paras. 53–57.

<i>Further information</i>	https://unfccc.int/topics/mitigation/workstreams/response-measures
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13. Gender and climate change

83. *Background:* COP 25 adopted the enhanced five-year Lima work programme on gender and its gender action plan, which includes an in-session dialogue on Gender Day to be held annually during sessions of the governing bodies.⁵⁴

84. COP 25 requested the secretariat to continue preparing an annual report on gender composition and a biennial synthesis report on progress in integrating a gender perspective into constituted body processes.⁵⁵

85. Matters relating to this agenda item are considered under the SBI.⁵⁶

86. *Action:* The COP will be invited to refer consideration of the annual report on gender composition and the biennial synthesis report on progress in integrating a gender perspective into constituted body processes to the SBI. It will also be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

<i>FCCC/CP/2023/4</i>	<i>Gender composition. Report by the secretariat</i>
<i>FCCC/CP/2023/5</i>	<i>Progress in integrating a gender perspective into constituted body processes. Synthesis report by the secretariat</i>
<i>Further information</i>	https://unfccc.int/gender

14. Consideration of proposals from Parties for amendments to the Convention under Article 15

(a) Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention

87. *Background:* This agenda sub-item was held in abeyance at COP 27.⁵⁷ In accordance with rules 10(c) and 16 of the draft rules of procedure being applied, this sub-item has been included in the provisional agenda for this session.

88. *Action:* The COP will be invited to consider the proposal and to take any action it deems appropriate.

<i>FCCC/CP/2011/5</i>	<i>Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention. Note by the secretariat</i>
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(b) Proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention

89. *Background:* This agenda sub-item was held in abeyance at COP 27.⁵⁸ In accordance with rules 10(c) and 16 of the draft rules of procedure being applied, this sub-item has been included in the provisional agenda for this session.

90. *Action:* The COP will be invited to consider the proposal and to take any action it deems appropriate.

⁵⁴ Decision 3/CP.25, annex, table 3, activity C.3.

⁵⁵ Decision 3/CP.25, para. 15(b).

⁵⁶ See document FCCC/SBI/2023/11, paras. 97–101.

⁵⁷ FCCC/CP/2022/10, para. 8.

⁵⁸ As footnote 57 above.

FCCC/CP/2011/4/Rev.1 *Revised proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention. Note by the secretariat*

15. Second review of the adequacy of Article 4, paragraph 2(a–b), of the Convention

91. *Background:* At COP 17 to 27, the agenda was adopted with this item held in abeyance. In accordance with rules 10(c) and 16 of the draft rules of procedure being applied, this item has been included in the provisional agenda for this session.⁵⁹

92. *Action:* The COP will be invited to consider this matter and to take any action it deems appropriate.

16. Administrative, financial and institutional matters

(a) Budgetary, financial and institutional matters

93. *Background:* Matters relating to this agenda sub-item are considered under the SBI.⁶⁰

94. The United Nations Board of Auditors recommended in its report on the financial statements of the UNFCCC for the year that ended on 31 December 2021 that the secretariat should bring important changes to UNFCCC administrative issuances to the attention of the COP.⁶¹

95. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI. The COP will also be invited to take note of the report on important changes to the secretariat's administrative issuances.

FCCC/CP/2023/INF.2 *Important changes to the secretariat's administrative issuances. Note by the secretariat*

(b) Decision-making in the UNFCCC process

96. *Background:* COP 27 could not conclude consideration of this matter.⁶² In accordance with rules 10(c) and 16 of the draft rules of procedure being applied, this matter has been included in the provisional agenda for this session.

97. *Action:* The COP will be invited to consider this matter and to take any action it deems appropriate.

17. High-level segment

(a) Statements by Parties

98. The first part of the high-level segment will take place from Friday, 1 December, to Saturday, 2 December, in the presence of Heads of State and Government, when national statements will be heard in the joint plenary of the governing bodies.

99. The high-level segment will resume on Saturday, 9 December, to hear statements from groups or Parties whose Head of State or Government did not speak in the first part.

100. In keeping with recent practice, there will be one list of speakers for the high-level segment. Each Party, including Parties to the Convention, the Kyoto Protocol and the Paris Agreement, will speak only once. Parties may wish to take note that as per SBI guidance

⁵⁹ See document FCCC/CP/2019/1 for further information.

⁶⁰ See document FCCC/SBI/2023/11, paras. 106–107.

⁶¹ See document FCCC/SBI/2022/INF.10, para. 98.

⁶² FCCC/CP/2022/10, para. 118.

urging Parties and presiding officers to conclude conferences in a timely manner,⁶³ statements must not exceed three minutes. Statements on behalf of groups, where other members of the group do not speak, are strongly encouraged and will be accorded additional time. Time limits will be strictly enforced. Following United Nations practice, a mechanism will be in place to signal to speakers when the time limit has been exceeded. Longer versions of the statements can be posted on the UNFCCC website.

101. Information on registration for the list of speakers for the first and second parts of the high-level segment will be communicated to Parties and made available on the UNFCCC website in due course.

102. To have the full text of their official statement posted on the UNFCCC website, Parties should email a copy in advance to COPprotocol@unfccc.int.

(b) Statements by observer organizations

103. Representatives of intergovernmental and non-governmental organizations will be invited to make statements during the resumed high-level segment after group and Party statements. The time limit of two minutes per statement will be strictly enforced. The full text of official statements will be posted on the UNFCCC website.

104. The high-level segment will conclude on Sunday, 10 December.

18. Mountains and climate change: highlighting the need for the protection of vulnerable mountain ecosystems while building the resilience of mountain peoples and economies to reduce loss and damage

105. *Background:* On 23 March 2023, the secretariat received a request from Andorra to include this matter in the provisional agenda for COP 28.⁶⁴ In accordance with rule 10(d) of the draft rules of procedure being applied, this matter has been included in the provisional agenda for this session.

106. *Action:* The COP will be invited to consider this matter and to take any action it deems appropriate.

19. Operationalization of the principles of equity and common but differentiated responsibilities and respective capabilities, in accordance with Article 2, paragraph 2, of the Paris Agreement

107. *Background:* On 29 August 2023, the secretariat received a request from the Plurinational State of Bolivia on behalf of the Like-minded Developing Countries to include this matter in the provisional agenda for COP 28.⁶⁵ In accordance with rule 10(d) of the draft rules of procedure being applied, this matter has been included in the provisional agenda for this session.

108. *Action:* The COP will be invited to consider this matter and to take any action it deems appropriate.

20. Other matters

109. Any other matters for the attention of the COP will be taken up under this agenda item.

⁶³ FCCC/SBI/2014/8, para. 218.

⁶⁴ Available at <https://unfccc.int/documents/631811>.

⁶⁵ Available at <https://unfccc.int/documents/631817>.

21. Conclusion of the session

(a) Adoption of the draft report on the session

110. *Background:* A draft report on the session will be prepared for consideration and adoption by the COP at the end of the session.

111. *Action:* The COP will be invited to consider and adopt the draft report and to authorize the Rapporteur to complete the report after the session under the guidance of the President and with the assistance of the secretariat.

(b) Closure of the session

112. The President will declare the session closed.

Abbreviations and acronyms

AC	Adaptation Committee
BR	biennial report
CGE	Consultative Group of Experts
CMA	Conference of the Parties serving as the meeting of the Parties to the Paris Agreement
CMP	Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol
COP	Conference of the Parties
GCF	Green Climate Fund
GEF	Global Environment Facility
NC	national communication
PCCB	Paris Committee on Capacity-building
SB	sessions of the subsidiary bodies
SBI	Subsidiary Body for Implementation
SBSTA	Subsidiary Body for Scientific and Technological Advice
SCF	Standing Committee on Finance
Transitional Committee	Transitional Committee on the operationalization of the new funding arrangements for responding to loss and damage and the fund established in paragraph 3 of decisions 2/CP.27 and 2/CMA.4
WIM	Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts
