



Conference of the Parties

Twenty-fifth session

Santiago, 2–13 December 2019

Item 2(c) of the provisional agenda

Organizational matters

Adoption of the agenda

Provisional agenda and annotations

Note by the Executive Secretary*,¹

I. Provisional agenda

1. Opening of the session.
2. Organizational matters:
 - (a) Election of the President of the Conference of the Parties at its twenty-fifth session;
 - (b) Adoption of the rules of procedure;
 - (c) Adoption of the agenda;
 - (d) Election of officers other than the President;
 - (e) Admission of organizations as observers;
 - (f) Organization of work, including for the sessions of the subsidiary bodies;
 - (g) Dates and venues of future sessions;
 - (h) Adoption of the report on credentials.
3. Reports of the subsidiary bodies:
 - (a) Report of the Subsidiary Body for Scientific and Technological Advice;
 - (b) Report of the Subsidiary Body for Implementation.
4. Reporting from and review of Parties included in Annex I to the Convention.
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6. Report of the Adaptation Committee.

* This document was scheduled for publication after the standard publication date owing to circumstances beyond the submitter's control.

¹ The [abbreviations and acronyms list](#) can be found at the end of the document.



7. Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts.²
8. Matters relating to finance:
 - (a) Long-term climate finance;
 - (b) Matters relating to the Standing Committee on Finance;
 - (c) Report of the Green Climate Fund to the Conference of the Parties and guidance to the Green Climate Fund;
 - (d) Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility.
9. Development and transfer of technologies: joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network.
10. Capacity-building under the Convention.
11. Matters relating to the least developed countries.
12. Report of the forum on the impact of the implementation of response measures.
13. Gender and climate change.
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 - (a) Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention;
 - (b) Proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention;
 - (c) Proposal from Turkey to delete the name of Turkey from the list in Annex I to the Convention.
15. Second review of the adequacy of Article 4, paragraph 2(a) and (b), of the Convention.
16. Administrative, financial and institutional matters:
 - (a) Audit report and financial statements for 2018;
 - (b) Budget performance for the biennium 2018–2019;
 - (c) Programme budget for the biennium 2020–2021;
 - (d) Decision-making in the UNFCCC process.
17. High-level segment:
 - (a) Statements by Parties;
 - (b) Statements by observer organizations.
18. Other matters.
19. Conclusion of the session:
 - (a) Adoption of the draft report of the Conference of the Parties on its twenty-fifth session;
 - (b) Closure of the session.

² Inclusion of this item does not prejudice outcomes on matters related to the governance of the WIM.

II. Proposed organization of the session: overview

(a) Scenario for the launch of work in all bodies

1. On Monday, 2 December, the President of COP 24 will open COP 25 and propose the election of the President of COP 25, who will also serve as the President of CMP 15 and CMA 2. Currently, a ceremonial opening in the presence of Heads of State and Government is planned to take place. The COP will then take up the organizational and substantive items on its provisional agenda. The opening plenary meeting of the COP will then be adjourned. CMP 15 and then CMA 2 will each open and take up the organizational and substantive items on its provisional agenda and adjourn its opening plenary meeting.

2. SBSTA 51 and SBI 51 have been scheduled in conjunction with COP 25, CMP 15 and CMA 2.

3. A joint plenary meeting of all five bodies will be convened on 2 December, upon conclusion of the opening plenaries of the subsidiary bodies, to hear statements from groups of Parties and observer organizations. It is envisaged that these statements will be concise.

4. During the conference, meetings will be organized in line with the recommendations of the SBI³ so as to ensure the observance of clear and effective working practices agreed to by all Parties.

5. The principles of openness, transparency and inclusiveness will guide the organization of work leading up to and during the conference. To this end, efforts will continue, as at recent conferences, to demonstrate these principles through the use of informal plenary meetings, the enhanced availability of electronic documentation, the timely announcement of meetings and the broadcasting of meeting information on closed-circuit television, the UNFCCC website, the UNFCCC Negotiator app and other digital and social media.

6. Further information on the launch of work, including the ceremonial opening, will be provided on the UNFCCC website as it becomes available.

(b) High-level segment

7. The high-level segment will take place on Tuesday, 10 December, and Wednesday, 11 December, at the ministerial level. A high-level segment for Heads of State and Government is currently planned for 2 December (see paras. 92–96 below).

8. Further information on the organization of the high-level segment and the participation of Heads of State and Government will be provided on the UNFCCC website as it becomes available.

(c) Mandated and other events

9. The following events were mandated by the COP for this session:

(a) A stocktake on pre-2020 implementation and ambition,⁴ at which the inputs of UNFCCC bodies and the operating entities of the Financial Mechanism, the mitigation efforts of Parties in the pre-2020 period, the provision of support in the pre-2020 period, and the work of the Marrakech Partnership for Global Climate Action, inter alia, will be considered. The stocktake will consist of a technical part, to be held in the first week of the conference, and a high-level part, to be convened in the morning of 11 December. The stocktake will provide an opportunity for Parties to reflect on pre-2020 implementation and ambition;

(b) A high-level event on global climate action,⁵ to be convened by the high-level champions in the afternoon of 11 December, with the aim of strengthening high-level engagement in implementing policy options and climate action; providing an opportunity for announcing and recognizing new or strengthened voluntary efforts, initiatives and coalitions; taking stock of progress; sharing views on strengthening global climate action under the

³ FCCC/SBI/2014/8, paras. 218–221.

⁴ Decision 1/CP.23, para. 18. See also the report on the 2018 stocktake on pre-2020 implementation and ambition (FCCC/CP/2019/2).

⁵ Decision 1/CP.21, para. 120.

UNFCCC; and providing a meaningful opportunity for effectively engaging Parties, international organizations, international cooperative initiatives and non-Party stakeholders. The high-level champions will report on their activities in 2019.

10. Many other events, including events convened by the COP 25 Presidency, will take place at the conference. Further information on events will be provided on the UNFCCC website as it becomes available.

III. Annotations to the provisional agenda

1. Opening of the session

11. COP 25 will be opened by the President of COP 24, Michał Kurtyka (Poland).

2. Organizational matters

(a) Election of the President of the Conference of the Parties at its twenty-fifth session

12. *Background:* In accordance with the principle of rotation among the regional groups, the President of COP 25 is to be elected from the Latin American and Caribbean States. The President of COP 24 will call for the election of Carolina Schmidt, Minister of the Environment of Chile, as President of COP 25. Ms. Schmidt will also serve as President of CMP 15 and CMA 2.

13. *Action:* The COP will be invited to elect Ms. Schmidt by acclamation to serve as the President of COP 25, CMP 15 and CMA 2.

(b) Adoption of the rules of procedure

14. *Background:* At COP 24, Parties decided to continue to apply the draft rules of procedure contained in document FCCC/CP/1996/2, with the exception of rule 42, and agreed to continue consideration of this matter at COP 25.

15. *Action:* The COP may wish to decide to continue applying the draft rules of procedure and to invite the President of COP 25 to undertake consultations with a view to achieving adoption of the rules.

FCCC/CP/1996/2	<i>Organizational matters: adoption of the rules of procedure. Note by the secretariat</i>
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(c) Adoption of the agenda

16. *Background:* The secretariat, in agreement with the President of COP 24, has drafted the provisional agenda for COP 25 after consultations with the Bureau of the governing bodies and Parties.

17. *Action:* The COP will be invited to adopt its agenda.

FCCC/CP/2019/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
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(d) Election of officers other than the President

18. *Background:* At the request of the President of COP 24, consultations on nominations to the Bureau of COP 25, CMP 15 and CMA 2 were initiated at SB 50 with the chairs and coordinators of the regional groups and constituencies, who were informed that the deadline for the submission of nominations is 6 December 2019.

19. Parties are invited to recall decision 3/CP.23 and to give active consideration to the nomination of women for elective posts in bodies established under the Convention.

20. *Action:* The COP will be invited to elect the members of the Bureau of COP 25, CMP 15 and CMA 2 at the earliest opportunity following the completion of consultations.

<i>Further information</i>	www.unfccc.int/6558.php
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(e) Admission of organizations as observers

21. *Background:* The COP will have before it document FCCC/CP/2019/6 containing the list of organizations seeking admission as observers, following review and consideration by the Bureau of the governing bodies.⁶

22. *Action:* The COP will be invited to consider the list and to admit the organizations as observers.

<i>FCCC/CP/2019/6</i>	<i>Admission of observers: organizations applying for admission as observers. Note by the secretariat</i>
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(f) Organization of work, including for the sessions of the subsidiary bodies

23. *Action:* The COP will be invited to agree on the organization of work for the session and the referral of items to the subsidiary bodies, as appropriate, as indicated under the relevant agenda items.

24. Guided by the principles of openness, transparency and inclusiveness, the COP will be invited to organize its work in a manner that ensures that the mandates for COP 25 are addressed while being flexible enough to respond to changing circumstances and new developments in the negotiations.

<i>FCCC/CP/2019/1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/KP/CMP/2019/1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/PA/CMA/2019/1</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/SBSTA/2019/3</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
<i>FCCC/SBI/2019/10</i>	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>

(g) Dates and venues of future sessions

25. *Background:* In keeping with the principle of rotation among the regional groups, the host of COP 26 is to come from the Western European and other States. In a letter dated 10 September 2019, the Chair of the Western European and other States communicated to the secretariat that the group had endorsed the United Kingdom of Great Britain and Northern Ireland to host COP 26.

26. Regarding other future sessions, in keeping with the principle of rotation among the regional groups, the President of COP 27 is to come from the African States.

27. SBI 50 recommended dates for the sessional periods in 2024.⁷

28. *Action:* The COP will be invited to decide on the host country for COP 26 and the dates for the sessional periods in 2024. It may wish to invite the African States to undertake further consultations on hosting COP 27 and to take any further action it deems appropriate.

⁶ In accordance with decisions 36/CMP.1 and 2/CMA.1, a single process is used for the admission of observer organizations to sessions of the COP, the CMP and the CMA, with decisions on the admission of observer organizations being taken by the COP.

⁷ FCCC/SBI/2019/9, para. 130.

(h) Adoption of the report on credentials

29. *Background:* According to rule 19 of the draft rules of procedure being applied, the credentials of representatives of Parties, as well as the names of alternate representatives and advisers, shall be submitted to the secretariat not later than 24 hours after the opening of the session. Any later change in the composition of delegations shall also be submitted to the secretariat. The credentials shall be issued either by the Head of State or Government or by the Minister of Foreign Affairs or, in the case of a regional economic integration organization, by the competent authority. The Bureau will examine the credentials and submit its report on credentials for adoption by the COP (see rule 20 of the draft rules of procedure). Representatives shall be entitled to participate provisionally in the session, pending a decision by the COP to accept their credentials (see rule 21 of the draft rules of procedure). Only Parties with valid credentials would be able to participate in the adoption of amendments to the Convention, a protocol or another legal instrument. The COP will have before it for adoption the report on credentials, to be submitted by the Bureau.

30. *Action:* The COP will be invited to adopt the report on credentials of the representatives of Parties attending COP 25. Representatives may participate provisionally, pending this action.

3. Reports of the subsidiary bodies

(a) Report of the Subsidiary Body for Scientific and Technological Advice

31. *Background:* The Chair of the SBSTA will report on the work conducted at SBSTA 50 and 51, including on any recommendations of draft decisions and conclusions for consideration and adoption at COP 25 arising from that work and on any other issues mandated for consideration by the SBSTA.

32. *Action:* The COP will be invited to take note of the progress in the work of the SBSTA in 2019 and to consider the recommended draft decisions and conclusions for adoption.

FCCC/SBSTA/2019/2 *Report of the Subsidiary Body for Scientific and Technological Advice on its fiftieth session, held in Bonn from 17 to 27 June 2019*

(b) Report of the Subsidiary Body for Implementation

33. *Background:* The Chair of the SBI will report on the work conducted at SBI 50 and 51, including on any recommendations of draft decisions and conclusions for consideration and adoption at COP 25 arising from that work and on any other issues mandated for consideration by the SBI.

34. *Action:* The COP will be invited to take note of the progress in the work of the SBI in 2019 and to consider the recommended draft decisions and conclusions for adoption.

FCCC/SBI/2019/9 and Add.1 and 2 *Report of the Subsidiary Body for Implementation on its fiftieth session, held in Bonn from 17 to 27 June 2019*

4. Reporting from and review of Parties included in Annex I to the Convention

35. *Background:* COP 17 decided that developed country Parties shall submit full NCs every four years, and BRs, starting in 2014, as an annex to the NC or as a separate report.⁸ Accordingly, developed countries were to submit their NC7s and BR3s by 1 January 2018. As at 16 September 2019, the secretariat had received 42 NC7s, 41 BR3s and 41 BR3 common tabular format submissions and has coordinated the reviews of these submissions. The secretariat has prepared a compilation and synthesis report on the information reported

⁸ Decision 2/CP.17, paras. 13–15.

by Parties included in Annex I to the Convention in their NC7s and BR3s for consideration at COP 25.

36. SBI 50 recommended a draft decision on the revision of the UNFCCC reporting guidelines on NCs for Parties included in Annex I to the Convention for consideration and adoption at COP 25.⁹

37. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI. It will also be invited to consider and adopt the draft decision referred to in paragraph 36 above.

5. Reporting from Parties not included in Annex I to the Convention

38. *Background:* COP 24 decided to extend the term of the CGE for eight years, from 1 January 2019 to 31 December 2026, and noted decision 18/CMA.1, paragraph 15, whereby the CMA decided that the CGE shall serve the Paris Agreement, starting from 1 January 2019, to support the implementation of the enhanced transparency framework under Article 13 of the Paris Agreement.¹⁰

39. Further, COP 24 requested the SBI to review and revise the terms of reference of the CGE with a view to recommending a draft decision for consideration and adoption at COP 25.¹¹

40. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

6. Report of the Adaptation Committee

41. *Background:* The Adaptation Committee reports annually to the COP through the subsidiary bodies.¹²

42. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI. It will also be invited to elect members of the Adaptation Committee.

<i>FCCC/SB/2019/3</i>	<i>Report of the Adaptation Committee</i>
<i>Further information</i>	https://unfccc.int/Adaptation-Committee and www.unfccc.int/6558.php

7. Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts¹³

43. *Background:* COP 19 established the WIM to address loss and damage associated with impacts of climate change, including extreme events and slow onset events, in developing countries that are particularly vulnerable to the adverse effects of climate change.¹⁴ COP 19 also established the Executive Committee of the WIM to guide the implementation of the functions of the mechanism.¹⁵ COP 19 and 20 requested the Executive Committee to report annually to the COP through the subsidiary bodies and to make recommendations, as appropriate.¹⁶

⁹ Contained in document FCCC/SBI/2019/9/Add.1.

¹⁰ Decision 11/CP.24, paras. 1 and 4.

¹¹ Decision 11/CP.24, para. 5.

¹² Decision 2/CP.17, para. 96.

¹³ Inclusion of this item does not prejudice outcomes on matters related to the governance of the WIM.

¹⁴ Decision 2/CP.19, para. 1.

¹⁵ Decision 2/CP.19, para. 2.

¹⁶ Decisions 2/CP.19, para. 3, and 2/CP.20, para. 4.

44. Article 8, paragraph 2, of the Paris Agreement states that the WIM shall be subject to the authority and guidance of the CMA and may be enhanced and strengthened as determined by the CMA.

45. COP 24 was invited to consider the matter of its authority over and guidance to the WIM, including its Executive Committee.¹⁷ COP 24 noted the understanding among Parties¹⁸ that at that session the COP would only consider the report of the Executive Committee, without prejudging outcomes of future consideration of the governance of the WIM. Parties may wish to maintain this approach for COP 25 and CMA 2, without prejudging the outcomes of the consideration of this matter.

46. *Action:* The COP will be invited to consider the matter of its authority over and guidance to the WIM, including its Executive Committee, and to take any action it deems appropriate.

8. Matters relating to finance

(a) Long-term climate finance

47. *Background:* COP 20 requested the secretariat to organize annual in-session workshops through to 2020 and to prepare a summary report on the workshops for annual consideration by the COP and at the biennial high-level ministerial dialogue on climate finance.¹⁹ COP 24 decided on the following focus areas for 2019 and 2020 of the in-session workshops on long-term climate finance:

(a) The effectiveness of climate finance, including the results and impacts of finance provided and mobilized;

(b) The provision of financial and technical support to developing country Parties for their adaptation and mitigation actions in relation to holding the increase in the global average temperature to well below 2 °C above pre-industrial levels and pursuing efforts to limit the temperature increase to 1.5 °C above pre-industrial levels.²⁰

48. An in-session workshop on long-term climate finance was organized in conjunction with SB 50. The secretariat has prepared a summary report on the workshop for consideration at COP 25.

49. *Action:* The COP will be invited to consider the summary report on the workshop and the summary of the deliberations at the third biennial high-level ministerial dialogue on climate finance and to take any action it deems appropriate.

<i>FCCC/CP/2019/4</i>	<i>In-session workshop on long-term climate finance in 2019. Summary report by the secretariat</i>
<i>FCCC/CP/2019/7</i>	<i>Third biennial high-level ministerial dialogue on climate finance: translating climate finance needs into action. Note by the President</i>
<i>FCCC/CP/2019/INF.1</i>	<i>Biennial submissions from developed country Parties on their updated strategies and approaches for scaling up climate finance from 2014 to 2020. Compilation and synthesis report by the secretariat</i>
<i>Further information</i>	https://unfccc.int/topics/climate-finance/workstreams/long-term-climate-finance-1f

¹⁷ FCCC/CP/2018/1, para. 55.

¹⁸ FCCC/CP/2018/10, para. 83.

¹⁹ Decision 5/CP.20, para. 12.

²⁰ Decision 3/CP.24, para. 9.

(b) Matters relating to the Standing Committee on Finance

50. *Background:* COP 17 decided that the SCF shall report at each ordinary session of the COP and make recommendations for consideration by the COP on all aspects of its work.²¹

51. COP 23 decided that the COP would agree on the timeline for the second review of the functions of the SCF at COP 25 at the latest. COP 24 requested the SCF to report to COP 25 on progress in implementing its workplan.²²

52. *Action:* The COP will be invited to consider the report of the SCF and to take any action it deems appropriate.

<i>FCCC/CP/2019/10– FCCC/PA/CMA/2019/3 and Add.1 and 2</i>	<i>Report of the Standing Committee on Finance</i>
<i>Further information</i>	https://unfccc.int/SCF and www.unfccc.int/6558.php

(c) Report of the Green Climate Fund to the Conference of the Parties and guidance to the Green Climate Fund

53. *Background:* The Board of the GCF submits an annual report to the COP, as provided for in the arrangements between the COP and the GCF,²³ including information on the implementation of the guidance provided at the previous session of the COP and in any other relevant decisions of the COP.

54. COP 17 decided that the SCF will provide draft guidance to the GCF for consideration by the COP based on the annual report of the GCF to the COP, inputs from the constituted bodies under the Convention and views submitted by Parties.²⁴ Moreover, the COP requested the secretariat to provide information to it on the operation of the registry of nationally appropriate mitigation actions annually, in order to inform the discussions on the Financial Mechanism.²⁵

55. *Action:* The COP will be invited to provide guidance to the GCF on policies, programme priorities and eligibility criteria taking into consideration the reports of the GCF and the SCF as well as the annual report to the COP on the operation of the registry of nationally appropriate mitigation actions.

<i>FCCC/CP/2019/3 and Add.1</i>	<i>Report of the Green Climate Fund to the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2019/10– FCCC/PA/CMA/2019/3 and Add.1 and 2</i>	<i>Report of the Standing Committee on Finance</i>
<i>FCCC/CP/2019/INF.2</i>	<i>Operation of the registry of nationally appropriate mitigation actions. Report by the secretariat</i>
<i>Further information</i>	https://unfccc.int/process/bodies/funds-and-financial-entities/green-climate-fund

(d) Report of the Global Environment Facility to the Conference of the Parties and guidance to the Global Environment Facility

56. *Background:* The memorandum of understanding between the COP and the Council of the GEF provides that the GEF shall report annually to the COP on the implementation of

²¹ Decision 2/CP.17, para. 120.

²² Decisions 8/CP.23, para. 19, and 4/CP.24, para. 16.

²³ Decision 5/CP.19, annex, para. 11.

²⁴ Decision 2/CP.17, para. 121(c).

²⁵ Decision 2/CP.17, para. 52(b).

guidance received. The GEF is expected to report at COP 25 on actions taken to implement the guidance provided at COP 24²⁶ and in any other relevant decisions of the COP.

57. COP 17 decided that the SCF will provide draft guidance to the GEF for consideration by the COP based on the annual report of the GEF to the COP, inputs from the constituted bodies under the Convention and views submitted by Parties.²⁷ Moreover, the COP requested the secretariat to provide information to it on the operation of the registry of nationally appropriate mitigation actions annually, in order to inform the discussions on the Financial Mechanism.²⁸

58. *Action:* The COP will be invited to provide guidance to the GEF on policies, programme priorities and eligibility criteria taking into consideration the reports of the GEF and the SCF as well as the annual report to the COP on the operation of the registry of nationally appropriate mitigation actions.

<i>FCCC/CP/2019/5 and Add.1</i>	<i>Report of the Global Environment Facility to the Conference of the Parties. Note by the secretariat</i>
<i>FCCC/CP/2019/10–FCCC/PA/CMA/2019/3 and Add.1 and 2</i>	<i>Report of the Standing Committee on Finance</i>
<i>FCCC/CP/2019/INF.2</i>	<i>Operation of the registry of nationally appropriate mitigation actions. Report by the secretariat</i>
<i>Further information</i>	https://unfccc.int/topics/climate-finance/funds-entities-bodies/global-environment-facility

9. Development and transfer of technologies: joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network

59. *Background:* COP 20 decided that the TEC and the CTCN shall continue to prepare a joint annual report to the COP, through the subsidiary bodies, on their respective activities and the performance of their respective functions.²⁹

60. COP 24 encouraged the TEC and the CTCN to further improve the information provided on challenges and lessons learned in their joint annual reports, including on their efforts to address those challenges, as well as to continue reporting on the monitoring and evaluation of the impact of their activities and to include information on tracking progress and on methodologies used.³⁰

61. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI. It will also be invited to elect members of the TEC and the Advisory Board of the CTCN.

<i>FCCC/SB/2019/4</i>	<i>Joint annual report of the Technology Executive Committee and the Climate Technology Centre and Network for 2019</i>
<i>Further information</i>	http://unfccc.int/tclear and www.unfccc.int/6558.php

²⁶ Decision 6/CP.24, para. 21.

²⁷ As footnote 26 above.

²⁸ As footnote 25 above.

²⁹ Decision 17/CP.20, para. 4.

³⁰ Decision 13/CP.24, paras. 4 and 7.

10. Capacity-building under the Convention

62. *Background:* The PCCB prepares annual technical progress reports on its work for submission to the COP through the SBI.³¹

63. The COP decided to review at COP 25 the progress, need for extension, effectiveness and enhancement of the PCCB and to take any action it considers appropriate with a view to making recommendations to CMA 2 on enhancing institutional arrangements for capacity-building consistent with Article 11, paragraph 5, of the Paris Agreement.³²

64. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI. It will also be invited to elect members of the PCCB.

<i>FCCC/SBI/2019/13</i>	<i>Annual technical progress report of the Paris Committee on Capacity-building</i>
<i>Further information</i>	https://unfccc.int/node/9993 and www.unfccc.int/6558.php

11. Matters relating to the least developed countries

65. *Background:* Matters relating to the least developed countries are considered under the SBI.³³

66. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

12. Report of the forum on the impact of the implementation of response measures

67. *Background:* COP 24, CMP 14 and CMA 1.3 acknowledged that a single forum on the impact of the implementation of response measures covers the work of the COP, the CMP and the CMA on all matters relating to the impact of the implementation of response measures, and affirmed that the forum shall report to the COP, the CMP and the CMA.³⁴

68. CMA 1.3 decided that the forum shall provide recommendations for consideration by the subsidiary bodies with a view to them recommending actions for consideration and adoption by the COP, the CMP and the CMA.³⁵

69. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBSTA and the SBI.

<i>Further information</i>	http://unfccc.int/4908
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13. Gender and climate change

70. *Background:* COP 22 requested the secretariat to continue to prepare an annual report on gender composition in accordance with decisions 23/CP.18 and 18/CP.20.³⁶ COP 22 also requested constituted bodies under the Convention to include in their regular reports information on progress towards integrating a gender perspective in their processes,³⁷ and requested the secretariat to prepare biennial synthesis reports on that information.³⁸

³¹ Decision 2/CP.22, annex, para. 17.

³² Decisions 1/CP.21, para. 81, and 3/CMA.1, para. 12.

³³ See document FCCC/SBI/2019/10 for further details.

³⁴ Decisions 7/CP.24, 3/CMP.14 and 7/CMA.1, respectively.

³⁵ Decision 7/CMA.1, para. 12.

³⁶ Decision 21/CP.22, para. 19.

³⁷ Decision 21/CP.22, para. 14.

³⁸ Decision 21/CP.22, para. 15.

71. COP 23 adopted a gender action plan³⁹ to support the implementation of gender-related decisions and mandates in the UNFCCC process.

72. COP 24 requested SBI 50⁴⁰ to initiate the review of areas of progress, areas for improvement and further work to be undertaken under the Lima work programme on gender and its gender action plan with a view to the SBI forwarding recommendations on the outcome of the review for consideration and adoption at COP 25.⁴¹

73. *Action:* The COP will be invited to refer consideration of the annual report on gender composition and the synthesis report on progress in integrating a gender perspective in constituted body processes to the SBI. It will also be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

<i>FCCC/CP/2019/8</i>	<i>Progress in integrating a gender perspective in constituted body processes. Synthesis report by the secretariat</i>
<i>FCCC/CP/2019/9</i>	<i>Gender composition. Report by the secretariat</i>
<i>Further information</i>	www.unfccc.int/7516.php

14. Consideration of proposals by Parties for amendments to the Convention under Article 15

(a) Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention

74. *Background:* By a letter dated 24 May 2011, the Russian Federation transmitted to the secretariat the text of a proposal for an amendment to Article 4, paragraph 2(f), of the Convention. The secretariat communicated the proposal to Parties and signatories to the Convention six months before COP 17 and sent it for information to the Depository on 22 June 2011.

75. In accordance with rules 10(c) and 16 of the draft rules of procedure being applied, the matter was included on the agendas for COP 18, 19, 20, 21 and 22. COP 22 agreed that the matter would be included on the provisional agenda for COP 23, noting the understanding that the sub-item would be held in abeyance at that session.⁴² The sub-item was held in abeyance at COP 23⁴³ and 24.⁴⁴ In accordance with rule 16 of the draft rules of procedure being applied, this sub-item has been included in the provisional agenda for this session.

76. *Action:* The COP will be invited to consider the proposal and to take any action it deems appropriate.

<i>FCCC/CP/2011/5</i>	<i>Proposal from the Russian Federation to amend Article 4, paragraph 2(f), of the Convention. Note by the secretariat</i>
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(b) Proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention

77. *Background:* By a letter dated 26 May 2011, Papua New Guinea and Mexico transmitted to the secretariat the text of a proposal for amendments to Articles 7 and 18 of the Convention. The secretariat communicated the proposal to Parties and signatories to the Convention six months before COP 17 and sent it for information to the Depository on 22 June 2011. At COP 17, the President noted that a revised proposal had been received.⁴⁵

³⁹ Decision 3/CP.23.

⁴⁰ FCCC/CP/2018/10, para. 131.

⁴¹ FCCC/SBI/2019/9, para. 117.

⁴² FCCC/CP/2018/10, para. 131.

⁴² FCCC/CP/2016/10, para. 72.

⁴³ FCCC/CP/2017/11, para. 10.

⁴⁴ FCCC/CP/2018/10, para. 10.

⁴⁵ FCCC/CP/2011/4/Rev.1.

78. In accordance with rules 10(c) and 16 of the draft rules of procedure being applied, the matter was included on the agendas for COP 18, 19, 20, 21, 22 and 23. At COP 24, the sub-item was held in abeyance.⁴⁶ In accordance with rule 16 of the draft rules of procedure being applied, this sub-item has been included in the provisional agenda for this session.

79. *Action:* The COP will be invited to consider the proposal and to take any action it deems appropriate.

FCCC/CP/2011/4/Rev.1 *Revised proposal from Papua New Guinea and Mexico to amend Articles 7 and 18 of the Convention. Note by the secretariat.*

(c) Proposal from Turkey to delete the name of Turkey from the list in Annex I to the Convention

80. *Background:* By a letter dated 29 May 2019, Turkey transmitted to the secretariat the text of a proposal for an amendment to delete the name of Turkey from the list in Annex I to the Convention. The secretariat communicated the proposal to Parties and signatories to the Convention six months before COP 25 and sent it for information to the Depository on 31 May 2019.

81. *Action:* The COP will be invited to consider the proposal and to take any action it deems appropriate.

FCCC/CP/2019/INF.3 *Proposal from Turkey to amend the list of Parties included in Annex I to the Convention*

15. Second review of the adequacy of Article 4, paragraph 2(a) and (b), of the Convention

82. *Background:* Article 4, paragraph 2(d), of the Convention provides that a second review of the adequacy of Article 4, paragraph 2(a) and (b), shall take place not later than 31 December 1998. The COP 4 President informed Parties that it had proven impossible to reach any agreed conclusions or decisions on the matter. During the consideration of the provisional agenda for COP 5, the Group of 77 and China proposed amending the title of the item to read “Review of the adequacy of implementation of Article 4, paragraph 2(a) and (b), of the Convention”. There was no agreement on this and the COP adopted the agenda for that session with the item held in abeyance. The item was included on the provisional agendas for COP 6 up to and including COP 12, with a footnote reflecting the amendment proposed by the Group of 77 and China. COP 13, acting on a proposal by the President, decided to invite the Executive Secretary to reflect on the situation in the light of developments at that session and come forward with proposals to be considered at SBI 28. On a proposal by the President, and on the basis of the recommendation of the SBI, it was decided at COP 14 to defer consideration of the item to COP 16, which, acting on a proposal by the President, deferred consideration of the item, pursuant to rule 13 of the draft rules of procedure being applied, to COP 17. At COP 17, 18, 19, 20, 21, 22, 23 and 24, the agenda was adopted with the item held in abeyance and the President undertook consultations on the matter and reported back to Parties on the outcome of the consultations. In accordance with rule 16 of the draft rules of procedure being applied, this item has been included on the provisional agenda for this session.

83. *Action:* The COP will be invited to consider this matter and to take any action it deems appropriate.

⁴⁶ As footnote 44 above.

16. Administrative, financial and institutional matters

(a) Audit report and financial statements for 2018

84. *Background:* The financial statements for 2018 have been audited by the United Nations Board of Auditors. Matters related to the audit report and financial statements for 2018 are considered under the SBI.⁴⁷

85. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

(b) Budget performance for the biennium 2018–2019

86. *Background:* A report on budget performance and programme delivery for the first 18 months of the biennium 2018–2019 and a report on the status of contributions as at 15 November 2019 to the Trust Fund for the Core Budget of the UNFCCC and the other trust funds of the UNFCCC will be prepared for the session. Matters related to the budget performance for the biennium 2018–2019 are considered under the SBI.⁴⁸

87. *Action:* The COP will be invited to take any action it deems appropriate on the basis of the recommendations of the SBI.

(c) Programme budget for the biennium 2020–2021

88. *Background:* SBI 50 recommended a draft decision on the programme budget for the biennium 2020–2021 for consideration and adoption at COP 25.⁴⁹

89. *Action:* The COP will be invited to consider and adopt the draft decision referred to in paragraph 88 above.

(d) Decision-making in the UNFCCC process

90. *Background:* COP 22 received a report from the President of COP 21 on the forward-looking, open-ended informal consultations on decision-making in the UNFCCC process that were convened in conjunction with SBSTA 44.⁵⁰ COP 22, 23 and 24 continued, but could not conclude, consideration of the matter. In accordance with rules 10(c) and 16 of the draft rules of procedure being applied, this sub-item has been included on the provisional agenda for this session.

91. *Action:* The COP will be invited to consider this matter and to take any action it deems appropriate.

17. High-level segment

92. The high-level segment will take place on 10 and 11 December at the ministerial level. National statements will be heard in the joint plenary meetings of the COP, the CMP and the CMA, followed by statements from representatives of intergovernmental and observer organizations. A high-level segment for Heads of State and Government is currently planned for 2 December.

93. There will be one list of speakers for the high-level segment. Each Party, including Parties to the Convention, the Kyoto Protocol and the Paris Agreement, may speak only once. Parties may wish to note that, as per SBI guidance urging Parties and presiding officers to conclude conferences in a timely manner,⁵¹ statements must not exceed three minutes. Statements on behalf of groups, where other members of the group do not speak, are strongly encouraged and will be accorded additional time. Time limits will be strictly enforced.

⁴⁷ See document FCCC/SBI/2019/10 for further details.

⁴⁸ As footnote 47 above.

⁴⁹ Contained in document FCCC/SBI/2019/9/Add.1.

⁵⁰ FCCC/CP/2016/10, paras. 139–140.

⁵¹ FCCC/SBI/2014/8, para. 218.

Following United Nations practice, a mechanism will be in place to signal to speakers when the time limit has been exceeded.

(a) Statements by Parties

94. Registration for the list of speakers for the high-level segment at the ministerial level will be open from Friday, 4 October, to Friday, 15 November 2019. A form will be sent to Parties for this purpose.⁵²

95. The full texts of official statements will be posted on the UNFCCC website and will not be circulated in hard copy. In order to have a statement posted on the UNFCCC website, Parties speaking at the high-level segment are requested to send a copy of the statement in advance to external-relations@unfccc.int.

(b) Statements by observer organizations

96. Representatives of intergovernmental and non-governmental organizations will be invited to make statements at the high-level segment upon conclusion of the group and Party statements. The time limit of two minutes per statement will be strictly enforced (see para. 93 above). The full texts of official statements will be posted on the UNFCCC website and will not be circulated in hard copy (see para. 95 above).

18. Other matters

97. Any other matters for the attention of the COP will be taken up under this agenda item.

19. Conclusion of the session

(a) Adoption of the draft report of the Conference of the Parties on its twenty-fifth session

98. *Background:* A draft report on the session will be prepared for consideration and adoption by the COP at the end of the session.

99. *Action:* The COP will be invited to consider and adopt the draft report and to authorize the Rapporteur to complete the report after the session under the guidance of the President and with the assistance of the secretariat.

(b) Closure of the session

100. The President will declare the session closed.

⁵² To be made available at <https://unfccc.int/process-and-meetings/parties-non-party-stakeholders/the-big-picture/notifications-to-parties-and-observers>.

Abbreviations and acronyms

BR	biennial report
CGE	Consultative Group of Experts
CMA	Conference of the Parties serving as the meeting of the Parties to the Paris Agreement
CMP	Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol
COP	Conference of the Parties
CTCN	Climate Technology Centre and Network
GCF	Green Climate Fund
GEF	Global Environment Facility
NC	national communication
PCCB	Paris Committee on Capacity-building
SCF	Standing Committee on Finance
SB	sessions of the subsidiary bodies
SBI	Subsidiary Body for Implementation
SBSTA	Subsidiary Body for Scientific and Technological Advice
TEC	Technology Executive Committee
WIM	Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts
