



---

**Paris Committee on Capacity-building**

05 May 2018

**Second meeting**

**Bonn, Germany, 3 to 5 May 2018**

**Agenda**

1. Opening of the meeting.
  2. Election of the Co-Chairs.
  3. Organizational matters.
  4. Implementation of the rolling workplan of the Paris Committee on Capacity-building for 2017–2019.
  5. Focus area or theme of the Paris Committee on Capacity-building for 2018.
  6. Focus area or theme of the Paris Committee on Capacity-building for 2019.
  7. Annual technical progress report of the Paris Committee on Capacity-building to the Conference of the Parties.
  8. Other matters:
    - (a) Date and venue of next meeting,
    - (b) Report of the second meeting of the Paris Committee on Capacity-building.
  9. Closure of the meeting.
-

## Annotations to the agenda

### 1. Opening of the meeting

1. The second meeting of the Paris Committee on Capacity-building (PCCB) will be opened on 3 May 2018 by the Co-Chairs – Mr. Matti Nummelin and Mr. Mohamed Nbou – who will preside over the meeting until new Co-Chairs have been elected.

### 2. Election of the Co-Chairs

2. *Action: Members of the PCCB will be invited to elect the Co-Chairs of the PCCB for 2018.*

3. *Background:* By decision 2/CP.22, the Conference of the Parties (COP) decided that the PCCB shall elect annually two Co-Chairs from among its members to serve for a term of one year each.<sup>1</sup>

### 3. Organizational matters

#### A. Adoption of the agenda

4. *Action: The PCCB may wish to adopt the agenda.*

5. *Background:* The provisional agenda was prepared by the secretariat, in consultation with the SBI Chair, and was circulated to the PCCB prior to the meeting.

PCCB/2018/2/1	Provisional agenda
PCCB/2018/2/2	Provisional agenda and annotations

#### B. Organization of the work of the meeting

6. *Action: The PCCB will be invited to agree on the organization of the work of the meeting.*

7. *Background:* The second meeting of the PCCB will be held from 3 to 5 May 2018 in Bonn, Germany, in conjunction with SBI 48. A detailed tentative schedule of the meeting is annexed to this document. The meeting will be open to attendance by observers from Parties and accredited observer organizations, except where otherwise decided by the PCCB, with a view to encouraging a balanced regional representation of observers.<sup>2</sup>

8. At its first meeting in May 2017, the PCCB agreed that representatives of the following operating entities of the Financial Mechanism and the constituted bodies established under the Convention would be invited to participate in the second meeting of the PCCB:<sup>3</sup>

- (a) The Global Environment Facility;
- (b) The Green Climate Fund;
- (c) The Adaptation Committee;
- (d) The Least Developed Countries Expert Group;
- (e) The Standing Committee on Finance;
- (f) The Technology Executive Committee.

9. The PCCB at its first meeting also decided to invite a representative of the Climate Technology Centre and Network to participate in its second meeting, in addition to the six listed in paragraph 8.<sup>4</sup> Moreover, the PCCB agreed that representatives of other bodies established under the

<sup>1</sup> Decision 2/CP.22, annex, paragraph 8.

<sup>2</sup> Decision 2/CP.22, annex, paragraph 16.

<sup>3</sup> FCCC/SBI/2017/11, paragraph 42.

<sup>4</sup> FCCC/SBI/2017/11, paragraph 43.

Convention and the operating entities of the Financial Mechanism would be invited to identify their representatives to collaborate, as appropriate, on specific activities related to the work of the PCCB.<sup>5</sup> Other relevant bodies include but are not limited to the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention, the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts, and the Adaptation Fund Board; these bodies are cordially invited to participate in the second meeting of the PCCB as observers and actively contribute to the discussions.

10. Similar to the first meeting of the PCCB, the participation of observers, including Party representatives, representatives of intergovernmental organizations and other relevant institutions and constituencies of admitted non-governmental organizations, will be highly encouraged in the second meeting of the PCCB. The floor will be given to observers before any decision would be taken by the PCCB, allowing for any substantive inputs from and/or statements by observers.

#### 4. Implementation of the rolling workplan of the Paris Committee on Capacity-building for 2017–2019

11. *Action: The PCCB will be invited to report on the activities undertaken so far by its four working groups and identify next steps, including possible areas for collaboration with the operating entities of the Financial Mechanism and other constituted bodies, to continue to implement the rolling workplan for 2017–2019.*

12. *Background: At COP 21, Parties decided that the PCCB will manage and oversee the capacity-building workplan, which was launched for the period 2016–2020.*<sup>6</sup>

13. COP 22 invited the PCCB, in managing the 2016–2020 capacity-building workplan:

(a) To take into consideration cross-cutting issues such as gender responsiveness, human rights and indigenous peoples' knowledge;

(b) To take into consideration the outcomes of the third comprehensive review of the implementation of the framework for capacity-building in developing countries;

(c) To take into consideration previous work undertaken on indicators for capacity-building;

(d) To promote and explore linkages with other constituted bodies under the Convention and the Paris Agreement, as appropriate, that include capacity-building in their scopes;

(e) To promote and explore synergies for enhanced collaboration with institutions outside the Convention and the Paris Agreement engaged in implementing capacity-building activities;

(f) To take into consideration ways of enhancing reporting on capacity-building activities, taking into account all initiatives, actions and measures on capacity-building under the Convention and the Paris Agreement as well as existing reporting mandates, in order to achieve coherence and coordination.<sup>7</sup>

14. During its first meeting, the PCCB adopted a rolling workplan for the period 2017–2019,<sup>8</sup> in the light of the review of the PCCB that is scheduled to take place at COP 25 in 2019, to address the mandates outlined in paragraphs 12 and 13 above.

15. According to the rolling workplan of the PCCB for the period 2017–2019, the PCCB aims to implement the activities contained in the 2016–2020 capacity-building workplan through the lens or within the scope of its annual focus area or theme.<sup>9</sup> For this reason, the PCCB will be invited to discuss the implementation of its rolling workplan for 2017–2019 within the scope of its 2018 focus area or theme of “capacity-building activities for the implementation of nationally determined contributions (NDCs) in the context of the Paris Agreement” (see paragraph 23). Likewise, the representatives of the operating entities of the Financial Mechanism and other constituted bodies attending the second

<sup>5</sup> FCCC/SBI/2017/11, paragraph 43.

<sup>6</sup> Decision 1/CP.21, paragraphs 72 and 73.

<sup>7</sup> Decision 16/CP.22, paragraph 4.

<sup>8</sup> FCCC/SBI/2017/11, annex IV.

<sup>9</sup> FCCC/SBI/2017/11, annex IV.

meeting of the PCCB will be invited to provide their inputs within the scope of the 2018 focus area or theme of the PCCB to the extent possible.

16. After its first meeting in May 2017, the PCCB agreed to operationalize four theme-based working groups on the following issues so that each working group can help advance the implementation of the rolling workplan for 2017–2019:

- (a) Collaboration with existing bodies established under the Convention;
- (b) Cross-cutting issues (such as gender responsiveness, human rights and indigenous peoples' knowledge);
- (c) Enhancing the web-based capacity-building portal;<sup>10</sup> and,
- (d) Identification of capacity gaps and needs.

17. COP 23 invited Parties and relevant institutions to provide support and resources to the PCCB in implementing its 2017–2019 workplan in the light of the aim of the PCCB, established by decision 1/CP.21.<sup>11</sup>

18. COP 23 also encouraged the PCCB, when implementing its rolling workplan, to identify and collaborate with institutions and other stakeholders with relevant expertise, tools and resources, including bodies established under the Convention.<sup>12</sup>

19. Further, COP 23 requested the secretariat to help to identify communication modalities that would better accommodate the intersessional work of the PCCB.<sup>13</sup>

PCCB/2018/2/3	<i>Background paper on the linkages with the constituted bodies under the Convention</i>
PCCB/2018/2/4	<i>Background paper on the further development of the web-based capacity-building portal</i>
PCCB/2018/2/5	<i>Compilation of the outcomes of the activities undertaken by the four working groups of the PCCB to implement the rolling workplan for 2017–2019</i>

## 5. Focus area or theme of the Paris Committee on Capacity-building for 2018: Capacity-building activities for the implementation of nationally determined contributions in the context of the Paris Agreement

20. **Action:** *The PCCB will be invited to participate in and take stock of the outcomes of the 7<sup>th</sup> Durban Forum on Capacity-building, and exchange views on the 2018 focus area or theme with the representatives of the operating entities of the Financial Mechanism and other constituted bodies, with a view to identifying possible recommendations to the COP.*

21. **Background:** At COP 21, Parties decided that the PCCB will annually focus on an area or theme related to enhanced technical exchange on capacity-building, with the purpose of maintaining up-to-date knowledge on the successes and challenges in building capacity effectively in a particular area.<sup>14</sup>

22. COP 21 also decided that the inputs to the PCCB will include, inter alia, submissions, the outcome of the third comprehensive review of the implementation of the capacity-building framework, the secretariat's annual synthesis report on the implementation of the framework for capacity-building in developing countries, the secretariat's compilation and synthesis report on capacity-building work of bodies established under the Convention and its Kyoto Protocol, and reports on the Durban Forum on capacity-building and the capacity-building portal.<sup>15</sup>

<sup>10</sup> <<http://unfccc.int/7204.php>>

<sup>11</sup> Decision 16/CP.23, paragraph 6.

<sup>12</sup> Decision 16/CP.23, paragraph 7.

<sup>13</sup> Decision 16/CP.23, paragraph 10.

<sup>14</sup> Decision 1/CP.21, paragraph 74.

<sup>15</sup> Decision 1/CP.21, paragraph 79.

23. At its first meeting, the PCCB agreed to maintain the 2017 focus area or theme of “capacity-building activities for the implementation of NDCs in the context of the Paris Agreement” in 2018.<sup>16</sup>

24. COP 23 requested the SBI to thematically align the 7<sup>th</sup> Durban Forum with the 2017–2018 focus area or theme of the PCCB, taking note of the recommendation of the committee contained in its 2017 technical progress report.<sup>17</sup>

25. In response to the mandate given by the COP to thematically align the 7<sup>th</sup> Durban Forum with the 2017–2018 focus area or theme of the PCCB in decision 16/CP.23, the 7<sup>th</sup> Durban Forum will focus on the topic of “Enhancing capacities for the implementation of nationally determined contributions (NDCs) in the context of the Paris Agreement”. In the context of this overarching theme and based on the submissions received from Parties and observers on potential topics for the 7<sup>th</sup> Durban forum, the Forum will have the following sub-topics:

(a) Enhancing institutional, technical, relational and strategic capacities for NDC implementation;

(b) Building capacities for integrating cross-cutting issues, such as gender responsiveness, human rights and indigenous peoples’ knowledge, into NDC implementation;

(c) Building capacities for the tracking of and reporting on the implementation and impacts of NDC-related actions, and the finance used to support these actions.

26. The PCCB will be invited to participate in the discussions of the 7<sup>th</sup> Durban Forum and use the inputs emerging from the Forum in advancing its work on the 2018 focus area or theme. An initial summary of the discussions of the 7<sup>th</sup> Durban Forum will be prepared by the secretariat following the conclusion of the Forum on 3 May and provided to the PCCB members on 4 May to guide their discussion on the 2018 focus area or theme.

## 6. Focus area or theme of the Paris Committee on Capacity-building for 2019

27. *Action: The PCCB will be invited to discuss and agree on its 2019 focus area or theme with a view to including this information in its 2018 technical progress report to COP 24.*

28. *Background:* At COP 21, Parties decided that the PCCB will annually focus on an area or theme related to enhanced technical exchange on capacity-building, with the purpose of maintaining up-to-date knowledge on the successes and challenges in building capacity effectively in a particular area.<sup>18</sup>

PCCB/2018/2/6	<i>Background paper on the 2019 focus area or theme of the Paris Committee on Capacity-building</i>
---------------	-----------------------------------------------------------------------------------------------------

## 7. Annual technical progress report of the Paris Committee on Capacity-building to the Conference of the Parties

29. *Action: The PCCB will be invited to agree on the content and process for preparing and finalizing its 2018 technical progress report to COP 24:*

30. *Background:* COP 21 requested the PCCB to prepare annual technical progress reports on its work for submission to the COP through the SBI, and to make these reports available at the sessions of the SBI coinciding with the sessions of the COP.<sup>19</sup>

PCCB/2018/2/7	<i>Background paper on the 2018 technical progress report of the Paris Committee on Capacity-building to the Conference of the Parties</i>
---------------	--------------------------------------------------------------------------------------------------------------------------------------------

<sup>16</sup> FCCC/SBI/2017/11, paragraph 41.

<sup>17</sup> Decision 16/CP.23, paragraph 9.

<sup>18</sup> Decision 1/CP.21, paragraph 74.

<sup>19</sup> Decision 1/CP.21, paragraph 80 and decision 2/CP.22, annex, paragraph 17.

## **8. Other matters**

### **A. Date and venue of next meeting**

31. The PCCB may wish to agree on the date and venue of its next meeting.

### **B. Report of the second meeting of the Paris Committee on Capacity-building**

32. The PCCB may wish to consider and adopt the report of the second meeting of the PCCB inter-sessionally on a no-objection basis.

## **9. Closure of the Meeting**

33. The second meeting of the PCCB is scheduled to close on Saturday, 5 May 2018, at 17:00.

**ANNEX**  
**Tentative Schedule of the Second Meeting of the PCCB**

*Thursday, 3 May 2018*

08:15 – 09:00	<b>Registration</b>
09:00 – 09:15	Opening of the second meeting of the PCCB
09:15 – 10:00	Election of Co-Chairs
10:00 – 10:15	Organizational Matters
10:15 – 10:30	<b>Coffee break</b>
	<b>Implementation of the rolling workplan of the PCCB for 2017–2019</b> within the scope of the 2018 focus area or theme of the PCCB
10:30 – 11:30	<b>Part I:</b> Report on the activities undertaken so far by the four working groups of the PCCB to implement the rolling workplan for 2017–2019
11:30 – 13:00	<b>Part II:</b> Structured dialogue between the PCCB and the representatives of the operating entities of the Financial Mechanism and other constituted bodies <i>(a) Updates on the work of the operating entities of the Financial Mechanism and other constituted bodies that are relevant to capacity-building;</i> <i>(b) Possible areas for collaboration for the implementation of the rolling workplan of the PCCB for 2017–2019</i>
<b>13:00 – 14:00</b>	<b>Lunch break</b>
14:00 – 17:00	<b>Focus area or theme of the PCCB for 2018</b> <b>Part I:</b> 7th Durban Forum on the topic of capacity-building activities for the implementation of nationally determined contributions in the context of the Paris Agreement

*Friday, 4 May 2018*

09:00 – 10:30	<b>Focus area or theme of the PCCB for 2018</b> <b>Part II:</b> Taking stock of the outcomes of the 7th Durban Forum
10:30 – 11:00	<b>Coffee break</b>
11:00 – 12:30	<b>Focus area or theme of the PCCB for 2018</b> <b>Part III:</b> Exchange of views on the 2018 focus area or theme between the PCCB and the representatives of the operating entities of the Financial Mechanism and other constituted bodies and observer institutions
12:30 – 14:00	<b>Focus area or theme of the PCCB for 2018</b> <b>Part IV:</b> Discussion of outcomes of the work on the 2018 focus area or theme of the PCCB and possible recommendations of the PCCB to the COP
<b>14:00 – 16:00</b>	<b>Lunch break</b>
16:00 – 17:00	<b>Implementation of the rolling workplan of the PCCB for 2017–2019</b> within the scope of the 2018 focus area or theme of the PCCB <b>Part III:</b> Discussion of what the PCCB will do in the remainder of 2018 to continue to implement the rolling workplan for 2017–2019
17:00 – 18:30	<b>Focus area or theme of the PCCB for 2019</b>

*Saturday, 5 May 2018*

09:00 – 10:00	2018 technical progress report of the PCCB to the COP
10:00 – 10:30	<b>Coffee break</b>
10:30 – 12:00	Mini workshop on how to effectively use the SharePoint platform for the intersessional work of the PCCB
12:00 – 14:00	Other matters
<b>14:00 – 16:00</b>	<b>Lunch break</b>
16:00 – 17:00	<b>Closure</b>