

Twenty-second meeting of the Adaptation Committee

**Bonn, Germany
6 – 9 September 2022**

Provisional agenda and annotations

The Adaptation Committee (AC) looks forward to the active participation of observers in the meeting and kindly requests observers to come prepared with concrete proposals to support the work of the AC.

I. Provisional agenda

1. Opening and welcome.
2. Adoption of the agenda.
3. Organization of work.
4. Promoting overarching coherence: Collaboration with other adaptation-related institutional arrangements under the UNFCCC:
 - a. Dialogue between the Adaptation Committee and other adaptation-related constituted bodies;
 - b. Updates from adaptation-related constituted bodies on opportunities for collaboration;
 - c. Collaboration with partner organizations of the Nairobi work programme on impacts, vulnerability and adaptation to climate change.
5. Awareness-raising, outreach and sharing of information:
 - a. Communications plan and strategy of the Adaptation Committee;
 - b. Annual flagship publication of the Adaptation Committee;
 - c. Adaptation Forum.
6. Technical support and guidance on adaptation planning and implementation, including means of implementation, at the national and subnational level:
 - a. Methodologies for assessing adaptation needs;
 - b. Adaptation Communications: Draft supplementary guidance for voluntary use by Parties in communicating adaptation information;
 - c. Work of the Adaptation Committee Task Force on National Adaptation Plans;
 - d. Technologies for adaptation;
 - e. Input to the Standing Committee on Finance for the preparation of the draft decisions on guidance to the operating entities of the Financial Mechanism.
7. Technical support and guidance on reviewing subnational, national and overall adaptation progress:
 - a. Recognizing the adaptation efforts of developing country Parties: Synthesis paper on assessing and meeting the cost of adaptation;
 - b. Methodologies for reviewing the adequacy and effectiveness of adaptation and support;
 - c. Monitoring and evaluation systems at the national and subnational level.
8. Report of the Adaptation Committee to the 27th session of the Conference of the Parties.
9. Organization of inter-sessional work.
10. Dates for future meetings.
11. Any other matters.
12. Closure of the meeting.

II. Annotations to the provisional agenda

1. Opening and welcome

1. Co-Chairs will officially open the 22nd meeting of the AC for members and observers on 6 September 2022 at 14:00 CEST. The open meeting will be preceded by an informal meeting of AC members in the morning, starting at 9.30.

2. Adoption of the agenda

2. The provisional agenda for the 22nd meeting of the AC will be presented for adoption.

AC22/AA/2	Provisional agenda and annotations for the twenty-second meeting of the AC
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3. Organization of work

3. The 22nd meeting of the AC will be held from 6 – 9 September 2022 in Bonn, Germany. The option of virtual attendance will be available to ensure inclusive participation, including by observers, while acknowledging the challenges posed by online participation.

4. The AC has continued to advance its work intersessionally through virtual means including exchanges on the AC MS Teams space and through a series of thematic conference calls.

5. To ensure transparency, all documents and updates will be posted on the [AC 22 webpage](#) for observers. Observers are invited to send in comments by email to AC@unfccc.int. Registered observers for the meeting will be welcome to attend the official meeting throughout unless otherwise decided by the committee. They will be invited to make interventions under all agenda items and to participate in breakout group discussions, if such are established. The meeting can also be followed live and on demand. The recordings will be made available after the meeting on the [AC 22 webpage](#).

4. Promoting overarching coherence: Collaboration with other adaptation-related institutional arrangements under the UNFCCC

6. *Background:* Collaboration with other adaptation-related institutional arrangements is a key element of the AC's work in promoting coherent action on adaptation under the Convention and the Paris Agreement. Several activities are contained in the AC's workplan to that effect, including those stemming from mandates from the Conference of the Parties (COP) and the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA).

4.a Dialogue between the Adaptation Committee and other adaptation-related constituted bodies

7. The AC's workplan for 2022-2024 contains provisions for holding an annual dialogue with adaptation-related constituted bodies to discuss ways of further strengthening coherence and collaboration in addressing adaptation.

8. The first dialogue took place in conjunction with SB 56 in June 2022 with the theme "*Support for adaptation (capacity-building, finance, technology), with a focus on addressing gaps and needs related to the formulation and implementation of NAPs*". The AC will present a brief summary of the outcomes of the meeting and the potential opportunities for collaboration.

9. *Action:* The AC will be invited to consider and discuss the information presented and consider opportunities for collaboration in the area of support for adaptation.

4.b Updates from adaptation-related constituted bodies on opportunities for collaboration

10. *Action:* Representatives from adaptation-related constituted bodies will be invited to inform the meeting of other adaptation-related work they are undertaking and flag any additional opportunities for collaboration, as appropriate.

4.c Collaboration with partner organizations of the Nairobi work programme on impacts, vulnerability and adaptation to climate change

11. *Background:* In response to an invitation from SBSTA 48.1,¹ the AC has been providing advice on the delivery of NWP mandates that relate to the work programmes of constituted bodies, and on opportunities to align efforts with relevant bodies, workstreams and institutional arrangements. Building on the initial advice provided by the AC, SBSTA 50 requested the secretariat, under the guidance of the SBSTA Chair, to communicate information on the work and mandates of the NWP to the relevant constituted bodies and to invite collaboration, as appropriate. The secretariat therefore provides regular updates to the AC on the work of the NWP, including how it is implementing the advice from the AC.

12. Progress made by the NWP since AC21 is contained in the NWP's annual report of 2021/2022² and will be supplemented by an oral update from the secretariat.

13. *Action:* The AC will be invited to consider the information contained in the NWP's 2021/2022 progress report and additional information presented by the secretariat.

5. Awareness-raising, outreach and sharing of information

5.a Communications plan and strategy of the Adaptation Committee

14. *Background:* The AC's communications plan and strategy was implemented throughout the years 2020 and 2021 and evaluated at AC 20. As a result, the AC identified two key areas of improvement which are: increasing the reach and impact of the AC's events and publications; and increasing the visibility of the AC.

15. Furthermore, the COP, by decision 2/CP.26, invited the AC to improve its efforts to measure the outreach of its events and publications by including, in its flexible workplan, the collection of statistics disaggregated by gender and region on its awareness-raising, outreach and information sharing efforts such as events and publications.

16. During AC 21, the AC took note of the AC's 2022-2023 communications strategy and plan as contained in document [AC21/INFO/6A](#), and the secretariat will be invited to present progress made on the implementation of this strategy and plan.

17. *Action:* The AC will be invited to consider the information presented and provide further guidance to the secretariat as needed.

5.b Annual flagship publication of the Adaptation Committee

18. *Background:* In its workplan for 2022-2024 the AC agreed to prepare annual flagship publications, starting in 2022, to inform Parties and other stakeholders of recent adaptation-related developments, and summarizing adaptation-related facts and figures from national reports submitted to the secretariat. The workplan specifies that these publications could take the format of concise and accessible "mini global stocktake reports" that could feed into the five-yearly global stocktake report, featuring maps and infographics, as appropriate, with thematic or regional focus.

19. During AC21, the AC considered the concept note of the 2022 Annual flagship publication as contained in document [AC21/CN/6B](#) and took note of the comments received during the meeting. The AC also requested the Co-Chairs, with the support of the issue leads and the secretariat, to prepare an annotated outline of the first publication for the AC's consideration intersessionally, with a view to preparing the publication for the AC's approval at AC22.

20. The AC's issue leads and other interested members worked constructively during the intersessional period and prepared a first draft of an annotated outline for intersessional consideration by the AC. The draft was subsequently revised and the scope of the publication expanded to cover an update of the broader range of adaptation-related activities supported by UN and other organizations. The updated annotated outline is contained in document [AC22/INFO/5B](#).

¹ [FCCC/SBSTA/2018/4](#), para. 19.

² <https://unfccc.int/documents/470332>.

21. **Action:** The AC will be invited to consider the updated annotated outline contained in document AC22/INFO/5B as well as options for the visual identity of the publication. The AC will also be invited to exchange ideas on the title for the publication.

AC22/INFO/5B

Draft annual flagship publication of the Adaptation Committee

5.c Adaptation Forum

22. **Background:** In its workplan for 2022-2024 the AC agreed to hold its yearly Adaptation Forum to discuss and showcase Parties' progress in implementing adaptation action. During AC21, the AC agreed on the broad topic of its 2022 Adaptation Forum as "Adaptation Stocktake", with a view to further refining the subtitle and further elements to be discussed, including transformational adaptation.

23. The AC's Co-Chairs worked with the secretariat during the intersessional period and recommended holding the Forum in 2023 to ensure that sufficient time is available to plan and organize such a major event. An updated concept note is contained in document AC22/CN/5C.

24. **Action:** The AC will be invited to consider the concept note and provide further guidance to the secretariat as needed.

AC22/CN/5C

Adaptation Forum organized by the Adaptation Committee. Updated concept note

6. Technical support and guidance to the Parties on adaptation planning and implementation, including means of implementation, at the national and subnational level

6.a Methodologies for assessing adaptation needs

25. **Background:** The CMA, in its decision 11/CMA.1, requested the AC, with the engagement of the Intergovernmental Panel on Climate Change (IPCC) Working Group II, as appropriate, to prepare a technical paper on methodologies for assessing adaptation needs and their application, as well as on the related gaps, good practices, lessons learned and guidelines, for consideration and further guidance by the SBSTA at its fifty-seventh session (November 2022) in the context of its consideration of the report of the AC.

26. The technical paper is mandated to draw on an inventory of relevant methodologies for assessing adaptation needs, including needs related to action, finance, capacity-building and technological support in the context of national adaptation planning and implementation, available on the adaptation knowledge portal,³ as well as submissions by Parties and observer organizations on the development and application of methodologies for assessing adaptation needs, including needs related to action, finance, capacity-building and technological support.⁴

27. During AC21, the AC considered the draft technical paper contained in document [AC21/TP/7A](#) and took note of the comments received during and after the meeting. The paper was subsequently reviewed by lead authors and coordinating lead authors of the IPCC's Working Group II contribution to its 6th assessment report. Comments received were incorporated into the paper and the AC will be invited to approve the draft technical paper for publication.

28. **Action:** The AC will be invited to approve the draft technical paper contained in document AC22/TP/6A and to request the secretariat to include it as an addendum to the 2022 annual report of the AC.

AC22/TP/6A

Methodologies for assessing adaptation needs. Draft technical paper

³ <https://www4.unfccc.int/sites/NWPStaging/Pages/Home.aspx>.

⁴ Nineteen submissions have been received: Eight from Parties and groups of Parties, three from the United Nations system, one from an admitted intergovernmental organization, five from admitted non-governmental organizations, and two from non-admitted entities.

6.b Adaptation Communications: Draft supplementary guidance for voluntary use by Parties in communicating adaptation information

29. *Background:* The CMA, in its decision 9/CMA.1, requested the AC to develop, by June 2022, draft supplementary guidance for voluntary use by Parties in communicating information in accordance with the elements contained in the annex to that decision. This was to be done with the engagement of IPCC Working Group II and using relevant existing guidance as a starting point, as appropriate. The draft supplementary guidance is for consideration by the subsidiary bodies at their fifty-seventh sessions (November 2022) in the context of their consideration of the report of the AC.⁵

30. The AC has considered evolving versions of draft supplementary guidance since AC 16 (2019) and has engaged stakeholders in events and webinars along the way. A pre-session expert meeting with participants including representatives of the IPCC and other stakeholders, including vulnerable groups took place during the week before AC21,⁶ and the draft guidance was subsequently reviewed by lead authors and coordinating lead authors of the IPCC Working Group II contribution to its 6th assessment report. Comments received were incorporated into the draft guidance, and the AC will be invited to approve the draft technical paper for publication.

31. *Action:* The AC will be invited to take note of the draft guidance contained in document AC22/GUID/6B and request the secretariat to include it as an addendum to the 2022 annual report of the AC.

AC22/GUID/6B	Draft supplementary guidance for voluntary use by Parties in communicating information in accordance with the possible elements of an adaptation communication
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6.c Work of the Adaptation Committee Task Force on National Adaptation Plans (NAP Taskforce)

32. *Background:* At its 21st meeting, the AC took note of the progress report on the work of the NAP Taskforce, including its flexible workplan, as contained in document [AC21/INFO/7C](#).

33. The lead of the AC's NAP Taskforce will be invited to present progress made by the taskforce since AC 21, including the launch of an online resource for [Navigating the landscape of support for the process to formulate and implement NAPs](#) and the corresponding a pilot [interactive information tool](#); as well as updates on events organized by the AC, with the support of its NAP Taskforce, during the 2022 NAP Expo that took place from 22 to 26 August in Gaborone, Botswana.

34. *Action:* The AC will be invited to consider the information presented and possible next steps.

6.d Technologies for adaptation

35. *Background:* In its 2019-2021 workplan the AC agreed to prepare, in 2021, a technical paper on the application of technologies. AC18 agreed on the topic "*Priorities and needs: technologies for adaptation in agriculture, water resources and coastal zones; including experiences in stakeholder engagement and regulatory issues pertaining to the development, transfer and uptake of technologies in those sectors*" and a first draft of the technical paper was considered at AC20 ([AC20/TP/7B](#)).

36. At AC21, the AC took note of the comments and additional inputs received during the meeting. Issue leads, with the support of the secretariat, were requested to advance the technical paper for inter-session consideration and approval at AC 22.

37. *Action:* The AC will be invited to consider the draft technical paper for approval.

AC22/TP/6D	Draft technical paper. Priorities and needs: technologies for adaptation in agriculture, water resources and coastal zones; including experiences in stakeholder engagement and regulatory issues pertaining to the development, transfer and uptake of technologies in those sectors
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⁵ Decision 9/CMA.1, para. 15.

⁶ See <https://unfccc.int/event/AC-expert-meeting-AdComms>.

6.e Input to the Standing Committee on Finance for the preparation of the draft decisions on guidance to the operating entities of the Financial Mechanism.

38. *Background:* By decision 12/CP.25, paragraphs 11–12, and 13/CP.25, paragraphs 14–15, the COP invites views and recommendations on elements to be considered in developing guidance to the operating entities of the Financial Mechanism. It requests the Standing Committee on Finance (SCF) to take into consideration these submissions when preparing its draft guidance for consideration by the CMA. The 2022 annual reports of the Green Climate Fund (GCF) and the Global Environment Facility (GEF) will be made available online once published.⁷

39. *Action:* The AC will be invited to agree on a set of elements to be considered by the SCF in developing guidance to the operating entities of the Financial Mechanism.

AC22/SUBM/6E	Input to the Standing Committee on Finance for the preparation of the draft decisions on guidance to the operating entities of the Financial Mechanism. Submission by the Adaptation Committee
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7. Technical support and guidance on reviewing subnational, national and overall adaptation progress

7.a Recognizing the adaptation efforts of developing country Parties

40. *Background:* The CMA, in its decision 11/CMA.1, requested the secretariat, under the guidance of the AC and the LEG and in collaboration with relevant stakeholders, to prepare synthesis reports every two years starting in 2020 on specific adaptation themes, focusing on relevant lessons learned and good practices in developing country Parties. This mandate was issued in the context of the CMA's consideration of recognizing adaptation efforts of developing countries.⁸

41. The AC's second synthesis report in this context will be issued by the end of 2022 on the topic of "Assessing and meeting the costs of adaptation".

42. At its 21st meeting, the AC considered the annotated draft outline of the synthesis report as included in document [AC21/SREP/8A](#), took note of the comments and suggestions received during the meeting. It invited the issue leads, with the support of the secretariat, to revise the outline for review by the AC, with a view to considering a draft report in the intersessional period and approving the finalized report at AC 22.

43. *Action:* The AC will be invited to consider the draft synthesis report contained in document AC22/SREP/7A for approval.

AC22/SREP/7A	Draft synthesis report on efforts of developing countries in assessing and meeting the costs of adaptation.
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7.b Methodologies for reviewing the adequacy and effectiveness of adaptation and support

44. *Background:* The CMA requested the AC and the LEG, in collaboration with the SCF and relevant experts, to contribute to further technical work of reviewing the adequacy and effectiveness of adaptation and support by continuing to compile existing methodologies.⁹

45. In response to this request the AC and the LEG, in collaboration with the SCF, established a joint working group in 2021, tasked with agreeing on a way forward on the joint mandate. AC 21 took note of progress made by the joint working group as described in document [AC-LEG/INFO/4](#), and endorsed the next steps as proposed by the joint working group. The AC noted with appreciation the agreement by the SCF to collect relevant inputs based on previous work undertaken by the SCF to inform the work of the group.

46. Since AC 21 the joint working group held two further meetings and proposed next steps. Progress made by the joint working group is summarized in document AC-LEG/INFO/5 and includes a draft framing

⁷ See <https://unfccc.int/SCF>.

⁸ Decision 11/CMA.1, para. 13.

⁹ Decision 11/CMA.1 paras. 35 and 36.

that the group developed to assist in defining the scope of the global review; the identification of the global context and possible sources of information; and a proposal to update and restructure the [background paper](#) to reflect the outputs by the group. A representative of the group will be invited to report on the group's work.

47. A summary of the overall progress made by the AC and the LEG, in collaboration with the SCF, on responding to the CMA mandate, including through their joint working group, is contained on a dedicated web page. The outputs of the work to date, including the updated compilation of existing methodologies and related lessons learned, gaps and challenges, are included in the restructured background paper AC-LEG/INFO/5, which may serve as a reference document for further work on this mandate.

48. *Action:* The AC will be invited to consider the progress made by the joint working group and the revised background paper, and provide further guidance, as appropriate.

AC-LEG/INFO/5	Progress made by the joint AC-LEG-SCF working group on methodologies for reviewing the adequacy and effectiveness of adaptation and support
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7.c Monitoring and evaluation systems at the national and subnational level

49. *Background:* The AC in its workplan for 2022-2024 agreed to prepare a technical paper featuring case studies on the development and application of monitoring and evaluation systems at the national and subnational level, including consideration of the value of monitoring and evaluation systems, existing barriers and opportunities to overcome them.

50. During its 21st meeting, the AC considered the outline for the technical paper contained in document [AC21/CN/8D](#) and provided further guidance to the issue leads for the preparation of the paper with the support of the secretariat. The AC further agreed to invite inputs from NWP partners and other stakeholders to inform the paper.

51. *Action:* The AC will be invited to consider the draft technical paper contained in document AC22/TP/7C and provide further guidance as needed with a view to publishing the paper in the first half of 2022.

AC22/TP/7C	Draft technical paper on the development and application of monitoring and evaluation systems at the national and subnational level
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8. Report of the Adaptation Committee to the 27th session of the Conference of the Parties

52. *Background:* The COP, by decision 2/CP.17, requested the AC to report annually to the COP, through the subsidiary bodies, including on its activities, the performance of its functions, guidance, recommendations and other relevant information arising from its work and, as appropriate, on further action that may be required under the Convention, for consideration by the COP.

53. *Action:* The AC will be invited to consider its 2022 draft report and to request the secretariat to finalize the draft report, including possible recommendations to the COP and the CMA contained therein, and share it with AC members for approval shortly after AC 22.

9. Organization of inter-sessional work

54. *Action:* The AC will be invited to agree on leads/co-leads and members of its groups established to guide the implementation of its activities.

10. Dates for future meetings

55. *Action:* The AC will be invited to agree on the tentative date for AC 23.

11. Any other matters

56. *Action:* Any other matters arising during the meeting will be taken up under this item.

12. Closure of the meeting
