
**Twentieth meeting of the Adaptation Committee
7-10 September 2021
Virtual meeting**

Provisional agenda and annotations

The Adaptation Committee (AC) looks forward to the active participation of observers in the meeting and kindly requests observers to come prepared with concrete proposals to support the work of the AC.

I. Provisional agenda

1. Opening and welcome.
2. Adoption of the agenda.
3. Organization of work.
4. Promoting overarching coherence:
 - a. Collaboration with other adaptation-related institutional arrangements under the Convention;
 - b. Progress report on knowledge and information support provided by the Nairobi work programme.
5. Addressing mandates from the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement:
 - a. Approaches to reviewing the overall progress made in achieving the Global Goal on Adaptation;
 - b. Adaptation Communications: Draft supplementary guidance for voluntary use by Parties in communicating adaptation information;
 - c. Methodologies for assessing adaptation needs;
 - d. Recognizing the adaptation efforts of developing country Parties;
 - e. Methodologies for reviewing the adequacy and effectiveness of adaptation and support;
 - f. Input to the Global Stocktake.
6. Technical support and guidance to the Parties on adaptation action:
 - a. Work of the Adaptation Committee Task Force on National Adaptation Plans;
 - b. Monitoring and evaluation systems at the national and subnational level.
7. Technical support and guidance to the Parties on means of implementation:
 - a. Capacity gaps in accessing adaptation funding;
 - b. Technologies for adaptation;
 - c. Navigating the landscape of support for the process to formulate and implement NAPs;
 - d. Input to the Standing Committee on Finance for the preparation of the draft decisions on guidance to the operating entities of the Financial Mechanism.
8. Evaluation of the Adaptation Committee's communications plan and strategy.
9. Flexible workplan of the Adaptation Committee for 2022-2024.
10. Report of the Adaptation Committee to the 26th session of the Conference of the Parties.
11. Organization of inter-sessional work.
12. Dates for future meetings.
13. Any other matters.
14. Closure of the meeting.

II. Annotations to the provisional agenda

1. Opening and welcome

1. *This item will be taken up during the virtual meeting.*
2. The Co-Chairs will officially open the 20th meeting of the AC on 7 September 2021 at 12:30 CEST.

2. Adoption of the agenda

3. *This item will be taken up during the virtual meeting*
4. The provisional agenda for the 20th meeting of the AC will be presented for adoption.

AC20/AA/2	Provisional agenda and annotations for the twentieth meeting of the AC
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3. Organization of work

5. *This item will be taken up during the virtual meeting.*
6. The 20th meeting of the Adaptation Committee will be held from 7-10 September 2021. It will be preceded by an internal working session of the AC on Monday 6 September.
7. Due to the necessity to meet virtually, and considering the different time zones, the AC will meet for three hours on each day, starting at 12:30 CEST. Documents for the meeting have been discussed and advanced during the intersessional period. The Co-Chairs encouraged AC members to consider the intersessional period as part of the meeting and to contribute actively to this intersessional work.
8. As the virtual format of the meeting does not allow for enough online time to discuss all items during the meetings, the Co-Chairs decided to discuss several items only on the AC's virtual MS Teams space.¹ All AC members are encouraged to actively engage in this format of work.
9. To ensure transparency, all documents and updates will be posted on the [AC 20 webpage](#) for observers. Observers are invited to send in comments by email to AC@unfccc.int.
10. Observers can follow the meeting on a live broadcast and recordings will be made available after the meeting on the [AC 20 webpage](#). Observers will be welcome throughout the meeting, unless otherwise decided by the committee. Registered observers will be invited to make interventions under all agenda items, as time allows. Should breakout groups be organized, registered observers will also be invited to participate in these.

4. Promoting overarching coherence

4.a Collaboration with other adaptation-related institutional arrangements under the Convention

11. *Sub-items a and b will be discussed on the AC's virtual workspace and an update will be published on the AC20 web page. Observers will be invited to send their comments to AC@unfccc.int*
12. AC members nominated to contribute to the work of other institutional arrangements under the Convention since AC 19² shared brief summaries and the resulting next steps via email with the AC for information and further consideration. A summary of these short updates will be shared with the AC for information and discussion.

¹ Items 4a-b, 6a-b, 7a and 8.

² Since AC 19 this includes the Advisory Board Climate Technology Centre and Network, the Executive Committee of the Warsaw Mechanism on Loss and Damage, as well as its Task Force on Displacement; a workshop under the Koriniva joint work on agriculture; the Least Developed Countries Expert Group; the Facilitative Working Group on the Local Communities and Indigenous Peoples Platform, the Nairobi work programme and the Paris Committee on Capacity Building.

13. *Action:* The AC will be invited to take note of the informal update and discuss further collaborative work on its online MS Teams space, with a view to promoting coherent action on adaptation under the Convention, as appropriate.

AC20/INFO/4A-B	Collaboration with other adaptation-related institutional arrangements under the Convention
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4.b Progress report on knowledge and information support provided by the Nairobi work programme (NWP)

14. *Sub-items a and b will be discussed on the AC's virtual workspace and an update will be published on the AC20 web page. Observers will be invited to send their comments to AC@unfccc.int*

15. *Background:* In response to an invitation from SBSTA 48.1,³ AC 15,⁴ AC 17,⁵ and AC 19⁶ provided advice on the delivery of NWP mandates that relate to the work programmes of constituted bodies, and on opportunities to align efforts with relevant bodies, workstreams and institutional arrangements. This was then communicated to the Chair of the SBSTA and included in the NWP's annual reports for consideration by the SBSTA.

16. Building on the advice provided by AC 15, SBSTA 50 requested the secretariat, under the guidance of the SBSTA Chair, to communicate information on the work and mandates of the NWP to the relevant constituted bodies and on institutional arrangements and to invite collaboration, as appropriate. The secretariat provides regular updates to the AC on its work, including how it is implementing the advice from the AC.

17. Progress made by the NWP since AC19 is contained in the NWP's annual report of 2021,⁷ supplemented by an update prepared for the AC which is included in document AC20/INFO/4A-BC.

18. *Action:* The AC will be invited to consider the information contained in the NWP's 2021 progress report and in the additional information prepared by the secretariat for AC 20.

AC20/INFO/4A-B	Collaboration with other adaptation-related institutional arrangements under the Convention
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5. Addressing mandates from the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA)

5.a Approaches to reviewing the overall progress made in achieving the Global Goal on Adaptation

19. *This item will be taken up during the virtual meeting*

20. *Background:* By decision 1/CMA.2, the CMA called on Parties to engage in adaptation planning processes and the implementation of actions, including the development or enhancement of relevant plans, policies and/or contributions in accordance with Article 7, paragraph 9, of the Paris Agreement, with a view to continue making progress towards the global goal on adaptation of enhancing adaptive capacity, strengthening resilience and reducing vulnerability to climate change. It requested the AC to consider approaches to reviewing the overall progress made in achieving the global goal on adaptation and to reflect the outcome of this consideration in its 2021 annual report.

21. At its 17th, 18th and 19th meetings, the AC considered a draft technical paper on approaches to reviewing the overall progress made in achieving the global goal on adaptation.⁸ It agreed to prepare an

³ Paragraph 19 of document [FCCC/SBSTA/2018/4](https://unfccc.int/documents/194841).

⁴ See <https://unfccc.int/documents/194841>.

⁵ See <https://unfccc.int/documents/227674>.

⁶ See <https://unfccc.int/documents/271477>.

⁷ See document [FCCC/SBSTA/2021/INF.2](https://unfccc.int/documents/271477).

⁸ See AC document [AC18/TP/5A](https://unfccc.int/documents/271477).

overview summary of the document for easier consideration, and to issue the technical paper, after some final revisions, as an information product.

22. It also agreed to organize an expert meeting/webinar to help the AC's consideration of the matter. The webinar took place on 11 May 2021,⁹ and further views were also heard in a series of webinars conducted by the incoming COP 26 Presidency during the regional climate weeks of Latin America and the Caribbean,¹⁰ Asia Pacific¹¹ and Africa¹² on the broader topic of GGA.

23. **Action:** The AC is invited to endorse the publication of the revised technical paper contained in document AC20/TP/5A as a user-friendly information product.

24. The AC is further invited to consider the information contained in the summary note AC20/SUM-INFO/5A in order to agree on how to reflect the outcome of its consideration in its 2021 annual report.

AC20/TP/5A	Technical paper. Approaches to reviewing the overall progress made in achieving the global goal on adaptation
AC20/SUM-INFO/5A	Considering approaches to reviewing the overall progress made in achieving the global goal on adaptation

5.b Adaptation Communications: Draft supplementary guidance for voluntary use by Parties in communicating adaptation information

25. *This item will be taken up during the virtual meeting.*

26. **Background:** The CMA, in its decision 9/CMA.1, requested the AC to develop, by June 2022, draft supplementary guidance for voluntary use by Parties in communicating information in accordance with the elements contained in the annex to that decision. This is to be done with the engagement of the Intergovernmental Panel on Climate Change (IPCC) Working Group II and using relevant existing guidance as a starting point, as appropriate. The draft supplementary guidance is for consideration by the subsidiary bodies at their fifty-seventh sessions (November 2022) in the context of their consideration of the report of the AC.¹³

27. At its 19th meeting the AC took note of the progress report on the draft supplementary guidance and requested the secretariat to continue populating the document. It updated the IPCC on progress made with a view to identifying concrete ways of engagement through a letter dated 21 April and a conference call on 21 June.

28. On 30 June 2021 the AC conducted a webinar¹⁴ to collect further reflections and experiences to inform its efforts to refine and finalize this work by June 2022. Speakers included the IPCC Working Group II Co-Chair, country representatives and organizations undertaking work to support the preparation of adaptation communications.

29. **Action:** The AC will be invited to consider the revised updated draft contained in document AC20/GUID/5B and provide further guidance on how to develop it further.

AC20/GUID/5B	Draft supplementary guidance for voluntary use by Parties in communicating information in accordance with the possible elements of an adaptation communication
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5.c Methodologies for assessing adaptation needs

30. *This item will be taken up during the virtual meeting.*

31. **Background:** The CMA, in its decision 11/CMA.1, requested the AC, with the engagement of the IPCC Working Group II, as appropriate, to prepare a technical paper on methodologies for assessing adaptation

⁹ See <https://unfccc.int/event/AC-webinar-GGA>.

¹⁰ See [here](#).

¹¹ See [here](#).

¹² See [here](#).

¹³ Decision 9/CMA.1, para. 15.

¹⁴ See <https://unfccc.int/event/AC-webinar-AdComs>.

needs and their application, as well as on the related gaps, good practices, lessons learned and guidelines, for consideration and further guidance by the SBSTA at its 57th session (November 2022) in the context of its consideration of the report of the AC.

32. The technical paper is mandated to draw on an inventory of relevant methodologies for assessing adaptation needs, including needs related to action, finance, capacity-building and technological support in the context of national adaptation planning and implementation, available on the adaptation knowledge portal,¹⁵ as well as submissions by Parties and observer organizations on the development and application of methodologies for assessing adaptation needs, including needs related to action, finance, capacity-building and technological support.¹⁶

33. At its 19th meeting the AC requested the secretariat to prepare a more comprehensive analysis of the methodologies contained in the inventory for consideration at AC 20 and agreed that the inventory should remain open for new entries. It further requested the secretariat to prepare a first draft of the technical paper for consideration at AC 21 (2022), taking into account the comments on the outline to better distinguish between action and support needs, and also highlighting needs by regions.

34. It agreed to update the IPCC by 15 April 2021 on progress made, with a view to identifying concrete ways of engagement in the preparation of the technical paper, including on possible contributions by the IPCC through its normal processes and deliverables, such as special reports or technical papers. The IPCC was then updated as noted in para. 27 above.

35. Document AC20/INFO/5C contains a more comprehensive analysis of the methodologies contained in the inventory.

36. **Action:** The AC will be invited to consider the information contained in document AC20/INFO/5C and agree on additional next steps as needed.

AC20/INFO/5C	Methodologies for assessing adaptation needs.
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5.d Recognizing the adaptation efforts of developing country Parties

37. *This item will be taken up during the virtual meeting.*

38. **Background:** The CMA, in its decision 11/CMA.1, requested the secretariat, under the guidance of the AC and the LEG and in collaboration with relevant stakeholders, to prepare synthesis reports every two years starting in 2020 on specific adaptation themes, focusing on relevant lessons learned and good practices in developing country Parties. This mandate was issued in the context of the CMA's consideration of recognizing adaptation efforts of developing countries.¹⁷

39. The first one of these synthesis reports was issued at the end of 2020 on the theme of "*How developing countries are addressing hazards, focusing on relevant lessons learned and good practices*".¹⁸

40. At its 19th meeting, the AC agreed on the broad theme for the second synthesis report, due in 2022, as: "*Assessing and meeting the costs of adaptation*". It further requested the secretariat to further refine the topic and prepare an outline and possibilities for collaborating with stakeholders, for consideration at AC20.

41. **Action:** The AC will be invited to consider the outline and information contained in document AC20/INFO/5D and agree on next steps.

AC20/INFO/5D	Recognizing the adaptation efforts of developing country Parties: Assessing and meeting the costs of adaptation
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¹⁵ See <https://www4.unfccc.int/sites/NWPStaging/Pages/Home.aspx>.

¹⁶ Nineteen submissions have been received: Eight from Parties and groups of Parties, three from the United Nations system, one from an admitted intergovernmental organization, five from admitted non-governmental organizations, and two from non-admitted entities.

¹⁷ Decision 11/CMA.1, para. 13.

¹⁸ See <https://unfccc.int/documents/267818>.

5.e Methodologies for reviewing the adequacy and effectiveness of adaptation and support

42. *This item will be taken up during the virtual meeting.*

43. **Background:** CMA requested the AC and the LEG, in collaboration with the SCF and relevant experts, to contribute to further technical work by continuing to compile existing methodologies for reviewing the adequacy and effectiveness of adaptation and support. It invited Parties, United Nations entities and other relevant organizations, as well as bilateral and multilateral agencies, to submit by April 2020 to the AC and the LEG information on gaps, challenges, opportunities and options associated with methodologies for reviewing the adequacy and effectiveness of adaptation and support.¹⁹

44. At AC19, the Committee took note of the update of the LEG on the results of the LEG's consideration of this issue at its 39th meeting and possible next steps, including details regarding a possible establishment of a thematic expert group to advice on the work. AC 19 further agreed to set up a "group of friends" consisting of the issue leads from the AC and the LEG, with an invitation to the SCF to join. The group would be tasked with agreeing on a joint way forward on the joint mandate, including considering the need and scope of a possible thematic expert group. The first meeting of this joint working group took place on 26 August 2021 and a member of the group will be invited to report on progress made.

45. AC19 also agreed to continue compiling existing methodologies on reviewing the adequacy and effectiveness of adaptation and support as part of the Adaptation Knowledge Portal to complement the information basis. It also agreed to further refine the background paper on the matter, which is contained in document AC-LEG/INFO/3. The document will also be considered by the LEG at its 40th meeting (10-13 August).

46. **Action:** The AC will be invited to take note of a report by a representative of the joint working group and provide further guidance, as appropriate. The AC will also be invited consider the revised document contained in AC-LEG/INFO/3, and to agree on next steps.

AC-LEG/INFO/3	Methodologies for reviewing the adequacy and effectiveness of adaptation and support. Revised information paper.
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5.f Input to the Global Stocktake

47. *This item will be taken up during the virtual meeting.*

48. **Background:** Information collection and preparation is the first component of the global stocktake, followed by a technical assessment and the subsequent consideration of outputs.²⁰

49. The CMA requested the Chairs of the SBSTA and the SBI to issue a call for the inputs to the global stocktake, taking into account that such inputs should be submitted at least three months before their consideration in the technical assessment. By the same decision the CMA invited the relevant constituted bodies (including the AC) and forums and other institutional arrangements under or serving the Paris Agreement and/or the Convention to prepare, with the assistance of the secretariat, synthesis reports in their areas of expertise for the technical assessment.

50. The CMA also decided that the sources of input for the global stocktake will consider information at a collective level on a range of activities, including "The state of adaptation efforts, support, experience and priorities, including the information referred to in Article 7, paragraphs 2, 10, 11 and 14, of the Paris Agreement, and the reports referred to in Article 13, paragraph 8, of the Paris Agreement".²¹

51. Since AC 17 the AC has been considering a background note on the various reports mandated to be prepared by the constituted bodies and forums and other institutional arrangements, with the assistance of the secretariat, and by the secretariat, under the guidance of the co-facilitators.²² It also requested its co-chairs to liaise with the LEG, the ExCom, LCIPP, SCF, TEC, PCCB, CGE and KCI to gather information on what

¹⁹ Decision 11/CMA.1 paras. 35 and 36.

²⁰ Decision 19/CMA.1.

²¹ Decision 19/CMA.1, para. 36 (c)

²² See AC document [AC/2020/7](#).

reports other bodies are planning to produce in response to the mandate. These bodies were invited to join the conversation at AC 18 and 19.

52. AC 18 and 19, the AC considered possible outlines of the synthesis report and agreed, at AC19, to await and subsequently consider the guiding questions to be issued by the SB Chairs.

53. **Action:** The AC will be invited to agree on an annotated outline and possible ways to engage other bodies and Parties in the development of its report for finalization by February 2022.

AC20/INFO/5F	Synthesis report on the information identified in paragraph 36 of decision 19/CMA.1: Outline and possible ways to engage other bodies and Parties
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6. Technical support and guidance to the Parties on adaptation action

6.a Work of the Adaptation Committee Task Force on National Adaptation Plans (NAP Taskforce)

54. *This item will be discussed on the AC's virtual workspace and an update will be published on the AC20 web page. Observers will be invited to send their comments to AC@unfccc.int.*

55. **Background:** The AC, at its 15th meeting, endorsed the workplan of the NAP Taskforce for the years 2019 to 2021 and provided further guidance for refining it.²³

56. At its 19th meeting, the AC took note of the progress report and welcomed the planned conference call of the NAP Taskforce. The conference call took place on 30 April 2021 and served as an opportunity for taskforce members to familiarize themselves with the activities on the workplan and to express interest in particular activities.

57. Document AC20/INFO/6A contains a short summary of the meeting and the agreed outcomes.

58. **Action:** The AC will be invited to take note of document AC20/INFO/6A and provide further guidance as appropriate.

AC20/INFO/6A	Work of the Adaptation Committee Task Force on National Adaptation Plans (NAP Taskforce)
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6.b Monitoring and evaluation systems at the national and subnational level

59. *This item will be discussed on the AC's virtual workspace and an update will be published on the AC20 web page. Observers will be invited to send their comments to AC@unfccc.int.*

60. **Background:** At its 15th meeting the AC agreed that communicating M&E results; sharing existing knowledge and tools on measuring progress of adaptation actions, also addressing data will be the key themes for an event to take place during the Adaptation Futures 2020 conference in New Delhi, India, which was planned to be held in early 2020. It is now scheduled to take place from 5 to 8 October in a virtual format.

61. This event will be followed by the preparation of a technical paper featuring case studies on the development and application of M&E systems at various levels. The paper is included in the draft flexible workplan of the AC for the years 2022-2024.

62. Document AC20/INFO/6B contains a brief update on the preparations for the event.

63. **Action:** The AC will be invited to consider the information contained in document AC20/INFO/6B and provide further guidance as needed.

AC19/INFO/6B	Adaptation Committee event on monitoring and evaluation systems at the national and subnational level
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²³ The workplan is available on the NAP Taskforce's [webpage](#).

7. Technical support and guidance to the Parties on means of implementation

7.a Capacity gaps in accessing adaptation funding

64. *This item will be discussed on the AC's virtual workspace and an update will be published on the AC20 web page. Observers will be invited to send their comments to AC@unfccc.int.*

65. **Background:** The AC invited Parties and non-Party stakeholders to submit, by 15 July 2019, information on their capacity gaps in accessing adaptation funding, including their experience, success and remaining challenges.²⁴ These submissions were synthesized into an information document that was considered at AC 16. Several submissions were received after AC 16 and the updated synthesis paper was considered again at AC 17, 18 and 19.

66. AC 19 agreed to undertake some final revisions, upon which the document would be approved. Taking into account the discussions at AC19, the AC also agreed on the follow-up activities as proposed in the document, by itself or in collaboration with the LEG, PCCB, SCF, NWP partners and others, as appropriate, and agreed to reflect those activities in its draft flexible workplan for 2022-2024.

67. **Action:** The AC will be invited to approve the revised information document AC20/INFO/7A and request the secretariat to make it broadly available.

AC20/INFO/7A	Capacity gaps in accessing adaptation funding. Revised information note
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7.b Technologies for adaptation

68. *This item will be taken up during the virtual meeting.*

69. **Background:** In its workplan the AC agreed to prepare, in 2021, a technical paper on the application of technologies. At AC18, the AC agreed on the following topic for the report: "*Priorities and needs: technologies for adaptation in agriculture, water resources and coastal zones; including experiences in stakeholder engagement and regulatory issues pertaining to the development, transfer and uptake of technologies in those sectors*".

70. AC19 agreed on the objective, scope and annotated outline of the technical paper, taking note of additional guidance received on the outline, focus areas, and information sources for the paper, including the Koronivia joint work on agriculture. It requested the secretariat to seek inputs and feedback from the NAP Taskforce when preparing a first draft for consideration at AC 20.

71. **Action:** The AC will be invited to consider an initial draft of the technical paper.

AC20/TP/7B	Draft technical paper. Priorities and needs: technologies for adaptation in agriculture, water resources and coastal zones; including experiences in stakeholder engagement and regulatory issues pertaining to the development, transfer and uptake of technologies in those sectors
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7.c Navigating the landscape of support for the process to formulate and implement NAPs

72. *This item will be taken up during the virtual meeting.*

73. **Background:** Under workstream B "Providing technical support and guidance to Parties on means of implementation" of its 2019-2021 workplan the AC agreed to produce, in 2021, an update of its 2015 thematic report "*Navigating the landscape of support for the process to formulate and implement national adaptation plans*" through its NAP TF as well as with the support of the secretariat.²⁵

74. At AC19, the Committee agreed on the concept for preparing an online information source to be included in NAP Central and to consider intersessionally whether/how to complement it with a report or short bulletins. It further invited the NAP Taskforce with the engagement of the PCCB and the secretariat to develop a prototype.

²⁴ The call is available [here](#).

²⁵ See <https://unfccc.int/process-and-meetings/bodies/constituted-bodies/adaptation-committee-ac/publications-bulletin-adaptation-committee> for all publications of the AC.

75. **Action:** The secretariat will be invited to demonstrate progress made, and the AC will be invited to take note of the presentation by the secretariat and provide further guidance, as appropriate.

7. d Input to the Standing Committee on Finance for the preparation of the draft decisions on guidance to the operating entities of the Financial Mechanism

76. *This item will be taken up during the virtual meeting.*

77. **Background:** By decision 12/CP.25, paragraphs 11–12, and 13/CP.25, paragraphs 14–15, the COP invites views and recommendations on elements to be considered in developing guidance to the operating entities of the Financial Mechanism. It requests the Standing Committee on Finance (SCF) to take into consideration these submissions when preparing its draft guidance for consideration by the CMA. The 2020 annual report of the Green Climate Fund (GCF)²⁶ is available online, so are the 2020 and 2021 reports of the Global Environment Facility (GEF)²⁷. The 2021 annual reports are expected to be available by mid-August 2021.

78. Noting the AC's agreement not to take any substantive decisions during its virtual meetings in 2020, the AC, at its 18th meeting, agreed to submit one combined set of inputs on the draft guidance in the third quarter of 2021, based on the 2020 and 2021 reports of the GCF and the GEF to the SCF. In a letter dated 16 April 2021, the SCF informed the AC that the deadline for submission of inputs is 15 September 2021.

79. **Action:** The AC will be invited to agree on a set of elements to be considered by the SCF in developing guidance to the operating entities of the Financial Mechanism.

8. Evaluation of the Adaptation Committee's communications plan and strategy

80. *This item will be discussed on the AC's virtual workspace and an update will be published on the AC20 web page. Observers will be invited to send their comments to AC@unfccc.int.*

81. **Background:** At its 15th and 16th meetings, the AC discussed and agreed on a communications strategy,²⁸ which included the development of a dedicated communications plan for 2020 by the secretariat. The plan was developed and disseminated to the members in May 2020 and implemented throughout 2020 and 2021. The AC agreed to evaluate its communications plan and strategy in 2021 and discussed the possible steps for the review at AC 20:

- a) Take stock of achievements in terms of communications and outreach in 2020 and in the first half of 2021;
- b) Consider areas of improvement and additional activities, e.g. set of agreed talking points, bimonthly short videos of AC members on specific topics;
- c) Agree on next steps on how to improve the communications strategy to be used in the implementation of its next workplan for 2022-2024.

82. The AC may wish to link this consideration to its conversations on the AC's workplan for 2022-2024, in particular to enhance workstream 2: Awareness-raising, outreach and information-sharing.

83. An update on the AC's communication and outreach efforts since AC19 are contained in document AC20/INFO/8.

84. **Action:** The AC will be invited to consider document AC20/INFO/8, finalize the review of its current communications and outreach strategy, and agree on next steps.

AC20/INFO/8

Awareness-raising, outreach and sharing of information. Information update

²⁶ <https://unfccc.int/documents/271190> and

²⁷ <https://unfccc.int/documents/258631>; <https://unfccc.int/documents/271194>.

²⁸ https://unfccc.int/sites/default/files/resource/ac16_9%28b%29_comms_16Aug19.pdf.

9. Flexible workplan of the Adaptation Committee for 2022-2024

85. *This item will be taken up during the virtual meeting*

86. Background: At its 14th meeting, the AC agreed its third workplan, covering the period 2019-2021, which was subsequently welcomed by the COP.²⁹ The AC agreed to keep its workplan flexible to take on new and emerging tasks and allow for flexibility regarding the timing of activities and revisions of the workplan as needed.

87. At AC19, the AC started considerations of its new workplan for 2022-2024. It agreed to request a small working group consisting of the Co-Chairs and interested AC members to prepare a first draft, including a structure and previously agreed on activities. This work was carried forward in the inter-sessional period, and the proposed draft flexible workplan for 2022-2024 is contained in document AC20/WP/9.

88. Action: The AC will be invited to consider and adopt its third flexible workplan, to cover the years 2022-2024.

AC20/WP/9	Draft flexible workplan of the Adaptation Committee for 2022-2024
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10. Report of the Adaptation Committee to the 26th session of the Conference of the Parties

89. *This item will be taken up during the virtual meeting*

90. Background: The COP, by decision 2/CP.17, requested the AC to report annually to the COP, through the subsidiary bodies, including on its activities, the performance of its functions, guidance, recommendations and other relevant information arising from its work and, as appropriate, on further action that may be required under the Convention, for consideration by the COP.

91. Action: The AC will be invited to consider its 2021 draft report and to request the secretariat to finalize the draft report, including possible recommendations to the COP and the CMA contained therein, and share it with AC members for approval in the week following AC 20.

11. Organization of inter-sessional work

92. *This item will be taken up during the virtual meeting.*

93. Action: The AC will be invited to agree on leads/co-leads and members of its groups established to guide the implementation of its activities.

12. Dates for future meetings

94. *This item will be taken up during the virtual meeting*

95. Action: The AC will be invited to agree on the tentative date for AC 21. The suggested date is Tuesday to Friday, 15-18 March; or Monday to Thursday, 28-31 March 2022.

13. Any other matters

96. *This item will be taken up during the virtual meeting*

97. Action: Any other matters arising during the meeting will be taken up under this item.

14. Closure of the meeting

²⁹ See decision 9/CP.24, para.1.