

**Seventeenth meeting of the Adaptation Committee  
Bonn, Germany, 24 – 27 March 2020**

**Draft initial outline for draft supplementary guidance for voluntary use by Parties  
in communicating information in accordance with the possible elements of an  
adaptation communication**

**Recommended action by the Adaptation Committee**

The content of this draft is as follows:

**Part 1** features a box that synthesizes general considerations/principles that the Adaptation Committee (AC) might want to take into account when preparing the draft supplementary guidance and identifies possible types of presentation tools that could be applied throughout the guidance.

**Part 2** contains the draft initial outline for the guidance, comprising of an introduction, overview of existing processes and linkages, as well as element-specific sections structured along the nine types of information identified in annex to decision 9/CMA.1. The italic text identifies the types of information that could be discussed within each of those sections

## **Part 1. General considerations/principles**

General considerations/principles to be taken into account, and types of presentation tools to be applied, when preparing the draft supplementary guidance:

- The draft supplementary guidance should:
  - Be solutions-oriented and positive, while acknowledging relevant challenges.
  - Be sensitive to and avoid prejudging the outcome of ongoing UNFCCC negotiations, including those related to reporting arrangements under the Convention (e.g. the enhanced transparency framework).
  - Reflect the fact that adaptation is an iterative process with different stages that may overlap in terms of their timing and resources.
  - Uphold consistency with the agreed nature of adaptation communications and the relationship with the possible “vehicles” (existing reporting and planning instruments).
  - Ensure that the guidance is helpful to practitioners by focusing on concrete information that can facilitate communication under each of the elements, and avoiding excessive focus on context.
- Depending on the content, each section will:
  - Contain a set of possible questions to guide the user in the process.
  - Give a short overview of the existing guidelines related to the type of information discussed in each element-specific section.

- Include illustrations, infographics, and overview tables to clarify complex issues.
- Include concrete examples of existing information relevant to each element, including references to innovative information arrangements outside the UNFCCC (e.g. reporting under other relevant multilateral agreements, SDG process, other national and regional communication and outreach).

## **Part 2. Draft initial outline**

### **1. Introduction**

*This section will describe the content of this supplementary guidance.*

### **2. Overview of the adaptation communications process and relevant linkages**

*This chapter will provide an overview of the adaptation communications process and relevant linkages, including:*

1. *The context provided by the Paris Agreement, including the global goal on adaptation (Article 7.1);*
2. *Summary of the guidance for adaptation communications in the Paris Agreement (Articles 7.10, 7.11 and 7.12) and the Katowice decisions (9/CMA.1, and other relevant paragraphs);*
3. *International processing of adaptation communications (registry, synthesis reports, and consideration by the global stocktake) (mainly relevant provisions of 10/CMA.1 and 19/CMA.1);*
4. *Overview of the connections between the adaptation communications and its “vehicles” (mainly based on Article 7.11, decision 9/CMA.1, and the guidelines for each “vehicle”).*

### **3. Communicating information on possible elements of an adaptation communication: relevant linkages, existing approaches and methodologies**

*This chapter is structured along the nine types of information identified in the annex to decision 9/CMA.1 (see below). For each type of information, the following subsections could be included:*

1. *A “reading” of each element in light of the overall guidance contained in decision 9/CMA.1, and the implications of the overall guidance for the element in question.*
2. *A tabular overview of where similar types of information are stipulated by guidelines of information instruments under the Convention and the Paris Agreement;*
3. *A description of the approaches and methods that Parties have used to collect and compile information on this type of information in the past (based on past documents – national communications, NAP-related documents, and adaptation components of NDCs), and the challenges encountered in the process;*
4. *References to any other adaptation reporting instruments and additional science-based methods used for this type of information, in particular what, if any, latest scientific approaches and methodologies are available to enhance the quality of this type of information and to facilitate its collection;*
5. *Based on the above, suggestions by the AC on how to enhance the quality of this type of information and to facilitate its collection.*

*At the end of the chapter, an overview table will map out the connections with other guidelines, the approaches and methods used in the past, as well as the science-based additional approaches.*

**3.1. National circumstances, institutional arrangements and legal frameworks;**

*This section would address the five points outlined under the chapter III above in the context of national circumstances, institutional arrangements and legal frameworks.*

**3.2. Impacts, risks and vulnerabilities, as appropriate;**

*This section would address the five points outlined under the chapter III above in the context of impacts, risks and vulnerabilities.*

**3.3. National adaptation priorities, strategies, policies, plans, goals and actions;**

*This section would address the five points outlined under the chapter III above in the context of national adaptation priorities, strategies, policies, plans, goals and actions.*

**3.4. Implementation and support needs of, and provision of support to, developing country Parties;**

*This section would address the five points outlined under the chapter III above in the context of implementation and support needs and provision of support to developing countries.*

**3.5. Implementation of adaptation actions and plans, including:****3.5.1. Progress and results achieved;****3.5.2. Adaptation efforts of developing countries for recognition;****3.5.3. Cooperation on enhancing adaptation at the national, regional and international level, as appropriate;****3.5.4. Barriers, challenges and gaps related to the implementation of adaptation;****3.5.5. Good practices, lessons learned and information-sharing;****3.5.6. Monitoring and evaluation;**

*This section would address the five points outlined under the chapter III above in the context of implementation of adaptation actions and plans, as well as the sub-elements identified above.*

**3.6. Adaptation actions and/or economic diversification plans, including those that result in mitigation co-benefits;**

*This section would address the five points outlined under the chapter III above in the context of adaptation actions and/or economic diversification plans, including those that result in mitigation co-benefits.*

**3.7. How adaptation actions contribute to other international frameworks and/or conventions;**

*This section would address the five points outlined under the chapter III above in the context of how adaptation actions contribute to other international frameworks and/or conventions.*

**3.8. Gender-responsive adaptation action and traditional knowledge, knowledge of indigenous peoples and local knowledge systems related to adaptation, where appropriate;**

*This section would address the five points outlined under the chapter III above in the context of gender-responsive adaptation action and traditional knowledge, knowledge of indigenous peoples and local knowledge systems related to adaptation.*

**3.9. Any other information related to adaptation.****4. Concluding observations**

*This chapter includes a summary of the contents of this guidance, general recommendations relating to the adaptation communications as a whole, as well as possible areas that would benefit from further clarification, discussion, or guidance.*

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