

A6.4-SBM013-AA

Annotated agenda

Thirteenth meeting of the Supervisory Body

Version 01.0

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United Nations
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Climate Change

TABLE OF CONTENTS		Page
ANNOTATIONS TO THE AGENDA.....		3
AGENDA ITEM 1.	AGENDA AND MEETING ORGANIZATION.....	3
Agenda item 1.1.	Opening	3
Agenda item 1.2.	Adoption of the agenda.....	3
AGENDA ITEM 2.	GOVERNANCE AND MANAGEMENT MATTERS	3
Agenda item 2.1.	Membership issues	3
Agenda item 2.2.	Strategic planning and direction.....	3
Agenda item 2.3.	Performance management.....	4
Agenda item 2.4.	Matters related to the Supervisory Body and its support structure.....	4
Agenda item 2.5.	Designated National Authorities.....	4
AGENDA ITEM 3.	REGULATORY AND PROCEDURAL MATTERS.....	4
Agenda item 3.1.	Governance	4
Agenda item 3.2.	Accreditation	5
Agenda item 3.3.	Activity cycle	5
Agenda item 3.4.	Methodologies.....	6
Agenda item 3.5.	Registry.....	6
Agenda item 3.6.	Policy matters	7
AGENDA ITEM 4.	RELATIONS WITH STAKEHOLDERS.....	7
AGENDA ITEM 5.	OTHER MATTERS	7
AGENDA ITEM 6.	CONCLUSION OF THE MEETING	7
ANNEXES TO THE ANNOTATIONS.....		8

Annotations to the agenda

Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. ► **Action:** The Chair of the Supervisory Body of the mechanism, established by Article 6, paragraph 4, of the Paris Agreement (Article 6.4 mechanism) (hereinafter referred to as the Supervisory Body or the SBM) shall ascertain whether: (a) the members present constitute a quorum; and (b) proper justification has been provided for the absence of any member or alternate member.

Background: Paragraph 46 of the “Rules of procedure of the Supervisory Body” (RoP) stipulates that at least three fourths of the members, including alternate members only when they are acting as members, shall constitute a quorum for meetings of the Supervisory Body.¹

Agenda item 1.2. Adoption of the agenda

2. ► **Action:** The Supervisory Body may wish to adopt the proposed agenda for the meeting.

Background: The proposed agenda for the meeting of the Supervisory Body will be presented for adoption.

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

3. ► **Action:** Members and alternate members of the Supervisory Body may wish to declare whether they have any conflict of interest relating to any issues on the agenda of the meeting.

Background: As per paragraph 26 of the RoP, members and alternate members of the Supervisory Body shall avoid actual, potential and perceived conflicts of interest and shall declare any actual, potential or perceived conflicts of interest at the start of a meeting.

Agenda item 2.2. Strategic planning and direction

4. ► **Action:** The Supervisory Body may wish to agree to the draft annual report of the Supervisory Body to the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA), as contained in annex 1 to these annotations.

Background: In accordance with decision 3/CMA.3, the Supervisory Body reports annually on its activities to the CMA. At its eleventh meeting, the Supervisory Body agreed to focus the report only on work undertaken by the SBM and requested the secretariat to prepare a draft annual report to the CMA for consideration at its next meeting.

¹ See decision 7/CMA.4, annex II, contained in document FCCC/PA/CMA/2022/10/Add.2.

Agenda item 2.3. Performance management

5. ► **Action:** The Supervisory Body may wish to take note of the updated “Workplan of the Supervisory Body 2024”, as contained in annex 2 to these annotations.

Background: The Supervisory Body, at its tenth meeting, approved its 2024 workplan and requested the secretariat to include any new mandates arising from meetings in future versions of the workplan for the Supervisory Body to take note of.

Agenda item 2.4. Matters related to the Supervisory Body and its support structure

6. ► **Action:** The Supervisory Body may wish to take note of the operations of the Methodological Expert Panel (MEP).

Background: The MEP held its second meeting from 24 to 28 June 2024 to consider the products related to methodologies, removals and revision to CDM methodologies/tools in accordance with the approved workplan of the MEP.

Agenda item 2.5. Designated National Authorities

7. ► **Action:** The Supervisory Body may wish to take note of the 84 designated national authorities (DNAs) established as of 1 July 2024, as listed on the United Nations Framework Convention on Climate Change (UNFCCC) website.²

Background: The CMA, in decision 3/CMA.3, annex, paragraph 26(c), decided that each host Party of Article 6.4 activities shall, prior to participating in the Article 6.4 mechanism, ensure that it has a DNA for the mechanism and has communicated that designation to the secretariat.

Agenda item 3. Regulatory and procedural matters

Agenda item 3.1. Governance

8. ► **Action:** The Supervisory Body may wish to take note of the information note “Article 6.4 guide or manual for host Parties’ participation in the mechanism”, as contained in annex 3 to these annotations, and provide guidance as necessary.

Background: The Supervisory Body, at its eleventh meeting, requested the secretariat to prepare a user-friendly guide/manual based on the information note “Roles and responsibilities of host Parties”, to assist Parties to better understand and fulfil their roles and responsibilities for participation in the Article 6.4 mechanism.

9. ► **Action:** The Supervisory Body may wish to consider the draft procedure “Direct communication with Stakeholders” as contained in annex 4 to these annotations and provide guidance as necessary.

Background: According to the RMPs, the Supervisory Body shall support the implementation of the mechanism by facilitating dialogues with host Parties and other stakeholders. The Supervisory Body, at its sixth meeting, requested the secretariat to

² See: <https://unfccc.int/process-and-meetings/the-paris-agreement/article-64-mechanism/national-authorities>.

prepare a draft procedure to enhance communication with stakeholders for consideration at a future meeting. Once adopted, this draft procedure will replace the procedure “Consideration of unsolicited letters to the Supervisory Body” which the Body adopted at its fourth meeting.

Agenda item 3.2. Accreditation

10. ► **Action:** The Supervisory Body may wish to take note that no accreditation is to be considered at this meeting.

Agenda item 3.3. Activity cycle

11. ► **Action:** The Supervisory Body may wish to consider and adopt the revised procedure for transition of the Clean Development Mechanism (CDM) activities to the A6.4 mechanism including the analysis of allowing flexibility in the requirements for multi-country Programme of Activities (PoAs) which have requested the transition to A6.4 mechanism, as contained in annex 5 to these annotations.

Background: The Supervisory Body adopted the “Procedure: Transition of CDM activities to the Article 6.4 mechanism” at SBM 008.

At its eleventh meeting, the Supervisory Body considered the request of a stakeholder via an unsolicited letter, seeking an exemption from the requirement in the transition procedure for obtaining a host Party approval of a transition request for multi-country PoAs (i.e. one PoA is hosted by multiple countries) from inactive host Parties, and requested the secretariat to undertake a holistic analysis of allowing exemptions in multi-country programme of Activities (PoAs) only to have approvals from countries in which the component project activities (CPAs) are hosted.

12. ► **Action:** The Supervisory Body may wish to take note of the information note on the compilation of the public inputs on PoAs’ regulatory documents received through the focused public call for input, as contained in annex 6 to these annotations and consider and adopt the three regulatory documents: draft procedure “Article 6.4 activity cycle procedure for programmes of activities”, draft standard “Article 6.4 activity standard for programmes of activities” and draft standard “Article 6.4 validation and verification standard for programmes of activities”, as contained in annex 7, annex 8, and annex 9 to these annotations, respectively.

Background: The CMA, through decision 3/CMA.3, paragraph 5(a), requested the Supervisory Body to develop provisions for the development and approval of methodologies, validation, registration, monitoring, verification and certification, issuance, renewal, first transfer from the mechanism registry, voluntary cancellation and other processes. At its eleventh meeting, the Supervisory Body further considered draft procedure “Activity cycle procedure for programmes of activities”, draft standard “Activity standard for programmes of activities” and draft standard “Validation and verification standard for programmes of activities”, agreed to launch a call for public input on these two draft procedures “ACP-PoA”, draft standard “AS-PoA” and one draft standard “VVS-PoA”.

13. ► **Action:** The Supervisory Body may wish to consider and adopt the revised draft “Article 6.4 sustainable development tool”, as contained in annex 10 to these annotations.

Background: The Supervisory Body, at its eleventh meeting, considered and provided

guidance on the revised draft “Article 6.4 Sustainable Development Tool”, and requested the secretariat to work further on the draft tool without Appendix 1 in consultation with the informal working group for this matter, with a view to adopting this tool at this meeting. The SBM further requested the secretariat to launch a focused call for input on the sustainable development tool (SD tool) without Appendix 1 and to prepare an information note summarizing how the comments received are considered in the revised draft SD tool for consideration at this meeting.

Agenda item 3.4. Methodologies

14. ► **Action:** The Supervisory Body may wish to consider the updated information note “Options to revise the recommendation on the requirements for Article 6.4 methodologies, taking into account stakeholder inputs” and the updated information note “Options to revise the recommendation on activities involving removals under the Article 6.4 mechanism, taking into account stakeholder inputs”, as contained in annex 11 and annex 12 to these annotations respectively.

Background: The Supervisory Body, at its tenth meeting, considered the concept note “Further work on the methodological products for the Article 6.4 mechanism”, as contained in annex 8 to the annotations, and requested the secretariat to prepare an update of these notes to include input received during the SBM event “Engagement with Parties and non-Party stakeholders” during the SB 60 session on 3 June in Bonn. The Supervisory Body also requested the secretariat to include options to revise the documents developed by the Supervisory Body at its ninth meeting (i.e. A6.4-SB009-A01: “Requirements for the development and assessment of Article 6.4 mechanism methodologies” and A6.4-SB009-A02: “Activities involving removals under the Article 6.4 mechanism”) in the updated information notes.

Agenda item 3.5. Registry

15. ► **Action:** The Supervisory Body may wish to consider and adopt the draft procedure “A6.4 mechanism registry”, as contained in annex 13 to these annotations.

Background: The Supervisory Body, at its eleventh meeting, considered the draft procedure “Operation of the mechanism registry”, and provided guidance on key elements to be included in the draft.

16. ► **Action:** The Supervisory Body may wish to consider the concept note “Terms and conditions for entities using the mechanism registry”, as contained in annex 14 to these annotations.

Background: At its eleventh meeting, the Supervisory Body considered the draft registry procedure and requested the secretariat to provide information on the key elements of the terms and conditions for mechanism registry account holders, for the Supervisory Body to consider at this meeting, and provide guidance as necessary.

17. ► **Action:** The Supervisory Body may wish to consider the concept note “Repurposing the clean development mechanism voluntary cancellation platform to serve the Article 6.4 mechanism”, as contained in annex 15 to these annotations, and provide further guidance as necessary.

Background: At SBM 006, the Supervisory Body requested the secretariat to prepare a concept note on repurposing the CDM voluntary cancellation platform to serve the Article

6.4 mechanism, for consideration at a future meeting, and to include a cost-benefit analysis that will form the basis for the decision and recommendation for repurposing the platform.

Agenda item 3.6. Policy matters

18. ► **Action:** The Supervisory Body may wish to take note that no policy matters are to be considered at this meeting.

Agenda item 4. Relations with stakeholders

19. ► **Action:** The Supervisory Body may wish to interact with registered observers.

Background: The Supervisory Body, at its first meeting, agreed to interact with registered observers (in person and virtually) at each meeting.

20. ► **Action:** The Supervisory Body may wish to consider unsolicited letters received from stakeholders, if any, and agree on any actions, as appropriate.

Background: In accordance with the “Procedure: Consideration of unsolicited letters to the Supervisory Body”, any letters addressed to the Supervisor Body that the Chair and the Vice-Chair have jointly decided to forward for consideration by the Supervisory Body at its next meeting will be considered if a letter is received more than 28 days prior to the meeting. Otherwise, the letter shall be placed on the agenda of the subsequent meeting unless otherwise decided by the Chair of the Supervisory Body.

21. ► **Action:** The Supervisory Body may wish to consider public comments on the documentation of this meeting.

Background: The Supervisory Body shall receive public comments, including from stakeholders, on meeting documentation until one week prior to the meeting, unless otherwise decided by the Chair.

Agenda item 5. Other matters

22. ► **Action:** The Supervisory Body may wish to consider any other business it deems necessary.

Agenda item 6. Conclusion of the meeting

23. ► **Action:** The Supervisory Body may wish to approve the report of the thirteenth meeting.

Background: The Chair will summarize the meeting and adopt the report, including references to any decisions taken, as per the RMPs.

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Annexes to the annotations

- Annex 1 - Draft annual report of the Supervisory Body for the mechanism to CMA
- Annex 2 - Information note: Workplan of the Supervisory Body 2024
- Annex 3 - Information note: Article 6.4 guide or manual for host Parties participation in the mechanism
- Annex 4 - Draft procedure: Direct communication with Stakeholders
- Annex 5 - Draft procedure: Transition of CDM activities to the A6.4 mechanism
- Annex 6 - Information note: Compilation of the public inputs on PoAs' regulatory documents
- Annex 7 - Draft procedure: Article 6.4 activity cycle procedure for programmes of activities
- Annex 8 - Draft standard: Article 6.4 activity standard for programmes of activities
- Annex 9 - Draft standard: Article 6.4 validation and verification standard for programmes of activities
- Annex 10 - Draft tool: Article 6.4 sustainable development tool
- Annex 11 - Information note: Options to revise the recommendation on the requirements for Article 6.4 methodologies, taking into account stakeholder inputs
- Annex 12 - Information note: Options to revise the recommendation on activities involving removals under the Article 6.4 mechanism, taking into account stakeholder inputs
- Annex 13 - Draft procedure: A6.4 mechanism registry
- Annex 14 - Concept note: Terms and conditions for entities using the mechanism registry
- Annex 15 - Concept note: Repurposing the clean development mechanism voluntary cancellation platform to serve the Article 6.4 mechanism

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