

A6.4-SB008-AA-A02

Information note

Workplan of the Supervisory Body 2023

Version 05.0



United Nations
Framework Convention on
Climate Change

1. Supervisory Body workplan 2023

1. Procedural background

1. The Supervisory Body, at its fourth meeting, approved the workplan of the Body for 2023 and requested the secretariat to provide an update of it at each meeting.

2. Purpose

2. The workplan of the Supervisory Body for 2023 provides an overview of the issues to be considered by the Body at each meeting during the year and identifies concrete activities arising from the mandates from the CMA. This allows the Body to plan its work throughout the year, ensuring a balanced workload and an efficient use of meeting time.

3. Key issues and proposed solutions

4. The workplan provides information regarding products to be considered by the Supervisory Body at each meeting. The product stage included in the workplan indicates the action to be taken by the Supervisory Body as indicated in table 1 below:

Table 1. Product development stage

Product stage	Action by the Supervisory Body
Concept	Provide direction ¹
Draft	Comment to an initial draft
Final	Adopt final version/decision
Info	Take note, no decision-making (reports, updates, presentations) ¹

5. Table 2 below provides an overview of the workplan of the Article 6.4 Supervisory Body for 2023. Changes to the previous version of the workplan are highlighted and the reference to the decision of the Supervisory Body or CMA is also provided in the document.
6. The workplan has been updated to reflect the mandates of the Supervisory Body. The updated workplan also includes a column for 2024, listing products and items planned for next year.
7. To ensure efficient use of time for substantive discussions during meetings, Supervisory Body members and alternate members will work on specific products between meetings. Additionally, some products listed in the workplan may not require discussion during the meetings, depending on the information provided to the Body beforehand.

¹ This product may be a presentation made to the Supervisory Body

4. Impacts

8. The regular review and updating of the workplan will ensure efficiency and transparency of the decision-making process and facilitate the management of the Supervisory Body's workload.

5. Subsequent work and timelines

9. The secretariat will include any new mandates arising from the meetings and will provide an update on the status of the work at each meeting of the Body.

6. Recommendations to the Supervisory Body

10. The secretariat recommends that the Supervisory Body take note of the changes in the workplan for 2023.

Table 2. Supervisory Body workplan 2023

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments
					SB 004	SB 005	SB 006	SB 007	SB 008		
Governance	Supervisory Body	Organize Supervisory Body meetings	Selection of Chair/Vice Chair for SB		Final						Decision 3/CMA.3, annex, para. 18
			Calendar of meetings		Final				Draft		
			Supervisory Body report to CMA				Concept ¹	Final	Final		SB 007 report para. 7 SB 002 report para. 5 Decision 3/CMA.3, annex, para. 24(d)
			Side events	Work in-between meetings	Concept ¹			Concept ¹			
			Interaction with observers		Info	Info	Info	Info	Info		SB 001 report para. 29
		Develop workplan	SB 6.4 workplan		Final	Info	Info	Info	Info		SB 004 report para. 10
		Develop management plan 2022–2023	2022-2023 SB Objectives and Resources		Info	Info	Info				
		Develop management plan 2024–2025	Business and Resource Allocation Plan 2024-2025						Final	Info	SB 007 report para. 10
		Carbon markets and carbon crediting standards	Update and analysis of standards							Info	
		Support the forum on response measures								Decision 3/CMA.3, para. 12 Product to be included once/if request is received	

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments	
					SB 004	SB 005	SB 006	SB 007	SB 008			
Governance (cont.)	Supervisory Body (cont.)	Special circumstances of LDCs and SIDS	Implementation of the requirements in relation to the least developed countries (LDCs) and small island developing States (SIDS)		Concept			Concept			SB 007 report para. 11 Decision 3/CMA.3, para. 5(f)	
		Participation by small and micro businesses	Ways to encourage participation by small and micro businesses in the mechanism, in particular in the LDCs and SIDS		Concept						Decision 3/CMA.3, para. 5(g)	
		Engagement with LCIPP	Engagement with LCIPP				Concept				Decision 3/CMA.3, para. 5(h)	
		Consider gender action plan	Gender action plan				Concept		Concept		SB 006, para. 36 Decision 3/CMA.3, para. 5(i)	
		Consider communications from stakeholders	Consideration of unsolicited letters to the Supervisory Body		Final							SB 003 report para. 21 SB 001 report para. 25
		Prepare strategic vision	Strategic vision	Work in-between meetings		Concept	Final			Final		
		Prepare communications strategy	Communications strategy	Work in-between meetings		Concept	Final			Info	Draft	SB 006 report para. 39 SB 005 report para. 7 SB 002 report para. 20 SB 001 report para. 26

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments	
					SB 004	SB 005	SB 006	SB 007	SB 008			
Governance (cont.)	Supervisory Body (cont.)	Selection and operation of roster of experts	Selection of Article 6.4 mechanism experts and the operation of the roster		Final						SB 003 report para. 11 SB 003 report para. 2	
		Establishment of expert groups	Draft terms of references and proposed processes for establishing expert groups						Concept		SB 006 report para. 15	
		Manage decisions and documents	Decision hierarchy and documents classification		Info						Decision 3/CMA.3, annex, para. 21	
	Host Parties	Designation of national authorities (DNAs)	Designation of DNAs			Info	Info	Info	Info	Info		Decision 3/CMA.3, annex, para. 26(c)
			Establishment of the Article 6.4 DNA forum				Concept				Final	SB 005 report para. 29
	Activity cycle	Regulations	Develop activity cycle regulations for projects		Activity cycle procedure for projects (ACP-P)		Concept	Draft	Final		Final	
Appeals and grievance procedure				Work in-between meetings				Concept	Draft	Final	SB 007 report para. 15 SB 005 report para. 10	
Activity standard for projects (AS-P)					Concept	Info	Draft	Final	Final		SB 007 report para. 17 Decision 3/CMA.3, para. 5(a)	
Validation and verification standard for projects (VVS-P)					Concept			Draft	Final		SB 007 report para. 17 SB 005 report para. 13 Decision 3/CMA.3, para. 5(a)	

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments
					SB 004	SB 005	SB 006	SB 007	SB 008		
Activity cycle (cont.)	Regulations (cont.)	Develop activity cycle regulations for projects (cont.)	Roles and responsibilities of host Parties in various stages of the activity cycle							Info	SB 007 report para. 18
		Develop activity cycle regulations for programme of activities (PoAs)	Activity cycle procedure for PoAs (ACP-PoA)						Draft	Draft, Final	Decision 3/CMA.3, para. 5(a)
			Activity standards for PoAs (AS-PoA)							Draft, Final	
			Validation and verification standard for PoAs (VVS-PoA)							Draft, Final	
		Develop Sustainable development tool	Sustainable development tool	Work in-between meetings	Concept			Concept	Draft	Final	SB 007 report para. 19 SB 007 report para. 20 Decision 3/CMA.3, para. 5(c)
		SB to facilitate the tasks related to the transition of CDM activities to the mechanism	Developing and operationalizing a procedure for requesting transition		Concept	Draft	Final	Concept	Final		SB 007 report para. 30, 31 006 report para. 10 SB 005 report para. 8 Decision 7/CMA.4, para. 23(a), (b)
			Voluntary cancellation platform							Concept	SB 006 report para. 27
		Registry		Develop Article 6.4 mechanism registry requirements and modalities of its operation	Operational procedure of the 6.4 mechanism registry			Concept ¹		Concept	Draft, Final

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments
					SB 004	SB 005	SB 006	SB 007	SB 008		
Accreditation	Regulations (cont.)	Review CDM accreditation standards and procedures and revise them as appropriate to apply for the Article 6.4 mechanism	Development of Article 6.4 mechanism accreditation standards and procedures		Concept	Concept		Draft	Final		SB 007 report para. 22 Decision 3/CMA.3, para. 5(d)
			Temporary solutions to address the lack of designated operational entities (DOEs) for the Article 6.4 mechanism				Concept		Concept		SB 006 report para. 24 SB 005 report para. 14(b)
	Process operation	Expediently accredit operational entities	Accredit operational entities							Final	
Methodologies	Regulations	Process for methodological products	Process for development, consideration and approval of methodological work		Concept						Decision 3/CMA.3, para. 6(d) Decision 3/CMA.3, para. 5(a)
		Develop methodology development procedure	Methodology development procedure			Draft	Final				SB 005 report para. 15 Decision 3/CMA.3, annex, para. 35
		Develop standardized baseline development procedure	Standardized baseline development procedure			Draft	Final				SB 005 report para. 16 Decision 3/CMA.3, annex, para. 35

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments
					SB 004	SB 005	SB 006	SB 007	SB 008		
Methodologies (cont.)	Regulations (cont.)	Elaborate application of requirements in chapter V.B (Methodologies) of the RMP	Requirements for the development and assessment of mechanism methodologies	Work in-between meetings	Draft	Info	Draft	Final	Final		SB 007 report para. 24 SB 005 report para. 18 Decision 7/CMA.4, para. 21 Decision 3/CMA.3, para. 6(d)
			Proposals and options to operationalize elements in relation to development and assessment of mechanism methodologies				Concept				SB 005 report para. 19
		Develop recommendation to CMA on activities involving removals under the Article 6.4 mechanism	Removal activities under the Article 6.4 mechanism	Work in-between meetings	Info	Info	Info	Final	Final		SB 007 report para. 27 SB 005 report paras. 20-26 Decision 7/CMA.4, para. 20 Decision 3/CMA.3, para. 6(c)
	Process operation	Review CDM methodologies, standardized baselines, methodological tools and guidelines for application to the Article 6.4 mechanism	Review and revision of CDM methodologies, standardized baselines, methodological tools and guidelines for application to the Article 6.4 mechanism							Draft	SB 004 report para. 21, and annex 3 Decision 3/CMA.3, para. 5(b)

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments
					SB 004	SB 005	SB 006	SB 007	SB 008		
Methodologies (cont.)	Process operation (cont.)	Prepare examples of revision of methodologies for engineering and land-based removals or their elements	Examples of revision of methodologies for engineering and land-based removals or their elements						Draft	Draft	SB 004 report para. 21, and annex 3
		Develop new methodologies and standardized baselines	New methodologies and standardized baselines							Draft	Decision 3/CMA.3, para. 5(b)
Capacity building	Programme design	Provide feedback to the secretariat on capacity-building programme	Design of a capacity building programme (institutional arrangements and designing/ setting baselines)			Info			Info ¹		SB 005 report paras. 27, 28 SB 002 report para. 21 SB 001 report para. 22 Decision 3/CMA.3, para. 14
		Implement capacity-building programme through RCCs in consultation with Parties	Capacity building programme (expediting implementation of Article 6.4)		Concept			Info			Decision 3/CMA.3, para. 13

Table 3. Supervisory Body workplan 2023 number of items^(a)

Numbers of items	2023				
	SB 004	SB 005	SB 006	SB 007	SB 008
Concept	11	3	7	5	4
Draft	1	4	2	2	5 3
Final	5	0	6	5	3 8
Info	5	8	5	4	5
Total	22	15	20	16	16 20

(a) Total of items: ~~89~~ 93

Document information

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05.0	16 October 2023	Published as an annex to the annotated agenda of SB 008.
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04.0	25 August 2023	Published as an annex to the annotated agenda of SB 007.
03.1	4 July 2023	Editorial revision in table two, column 2023, row 2 (SB 008 changed to SB 007).
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01.0	10 March 2023	SB 004, Annex 1 Initial adoption.

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