

A6.4-SB007-AA-A02

Information note

Workplan of the Supervisory Body 2023

Version 04.1



United Nations
Framework Convention on
Climate Change

1. Supervisory Body workplan 2023

1. Procedural background

1. The Supervisory Body, at its fourth meeting, approved the workplan of the Body for 2023 and requested the secretariat to provide an update of it at each meeting.

2. Purpose

2. The workplan of the Supervisory Body for 2023 provides an overview of the issues to be considered by the Body at each meeting during the year and identifies concrete activities arising from the mandates from the CMA. This allows the Body to plan its work throughout the year, ensuring a balanced workload and an efficient use of meeting time.

3. Key issues and proposed solutions

3. The workplan provides information regarding products to be considered by the Supervisory Body at each meeting. The product stage included in the workplan indicates the action to be taken by the Supervisory Body as indicated in table 1 below:

Table 1. Product development stage

Product stage	Action by the Supervisory Body
Concept	Provide direction ¹
Draft	Comment to an initial draft
Final	Adopt final version/decision
Info	Take note, no decision-making (reports, updates, presentations) ¹

4. Table 2 below provides an overview of the workplan of the Article 6.4 Supervisory Body for 2023. Changes to the previous version of the workplan are highlighted and the reference to the decision of the Supervisory Body or CMA is also provided in the document.
5. The workplan has been updated to reflect the most recent mandates of the Supervisory Body, in particular those from its sixth meeting. The updated workplan also includes a column for 2024, listing products and items planned for next year.
6. To ensure efficient use of time for substantive discussions during meetings, Supervisory Body members and alternate members will work on specific products between meetings. Additionally, some products listed in the workplan may not require discussion during the meetings, depending on the information provided to the Body beforehand.

¹ This product may be a presentation made to the Supervisory Body

4. Impacts

7. The regular review and updating of the workplan will ensure efficiency and transparency of the decision-making process and facilitate the management of the Supervisory Body's workload.

5. Subsequent work and timelines

8. The secretariat will include any new mandates arising from the meetings and will provide an update on the status of the work at each meeting of the Body.

6. Recommendations to the Supervisory Body

9. The secretariat recommends that the Supervisory Body take note of the changes in the workplan for 2023.

Table 2. Supervisory Body workplan 2023

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments	
					SB 004	SB 005	SB 006	SB 007	SB 008			
Governance	Supervisory Body	Organize Supervisory Body meetings	Selection of Chair/Vice Chair for SB		Final						Decision 3/CMA.3, annex, para. 18	
			Calendar of meetings		Final				Draft			
			Supervisory Body report to CMA				Concept ¹	Final				SB 002 report para. 5 Decision 3/CMA.3, annex, para. 24(d)
			Side events	<i>Work in-between meetings</i>	Concept ¹			Concept ¹				
			Interaction with observers		Info	Info	Info	Info	Info			SB 001 report para. 29
			Develop workplan	SB 6.4 workplan	Final	Info	Info	Info	Info	Info		SB 004 report para. 10
			Develop management plan 2022–2023	2022-2023 SB Objectives and Resources	Info	Info	Info					
			Develop management plan 2024–2025	Business and Resource Allocation Plan 2024-2025					Final			
			Carbon markets and carbon crediting standards	Update and analysis of standards					Info		Info	
			Support the forum on response measures									Decision 3/CMA.3, para. 12 Product to be included once/if request is received

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments	
					SB 004	SB 005	SB 006	SB 007	SB 008			
Governance (cont.)	Supervisory Body (cont.)	Special circumstances of LDCs and SIDS	Implementation of the requirements in relation to the least developed countries (LDCs) and small island developing States (SIDS)		Concept			Concept			Decision 3/CMA.3, para. 5(f)	
		Participation by small and micro businesses	Ways to encourage participation by small and micro businesses in the mechanism, in particular in the LDCs and SIDS		Concept						Decision 3/CMA.3, para. 5(g)	
		Engagement with LCIPP	Engagement with LCIPP				Concept				Decision 3/CMA.3, para. 5(h)	
		Consider gender action plan	Gender action plan				Concept		Concept		SB 006, para. 36 Decision 3/CMA.3, para. 5(i)	
		Consider communications from stakeholders	Consideration of unsolicited letters to the Supervisory Body		Final							SB 003 report para. 21 SB 001 report para. 25
		Prepare strategic vision	Strategic vision	Work in-between meetings			Concept	Final			Final	

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments
					SB 004	SB 005	SB 006	SB 007	SB 008		
Governance (cont.)	Supervisory Body (cont.)	Prepare communications strategy	Communications strategy	Work in-between meetings		Concept	Final		Info	Draft	SB 006 report para. 39 SB 005 report para. 7 SB 002 report para. 20 SB 001 report para. 26
		Selection and operation of roster of experts	Selection of Article 6.4 mechanism experts and the operation of the roster		Final						SB 003 report para. 11 SB 003 report para. 2
		Establishment of expert groups	Draft terms of references and proposed processes for establishing expert groups						Final		SB 006 report para. 15
		Manage decisions and documents	Decision hierarchy and documents classification		Info						Decision 3/CMA.3, annex, para. 21
	Host Parties	Designation of national authorities (DNAs)	Designation of national authorities (DNAs)	Designation of national authorities (DNAs)		Info	Info	Info	Info	Info	Decision 3/CMA.3, annex, para. 26(c)
			Establishment of the Article 6.4 DNA forum					Concept			SB 005 report para. 29
Activity cycle	Regulations	Develop activity cycle regulations for projects	Activity cycle procedure for projects (ACP-P)		Concept	Draft	Final				SB 005 report para 9 Decision 3/CMA.3, para. 5(a)
			Appeals and grievance procedure					Concept	Draft	Final	SB 005 report para. 10

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments		
					SB 004	SB 005	SB 006	SB 007	SB 008				
Activity cycle (cont.)	Regulations (cont.)	Develop activity cycle regulations for projects (cont.)	Activity standard for projects (AS-P)		Concept	Info	Draft	Final			Decision 3/CMA.3, para. 5(a)		
			Validation and verification standard for projects (VVS-P)		Concept			Draft	Final		SB 005 report para. 13 Decision 3/CMA.3, para. 5(a)		
		Develop activity cycle regulations for PoAs	Activity cycle procedure for PoAs (ACP-PoA)							Draft	Final	Decision 3/CMA.3, para. 5(a)	
			Activity standards for PoAs (AS-PoA)								Draft, Final		
			Validation and verification standard for PoAs (VVS-PoA)								Draft, Final		
		Develop Sustainable development tool	Sustainable development tool		Concept				Draft Concept	Final Draft/ Final ²	Final	Decision 3/CMA.3, para. 5(c)	
		SB to facilitate the tasks related to the transition of CDM activities to the mechanism	Developing and operationalizing a procedure for requesting transition		Concept	Draft	Final		Concept				SB 006 report para. 10 SB 005 report para. 8 Decision 7/CMA.4, para. 23(a), (b)
			Voluntary cancellation platform									Concept	SB 006 report para. 27

² Pending guidance by Supervisory Body.

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments
					SB 004	SB 005	SB 006	SB 007	SB 008		
Registry	Regulations	Develop Article 6.4 mechanism registry requirements and modalities of its operation	Operational procedure of the 6.4 mechanism registry				Concept ¹		Concept	Draft and Final	SB 006 report para. 25 Decision 3/CMA.3, annex, paras. 55, 58–61, 63–65
Accreditation	Regulations	Review CDM accreditation standards and procedures and revise them as appropriate to apply for the Article 6.4 mechanism	Development of Article 6.4 mechanism accreditation standards and procedures		Concept	Concept		Draft	Final		Decision 3/CMA.3, para. 5(d)
			Temporary solutions to address the lack of DOEs for the Article 6.4 mechanism				Concept		Concept		SB 006 report para. 24 SB 005 report para. 14(b)
	Process operation	Expediently accredit operational entities	Accredit operational entities					Final	Final	Final	Decision 3/CMA.3, annex, para. 24(b)
Methodologies	Regulations	Process for methodological products	Process for development, consideration and approval of methodological work		Concept						Decision 3/CMA.3, para. 6(d) Decision 3/CMA.3, para. 5(a)
		Develop methodology development procedure	Methodology development procedure			Draft	Final				SB 005 report para. 15 Decision 3/CMA.3, annex, para. 35

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments
					SB 004	SB 005	SB 006	SB 007	SB 008		
Methodologies (cont.)	Regulations (cont.)	Develop standardized baseline development procedure	Standardized baseline development procedure			Draft	Final				SB 005 report para. 16 Decision 3/CMA.3, annex, para. 35
		Elaborate application of requirements in chapter V.B (Methodologies) of the RMP	Requirements for the development and assessment of mechanism methodologies	Work in-between meetings	Draft	Info	Draft	Final			SB 005 report para. 18 Decision 7/CMA.4, para. 21 Decision 3/CMA.3, para. 6(d)
		Elaborate application of requirements in chapter V.B (Methodologies) of the RMP (cont.)	Proposals and options to operationalize elements in relation to development and assessment of mechanism methodologies				Concept				SB 005 report para. 19
		Develop recommendation to CMA on activities involving removals under the Article 6.4 mechanism	Removal activities under the Article 6.4 mechanism	Work in-between meetings	Info	Info	Info	Final			SB 005 report paras. 20-26 Decision 7/CMA.4. para. 20 Decision 3/CMA.3, para. 6(c)

Area	Sub-area	Activity	Product	Work in-between meetings	2023					Beyond 2023	Mandates and comments
					SB 004	SB 005	SB 006	SB 007	SB 008		
Methodologies (cont.)	Process operation	Review CDM methodologies, standardized baselines, methodological tools and guidelines for application to the Article 6.4 mechanism	Review CDM methodologies, standardized baselines, methodological tools and guidelines for application to the Article 6.4 mechanism							Draft	SB 004 report para. 21, and annex 3 Decision 3/CMA.3, para. 5(b)
	Process operation (cont.)	Prepare examples of revision of methodologies for engineering and land-based removals or their elements	Examples of revision of methodologies for engineering and land-based removals or their elements						Draft	Draft	SB 004 report para. 21, and annex 3
		Develop new methodologies and standardized baselines	New methodologies and standardized baselines				Draft	Draft	Draft	Decision 3/CMA.3, para. 5(b)	
Capacity building	Programme design	Provide feedback to the secretariat on capacity-building programme	Design of a capacity building programme (institutional arrangements and designing/ setting baselines)		Info				Info		SB 005 report paras. 27, 28 SB 002 report para. 21 SB 001 report para. 22 Decision 3/CMA.3, para. 14
		Implement capacity-building programme through RCCs in consultation with Parties	Capacity building programme (expediting implementation of Article 6.4)		Concept			Info ¹			Decision 3/CMA.3, para. 13

Table 3. Supervisory Body workplan 2023 number of items^(a)

Numbers of items	2023				
	SB 004	SB 005	SB 006	SB 007	SB 008
Concept	11	3	7	3 5	0 3
Draft	1	4	2	4	4
Final	5	0	6	6	4
Info	5	8	5	5	4
Total	22	15	20	18 16	12 16

(a) Total of items 2023: ~~87~~ 89

Document information

Version	Date	Description
04.1	1 September 2023	Revision to include Footnote 2 to Table 2.
04.0	25 August 2023	Published as an annex to the annotated agenda of SB 007.
03.1	4 July 2023	Editorial revision in table two, column 2023, row 2 (SB 008 changed to SB 007).
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01.0	10 March 2023	SB 004, Annex 1 Initial adoption.

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