

A6.4-SB003

Meeting report

Third meeting of the Supervisory Body

Version 01.1

Date of meeting: 3 to 6 November 2022

Place of meeting: Sharm el-Sheikh, Egypt



United Nations
Framework Convention on
Climate Change

TABLE OF CONTENTS		Page
AGENDA ITEM 1.	AGENDA AND MEETING ORGANIZATION.....	3
Agenda item 1.1.	Opening	3
Agenda item 1.2.	Adoption of the agenda	3
AGENDA ITEM 2.	AGENDA ITEM 2. GOVERNANCE AND MANAGEMENT MATTERS.....	4
Agenda item 2.1.	Membership issues	4
Agenda item 2.2.	Guidance by the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement.....	4
AGENDA ITEM 3.	MATTERS RELATING TO RULES, MODALITIES AND PROCEDURES FOR THE ARTICLE 6.4 MECHANISM.....	5
AGENDA ITEM 4.	INTERACTION WITH STAKEHOLDERS.....	6
AGENDA ITEM 5.	OTHER MATTERS	6
AGENDA ITEM 6.	CONCLUSION OF THE MEETING	7
ANNEXES TO THE REPORT		8

Agenda and meeting organization

Opening

1. Mr. Piotr Dombrowicki, Vice-Chair of the Supervisory Body, opened the meeting and asserted that the quorum requirement was met.
2. The Supervisory Body took note that the Chair of the Supervisory Body, Ms. Kristin Qui, was unable to attend the meeting. Proper justification was provided for her absence.
3. The table below shows the attendance of members and alternate members at this meeting. The names of the members and alternate members present at this meeting in person are indicated in bold print; those present virtually are indicated in italics.

Table. Attendance

Members	Alternates
Ms. Maria AlJishi^a	Mr. Duan Maosheng^a
<i>Mr. Felipe De León Denegri^b</i>	Mr. Eduardo Calvo^b
Mr. El Hadji Mbaye Diagne^a	Mr. Tirivanhu Muhwati^a
Mr. Piotr Dombrowicki^b	Mr. Imre Bányász^b
Ms. Olga Gassan-zade^a	Ms. Maia Tskhvaradze^a
Mr. Charles Hamilton^a	Mr. Derrick Oderson^a
Mr. Martin Hession^a	Ms. Emily Mathias^a
Mr. Gebru Jember^b	Mr. Manjeet Dhakal^b
Mr. Kazuhisa Koakutsu^b	Ms. Rajasree Ray^b
Ms. Molly Peters-Stanley^b	Mr. Simon Fellermeier^b
Ms. Kristin Qui ^a	Mr. Benedict Chia^a
Mr. Mkhuthazi Steleki^b	Mr. Alick Muvundika^b

Term: two years, i.e. ending immediately before the first meeting in 2024.

Term: three years, i.e. ending immediately before the first meeting in 2025.

Adoption of the agenda

4. The Supervisory Body adopted the agenda of the meeting, which was published as document A6.4-SB003-AA.¹

¹ See <https://unfccc.int/sites/default/files/resource/a64-sb002-aa.pdf>.

Governance and management matters

Membership issues

5. Members and alternate members of the Supervisory Body made available statements of actual, potential or perceived conflicts of interest with respect to the issues on the agenda of this meeting, as reflected on the UNFCCC website.²

Guidance by the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement

6. The Supervisory Body agreed on its draft addendum to its 2022 annual report to Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA)³ and requested the secretariat to finalize the addendum in consultation with the Chair and Vice-Chair of the Supervisory Body to include the outcomes of its third meeting. Once the addendum is complete, it will be published on the UNFCCC website.
7. The Supervisory Body took note of the update on the status of the workplan for 2022–2023 and requested the secretariat, for the next revision of the workplan, to move the timing of the concept and provide a draft outline on the sustainable development tool to be concurrent with the activity standard, activity cycle procedure, and validation and verification standard.
8. The Supervisory Body adopted the Article 6.4 Mechanism Resource Allocation Plan 2023, as contained in annex 1 to this report. The Supervisory Body further requested the secretariat to expedite the staffing of dedicated resources and ensure they are adequately deployed to support work, in particular with regard to the strategic direction and the operationalization of the mechanism.
9. The Supervisory Body took note that, due to ongoing consultations, it had not been possible to launch the electronic decision in regard to its support structure and related terms of reference. The Supervisory Body agreed to establish an A6.4 Mechanism roster of experts with the following three specializations:
 - (a) Accreditation;
 - (b) Methodologies;
 - (c) Climate policy.
10. The Supervisory Body agreed that the experts on the A6.4 Mechanism roster of experts:
 - (a) Shall comply mutatis mutandis with the applicable provisions related to serving in an individual expert capacity, code of conduct, conflict of interest and confidentiality contained in section 3.2, 4.1, 4.2, and 4.3 respectively of the draft rules of procedure of the Supervisory Body;
 - (b) Shall be included in the roster for a period of two years, with a possibility of renewal;

² See <https://unfccc.int/event/Supervisory-Body-3>.

³ Available from <https://unfccc.int/documents/608939>.

- (c) Shall be remunerated⁴ with a daily fee for the services provided in accordance with United Nations rules and regulations and subject to the fulfilment of any conditions in the written agreement to be signed with the secretariat. In addition, daily subsistence allowance and travel will be paid, if applicable.
11. **Process for establishing the roster of experts:** With regard to the selection of experts to be included in the A6.4 Mechanism roster of experts, the Supervisory Body agreed:
- (a) To request the secretariat to launch the call for experts as soon as possible for a duration of at least four weeks based on the terms of reference, as contained in annex 2;
- (b) That selected experts may be placed under more than one specialization;
- (c) That four appointed members/alternates supported by the secretariat are to prepare a shortlist of experts for consideration and final selection by the Supervisory Body.
- (d) That the selection of experts is to take into account diversity, as contained in provisions of the rules, modalities and procedures for the mechanism established by Article 6, paragraph 4, of the Paris Agreement;
- (e) That the number of experts to be included in the A6.4 Mechanism roster of experts should be flexible and distributed across the three specializations, noting that the Supervisory Body can increase the number of experts in future;
- (f) That all information pertaining to the selection process shall be made available in confidence to the Supervisory Body through its extranet.
12. **Process for operation of the roster of experts:** With regard to the operation of the A6.4 Mechanism roster of experts, the Supervisory Body agreed:
- (a) That this is a first step in defining a support structure and may need to be revised as procedures and mandates for experts are defined and experience with this approach is gained;
- (b) To develop a process for operation of the roster of experts, including selecting experts from the roster for a specific assignment;
- (c) To request the secretariat to prepare a draft procedure for operation of the roster of experts, for consideration by the Supervisory Body at a future meeting.

Matters relating to rules, modalities and procedures for the Article 6.4 Mechanism

13. Based on the request of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) in its decision 3/CMA.3, paragraph 6(c), the Supervisory Body worked intensively to finalize the mandated work and agreed on the recommendations for activities involving removals under the Article 6.4 Mechanism, as contained in annex 3 to this report.

⁴ Provided as consideration for the specialized experience, knowledge, skill, and time requirement.

14. The Supervisory Body took note of the high level summary of the public inputs received in response to the calls for public input and requested the secretariat to take these inputs into account while updating the document “Information note: Activities involving removals under the Article 6.4 mechanism” for its consideration at a future meeting.
15. Based on the request of the CMA in decision 3/CMA.3, paragraph 6(d), the Supervisory Body worked intensively to finalize its work to develop recommendations on the application of the requirements referred to in chapter V B (Methodologies) of the rules, modalities and procedures for adoption by CMA. However, due to the complexity of the work and the short time available, the Supervisory Body was not able to conclude its consideration of the work sufficiently to make recommendations. The work undertaken in the last three meetings is reflected in annex 4 of this report and forms the basis for further work.
16. In this regard, the Supervisory Body will continue the methodological work, as referred to in paragraph 24(a)(ii) of the rules, modalities and procedures, and the work referred to in the paragraph above with a view of making a recommendation to the CMA at its next session.

Interaction with stakeholders

17. The Supervisory Body deferred its interaction with registered observers to the next meeting. Due to a focus on priority agenda items due for delivery to the CMA, there was insufficient time to conduct the interaction at this meeting.
18. The Supervisory Body thanked all registered observers for following the proceedings of this meeting. The list of the registered observers to this meeting is contained in annex 5 to this report.
19. Observers to the fourth meeting of the Supervisory Body shall register with the secretariat by 14 February 2023. Any change to this date will be communicated, as appropriate.
20. The Supervisory Body considered public comments on the documentation for this meeting, which were made publicly available on the UNFCCC website.⁵
21. The Supervisory Body agreed to defer its consideration of unsolicited letters to its next meeting.
22. The Supervisory Body discussed initial overarching messages for the Supervisory Body.

Other matters

23. The Supervisory Body agreed to its tentative calendar of meetings for 2023, as contained in annex 6 to this report. The Body agreed to hold a two-day strategy session prior to its fourth meeting.
24. The Supervisory Body took note that 28 designated national authorities were established as of 5 November 2022.
25. The Supervisory Body took note of the preparations made for its side event scheduled for 9 November 2022.

⁵ See <https://unfccc.int/process-and-meetings/the-paris-agreement/article-64-mechanism/calls-for-input>.

26. The Supervisory Body agreed to the provisional agenda for its fourth meeting, to be held in Bonn, Germany, from 7 to 10 March 2023, as contained in annex 7 to this report.

Conclusion of the meeting

27. The Chair summarized the main conclusions and closed the meeting.
28. The proceedings of the open sessions of the meeting can be accessed via on-demand broadcast.⁶

⁶ <https://unfccc-events.azureedge.net/Article64thirdmeeting>.

Annexes to the report

Annex 1 – Article 6.4 Mechanism Resource Allocation Plan 2023 (version 01.0)

Annex 2 – Terms of reference for the Article 6.4 Mechanism experts

Annex 3 – Recommendation: Activities involving removals under the Article 6.4 mechanism

Annex 4 – Status of current work on the application of the requirements referred to in chapter V B (Methodologies) of the rules, modalities and procedures

Annex 5 – List of registered observers at the third meeting of the Supervisory Body (version 01.0)

Annex 6 – Tentative calendar of meetings for 2023 (version 01.0)

Annex 7 – Provisional agenda: Supervisory Body fourth meeting (version 01.0)

Document information

<i>Version</i>	<i>Date</i>	<i>Description</i>
01.1	13 January 2023	Editorial revision to correct the reference to the Body in paragraph 23 and the annex number in paragraph 26.
01.0	6 November 2022	A6.4-SB003 meeting report. Initial publication.

Decision Class: Operational
Document Type: Meeting report
Business Function: Governance
Keywords: Article 6.4 Supervisory Body, reporting procedures
