

A6.4-SB002

Meeting report

Supervisory Body second meeting

Version 01.0

Date of meeting: 19 to 22 September 2022

Place of meeting: Bonn, Germany



United Nations
Framework Convention on
Climate Change

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Agenda item 1. Agenda and meeting organization

Agenda item 1.1. Opening

1. Ms. Kristin Qui, Chair of the Supervisory Body, opened the meeting and asserted that the quorum requirement was met.
2. The table below shows the attendance of members and alternate members at this meeting. The names of the members and alternate members present at this meeting in person are indicated in bold print; those present virtually are indicated in italics.

Table. Attendance

Members	Alternates
Ms. Maria AlJishi^a	<i>Mr. Duan Maosheng^a</i>
<i>Mr. Felipe De León Denegri^b</i>	Mr. Eduardo Calvo^b
Mr. El Hadji Mbaye Diagne^a	Mr. Tirivanhu Muhwati^a
Mr. Piotr Dombrowicki^b	Mr. Imre Bányász^b
Ms. Olga Gassan-zade^a	<i>Ms. Maia Tskhvaradze^a</i>
Mr. Charles Hamilton^a	Mr. Derrick Oderson^a
Mr. Martin Hession^a	Ms. Emily Mathias^a
Mr. Gebru Jember^b	Mr. Manjeet Dhakal^b
<i>Mr. Kazuhisa Koakutsu^b</i>	Ms. Rajasree Ray^b
<i>Ms. Molly Peters-Stanley^b</i>	Mr. Simon Fellermeier^b
Ms. Kristin Qui^a	Mr. Benedict Chia^a
Mr. Mkhuthazi Steleki^b	Mr. Alick Muvundika^b

1. ^a Term: two years, i.e. ending immediately before the first meeting in 2024.
2. ^b Term: three years, i.e. ending immediately before the first meeting in 2025.

Agenda item 1.2. Adoption of the agenda

3. The Supervisory Body adopted the agenda of the meeting published as A6.4-SB002-AA.¹

Agenda item 2. Governance and management matters

Agenda item 2.1. Membership issues

4. Members and alternate members of the Supervisory Body made available statements of actual, potential or perceived conflict of interest with respect to the issues on the agenda of this meeting, as reflected on the UNFCCC website.²

¹ See <https://unfccc.int/sites/default/files/resource/a64-sb002-aa.pdf>.

² See <https://unfccc.int/event/Supervisory-Body-2>.

Agenda item 2.2. Guidance by the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement

5. The Supervisory Body agreed on its annual report to the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) at its fourth session, which covers the period from 28 July 2022 to 22 September 2022, and requested the secretariat to finalize the report in consultation with the Chair and Vice-Chair of the Supervisory Body to include the outcomes of its second meeting. Once the report is complete, it will be published on the UNFCCC website. The Supervisory Body further requested the secretariat to prepare an addendum of this report for consideration at the next meeting to cover the work undertaken by the Supervisory Body from 23 September until the end of its third meeting.
6. The Supervisory Body considered the content of the oath of service and an assessment of the legalities associated with it and agreed to revise the oath and the related reference in the draft “Rules of Procedure of the Supervisory Body”, as contained in [annex 1](#) to this report to align with decision 3/CMA.3. The Supervisory Body recommended these draft Rules of Procedure to the CMA for consideration and adoption by the CMA, through its annual report to the CMA.
7. The Supervisory Body approved its workplan 2022–2023, as contained in [annex 2](#) to this report, and requested the secretariat to include any new mandates arising from meetings in future versions of the workplan, and to provide an update on the status of work on a regular basis.
8. The Supervisory Body considered the concept note “Support structure and draft TORs” and provided feedback to the secretariat on the process for the selection of experts and the draft terms of reference to establish a roster of experts to support the work of the Supervisory Body. Based on the feedback provided, the Chair and Vice-Chair will work with the secretariat to finalize the document, including consulting with members and alternate members in an inclusive manner, with the aim for the Body to agree on this matter prior to the next meeting.

Agenda item 3. Matters relating to rules, modalities and procedures for the Article 6.4 Mechanism

9. Based on the request of the CMA through its decision 3/CMA.3, paragraph 6(b), and taking into account the information note on “Analysis on the structure and levels of share of proceeds for administrative expenses under the Article 6.4 Mechanism”, the Supervisory Body continued its consideration on appropriate levels of the share of proceeds for administrative expenses and its operation and agreed on them as recommendations to the CMA for consideration by the CMA, as contained in [annex 3](#) to this report. These recommendations will be annexed to the annual report to the CMA.
10. In addition, the Supervisory Body agreed on the level and process for monetary contributions from individual activities to the Adaptation Fund in accordance with the rules, modalities and procedures for the A6.4 Mechanism (RMP),³ paragraph 67(b), as follows: 3 per cent of the issuance fee paid for each request for issuance shall be deducted and collectively transferred annually to the Adaptation Fund; and the modality and the level of

³ Contained in decision 3/CMA.3, annex.

- the monetary contribution may be modified by the Supervisory Body in the future based on its review of the implementation of this provision.
11. The Supervisory Body further agreed that the level and frequency of a periodic contribution from the remaining funds received from the share of proceeds for administrative expenses to the Adaptation Fund, after setting aside the operating costs for the mechanism and an operating reserve, in accordance with the RMP, paragraph 67(c), should not be decided at this stage, and the status of the funds should be reviewed annually to determine them.
 12. Following the request of the CMA, through its decision 3/CMA.3, paragraph 6(c), the Supervisory Body considered the documents "Draft recommendation: Requirements for the development and assessment of mechanism methodologies pertaining to activities involving removals" and "Information note: Removal activities under the Article 6.4 mechanism" contained in annex 5 and 6, respectively, to the annotations, and it agreed to continue working on them with an aim to finalize high-level recommendations to the CMA 4 at the next meeting. The Supervisory Body also agreed that the informal working group on removals would work prior to the third meeting of the Supervisory Body to prepare the revised version of the draft recommendations to the CMA 4 and the information note, taking into account the inputs provided at this meeting, for consideration by the Supervisory Body at its third meeting. It further requested the secretariat to launch a call for public inputs on the annexes 5 and 6 to the annotations, and the in-meeting working document, and advertise this call to a wide range of stakeholders, with a view to seek further inputs from stakeholders.
 13. The informal working group on removals comprises: Ms. Maria AlJishi, Mr. Imre Bányász, Mr. Benedict Chia, Mr. El Hadji Mbaye Diagne, Ms. Olga Gassan-zade, Mr. Martin Hession, Mr. Simon Fellermeier, Mr. Gebru, Jember, Mr. Kazuhisa Koakutsu, Ms. Emily Mathias, Ms. Molly Peters-Stanley, Ms. Rajasree Ray and secretariat staff.
 14. Following the request of the CMA, through its decision 3/CMA.3, paragraph 6(d), the Supervisory Body considered the "draft recommendations to the CMA and information note on the requirements for the development and assessment of mechanism methodologies and the "Information note: Requirements for the development and assessment of mechanism methodologies" contained in annex 7 and 8 to the annotations respectively, and it agreed to continue working on them with an aim to finalize high-level recommendations to the CMA 4 at the next meeting. The Supervisory Body also agreed that the informal working group on methodologies would work prior to the third meeting of the Supervisory Body to prepare the revised version of the draft recommendations to the CMA 4 and the information note, taking into account the inputs provided at this meeting, for consideration by the Supervisory Body at its third meeting. It further requested the secretariat to launch a call for public inputs on the annexes 7 and 8 to the annotations and advertise this call to a wide range of stakeholders, with a view to seek further inputs from stakeholders.
 15. The informal working group on methodologies comprises: Ms. Maria AlJishi, Mr. Manjeet Dhakal, Mr. Felipe De León Denegri, Mr. El Hadji Mbaye Diagne, Mr. Simon Fellermeier, Ms. Olga Gassan-zade, Mr. Martin Hession, Mr. Kazuhisa Koakutsu, Ms. Emily Mathias, Ms. Molly Peters-Stanley, Ms. Rajasree Ray and secretariat staff.

Agenda item 4. Interaction with stakeholders

16. The Supervisory Body met with registered observers for an informal interaction on the last day of the meeting. The observers presented views in relation to items on the agenda of this meeting. The Supervisory Body took note of the inputs and thanked the observers for the interaction.
17. The Supervisory Body thanked all other registered observers for following the proceedings of this meeting. The list of the registered observers to this meeting is contained in [annex 4](#) to this report.
18. Observers to the third meeting of the Supervisory Body shall register with the secretariat by 13 October 2022.
19. The Supervisory Body considered public comments on documentation of this meeting, which were made publicly available on the UNFCCC website.⁴

Agenda item 5. Other matters

20. The Supervisory Body held an initial discussion on elements to be included in a communications plan and agreed to continue discussing this matter.
21. The Supervisory Body took note of the information note on the capacity-building work programme on Article 6.4, as contained in annex 9 of the annotated agenda, and provided the following feedback:
 - (a) Include a time frame for the different elements presented in the note;
 - (b) Address the need to have cross-coordination of initiatives inside and outside UNFCCC, identifying synergies of activities with other programmes and initiatives, having a horizontal integration of different efforts and coordinating and partnering with others, including centres of excellence, universities, think tanks and others.
 - (c) Align the capacity-building plans with the Supervisory Body workplan, where appropriate, including with regard to the products that would require capacity-building efforts, noting that there are two mandates – one on the preparedness of the Article 6.4 implementation (CMA mandate) and one on the transition more related to the operation and process (Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) mandate);
 - (d) Have a programmatic approach over a period of time;
 - (e) Have regular reviews of the implementation and effectiveness of the programme and indicators to assess progress and gaps;
 - (f) Identify and support capacity building activities that are tailor made to different coverage namely local, National, Regional and for global level;
 - (g) Identify whenever possible options to enhance communication and innovative tools, such as web-based training materials, FAQs and videos.

⁴ See <https://unfccc.int/process-and-meetings/the-paris-agreement/article-64-mechanism/calls-for-input>.

22. The Supervisory Body agreed to the provisional agenda for the third meeting, to be held in Sharm el-Sheikh, Egypt, from 3 to 5 November 2022, as contained in annex 5 to this report.

Agenda item 6. Conclusion of the meeting

23. The Chair summarized the main conclusions and closed the meeting.
24. The proceedings of the open sessions of the meeting can be accessed via broadcast.⁵

⁵ <https://unfccc-events.azureedge.net/Article64secondmeeting>.

Annexes to the report

Annex 1 – Recommendation: Rules of Procedure of the Supervisory Body (version 02.0)

Annex 2 – Workplan of the Supervisory Body 2022–2023 (version 01.0)

Annex 3 – Recommendation: Appropriate levels of the share of proceeds for administrative expenses and its operation (version 01.0)

Annex 4 – List of registered observers (version 01.0)

Annex 5 – Provisional agenda: Supervisory Body third meeting (version 01.0)

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Document information

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