- Sample Link (not valid): https://unfccc-events.webex.com/unfccc-events/onstage/g.php?MTID=e2d2d44ab4e6bbaeda5965e5c9d779d

Registering for the meeting:

- Click the link received in your email
- Type in the details as below
- Ensure you have typed in the correct email id, this will be asked when joining the meeting
- Click on register button.
- *You may be prompted to enter further details*

If prompted, enter further details and click Submit button

Once you have submitted, you may be asked to install the WebEx add-on (Optional)

Registration Confirmed

Thank you for registering.

You are now registered for the event: ███████████████

You will receive a confirmation email message that contains the event password and instructions for joining the even

The event has started. You can join it now.

Join Now | Join by browser NEW!

Try the new Webex web app!
✓ Nothing to install
✓ Simple and intuitive
✓ Ideal for participants who do not need to present
Learn more
💡 For the best experience (including video support), join using Firefox or Chrome.

Set Up Webex Events

To participate in fully interactive events, please click here for setting up Webex Events on this computer.

The playback of UCF (Universal Communications Format) rich media files requires appropriate players. To view this type of rich media files in the event, please check whether you have the players installed on your computer by going to Verify Rich Media Players.

To view system requirements, go to www.webex.com.

Privacy | Terms/Conditions
Privacy | Terms of Service | Request information about WebEx services

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JOINING the Meeting on the day:

Click on the link and type in your name as you would like the other participants to see.

(Registration can be done as you join, however, we recommend to register earlier, as systems may fail to send you the link)

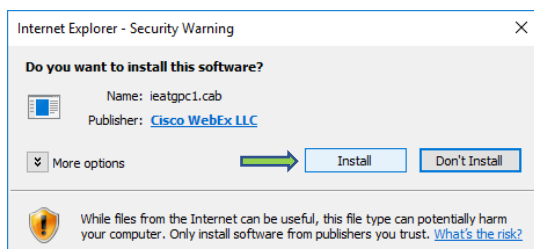For the first time, you may be asked to install the WebEx Add-on, if you do not wish to install, click on "Go here" text as indicated with the green arrow.

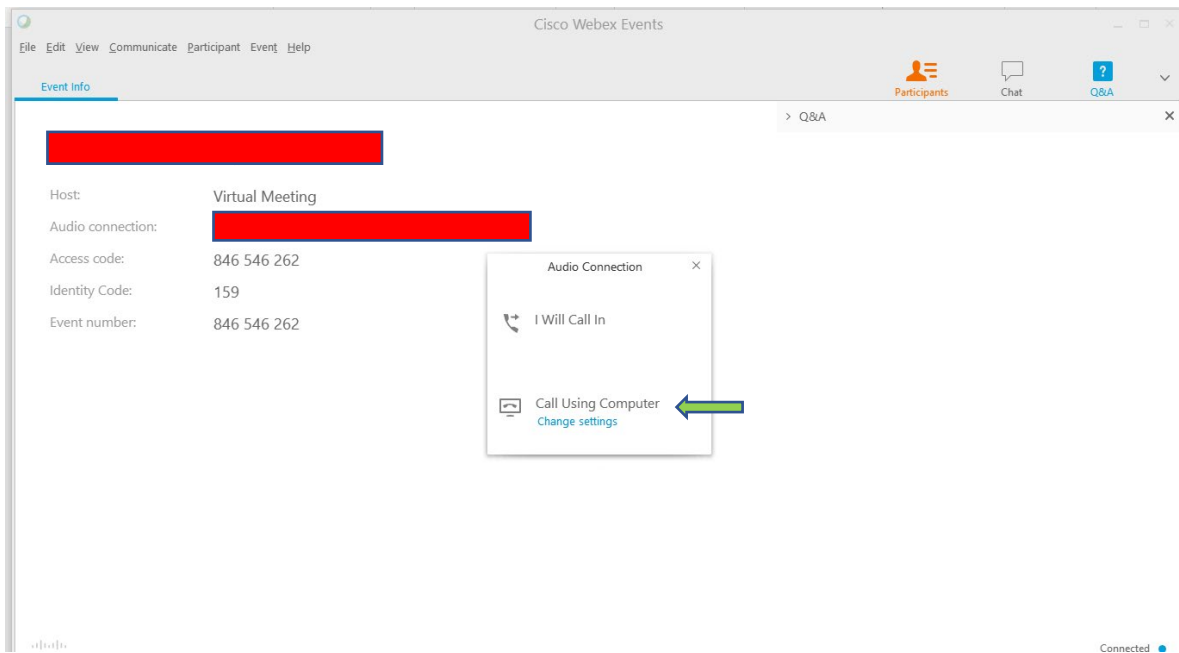It will take you to the below screen, and click on Run temporary application as indicated
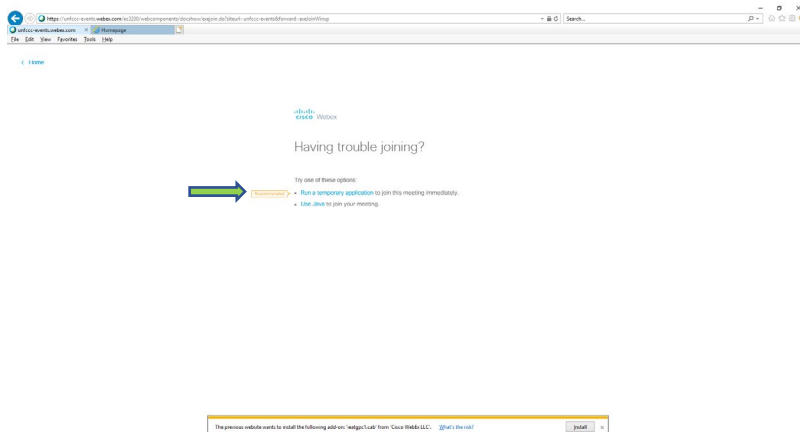
Below screen may appear, please click install

When the installation is complete, you will in the WebEx interface with option to join audio. (see below diagram)

- Click on Call using Computer
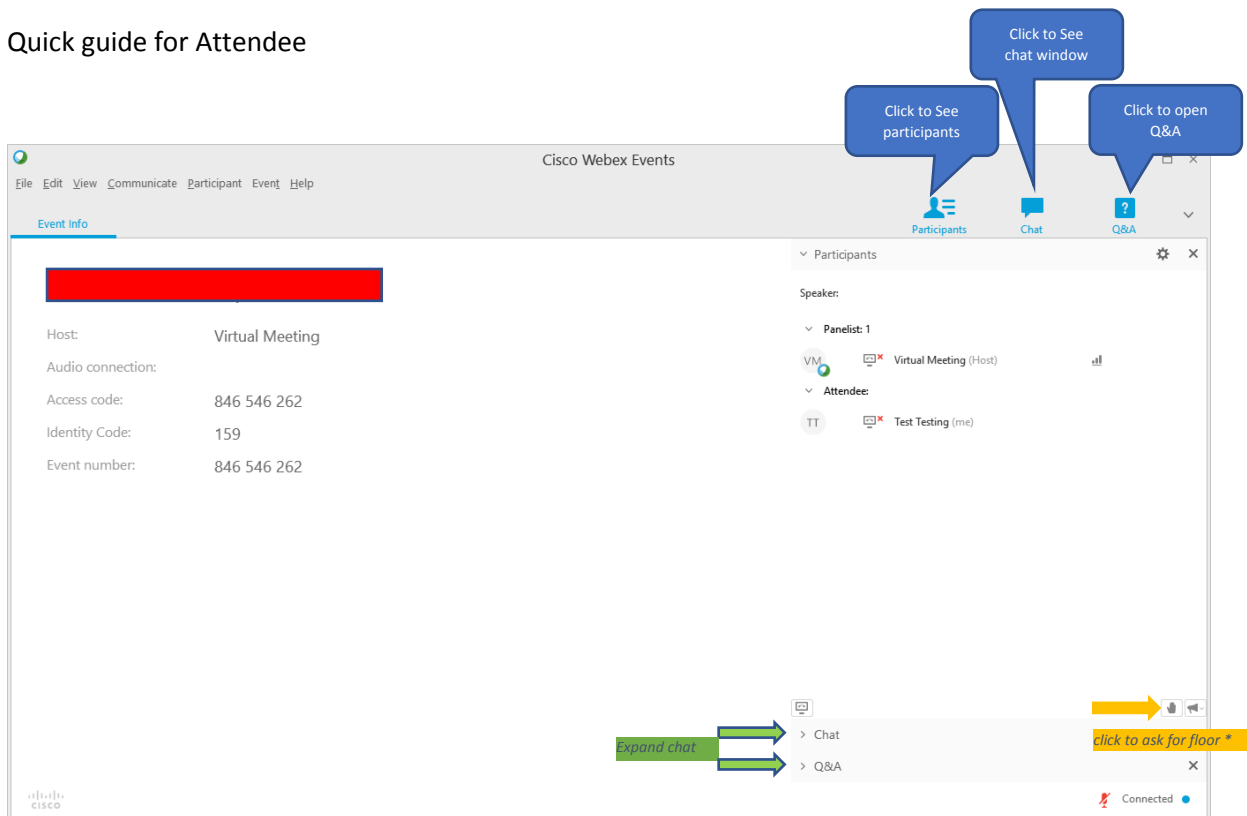- *Use Change settings to select your correct headphone, audio devices*

Audio setting can be changed as below

- Click on communicate menu option
- Select Speaker/Microphone audio test…
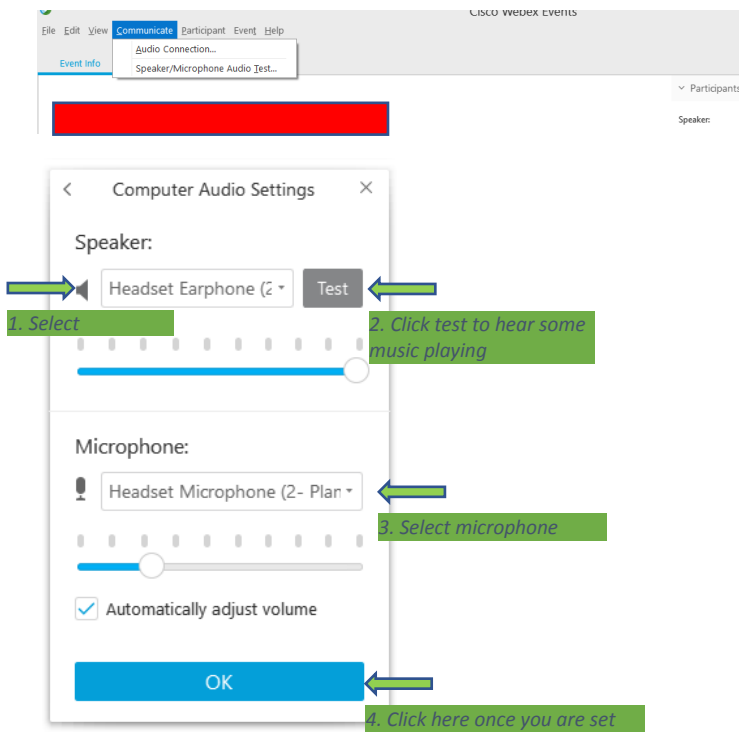
Quick guide for Attendee

 * Moderator will alert the meeting Chair and Chair will announce your name to speak.

Chat:

You can chat individually to another participant privately

- Select the name of the participant and send instant chats

Q&A:

- You can type in your question here and either the moderator will respond by typing or answer your question via audio.