









UNFCCC

ELECTIONS MANUAL 2026

Legal Affairs Division and Elections Support Team

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FOREWORD

Foreword and introduction

The work of the UNFCCC depends on the decisions taken by Parties and the bodies entrusted with supporting their implementation. Elections and appointments are an essential part of ensuring that these bodies have the officers needed to fulfil their respective mandates.

The UNFCCC electoral process is a collective undertaking involving Parties, regional groups and constituencies, their Chairs and Coordinators, presiding officers, and the secretariat. It is also a process governed by a range of decisions that establish composition, term limits, desired expertise of officeholders, replacements, chairing arrangements and other body-specific considerations.

This Elections Manual has been prepared by the Legal Affairs Division to consolidate such information that is otherwise spread across these various decisions and rules of procedures into one accessible resource. It aims to promote a common understanding of the electoral process, facilitate the work of everyone involved, and support regional groups and constituencies in their forward planning for upcoming UNFCCC electoral cycles.

We hope it will serve as a useful and enduring reference for Chairs, Coordinators, Parties and nominees alike, whether they are new to the process or drawing on years of experience.

Special thanks to Luan Harford, who led the development of this resource, as well as Carolina Mantsch, for her invaluable support. I would also wish to acknowledge Humaira Anjum and Konisha Heerah Hurreeram for their contributions during their fellowships, and Sung Youn Kim for her dedicated support during her internship. Their collective efforts have greatly contributed to the completion of this manual.

As custodian of the UNFCCC electoral process, the Legal Affairs Division is committed to facilitating a process that is transparent, inclusive and procedurally sound. We remain at your disposal and encourage you to contact the Elections team at **unfcccelections@unfccc.int** should you have any questions.



Christine Adam

Director and Principal Legal Adviser, Legal Affairs

UNFCCC secretariat

Bonn, October 2026

AT A GLANCE

The Election Year

Each year, officers are elected to the Bureau of the COP, CMP and CMA, the Bureaux of the two permanent subsidiary bodies: the Subsidiary Body for Scientific and Technological Advice (SBSTA) and the Subsidiary Body for Implementation (SBI), as well as members and their alternates to the constituted bodies established under the Convention, the Kyoto Protocol and the Paris Agreement that support the intergovernmental process.

Officers are elected or appointed based on nominations from the Chairs and Coordinators of the United Nations regional groups and constituencies, with the aim of achieving gender balance on the membership of these bodies.

III. UNFCCC Electoral Process

1	**Notification** ● UNFCCC secretariat	The secretariat issues early each year a Message to Parties on positions for election and appointment during that year.
2	**Consultations with Chairs and Coordinators** ● Presiding Officer ● Chairs and Coordinators ● UNFCCC secretariat	The Chair of the elections consultations convenes consultations with the Chairs and Coordinators of regional groups and constituencies during the Climate Change Conferences. The secretariat provides background information to Chairs and Coordinators.
3	**Consultations with Parties** ● Chairs and Coordinators ● Parties	Chairs and Coordinators of groups and constituencies consult with Parties in their relevant regional groups/constituencies, as well as with Chairs and Coordinators of other groups and constituencies, to agree on the nominations.
4	**Submission of Nominations** ● Chairs and Coordinators ● UNFCCC secretariat	Chairs and Coordinators of groups and constituencies transmit nominations to the secretariat via the UNFCCC Electoral Nomination portal. Each nomination should include the full name, country and email address of the nominee, and the position nominated for.
5	**Processing & Publication** ● UNFCCC secretariat	The secretariat processes the nominations received and publishes valid nominations on the list of nominations for election and appointment on the UNFCCC Elections website. Nominations that are not valid are returned to the respective Chair(s)/Coordinator(s).
6	**Election or Appointment** ● Parties ● UNFCCC secretariat	The final list of nominations is sent to the President or Chairs of the subsidiary bodies for the election or appointment, as appropriate. Parties elect or appoint the nominees during the meetings of the governing or subsidiary bodies convened at the Climate Change Conferences. The secretariat updates its membership records to include the new members.

Key: ● Parties ● UNFCCC secretariat ● Chairs and Coordinators ● Presiding Officer – typically a Vice-President of the COP/CMP/CMA Bureau designated by the President to coordinate the consultations on elections

NAVIGATE

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IV. Role of Chairs and Coordinators of the UN regional groups and constituencies

Current regional groups and their members are listed on the UN Department for General Assembly and Conference Management website:

- African States
- Asia-Pacific States
- Eastern European States
- Latin American and Caribbean States
- Western European and other States

https://www.un.org/dgacm/en/content/regional-groups

Please note that there are also additional types of groups of Parties for negotiations, such as Group of 77 and China (G77 and China), the Alliance of Small Island States (AOSIS) and Least Developed Countries (LDCs).

List of LDCs: https://www.un.org/ohrlls/content/list-ldcs

List of SIDs: https://www.un.org/ohrlls/content/list-sids

Member States of the Group of 77 and China: https://www.g77.org/doc/members_print.html

Membership in one regional group or constituency does not preclude membership in other regional groups or constituencies. For e.g., Haiti is a member of GRULAC, SIDs, LDCs and G-77 and China all at the same time.

Based on the tradition of the United Nations, Parties are organized into five regional groups, mainly for the purposes of electing officers to the 3 bureaux of the governing and subsidiary bodies and members and their alternates to the constituted technical bodies established under the Convention, the Kyoto Protocol and the Paris Agreement.

General Assembly resolutions that set out the initial basis for the development of the regional groups include:

- 1957: A/RES/1192 (XII)
- 1963: A/RES/1900 (XVIII)
- 1978: A/RES/33/138

As Chairs and Coordinators of regional group or constituencies, your role involves:

- Consulting with Parties in your group or constituency, to agree on nominations to UNFCCC bodies. In some cases, the nominations should be confirmed by Chairs and Coordinators of other regional groups and constituencies, e.g., for positions designated for non-Annex I and Annex I Parties.
- Transmitting to the secretariat, nominations and intersessional replacements via the UNFCCC Electoral Nomination portal, in line with the specific rules of procedure of that body and keeping in mind the goal of gender balance.
- Speaking on behalf of the group or constituency at the consultations on elections.

V. Role of the Chair in the consultations on elections

Every year, the President of the Conference of the Parties (COP) designates a Chair to lead the consultations on elections to UNFCCC bodies.

Typically, the Chair is a Vice-President of the COP/CMP/CMA Bureau.

The Chair is responsible for convening consultations with the Chairs and Coordinators of regional groups and constituencies. These consultations typically begin during the sessions of the UNFCCC Subsidiary Bodies in June and continue at the sessions of the UNFCCC Governing Bodies in November/December.

Summaries of these consultations are available on the UNFCCC Elections page.

In addition to convening consultations, the Chair is required to provide regular updates to the Bureau of the COP, CMA and CMPA on the status of elections. These updates typically include the number of positions to be filled and those that remain vacant, the gender composition of UNFCCC bodies, and any issues that may be affecting their proper functioning.

The Chair receives dedicated support from the UNFCCC Elections Team.

"The consultations on elections bring together the regional groups and constituencies to ensure that the bodies under the UNFCCC process are filled in a timely, fair and transparent manner.

A clear shared understanding of the rules, timelines and respective roles is essential to the smooth functioning of the process.

I hope this Elections Manual will provide a useful resource for Parties, regional groups and constituencies alike."



Vice-President Pavel Zámyslický
Chair of the elections consultations for 2026

VI. Election of officers to the Bureau of the COP, CMP and CMA

Composition and Election

> *"At the commencement of the first meeting of each ordinary session, a President, seven Vice-Presidents, the Chairmen of the subsidiary bodies established by Articles 9 and 10 of the Convention, and a Rapporteur shall be elected from among the representatives of the Parties present at the session. They will serve as the Bureau of the session. Each of the five regional groups shall be represented by two Bureau members and one Bureau member shall represent the small island developing states. The offices of President and Rapporteur shall normally be subject to rotation among the five regional groups."*
>
> Rule 22, paragraph 1 of the draft rules of procedure of the Conference of the Parties and its Subsidiary Bodies contained in document FCCC/CP/1996/2.

As per rule 22, paragraph 1 of the draft rules of procedure, the Bureau is composed of 11 officers:[1]

- The President (who also serves as President of the CMP and CMA);
- Seven Vice-Presidents;
- The Chair of the Subsidiary Body for Scientific and Technological Advice (SBSTA);
- The Chair of the Subsidiary Body for Implementation (SBI); and
- A Rapporteur.

Members are elected from among the representatives of Parties present at the session, with each of the five regional groups being represented by two Bureau members and one Bureau member representing the small island developing States (SIDS). However, as provided in rule 22, paragraph 3, once elected, the President no longer represents his/her Party but rather serves in a personal capacity.

The offices of President and Rapporteur shall normally be subject to rotation among the five regional groups.[2] While the COP has applied this rotation more or less consistently, the COP may decide by consensus to depart from the regional group rotation for the election of the President, for example, in deference to the host country (see precedents from COP 4[3] and COP 15[4]).

[1] The current composition of the Bureau may be seen here.

[2] The Rotation Mechanism for the office of COP Rapporteur can be found here.

[3] The COP was held in Buenos Aires, Argentina, and the COP elected a representative from GRULAC as President, instead of a representative from Eastern Europe in accordance with the rotation. A representative from Eastern Europe was elected President at COP 5 held in Bonn.

[4] The COP was held in Copenhagen, Denmark, and the COP elected a representative from WEOG as President instead of a representative from GRULAC in accordance with the rotation. A representative from GRULAC was elected President at COP, held in Cancun.

The Bureau at a Glance

Term of office, limits and possibility for re-election	• Term of office: 1 year • Maximum number of terms: 2 consecutive terms of 1 year Bureau members are elected for one year with the possibility of being re-elected for a second consecutive term of one year – rule 22, paragraph 2 of the draft rules of procedure "*No officer may serve on the Bureau for more than two consecutive terms of one year*."
Capacity in which Bureau members serve	Bureau members serve as representative of their regional group or, in the case of the small island developing States, their constituency - rule 22, paragraph 1 of the draft rules of procedure "*Each of the five regional groups shall be represented by two Bureau members and one Bureau member shall represent the small island developing states*." Notwithstanding the above, in line with rule 22, paragraph 3 of the draft rules of procedure, "*The President shall participate in the session in that capacity and shall not at the same time exercise the rights of a representative of a Party*."
Applicable rules regarding election of successor	Rule 22, paragraph 2 of the draft rules of procedure "*The officers referred to in paragraph 1 above, shall remain in office until their successors are elected at the next ordinary session […].*"
Replacements on the Bureau	Bureau members can be replaced by a representative of the same Party[5] - rule 25 of the draft rules of procedure "*If an officer of the Bureau resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, a representative of the same Party shall be named by the Party concerned to replace the said officer for the remainder of that officer's mandate*."
Frequency of meetings	Meetings of the Bureau are convened by the President intersessionally and during sessions of the governing and/or subsidiary bodies.
Decision-making	It has been the practice of the Bureau to take decisions by consensus.
Term start and end dates	Date of election at the relevant COP session and date of election at the next ordinary session. Typically occurs at the closing plenaries of the COP, CMP and CMA.
Rules of procedure	Not specific rules of procedure. However, the existing and previous practices have shown that the Bureau has carried out its work in adherence to the draft rules of procedure of the Conference of the Parties and its Subsidiary Bodies contained in document FCCC/CP/1996/2.

The President of the COP is traditionally elected by acclamation at the opening plenary of each session of the COP, in accordance with rule 22, paragraph 1 of the draft rules of procedure.

However, the nomination of the President Designate is ordinarily transmitted to the secretariat by the Chair(s) of the regional group well in advance of the session of the COP to ensure timely preparation

[5] For an example of how rule 25 has been applied exceptionally for the replacement to be a representative of a different Party from the same regional group., see footnotes 1, 2 and 30 of the UNFCCC Bureau historical membership chart is available on the UNFCCC Election and Membership webpage.

for the session. The secretariat will issue a message to Parties, observer States and observer organizations informing of this appointment.[6]

Notwithstanding rule 22, paragraph 1 of the draft rules of procedure, the practice of the COP has been to elect the remaining Bureau members (consisting of seven Vice-Presidents, the Chairs of the SBSTA and the SBI, and a COP Rapporteur) during the closing plenary of the session of the COP.

Such an arrangement means that the Bureau that undertook the preparatory work for the sessions, is typically the same Bureau during at the sessions (with the exception of the President), thereby fully utilizing the experience of the Bureau members.

As the Bureau serves all three governing bodies, if any member of the Bureau represents a Party to the Convention but is not at that time a Party to the Kyoto Protocol or to the Paris Agreement, an additional member from a Party to the Kyoto Protocol or from a Party to the Paris Agreement shall be elected by the CMP or the CMA, respectively, to serve on the Bureau.[7]

If a nomination for election to the Bureau has not been received by the closure of the session, it has been the established practice for the COP to request the regional group or constituency concerned to transmit to the secretariat the outstanding nomination as soon as possible after the session and typically by the end of February of the following year.[8]

Once the outstanding nomination(s) has been received by the secretariat, the nominee is deemed elected to the Bureau at the session pursuant to the relevant COP decision.

Confirmed nominees for election to the Bureau are typically invited to attend Bureau meetings as observers during sessions of the governing bodies, pending their election at the closing plenaries. Although not a Bureau member, the Chair of the LDCs is invited to attend Bureau meetings as observers.

For more information, please visit the Bureau of the COP, CMP and CMA website.

[6] For e.g., see Message to Parties and Observer States and Observer Organizations on the Appointment of the President-Designate COP31/CMP21/CMA8 here. Communications to Parties and Observer Organizations can be accessed here.

[7] Article 13, paragraph 3 of the Kyoto Protocol, and Article 16, paragraph 3, of the Paris Agreement.

[8] See for example, paragraph 14 of the report of the COP on its 27th session (Sharm el-Sheikh), where a nomination to the Bureau from the WEOG was outstanding (FCCC/CP/2022/10); and paragraph 17 of the report of the COP on its 28th session (United Arab Emirates), where a nomination to the Bureau from the African States was outstanding (FCCC/CP/2023/11).

VII. Election of officers to the Bureaux of the SBSTA and SBI

Composition and Election

> *"Unless the Conference of the Parties decides otherwise, the Chairman of any subsidiary body other than those established by Articles 9 and 10 of the Convention, shall be elected by that subsidiary body from among the representatives of the Parties present at the session. The Chairmen, Vice-Chairmen and Rapporteurs of such subsidiary bodies shall be elected with due regard to the principle of equitable geographical representation and shall not serve for more than two consecutive terms of one year.*
>
> *Each subsidiary body shall elect its own Vice-Chairman and Rapporteur."*
>
> Rule 27, paragraphs 5 and 6 of the draft rules of procedure of the Conference of the Parties and its Subsidiary Bodies contained in document FCCC/CP/1996/2.

The Bureau of the SBSTA and SBI each consist of:

- A Chair;
- A Vice-Chair; and
- A Rapporteur.

The draft rules of procedure of the COP and its subsidiary bodies apply *mutatis mutandis* to the proceedings of the subsidiary bodies.[9] Officers to the Bureaux of the SBSTA and SBI are elected for one year and shall not serve for more than two consecutive terms of one year.[10] The Chairs of the SBSTA and SBI are members to both the Bureau of the COP, CMP and CMA and the Bureau of the relevant subsidiary body. The COP elects the Chairs of the SBSTA and SBI, while the subsidiary bodies elect their own Vice-Chair and Rapporteur.[11]

Unlike the offices of COP President and Rapporteur being normally subject to rotation among the five regional groups, the positions on the SBSTA and SBI Bureaux are not. However, in electing the officers to the SBSTA and SBI Bureaux, due regard is to be had for the principle of equitable geographical representation.[12] Nevertheless, past practice has been for the Chairs of the Subsidiary Bodies to come from an Annex I Party and a non-Annex I Party.[13]

[9] Rule 27, paragraph 1 of the draft rules of procedure.

[10] Rule 22, paragraph 2 of the draft rules of procedure.

[11] Rule 27, paragraph 5 states, "Unless the Conference of the Parties decides otherwise, the Chairman of any subsidiary body other than those established by Articles 9 and 10 of the Convention, shall be elected by that subsidiary body from among the representatives of the Parties present at the session." The current members of the bureau of the SBSTA may be found here and of the SBI here.

[12] Ibid.

[13] A consolidated historical chart of the membership of all UNFCCC bodies can be accessed here.

When the subsidiary bodies exercise their functions with regard to matters concerning the Kyoto Protocol or the Paris Agreement, any member of the Bureaux of the subsidiary bodies representing a Party to the Convention but, at that time, not a party to the Kyoto Protocol or Paris Agreement, shall be replaced by an additional member to be elected by and from amongst the Parties to the Kyoto Protocol or Paris Agreement.[14]

Officers to the Bureaux of the SBSTA and SBI are elected from the representatives of the Parties present at the session. These are typically government representatives competent in the field of scientific and technological matters and/or matters related to climate change, who make up the SBSTA and SBI.[15]

The **Bureaux of the SBSTA and SBI** at a Glance

Term of office, limits and possibility for re-election	• Term of office: 1 year • Maximum number of terms: 2 consecutive terms of 1 year Bureaux members of the SBSTA and SBI are elected for one year with the possibility of being re-elected for a second consecutive term of one year – rule 22, paragraph 2 of the draft rules of procedure "*No officer may serve on the Bureau for more than two consecutive terms of one year*."
Capacity in which Bureaux members serve	Bureaux members serve as representative of their regional group or, in the case of the small island developing States, their constituency - rule 22, paragraph 2 of the draft rules of procedure Notwithstanding the above, in line with rule 22, paragraph 3 of the draft rules of procedure, which apply *mutatis mutandis* to the proceedings of the subsidiary bodies, [16] once the Chairs of the Subsidiary Bodies are elected, they shall participate in the session in that capacity and shall not at the same time exercise the rights of a representative of a Party.
Applicable rules regarding election of successor	Rule 22, paragraph 2 of the draft rules of procedure "*The officers referred to in paragraph 1 above, shall remain in office until their successors are elected at the next ordinary session […].*"
Replacements on the Bureau	Bureaux members can be replaced by a representative of the same Party - rule 25 of the draft rules of procedure "*If an officer of the Bureau resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, a representative of the same Party shall be named by the Party concerned to replace the said officer for the remainder of that officer's mandate*."
Term start and end dates	Date of election at the relevant session of the Subsidiary Bodies and date of election at the next ordinary session. Typically occurs at the closing plenaries of the SBs.

For more information, please visit the Bureaux of the SBSTA website and SBI website.

[14] Article 15, paragraph 3 of the Kyoto Protocol and Article 18, paragraph 3 of the Paris Agreement.

[15] Article 9, paragraph 1 and Article 10, paragraph 1 of the United Nations Framework Convention on Climate Change.

[16] As per rule 27, paragraph 1 of the draft rules of procedure.

VIII. Election of members and alternate members to UNFCCC constituted bodies

Definition and Role

The UNFCCC process is also supported by a range of constituted bodies. These expert bodies have limited membership and are established by the COP, CMP, and/or CMA to advance specific thematic and technical areas under the Convention, the Kyoto Protocol, and the Paris Agreement respectively. These bodies are essential for translating high-level decisions into practical guidance, standards, and recommendations, and for supporting the effective implementation of Parties' commitments across the process.

Constituted bodies are subsidiary to the governing bodies but distinct from the permanent subsidiary bodies (SBSTA and SBI). They are established to address specific mandates relating to, for example, adaptation, loss and damage, finance, technology, capacity-building, compliance, specific cross-cutting matters, or the provision of support for particular groups of Parties.

Unlike the open-ended subsidiary bodies, constituted bodies have limited membership, with members often appointed or elected to ensure balanced representation, including regional and gender balance. Each constituted body operates under the authority and guidance of and remains accountable to one or more of the governing or subsidiary bodies. Their work is guided by mandates set out in relevant decisions and, where applicable, in the Convention, Kyoto Protocol, or Paris Agreement themselves.

> *"The Conference of the Parties, as the supreme body of this Convention, shall [...] (i) Establish such subsidiary bodies as are deemed necessary for the implementation of the Convention."*
>
> *Article 7(2)(i) of the United Nations Framework Convention on Climate Change*

a) Election of members to the Adaptation Committee

The **Adaptation Committee** at a Glance	
Legislative basis	Established by Decision 1/CP.16, paragraph 20 "*to promote the implementation of enhanced action on adaptation in a coherent manner under the Convention*" Comprises 16 members, who are elected by the COP. Its composition is outlined in Decision 2/CP.17, paragraph 101.
Term of office, limits and possibility for re-election	• Term of office: 2 years • Maximum number of terms: 2 consecutive terms of 2 years Decision 2/CP.17, paragraph 106, "*Decides that members shall serve for a term of two years and shall be eligible to serve a maximum of two consecutive terms of office* […]"
Desired expertise, if any	Parties are encouraged to nominate experts with a diversity of experience and knowledge relevant to adaptation to climate change - Decision 2/CP.17, paragraph 103.
Capacity in which members serve	Members serve in their personal capacity - Decision 2/CP.17, paragraph 101.
Applicable rules regarding election of successor	"*The members shall remain in office until their successors have been elected*." - Decision 2/CP.17, paragraph 106(c).
Replacements of members	"[…] *if a member of the Adaptation Committee resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, the Adaptation Committee may decide, bearing in mind the proximity of the next session of the Conference of the Parties, to appoint another member from the same group or constituency to replace said member for the remainder of that member's mandate, in which case the appointment shall count as one term[…]*" - Decision 2/CP.17, paragraph 107.
Chairing arrangements	The Committee elects annually a chair and a vice-chair from among its *members* to serve for a term of one year each, with one being a member from an Annex I Party and the other being a member from a non-Annex I Party. The positions of chair and vice-chair alternate annually between a member from an Annex I Party and a member from a non-Annex I Party - Decision 2/CP.17, paragraph 108.
Frequency of meetings	Meets "*at least twice a year*" - Decision 2/CP.17, paragraph 112.
Decision-making	Decisions of the Adaptation Committee shall be taken by consensus - Decision 2/CP.17, paragraph 111.
Term start and end dates	Paragraph 5 of the revised rules of procedure, *"The term of office of a member shall start at the first meeting of the Committee in the calendar year following his or her election and shall end immediately before the first meeting of the Committee in the calendar year in which his or her term ends."*
Rules of procedure	Revised rules of procedure of the Adaptation Committee here.[17]

[17] A full set of rules of procedure, drawing upon the provisions decided by COP 17, was approved at COP 18. At its second and fifth meetings, respectively, the Adaptation Committee further elaborated on these, also taking into account a decision by COP 19 to replace

Composition and Election

The Adaptation Committee comprises 16 members, who are elected by the COP:[18]

(a) Two members from each of the five United Nations regional groups;

(b) One member from a small island developing State;

(c) One member from a least developed country Party;

(d) Two members from Annex I Parties;

(e) Two members from non-Annex I Parties;

Members serve in their *personal capacity*, and not as representatives of their Governments, nor of the regional group or constituency that nominated them.

To ensure active participation within the Committee, members who fail to participate in two consecutive meetings and perform the functions and tasks of the Committee, the Co-Chairs will bring this matter to the attention of the Committee and seek clarification from the nominating regional group or constituency on the status of that member's membership.[19]

For more information, please visit the Adaptation Committee website.

the positions of Chair and Vice-Chair of the Adaptation Committee by the positions of Co-Chairs. Upon a recommendation by the UN Office of Internal Oversight Services to harmonize the provisions in the rules of procedure of the UNFCCC constituted bodies, the Adaptation Committee, after its 19th meeting held in March 2021, agreed to amend its rules of procedure to include a provision on conflict of interest.

[18] Decision 2/CP.17, paragraph 101.

[19] Paragraph 7 of the revised rules of procedure of the Adaptation Committee here.

b) Election of members and alternates to the Adaptation Fund Board

The **Adaptation Fund Board** at a Glance	
Legislative basis	Established by Decision 1/CMP.3, paragraph 3 and 4 as the operating entity "*to supervise and manage the Adaptation Fund, under the authority and guidance of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol*" The Adaptation Fund Board comprises 16 members and 16 alternate members representing Parties to the Kyoto Protocol, as outlined in Decision 1/CMP.3, paragraphs 6 and 7.
Term of office, limits and possibility for re-election	• Term of office: 2 years • Maximum number of terms: 2 consecutive terms of 2 years Decision 1/CMP.3, paragraph 9, "*Decides that members and alternate members shall serve for a term of two years and shall be eligible to serve a maximum of two consecutive terms.*" Decision 1/CMP.4, paragraph 16 "Decides also that terms as members do not count towards the terms as alternate members, and that terms as alternate members do not count towards the terms as members."
Desired expertise, if any	Members and alternate members are to have "*[…] appropriate technical, adaptation and/or policy expertise*" - Decision 1/CMP.3, paragraph 8.
Capacity in which members and their alternates serve	Members and alternate members "*serve as government representatives […]*" - Decision 1/CMP.3, paragraph 8.
Applicable rules regarding election of successor	No applicable rule that member/alternate members remain in office. The position therefore becomes vacant.
Replacements of members/alternate members	The CMP elects a new member or alternate where one has resigned or is unable to complete the term or perform the functions of the office. "*If a member or an alternate resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, a new member or alternate shall be elected in accordance with decision 1/CMP.3, paragraph 8 […]*"- rules of procedure of the Adaptation Fund Board, paragraph 7. Nevertheless, the Adaptation Fund Board may appoint a new member or alternate member from the same constituency bearing in mind the proximity of the next CMP session. "*Notwithstanding paragraph 7, […] the Adaptation Fund Board may decide, bearing in mind the proximity of the next session of the CMP, to appoint another member, or an alternate member, from the same constituency to replace the said member for the remainder of that member's mandate.*" - rules of procedure of the Adaptation Fund Board, paragraph 8.

Chairing arrangements	The Committee elects annually a Chair and Vice-Chair from among its members to serve for a term of one year each, with one being a member from an Annex I Party and the other being a member from a non-Annex I Party. The positions of Chair and Vice-Chair alternate annually between a member from an Annex I Party and a member from a non-Annex I Party - Decision 1/CMP.3, paragraph 13.[20]
Frequency of meetings	Decision 1/CMP.3, *paragraph 15, "the Adaptation Fund Board shall meet at least twice a year while retaining the flexibility to adjust the number of meetings to suit its needs."*
Decision-making	Decisions of the Adaptation Fund Board shall be taken by consensus; if all efforts at reaching a consensus have been exhausted, and no agreement has been reached, decisions shall be taken by a two-thirds majority of the members present at the meeting on the basis of one member, one vote - Decision 1/CMP.3, paragraph 12.
Term start and end dates	Paragraph 5 of the rules of procedure of the Adaptation Fund Board, "*The term of office of a member, or an alternate, shall start at the first meeting of the Board in the calendar year following his or her election and shall end immediately before the first meeting of the Board in the calendar year in which the term ends.*"
Rules of procedure	Rules of procedure of the Adaptation Fund Board here.

Composition and Election

The Adaptation Fund Board comprises 16 members and 16 alternate members representing Parties to the Kyoto Protocol, who are elected by the CMP:[21]

(a) Two representatives from each of the five United Nations regional groups;

(b) One representative of the small island developing States;

(c) One representative of the least developed country Parties;

(d) Two other representatives from the Parties included in Annex I to the Convention (Annex I Parties);

(e) Two other representatives from the Parties not included in Annex I to the Convention (non-Annex I Parties);

Decision 1/CMP.14, paragraph 4, "decide[d] to ensure that developing country Parties and developed country Parties that are Parties to the Paris Agreement are eligible for membership on the Adaptation Fund Board."

The CMP in decision 1/CMP.14, paragraph 2, "Decide[d] that the Adaptation Fund shall exclusively serve the Paris Agreement and shall no longer serve the Kyoto Protocol once the share of proceeds under Article 6, paragraph 4, of the Paris Agreement becomes available."

For more information, please visit the Adaptation Fund Board website.

[20] See also paragraph 10 of the rules of procedure of the Adaptation Fund Board.

[21] Decision 1/CMP.3, paragraphs 6 and 7.

Election of members and alternates to the Article 6.4 Mechanism Supervisory Body

The **Article 6.4 Mechanism Supervisory Body** at a Glance

Legislative basis	Article 6.4 of the Paris Agreement established a new international carbon crediting mechanism. At CMA 3, the CMA designated the body that will supervise the Article 6.4 mechanism - Decision 3/CMA.3, paragraph 2. This includes developing and/or approving methodologies, registering activities, accrediting third-party verification bodies, and managing the Article 6.4 Registry. The Supervisory Body comprises 12 members from Parties to the Paris Agreement, as outlined in Decision 3/CMA.3, Annex, paragraph 4.
Term of office, limits and possibility for re-election	• Term of office: 2 years • Maximum number of terms: 2 terms of 2 years whether consecutive or not Decision 3/CMA.3, Annex, paragraph 11, "The maximum number of terms of any individual shall be two terms, whether consecutive or not and including any period as an alternate member."[22] This provision is unique to the Supervisory Body as it establishes an overall limit of two terms, irrespective of whether those terms are served consecutively or non-consecutively, and includes any period served as an alternate member.[23]
Desired expertise, if any	Members and alternate members shall possess relevant scientific, technical, socioeconomic or legal expertise - Decision 3/CMA.3, Annex, paragraph 7.
Capacity in which members and their alternates serve	Members and alternate members serve in their individual expert capacity - Decision 3/CMA.3, Annex, paragraph 6.[24] Members and alternate members shall act in an independent and impartial manner in performing their duties in the Supervisory Body.[25]
Applicable rules regarding election of successor	The members and their alternate members shall remain in office until their successors have been elected - Decision 3/CMA.3, Annex, paragraph 9.[26]
Replacements of members/alternate members	*"If a member or alternate member resigns or is otherwise unable to continue as a member or alternate member, the Supervisory Body may decide, bearing in mind the proximity to the next session of the CMA, to appoint a replacement member or replacement alternate member from the same constituency to serve the remainder of the term on the basis of a nomination from the relevant constituency, in which case the appointment shall count as one term."* - Decision 3/CMA.3, Annex, paragraph 12.[27]

[22] Decision 7/CMA.4, Annex II, paragraph 17.

[23] Note however, that by Decision 20/CMA.7, paragraph 7, the CMA decided to "consider, as part of the review of the rules, modalities and procedures for the mechanism established by Article 6, paragraph 4, in 2028, the provisions related to the limits on the terms of members and alternate members of the Supervisory Body".

[24] Decision 7/CMA.4, Annex II, paragraph 6.

[25] Decision 7/CMA.4, Annex II, paragraph 7.

[26] Decision 7/CMA.4, Annex II, paragraph 15.

[27] Decision 7/CMA.4, Annex II, paragraph 18.

Chairing arrangements	The Supervisory Body elects annually a Chair and a Vice-Chair from among its members. The Chair and the Vice-Chair shall remain in office until their successors have been elected - Decision 3/CMA.3, Annex, paragraph 9.[28] In this context, the Supervisory Body shall take fully into account the consideration of regional and gender balance.[29]
Frequency of meetings	Decision 7/CMA.4, Annex II, paragraph 39, "The Supervisory Body shall meet with the frequency [...] agreed by it, taking into account the need for efficient use of resources and proximity to the dates of sessions of the UNFCCC governing and subsidiary bodies."
Decision-making	Decisions of the Supervisory Body shall be taken by consensus whenever possible. If all efforts at reaching consensus have been exhausted, decisions shall be put to vote and adopted by a majority of three fourths of the members, including alternate members only when they are acting as members, present and voting - Decision 3/CMA.3, Annex, paragraph 22.[30]
Term start and end dates	Decision 3/CMA.3, Annex, paragraph 10, "*The term of service of a member shall start at the first meeting of the Supervisory Body in the calendar year following their election and shall end immediately before the first meeting of the Supervisory Body in the calendar year in which the term ends*."[31]
Rules of procedure	Rules of procedure of the Supervisory Body here.

Composition and Election

The Supervisory Body comprises 12 members from Parties to the Paris Agreement ensuring broad and equitable geographical representation and striving to ensure gender-balanced representation, as follow:[32]

(a) Two members from each of the five United Nations regional groups;

(b) One member from the least developed countries;

(c) One member from small island developing States.

Members and alternate members may be suspended, or their membership terminated by the CMA, if: (a) They fail to disclose a conflict of interest; (b) They fail to attend two consecutive meetings without proper justification.[33]

The Supervisory Body may suspend the membership of a particular member or alternate member and recommend to the CMA the termination of their membership for any of the reasons above.

For more information, please visit the Article 6.4 Mechanism Supervisory Body website.

[28] Decision 7/CMA.4, Annex II, paragraph 32.

[29] Ibid.

[30] Decision 7/CMA.4, Annex II, paragraph 63.

[31] Decision 7/CMA.4, Annex II, paragraph 16.

[32] Decision 3/CMA.3, Annex, paragraph 4; Decision 7/CMA.4, Annex II, paragraph 3.

[33] Decision 3/CMA.3, Annex, paragraph 13; Decision 7/CMA.4, Annex II, paragraph 20.

c) Election of government representatives to the Advisory Board of the Climate Technology Centre and Network

The **Advisory Board of the Climate Technology Centre and Network** at a Glance	
Legislative basis	Decision 14/CP.18, paragraph 5, "Decides that the Advisory Board of the Climate Technology Centre and Network is hereby established." The functions of the Climate Technology Centre and Network are set out in 1/CP.16, paragraph 123 and revised functions are set out in Decision 10/CP.30 and Decision 17/CMA.7. The composition of the Advisory Board is outlined in Decision 25/CP.19, Annex II, paragraph 3, as subsequently revised through Decision 10/CP.26, Annex, paragraph 1.
Term of office, limits and possibility for re-election	• Term of office: 2 years • Maximum number of terms: 2 consecutive terms of 2 years Government representatives serve for a term of two years and shall be eligible to serve a maximum of two consecutive terms of office - Decision 10/CP.26; Annex, para 5.
Desired expertise, if any	Groups or constituencies are encouraged to nominate the government representatives to the Advisory Board, with a view to achieving an appropriate balance of expertise relevant to the development and transfer of technologies for adaptation and mitigation - Decision 10/CP.26; Annex, para 4.
Capacity in which government representatives serve	With respect to the representatives of the Advisory Board referred to in paragraph 1(a) of Decision 10/CP.26; Annex, they serve as representatives of their Governments.
Applicable rules regarding election of successor	Decision 10/CP.26; Annex, para 5 (c), "*The representatives shall remain in office until their successors are elected.*"
Replacements of government representatives	"*If a government representative of the Advisory Board resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, the Advisory Board may decide, bearing in mind the proximity of the next session of the COP, to appoint another representative from the same constituency to replace said representative for the remainder of that representative's mandate, in which case the appointment shall count as one term*" - Decision 10/CP.26; Annex, para 6.

Chairing arrangements	"*The Advisory Board shall elect annually a Chair and a Vice-Chair from among the [government] representatives for a term of one year each, with one being from an Annex I Party and the other being from a non-Annex I Party. The positions of Chair and Vice-Chair shall alternate annually between a representative of an Annex I Party and a representative of a non-Annex I Party*" - Decision 10/CP.26; Annex, para 11. See observation of the CTCN secretariat: The election of the Vice Chair to the AB should be consider for candidates only if they have a pending term of at least two years. This helps to maintain the continuity as well as avoid any potential disruption in the tenure of the Vice Chair or the Chair.
Frequency of meetings	Paragraph 25 of the rules of procedure of the Advisory Board of the Climate Technology Centre and Network (contained in Decision 25/CP.19, Annex II), "The Board shall meet twice per year, or more frequently, if necessary, to discharge its responsibilities."
Decision-making	Paragraph 10 of the Constitution of the Advisory Board contained in Decision 10/CP.26, Annex "*Decisions of the Advisory Board will be taken by consensus by only the Advisory Board representatives referred to in paragraph 1(a–b)*", **i.e.,** the eighteen government representatives and the Chair and the Vice-Chair of the Technology Executive Committee.[34] If all efforts at reaching a consensus are exhausted, decisions shall be taken by a three-fourths majority of the members referred to in paragraph 41 present and voting at the meeting[35] - Paragraphs 41 and 43 of the rules of procedure of the Advisory Board of the Climate Technology Centre and Network (contained in Decision 25/CP.19, Annex II).
Term start and end dates	Paragraph 10 of the rules of procedure of the Advisory Board of the Climate Technology Centre and Network (contained in Decision 25/CP.19, Annex II), "*The term of office of a member shall start at the first meeting of the Board in the calendar year following his or her election and shall end immediately before the first meeting of the Board in the calendar year following the term ends, as applicable two or three years thereafter*."
Rules of procedure	The Constitution of the Advisory Board was agreed and amended at COP 26 through Decision 10/CP.26, Annex. The rules of Procedure of the Advisory Board of the Climate Technology Centre and Network can be found in Decision 25/CP.19, Annex II.

Composition and Election

With the aim of achieving fair and balanced representation, the Advisory Board comprises:[36]

(a) Eighteen government representatives, comprising equal representation of Parties included in Annex I to the Convention (Annex I Parties) and Parties not included in Annex I to the Convention (non-Annex I Parties) and, for non-Annex I Parties, ensuring equitable representation of the United Nations regional groups;

[34] As subsequently revised through Decision 10/CP.26, Annex, paragraph 1.

[35] Ibid.

[36] Decision 25/CP.19, Annex II, paragraph 3, as subsequently revised through Decision 10/CP.26, Annex, paragraph 1.

(b) The Chair and the Vice-Chair of the Technology Executive Committee in their official capacity as Technology Executive Committee representatives;

(c) One of the Co-Chairs, or a member designated by the Co-Chairs, of the Green Climate Fund Board in their official capacity as a Green Climate Fund representative;

(d) The Chair or the Vice-Chair of the Adaptation Committee, or a member designated by the Chair and the Vice-Chair, in their official capacity as an Adaptation Committee representative;

(e) One of the Co-Chairs, or a member designated by the Co-Chairs, of the Standing Committee on Finance in their official capacity as a Standing Committee on Finance representative;

(f) The Director of the CTCN in their official capacity as the CTCN representative;

(g) Six representatives, with one being selected by each of the following UNFCCC observer organization constituencies: environmental, business and industry, research and independent, and youth non-governmental organizations; indigenous peoples organizations; and the women and gender constituency, with relevant expertise in technology, finance or business, received by the host organization of the Climate Technology Centre, taking into account balanced geographical representation.

Government representatives shall be nominated by their respective groups or constituencies and elected by the Conference of the Parties (COP).[37]

To ensure active participation within the Advisory Board, if a member is unable to participate in two consecutive meetings of the Board or is unable to perform the functions and tasks set out by the Board, the Chair of the Advisory Board will bring this matter to the attention of the Advisory Board and will seek clarification from the regional group that nominated that member on the status of his or her membership.[38]

Further, on 7 December 2012, an agreement was reached on the distribution and rotation of representatives of Non-Annex I Parties on the Advisory Board.[39]

For more information, please visit the Advisory Board of the Climate Technology Centre and Network website.

[37] Decision 10/CP.26; Annex, paragraph 4.

[38] The rules of Procedure of the Advisory Board of the Climate Technology Centre and Network can be found in Decision 25/CP.19, Annex II, paragraph 11.

[39] Rules and agreements for the representation of Non-Annex I Parties on the Advisory Board of the CTCN available here.

d) Election of members and alternates to the Compliance Committee of the Kyoto Protocol

The **Compliance Committee of the Kyoto Protocol** at a Glance	
Legislative basis	Established by Decision 27/CMP.1,[40] and functions through a plenary, a bureau and two branches, namely, the facilitative branch and the enforcement branch.[41] As outlined by Decision 27/CMP.1, Annex, Section II, paragraph 3, the Committee consists of 20 members elected by the CMP, 10 of whom are to be elected to serve in the facilitative branch and 10 to be elected to serve in the enforcement branch.
Term of office, limits and possibility for re-election	• Term of office: 2 or 4 years • Maximum number of terms: 2 consecutive terms "*The CMP shall elect five members for a term of two years and five members for a term of four years. Each time thereafter, the CMP shall elect five new members for a term of four years. Members shall not serve for more than two consecutive terms*" - Decision 27/CMP.1, Annex, Section IV, paragraph 2 & Section V, paragraph 2.
Desired expertise, if any	Members of the Committee and their alternates shall have recognized competence relating to climate change and in relevant fields such as the scientific, technical, socio-economic or legal fields - Decision 27/CMP.1, Annex, Section II, paragraph 6. For the enforcement branch, in electing the members of the enforcement branch, the CMP shall be satisfied that the members have legal experience - Decision 27/CMP.1, Annex, Section V, paragraph 3.
Capacity in which members and their alternates serve	Decision 27/CMP.1, Annex, Section II, paragraph 6, "*Members of the Committee and their alternates shall serve in their individual capacities and, with respect to any matter that is under consideration by the Committee, act in an independent and impartial manner and avoid real or apparent conflicts of interest*."
Applicable rules regarding election of successor	Rule 3, paragraph 1, of the rules of procedure of the Compliance Committee of the Kyoto Protocol,[42] "*Each member and alternate member shall remain in office until his or her successor is elected*."

[40] Decision 27/CMP.1, Annex, Section II, paragraph 1.

[41] Ibid., paragraph 1.

[42] As contained in the annex to Decision 4/CMP.2, with the subsequent amendments, contained in the annexes to Decisions 4/CMP.4, 8/CMP.9 and 6/CMP.17.

Replacements of members/alternate members	Rule 3, paragraph 5, of the rules of procedure of the Compliance Committee of the Kyoto Protocol,[43] "*If a member or an alternate member resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, the Committee may decide, bearing in mind the proximity of the next session of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol, to appoint another member or alternate member from the same group or constituency to replace the said member or alternate member for the remainder of the term of that member or alternate member, in which case the appointment shall count as one term*." Rule 3, paragraph 4, of the rules of procedure of the Compliance Committee of the Kyoto Protocol,[44] in the interim, that member's alternate shall serve as a member for the same branch.
Chairing arrangements	"*Each branch shall elect, from among its members and for a term of two years, a chairperson and a vice-chairperson, one of whom shall be from a Party included in Annex I and one from a Party not included in Annex I*" - Decision 27/CMP.1, Annex, Section II, paragraph 4. The chairs of the two branches shall rotate between Annex I and non-Annex I Parties, ensuring that at any given time one chair is from an Annex I Party and the other is from a non-Annex I Party.[45]
Frequency of meetings	Decision 27/CMP.1, Annex, Section II, paragraph 10, "*The Committee shall, unless it decides otherwise, meet at least twice each year, taking into account the desirability of holding such meetings in conjunction with the meetings of the subsidiary bodies under the Convention*." In 2025, at its meeting held on 10 September 2025, the Committee did not see a need for scheduling further meetings at that point. The Committee decided that it will convene a meeting of the plenary and/or any of its branches only when the need arises and any such need for a meeting would be determined by the Bureau of the Committee. [46] Further, the Committee recommended that the CMP consider the question of the future of the Committee.[47]
Decision-making	Decision 27/CMP.1, Annex, Section II, paragraph 9, "*The Committee shall make every effort to reach agreement on any decisions by consensus. If all efforts at reaching consensus have been exhausted, the decisions shall as a last resort be adopted by a majority of at least three fourths of the members present and voting. In addition, the adoption of decisions by the enforcement branch shall require a majority of members from Parties included in Annex I present and voting, as well as a majority of members from Parties not included in Annex I present and voting*."

[43] As contained in the annex to Decision 4/CMP.2, with the subsequent amendments, contained in the annexes to Decisions 4/CMP.4, 8/CMP.9 and 6/CMP.17.

[44] As contained in the annex to Decision 4/CMP.2, with the subsequent amendments, contained in the annexes to Decisions 4/CMP.4, 8/CMP.9 and 6/CMP.17.

[45] Decision 27/CMP.1 Annex, Section II, paragraph 6.

[46] The twentieth annual report of the Compliance Committee to the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (FCCC/KP/CMP/2025/4), paragraph 17 a–c.

[47] Ibid., paragraph 17 (b).

Term start and end dates	In accordance with rule 3, paragraph 1, of the rules of procedure of the Compliance Committee, the term of service of each member and alternate member of the Committee starts on 1 January of the calendar year immediately following his or her election and ends on 31 December, two or four years thereafter, as applicable.
Rules of procedure	An informal consolidated text of the rules of procedure of the Compliance Committee of the Kyoto Protocol is accessible here.

Composition and Election

The Committee consists of 20 members elected by the CMP, 10 of whom are to be elected to serve in the facilitative branch and 10 to be elected to serve in the enforcement branch.

The facilitative branch comprises:[48]

(a) One member from each of the five regional groups of the United Nations and one member from the small island developing States, taking into account the interest groups as reflected by the current practice in the Bureau of the Conference of the Parties;

(b) Two members from Parties included in Annex I;

(c) Two members from Parties not included in Annex I.

The enforcement branch comprises:[49]

(a) One member from each of the five regional groups of the United Nations and one member from the small island developing States, taking into account the interest groups as reflected by the current practice in the Bureau of the Conference of the Parties;

(b) Two members from Parties included in Annex I;

(c) Two members from Parties not included in Annex I.

For more information, please visit the Compliance Committee of the Kyoto Protocol website.

[48] Decision 27/CMP.1, Annex, Section IV, paragraph 1.

[49] Decision 27/CMP.1, Annex, Section V, paragraph 1.

e) Appointment of members to the Consultative Group of Experts

The **Consultative Group of Experts** at a Glance

Legislative basis	Established by Decision 8/CP.5, paragraph 3, as the Consultative Group of Experts on National Communications from Parties not included in Annex I to the Convention "with the objective of improving national communications from non-Annex I Parties." Renamed to the Consultative Group of Experts by Decision 11/CP.14, paragraph 1. The CMA by Decision 18/CMA.1, paragraph 15, "decided that the Consultative Group of Experts shall serve the Paris Agreement starting from 1 January 2019 to support the implementation of the enhanced transparency framework under Article 13 of the Paris Agreement." Plays a dual role in that it serves both the Convention and the Paris Agreement and continues to provide technical advice and support to developing country Parties for fulfilling their reporting obligations under the Convention and the Paris Agreement - Decision 9/CP.30, paragraph 1. COP adopted Decision 9/CP.30 on the term, composition and terms of reference of the Consultative Group of Experts, which became effective on 1 January 2026. The CMA, by Decision 16/CMA.7, takes note of Decision 9/CP.30. The Consultative Group of Experts comprises 27 members, as outlined in Decision 9/CP.30, paragraph 3.
Term of office, limits and possibility for re-election	• Term of office: 2 years • Maximum number of terms: 2 consecutive terms of 2 years "The members of the Consultative Group of Experts shall be nominated for a period of two years and shall serve a maximum of two consecutive terms." - Decision 3/CP.8, Annex, paragraph 5.
Desired expertise, if any	Decision 9/CP.30, paragraphs 4 and 5 The Consultative Group of Experts shall be composed of experts drawn from the UNFCCC roster of experts with expertise in at least one of the sections of national communications, biennial update reports and biennial transparency reports in accordance with the relevant guidelines. Regional groups, the least developed countries and small island developing States, in nominating their experts to the Consultative Group of Experts, are encouraged to make every effort to ensure balanced representation in the areas of *national communications, biennial update reports and biennial transparency reports in accordance with the relevant guidelines*.
Capacity in which members serve	Not specified
Applicable rules regarding election of successor	"[M]embers of the Consultative Group of Experts shall remain in office until their successors are elected and that, in such cases, the Consultative Group of Experts shall notify, via the secretariat, the Chair of the Subsidiary Body for Implementation thereof" - Decision 9/CP.30, paragraph 6.

Replacements of members	Decision 3/CP.8, Annex, paragraph 7, "*If a member of the Consultative Group of Experts resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, the Consultative Group of Experts may decide, bearing in mind the proximity of the next session of the Conference of the Parties, to request the group that had nominated the member to nominate another member to replace the said member for the remainder of that member's mandate. In such a case, the Consultative Group of Experts shall take into account any views expressed by the group that had nominated the member and shall notify the Chair of the SBI of any replacement.*"
Chairing arrangements	Representatives from the three regional groups of non-Annex I Parties [(i.e. African States, Asia-Pacific, and Latin American and Caribbean States)] shall serve as Chair and Rapporteur on a rotational basis. The Chair shall serve for a period of one year. The Rapporteur shall succeed in serving as Chair, at which time a new Rapporteur shall be nominated - Decision 3/CP.8, Annex, paragraph 6.[50]
Frequency of meetings	"*The Consultative Group of Experts shall meet at least twice a year and may hold additional meetings if necessary to enable it to discharge its responsibilities.*" - paragraph 26, rule 11 of the rules of procedure of the Consultative Group of Experts which are accessible here.
Decision-making	"Decisions by the Consultative Group of Experts shall be taken by consensus" - rule 14 of the rules of procedure of the Consultative Group of Experts which are accessible here.
Term start and end dates	Not specified; understood by default to start at the relevant session of the COP at which the member is appointed, and end 2 years later
Rules of procedure	Decision 9/CP.30 on the term, composition and terms of reference of the Consultative Group of Experts Rules of procedure of the Consultative Group of Experts are accessible here.

Composition and Appointment

At COP 30, the COP adopted Decision 9/CP.30 on the term, composition and terms of reference of the Consultative Group of Experts, which became effective on 1 January 2026.[51] The COP decided that the CGE shall be composed of 27 members as follows, noting that members shall be nominated by their respective regional groups:[52]

(a) Two from Parties included in Annex I to the Convention;

(b) Six from Parties not included in Annex I to the Convention, noting that these seats shall be equally distributed among the three regional groups of Parties not included in Annex I to the Convention referred to in paragraph (d–e) and (g) below;

(c) One from Parties not included in Annex I to the Convention from Eastern European States;

(d) Three from African States;

[50] Decision 9/CP.30, paragraph 7, "[…] the terms of service of the Chair and the Rapporteur of the Consultative Group of Experts shall remain unchanged."

[51] Decision 9/CP.30, paragraph 9.

[52] Decision 9/CP.30, paragraph 3.

(e) Three from Asia-Pacific States;

(f) One from Eastern European States;

(g) Three from Latin American and Caribbean States;

(h) Three from Western European and other States;

(i) One from the least developed countries;

(j) One from small island developing States;

(k) One from each of three international organizations with relevant experience in providing technical assistance to Parties not included in Annex I to the Convention and developing country Parties in the preparation of national communications, biennial update reports and biennial transparency reports.

Appointments to the Consultative Group of Experts is taken note of by the COP. To ensure active participation within the Consultative Group of Experts, if a member is unable to participate in two consecutive meetings of the Consultative Group of Experts and is unable to perform the functions and tasks set out by the relevant regional groups and constituencies, the Chair of the Consultative Group of Experts will bring this matter to the attention of the SBI Chair to seek clarification from the relevant regional group and constituency that nominated the member on the status of his/her membership.[53]

For more information, please visit the Consultative Group of Experts website.

[53] Rule 5 of the rules of procedure of the Consultative Group of Experts which is accessible here.

f) Election of members and alternates to the Clean Development Mechanism Executive Board

The **Clean Development Mechanism Executive Board** at a Glance	
Legislative basis	The Clean Development Mechanism Executive Board supervises the Kyoto Protocol's clean development mechanism under the authority and guidance of the CMP, including making recommendations to the CMP, approving methodologies, accrediting operational entities, reviewing accreditation standards, and developing and maintaining the CDM registry - Decision 3/CMP.1, Annex, paragraph 5. The Clean Development Mechanism Executive Board comprises 10 members and 10 alternate members from Parties to the Kyoto Protocol, as outlined in Decision 3/CMP.1, Annex, paragraph 8(a).
Term of office, limits and possibility for re-election	• Term of office: 2 years • Maximum number of terms: 2 consecutive terms of 2 years Decision 3/CMP.1, Annex, paragraph 8(b), "Members, including alternate members *[…] shall: (b) be elected for a period of two years and be eligible to serve a maximum of two consecutive terms. Terms as alternate members do not count;*"
Desired expertise, if any	"*Members, including alternate members […] shall: (c) Possess appropriate technical and/or policy expertise* […]" - Decision 3/CMP.1, Annex, paragraph 8(c).
Capacity in which members and their alternates serve	"Members, including alternate members, of the Executive Board shall: (c) *[…] act in their personal capacity*" - Decision 3/CMP.1, Annex, paragraph 8(c).
Applicable rules regarding election of successor	"The members, and alternate members, shall remain in office until their successors are elected" - Decision 3/CMP.1, Annex, paragraph 8(b).
Replacements of members/alternate members	"*If a member, or an alternate member, of the Executive Board resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, the Executive Board may decide, bearing in mind the proximity of the next session of the COP/MOP, to appoint another member, or an alternate member, from the same constituency to replace the said member for the remainder of that member's mandate*" - Decision 3/CMP.1, Annex, paragraph 11.
Chairing arrangements	The Executive Board elects annually its own Chair and Vice-Chair from among its members, with one being a member from a Party included in Annex I and the other being from a Party not included in Annex I. The positions of Chair and Vice-Chair shall alternate annually between a member from a Party included in Annex I and a member from a Party not included in Annex I - Decision 3/CMP.1, Annex, paragraph 12.
Frequency of meetings	Paragraph 13 of Decision 3/CMP.1, Annex, "The Executive Board shall meet as necessary but no less than three times a year […]." At CMP 20, the CMP adopted Decision 4/CMP.20, which requested the Executive Board to reduce the number of its meetings to one or two per year, as required, conduct those meetings virtually.

Decision-making	Decisions by the Executive Board shall be taken by consensus, whenever possible. If all efforts at reaching a consensus have been exhausted and no agreement has been reached, decisions shall be taken by a three-fourths majority of the members present and voting at the meeting. Members abstaining from voting shall be considered as not voting - Decision 3/CMP.1, Annex, paragraph 15.
Term start and end dates	Rule 4 (2) of the rules of procedure of the Executive Board Clean Development Mechanism here, *"The term of service of a member, or an alternate member, shall start at the first meeting of the Executive Board in the calendar year following his/her election and shall end immediately before the first meeting of the Executive Board in the calendar year in which the term ends."*
Rules of procedure	Rules of procedure of the Executive Board Clean Development Mechanism is accessible here. Refer also to the modalities and procedures for a clean development mechanism, contained in Decision 3/CMP.1, Annex.

Composition and Election

The Clean Development Mechanism Executive Board comprises 10 members and 10 alternate members from Parties to the Kyoto Protocol, who are elected by the CMP, as follows:[54]

(a) One member from each of the five United Nations regional groups;

(b) Two other members from the Parties included in Annex I;

(c) Two other members from the Parties not included in Annex I;

(d) One representative of the small island developing States.

Further, in November 2001, an agreement was reached on the distribution and rotation of representatives of Non-Annex I Parties on the Board.[55]

The Board may suspend and recommend to the CMP the termination of the membership of a particular member or alternate member, for cause, including failure to attend two consecutive meetings of the Board without proper justification.[56]

At CMP 20, the CMP adopted decision 4/CMP.20, which requested the Executive Board to reduce the number of its meetings to one or two per year, as required, conduct those meetings virtually, hold its final meeting prior to the closure of the operations of the clean development mechanism and adjust its budget allocated to conducting the meetings accordingly.[57]

For more information, please visit the Clean Development Mechanism Executive Board website.

[54] Decision 3/CMP.1, Annex, paragraph 8(a).

[55] Rules for the Election of the Executive Board Non-Annex I Parties Members available here.

[56] Decision 3/CMP.1, Annex, paragraph 10.

[57] Decision 4/CMP.20, para 8(d).

g) Election of members to the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts

The **Executive Committee of the Warsaw International Mechanism** at a Glance	
Legislative basis	Established by Decision 2/CP.19, paragraph 2 "*to guide the implementation of the functions of the Warsaw International Mechanism*"[58] and implements its work through a five-year rolling work plan. The Executive Committee of the Warsaw International Mechanism comprises 20 members, as outlined in Decision 2/CP.20, paragraph 5.
Term of office, limits and possibility for re-election	• Term of office: 2 years • Maximum number of terms: 2 consecutive terms of 2 years Decision 2/CP.20, paragraph 7, "*Decides that members shall serve for a term of two years and shall be eligible to serve a maximum of two consecutive terms of office;*"
Desired expertise, if any	"*[…] Parties to nominate to the Executive Committee experts with the diversity of experience and knowledge relevant to loss and damage associated with climate change impacts*" - Decision 2/CP.20, paragraph 6.
Capacity in which members serve	Members of the WIM ExCom serve in a representative capacity for their respective constituencies.
Applicable rules regarding election of successor	"*The members shall remain in office until their successors have been elected*" - Decision 2/CP.20, paragraph 7(c)
Replacements of members	"*If a member of the ExCom resigns or is otherwise unable to complete the assigned term of office, the constituent group from which the member comes may decide, bearing in mind the proximity of the next session of the Conference of the Parties, to appoint another member from the same group or constituency to replace said member for the remainder of that member's mandate, in which case the appointment shall count as one term*" – rules of procedure of the Executive Committee, paragraph 7.
Chairing arrangements	The Executive Committee elects annually Co-Chairs from among its members to serve for a term of one year, with one being a member from an Annex I Party and the other being a member from a non-Annex I Party - Decision 2/CP.20, paragraph 10.
Frequency of meetings	Decision 2/CP.20, paragraph 12, "*the Executive Committee shall meet at least twice per year, while retaining its flexibility to adjust the number of meetings, as appropriate.*"

[58] Decision 2/CP.20, paragraph 3.

Decision-making	Decisions of the Executive Committee shall be taken by consensus - Decision 2/CP.20, paragraph 33.[59]
Term start and end dates	Rule 6 of the rules of procedure, *"The term of office of a member shall start at the first meeting of the ExCom in the calendar year following his or her election and shall end immediately before the first meeting of the ExCom in the calendar year in which his or her term ends."*
Rules of procedure	Rules of procedure of the Executive Committee of the Warsaw International Mechanism is accessible here.

Composition and Election

The Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts comprises 20 members, as follows:

(a) Ten members from Parties included in Annex I to the Convention (Annex I Parties);

(b) Ten members from Parties not included in Annex I to the Convention (non-Annex I Parties), comprising:

- 2 members from Africa;
- 2 members from Asia-Pacific;
- 2 members from GRULAC;
- 1 member from SIDS;
- 1 member from LDCs;
- 2 additional members Non-Annex I Parties.[60]

Further, the Chairs and Coordinators of groups and constituencies of Non-Annex I Parties reached an agreement concerning the two floating positions for Non-Annex I Parties on the Executive Committee.[61]

For more information, please visit The Executive Committee of the Warsaw International Mechanism website.

[59] Refer also to the Rules of procedure of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts, paragraph 33.

[60] Decision 2/CP.20, paragraph 5.

[61] The Agreement concerning representation from Non-Annex I Parties on the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts can be accessed here.

h) Appointment of members to the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures

The **Katowice Committee of Experts on the Impacts of the Implementation of Response Measures** at a Glance

Legislative basis	In Decision 7/CMA.1, paragraph 5, the CMA decided to establish *"a Katowice Committee of Experts on the Impacts of the Implementation of Response Measures (hereinafter referred to as the Katowice Committee on Impacts) to support the work of the forum on the impact of the implementation of response measures and to operate in accordance with the terms of reference contained in the annex."*[62] This decision was further adopted, *mutatis mutandis*, by the COP and the CMP by their Decisions 7/CP.24 and 3/CMP.14, respectively. The Katowice Committee on Impacts is composed of 14 members from Parties and intergovernmental organisations as outlined in Decision 7/CMA.1, Annex, paragraph 4(b).
Term of office, limits and possibility for re-election	• Term of office: 2 years • Maximum number of terms: 2 consecutive terms of 2 years Members serve a term of two years and shall be eligible to serve a maximum of two consecutive terms in office – Decision 7/CMA.1, Annex, paragraph 4(e).
Desired expertise, if any	Members should have relevant qualifications and expertise in the technical and socioeconomic fields related to the areas of the work programme of the forum – Decision 7/CMA.1, Annex, paragraph 4(c).
Capacity in which members serve	Members serve in their expert capacity – Decision 7/CMA.1, Annex, paragraph 4(c).
Applicable rules regarding election of successor	"*Members shall remain in office until their successors are nominated. Once successors are nominated, the KCI shall notify the Chairs of the subsidiary bodies of these nominations*" - paragraph 10 of the rules of procedure of the Katowice Committee of Experts.
Replacements of members	"*If a member of the KCI resigns or is otherwise unable to complete the term of office or to perform the functions of that office, the KCI shall request the regional group or constituency that nominated the member to nominate another member for the remainder of the unexpired term, in which case the appointment shall count as one term. In such a case, the KCI shall notify the Chairs of the subsidiary bodies*" - paragraph 11 of the rules of procedure of the Katowice Committee of Experts. Further, a KCI member who is temporarily unable to serve may request the secretariat to initiate a replacement process once during their term - paragraph 12 of the rules of procedure of the Katowice Committee of Experts.

[62] Some of its operational aspects were revised during COP 28 by Decision 13/CP.28, Decision 4/ CMP.18 and Decision 19/CMA.5

Chairing arrangements	The KCI elects, on a consensus basis, two members from among its members to serve as Co-Chairs for a term of two years each, taking into account the need to ensure equitable geographical representation - Decision 7/CMA.1, Annex, paragraph 4(f).
Frequency of meetings	Decision 13/CP.28, Annex I, paragraph 5(a), "*The KCI shall meet two times a year, with the first meeting to be held over two days in conjunction with the sessions of the subsidiary bodies in the first sessional period of the year and the second meeting to be held intersessionally over three days*." [63]
Decision-making	The KCI operates on the basis of consensus of its members - Decision 7/CMA.1, Annex, paragraph 4(i).
Term start and end dates	Paragraph 10 of the rules of procedure of the Katowice Committee of Experts, "*The term of office of a member shall commence at the first meeting of the KCI in the calendar year of their appointment and end immediately before the first meeting of the KCI in the calendar year after their second calendar year in office.*"
Rules of procedure	The rules of procedures of the Katowice Committee on Impacts were revised in 2024 and adopted by all three governing bodies at COP 29/CMP 19/CMA 6.

Composition and Appointment

The Katowice Committee on Impacts is composed of 14 members as follows:

(a) two members from each of the five United Nations regional groups;

(b) one member from the least developed countries;

(c) one member from the small island developing States; and

(d) two members from relevant intergovernmental organizations.

Members shall be nominated by their respective groups. Appointments to the Katowice Committee on Impacts is taken note of by the Governing Bodies. The Chairs of the Subsidiary Body for Implementation and the Subsidiary Body for Scientific and Technological Advice shall be notified of these appointments.[64]

The Co-Chairs of the KCI may suspend a member from the KCI and recommend to the appropriate regional group or constituency the termination of their membership where that member does not participate in two consecutive meetings of the KCI.[65]

For more information, please visit the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures website.

[63] The same was also adopted by the COP in Decision 4/ CMP.18 and the CMA in Decision 19/CMA.5

[64] Decision 7/CMA.1, Annex, paragraph 4(d).

[65] Rules of procedure of the Katowice Committee of Experts on the Impacts of the Implementation of Response Measures, paragraph 13.

i) Appointment of members to the Least Developed Countries Expert Group

The **Least Developed Countries Expert Group** at a Glance	
Legislative basis	Established by Decision 29/CP.7, paragraph 1 "*to advise on the preparation and implementation strategy for national adaptation programmes of action (NAPAs), which would meet the urgent and immediate adaptation needs of the least developed countries (LDCs). This includes the provision of technical advice relating to the identification of relevant data and information to be synthesized as part of an integrated assessment.*"[66] Pursuant to Decision 29/CP.7 and as amended by Decision 15/CP.26, paragraph 18, the Least Developed Countries Expert Group comprises 17 experts. Its composition is outlined in Decision 10/CP.27, Annex, paragraph 3.
Term of office, limits and possibility for re-election	• Term of office: 3 years • Maximum number of terms: 2 consecutive terms of 3 years Decision 10/CP.27, Annex, paragraph 7, "Members shall serve for a term of three years and shall be eligible to serve a maximum of two consecutive terms of office."
Desired expertise, if any	"*When nominating members to the LEG, regional groups and constituencies shall take into account, inter alia, expertise in climate change adaptation and support; engagement of youth; experience in climate finance; expertise in project design and implementation, indigenous and traditional knowledge, and education; and gender with a view to ensuring gender balance*" - Decision 10/CP.27, Annex, paragraph 4.
Capacity in which members serve	Members serve in their individual expert capacity - Decision 10/CP.27, Annex, paragraph 12.
Applicable rules regarding election of successor	No applicable rule that members remain in office. The position therefore becomes vacant.
Replacements of members	The rules of procedure of the LEG allows for permanent and temporary replacements; where a member of the LEG resigns or is otherwise unable to complete their term, and where a member requires an extended temporary absence. Regional groups and constituencies are encouraged to nominate a temporary replacement when a LEG member requires an extended temporary absence due to illness, parental leave or other unavoidable commitments, with the member resuming service upon their return - Decision 10/CP.27, Annex, paragraph 5. The temporary replacement shall serve within the bounds of the member's term, for a period not exceeding 12 months Decision 10/CP.27, Annex, paragraph 6. In the event of a vacancy arising from a member's resignation or inability to complete their term, the LEG shall request the relevant group or constituency to nominate a replacement from the same group or constituency - Decision 10/CP.27, Annex, paragraph 10.

[66] Decision 29/CP.7, Annex, paragraph 1.

Chairing arrangements	The Least Developed Countries Expert Group elects annually a Chair and Vice-Chair from among its LDC members, to serve for a term of two years - Decision 10/CP.27, Annex, paragraphs 13 and 4. "*To the extent possible, the Chair and the Vice-Chair should be from different United Nations regional groups. Gender balance should also be taken into account when nominating the Chair and the Vice-Chair*" - Decision 10/CP.27, Annex, paragraph 15.
Frequency of meetings	Decision 10/CP.27, Annex, paragraph 31, "*The LEG shall meet at least twice a year, while retaining flexibility to adjust the number of meetings, as appropriate.*"
Decision-making	Decisions of the Least Developed Countries Expert Group shall be taken by consensus - Decision 10/CP.27, Annex, paragraph 49.
Term start and end dates	Decision 10/CP.27, Annex, paragraph 9, *"The term of office of a member shall start on 1 January unless, in cases where a member is replaced before the end of their term, the term shall start from the time of the replacement member's nomination by the nominating group or constituency."*
Rules of procedure	Rules of procedure of the of the Least Developed Countries Expert Group as contained in Decision 10/CP.27, Annex, is accessible here.

Composition and Appointment

The Least Developed Countries Expert Group comprises 17 experts, who shall be nominated by regional groups and constituencies, as follows:[67]

(a) Five members from African States that are least developed countries (LDCs);

(b) Two members from Asia-Pacific States that are LDCs;

(c) Two members from small island developing States that are LDCs;

(d) Four members from the LDC Parties;

(e) Four members from developed country Parties.

Appointments to the Least Developed Countries Expert Group is taken note of by the COP and CMA. To ensure active participation within the Committee, if a member is unable to participate in two consecutive meetings of the LEG or is unable to undertake the functions and tasks set out by the Chair for circumstances beyond temporary absence from service due to sickness, parental leave and commitments that cannot be avoided, and that member has not communicated a reason for their absence to the Chair or the secretariat, the Chair shall bring the matter to the attention of the LEG and shall seek clarification from the group or constituency that nominated the member on the status of their membership.[68]

For more information, please visit the Least Developed Countries Expert Group website.

[67] Decision 10/CP.27, Annex, paragraph 3.

[68] Decision 10/CP.27, Annex, paragraph 11.

j) Appointment of representatives and alternates to the Facilitative Working Group of the Local Communities and Indigenous Peoples Platform

The **Facilitative Working Group of the Local Communities and Indigenous Peoples Platform** at a Glance

Legislative basis	Established by Decision 2/CP.24, paragraph 2 "*with the objective of further operationalizing the Local Communities and Indigenous Peoples Platform and facilitating the implementation of its functions*." Pursuant to Decision 2/CP.24, paragraph 3, the Facilitative Working Group comprises 14 representatives, seven Party representatives, and seven representatives from Indigenous Peoples organizations. Along with each representative, one alternate may be designated - Decision 2/CP.24, paragraph 7.
Term of office, limits and possibility for re-election	• Term of office: 3 years • Maximum number of terms: 1 term of 3 years Decision 2/CP.24, paragraph 8, "*Decides that representatives of the Facilitative Working Group shall serve for a term of three years and shall not be eligible to serve two consecutive terms*." By Decision 14/CP.29, paragraphs 12-13, the COP recognized the importance of institutional knowledge and continuity in the efforts of the FWG and decided that three Party representatives and three representatives from Indigenous Peoples organizations whose terms began in June 2025, shall serve for a term of two years instead of three years. Thereafter, all representatives shall serve for a term of three years in accordance with Decision 2/CP.24.
Desired expertise, if any	None explicitly mentioned.
Capacity in which representatives and their alternates serve	Parties and indigenous peoples' organizations - Decision 2/CP.24, paragraph 3.
Applicable rules regarding election of successor	Decision 2/CP.24, paragraph 8 - "*representatives shall remain in office until their successors have been elected*."
Replacements of representatives/alternates	If the representative cannot complete the functions of the assigned office, "*the alternate representative […] will replace the representative for the remainder of the term*" - Decision 2/CP.24, paragraph 7.
Chairing arrangements	The Facilitative Working Group elects annually two co-chairs and two vice co-chairs from among its representatives to serve for a term of one year each, with one co-chair and one vice co-chair being a representative from a Party and the other co-chair and vice co-chair being a representative from indigenous peoples and, as appropriate, local communities - Decision 2/CP.24, paragraph 9. The election and rotation of the co-chairs and vice co-chairs will take into account regional geographic balance, and strive for gender balance - Decision 2/CP.24, paragraph 10.
Frequency of meetings	Decision 2/CP.24, paragraph 17, "*the Facilitative Working Group shall meet twice per year in conjunction with the sessions of the subsidiary bodies and the session of the Conference of the Parties*."

Decision-making	The Facilitative Working Group operates on the basis of consensus - Decision 2/CP.24, paragraph 15.
Term start and end dates	The term starts in June in the calendar year following representatives appointment and ends 2/3 years later, immediately before the first meeting of the FWG in that calendar year - Decision 2/CP.24, paragraph 8 and Decision 14/CP.29, paragraph 13.
Rules of procedure	Unlike other constituted bodies, the Facilitative Working Group does not have dedicated rules of procedure, and so the draft rules of procedure of the COP and its Subsidiary Bodies apply *mutatis mutandis* to the FWG in accordance with rule 27 of the draft rules of procedure.

Composition and Appointment

The Facilitative Working Group comprise 14 representatives, as follows:

(a) One representative of a Party from each of the five United Nations regional groups;

(b) One representative of a Party from a small island developing State;

(c) One representative of a least developed country Party;

(d) Seven representatives from indigenous peoples organizations, one from each of the seven United Nations indigenous sociocultural regions.

In addition, the COP requested the Subsidiary Body for Scientific and Technological Advice to consider the addition of at least three additional representatives to represent local communities.[69]

Along with each representative, one alternate may be designated, in accordance with the appointment process of representatives.[70]

Appointments to the Facilitative Working Group is taken note of by the COP.

Party representatives are appointed by their respective regional groups and constituencies, while indigenous peoples representatives are appointed by the indigenous peoples, through their focal points. The Chair of the Subsidiary Body of Scientific Technological Advice is notified of these appointments.[71]

For more information, please visit the Facilitative Working Group of the Local Communities and Indigenous Peoples Platform website.

[69] Decision 2/CP.24, paragraph 3.

[70] Decision 2/CP.24, paragraph 7.

[71] Decision 2/CP.24, paragraphs 5 and 6.

k) Election of members and alternates to the Paris Agreement Implementation and Compliance Committee

The **Paris Agreement Implementation and Compliance Committee** at a Glance	
Legislative basis	Article 15 of the Paris Agreement established a mechanism to facilitate implementation of and promote compliance with the provisions of the Paris Agreement, consisting of "*a committee that shall be expert-based and facilitative in nature and function in a manner that is transparent, non-adversarial and non-punitive*." The Committee consists of 12 members and 12 alternate members, as outlined in Decision 20/CMA.1, Annex, paragraphs 5 and 6.
Term of office, limits and possibility for re-election	• Term of office: 3 years • Maximum number of terms: 2 consecutive terms of 3 years Members and alternate members shall be elected to the Committee to serve for a period of three years and for a maximum of two consecutive terms - Decision 20/CMA.1, Annex, paragraph 7.
Desired expertise, if any	Decision 20/CMA.1, Annex, paragraph 5, "*recognized competence in relevant scientific, technical, socioeconomic or legal fields*."
Capacity in which members and their alternates serve	Members and alternate members of the Committee serve in their individual expert capacity - Decision 20/CMA.1, Annex, paragraph 10.
Applicable rules regarding election of successor	Decision 20/CMA.1, Annex, paragraph 8, "*The members and alternate members shall remain in office until their successors are elected*."
Replacements of members/alternate members	The rules of procedure of the Paris Agreement Implementation and Compliance Committee allow for permanent and temporary replacements; where a member or alternate member of the Committee resigns or is otherwise unable to complete their assigned term, and where a member is temporarily unable to serve in the Committee: Decision 20/CMA.1, Annex, paragraph 9, "*If a member of the Committee resigns or is otherwise unable to complete the assigned term or to perform the functions in the Committee, an expert from the same Party shall be named by that Party to replace said member for the remainder of the unexpired term*." As per rule 3.1.3 of the rules of procedure of the Committee, contained in Decision 24/CMA.4, Annex, "*That Party may also, after consultation with its regional group or constituency, as applicable, name an expert from another Party in the same regional group or constituency, as applicable, to replace the member or alternate member*."[72]

[72] Further, as per rule 3.1.3, of the rules of procedure of the Committee, contained in Decision 24/CMA.4, Annex, "The Party shall notify the secretariat, in writing, of the name and contact details of the nominated member or alternate member, which will be subsequently communicated to the Committee by the secretariat."

	As per *r*ule 3.1.4 of the rules of procedure of the Committee, contained in Decision 24/CMA.4, Annex, "*If a member or alternate member is temporarily unable to serve in the Committee, the Committee shall, at the request of that member or alternate member, invite the naming of an expert from the same Party by that Party in consultation with the regional group or constituency, as applicable, to replace the member or alternate member in an ad interim capacity for a period of up to one year from the date of that request*."
Chairing arrangements	The Committee shall elect from among its members two Co-Chairs for a period of three years,[73] taking into account the need to ensure equitable geographical representation - Decision 20/CMA.1, Annex, paragraph 11. As per *r*ule 4.1 of the rules of procedure of the Committee, contained in Decision 24/CMA.4, Annex, one Co-Chair shall be from a developed country Party and one Co-Chair from a developing country Party.
Frequency of meetings	Decision 20/CMA.1, Annex, paragraph 12, "*Unless otherwise decided, the Committee shall meet at least twice a year*."[74]
Decision-making	"*The Committee shall make every effort to reach agreement on any decision by consensus. If all efforts at reaching consensus have been exhausted, as a last resort, the decision may be adopted by at least three quarters of the members present and voting*" - Decision 20/CMA.1, Annex, paragraph 16.[75]
Term start and end dates	Rule 3.1.1 of the rules of procedure of the Committee, "*The term of service of each member and alternate member shall begin on 1 January of the calendar year immediately following their election and end on 31 December of the last year of their term*."
Rules of procedure	The modalities and procedures of the Committee can be found in the decision 20/CMA.1. The rules of procedure of the Committee can be found in the decision 24/CMA.4.

Composition and Election

Taking into account the goal of gender balance, the Committee consists of 12 members to be elected by the CMA as follows:

(a) Two members each from the five regional groups of the United Nations;

(b) One member from the small island developing States; and

(c) One member from the least developed countries.[76]

Owing to the expert-based nature of the Committee, members are expected to have recognized competence in relevant scientific, technical, socioeconomic or legal fields.[77]

[73] Rule 4.2, of the rules of procedure of the Committee, contained in Decision 24/CMA.4, Annex, "Each Co-Chair shall serve as Co-Chair for the entire three years of their term and shall serve as Co-Chair during and between Committee meetings."

[74] See also Rule 5.1, of the rules of procedure of the Committee, contained in Decision 24/CMA.4, Annex.

[75] See also Rule 9, of the rules of procedure of the Committee, contained in Decision 24/CMA.4, Annex.

[76] Decision 20/CMA.1, Annex, paragraph 5.

[77] Decision 20/CMA.1, Annex, paragraph 5.

The CMA shall elect members of the Committee as well as an alternate for each member taking into account the expert-based nature of the Committee and striving to reflect the diversity of expertise.[78]

For more information, please visit the Paris Agreement Implementation and Compliance Committee website.

[78] Decision 20/CMA.1, Annex, paragraph 6.

Election of members to the Paris Committee on Capacity-building

The **Paris Committee on Capacity-building** at a Glance	
Legislative basis	Established by Decision 1/CP.21, paragraph 71, "*to address gaps and needs, both current and emerging, in implementing capacity-building in developing country Parties and further enhancing capacity-building efforts, including with regard to coherence and coordination in capacity-building activities under the Convention.*"[79] The Committee is composed of twelve members as outlined in paragraph 2 of the Terms of reference for the Paris Committee on Capacity-building contained in the Annex to Decision 2/CP.22.
Term of office, limits and possibility for re-election	• Term of office: 2 years • Maximum number of terms: 2 consecutive terms of 2 years Members shall serve a term of two years and shall be eligible to serve a maximum of two consecutive terms in office - Decision 2/CP.22, Annex, paragraph 5.
Desired expertise, if any	None explicitly mentioned, but "*Groups or constituencies are encouraged to nominate members [...] to the Committee with a view to achieving an appropriate balance of experts relevant to the aims of the Committee*" - Decision 2/CP.22, Annex, paragraph 4.
Capacity in which members serve	Members of the Committee serve in their personal capacity - Decision 2/CP.22, Annex, paragraph 2.
Applicable rules regarding election of successor	Yes. The Paris Committee on Capacity-building revised its Rules of Procedure in June 2024 at its 8th meeting to include paragraph 5 (c), which states, "*The members shall remain in office until their successors have been elected.*"
Replacements of members	If a member of the Committee resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, the Committee may decide, bearing in mind the proximity of the next session of the Conference of the Parties, to appoint another member from the same group or constituency to replace said member for the remainder of that member's mandate, in which case the appointment shall count as one term - Decision 2/CP.22, Annex, paragraph 7.
Chairing arrangements	The Committee elects annually two co-chairs from among its members to serve for a term of one year each - Decision 2/CP.22, Annex, paragraph 8.
Frequency of meetings	The Committee meets once a year "during annual in-session meetings to be organized by the Subsidiary Body for Implementation - Decision 2/CP.22, Annex, paragraph 11.
Decision-making	"*Members of the Committee shall reach their decisions by consensus*" - Decision 2/CP.22, Annex, paragraph 21.

[79] Reaffirmed in Decision 2/CP.22, paragraph 2

Term start and end dates	Rule 6 of the Revised Rules of Procedure of the Paris Committee on Capacity-building, states, "*The term of office of a member shall start at the first meeting of the Committee in the calendar year following his or her election and shall end immediately before the first meeting of the Committee in the calendar year in which his or her term ends*."
Rules of procedure	The Paris Committee on Capacity-building operates under its Revised Rules of Procedure, which were most recently updated in June 2024.

Composition and Election

The Committee is composed of the following twelve members nominated by Parties, who shall serve in their personal capacity:

(a) Two members from each of the five United Nations regional groups;

(b) One member from the least developed countries;

(c) One member from the small island developing States.

Members shall be nominated by their respective groups or constituencies and elected by the Conference of the Parties.[80]

For more information, please visit the Paris Committee on Capacity-building website.

[80] Decision 2/CP.22, Annex, paragraph 2.

l) Election of members to the Santiago Network Advisory Board

The Santiago Network Advisory Board at a Glance	
Legislative basis	An Advisory Board to the Santiago Network was established by Decision 12/CMA.4, paragraph 3(b) to "*provide guidance and oversight to the Santiago network secretariat on the effective implementation of the functions of the network*". This decision was endorsed by the COP in Decision 11/CP.27. The Advisory Board is composed of twelve members as outlined in paragraph 8 of the Terms of reference of the Santiago network contained in Annex I to Decision 12/CMA.4.
Term of office, limits and possibility for re-election	• Term of office: 2 years • Maximum number of terms: 2 consecutive terms of 2 years Decision 12/CMA.4, paragraph 11, *"members elected to the Advisory Board shall serve a term of two years and shall be eligible to serve a maximum of two consecutive terms of office."* Half of the members elected to the Advisory Board in 2023 serve a 3-year term and half serve a 2-year term - Decision 12/CMA.4, paragraph 12. There*after*, half of the members are elected every year for a term of two years by the governing body or bodies - Decision 12/CMA.4, paragraph 12.
Desired expertise, if any	Parties are encouraged to nominate experts with a diversity of technical experience and knowledge relevant to, inter alia, "*averting, minimizing and addressing loss and damage associated with the adverse effects of climate change*" - Decision 12/CMA.4, paragraph 10.
Capacity in which members serve	Not specified
Applicable rules regarding election of successor	Decision 12/CMA.4, paragraph 13, "*members of the Advisory Board shall remain in office until their successors are elected*."
Replacements of members	The rules of procedure of the Advisory Board of the Santiago network allows for permanent and temporary replacements; where a member or representative of the Advisory Board resigns or is otherwise unable to complete their term, and where a member is temporarily unable to serve in the Advisory Board: Paragraph 9 of the Rules of procedure of the Advisory Board of the Santiago network, "*If a member or representative of the Advisory Board resigns or is otherwise unable to complete their term, the regional group or constituency from which the member comes- or the ExCom, for members nominated by it- may decide, bearing in mind the proximity of the next session of the governing body or bodies, to appoint another member from the same group or constituency to replace said member for the remainder of that member's term, in which case the appointment shall count as one* term." Paragraph 10 of the Rules of procedure of the Advisory Board of the Santiago network, "*If a member is temporarily unable to serve in the Advisory Board, the Advisory Board shall, at the request of that member, invite the group, constituency, or the ExCom, to replace said member in an ad interim capacity for a period of up to one year from the date of that request*."

Chairing arrangements	The Advisory Board shall elect annually two co-chairs from among its members to serve for a term of one year - Paragraph 13 of the Rules of procedure of the Advisory Board of the Santiago network.
Frequency of meetings	Paragraph 28 of the Rules of procedure of the Advisory Board of the Santiago network, "*The Advisory Board shall meet at least twice a year, where possible in connection with meetings of the ExCom, while retaining its flexibility to adjust the number of meetings to suit its needs*."
Decision-making	Decisions of the Advisory Board will be taken by consensus by its members. If all efforts at reaching consensus have been exhausted, and no consensus is reached, decisions will be taken by a four-fifths majority of the members present and voting - Paragraphs 44 and 46 of the Rules of procedure of the Advisory Board of the Santiago network.
Term start and end dates	Not specified; understood by default to start at the relevant session of the COP at which the member is elected, and end 2 years later.
Rules of procedure	Rules of procedure of the Advisory Board of the Santiago network are accessible here.

Composition and Election

The Advisory Board, with the aim of achieving fair and balanced representation, is composed of the following:

(a) Two members from each of the five recognized United Nations regional groups;

(b) One member each from the least developed countries and small island developing States;

(c) Two members of the Executive Committee, nominated by the Executive Committee from among its members.[81]

For more information, please visit the Santiago Network Advisory Board website.

[81] Decision 12/CMA.4, Annex, paragraph 8.

m) Election of members to the Standing Committee on Finance

Standing Committee on Finance at a Glance	
Legislative basis	Established by Decision 1/CP.16, paragraph 112, "*to assist the Conference of the Parties in exercising its functions with respect to the financial mechanism of the Convention in terms of improving coherence and coordination in the delivery of climate change financing, rationalization of the financial mechanism, mobilization of financial resources and measurement, reporting and verification of support provided to developing country Parties[…]*" The Standing Committee on Finance is composed of twenty members as outlined in Decision 2/CP.17, Annex VI, paragraph 1)
Term of office, limits and possibility for re-election	• Term of office: 2 years • Maximum number of terms: no term limits No term limits. Standing Committee members shall serve for a term of two years, with the option of seeking additional terms - Decision 2/CP.17, Annex VI, paragraph 3).
Desired expertise, if any	Members shall have the necessary experience and skills, notably in the areas of climate change, development and finance, taking into account the need to achieve gender balance - Decision 2/CP.17, Annex VI, paragraph 2.
Capacity in which members serve	Members are nominated by Parties and approved by the COP in accordance with decision 2/CP.17, Annex VI. Membership is allocated across Party groupings and constituencies, and members participate as Party-nominated representatives.
Applicable rules regarding election of successor	Yes, pursuant to rule 22, paragraph 2 of the draft Rules of Procedure of the COP and its Subsidiary Bodies being applied, "*officers shall remain in office until their successors are elected*."
Replacements of members	SCF has adopted conclusions that allow for temporary replacements where a member is unable to attend a meeting.
Chairing arrangements	Decision 5/CP.18, para. 7 "*Decides that the Chair and Vice-Chair of the Standing Committee shall serve as Co-Chairs of the Standing Committee, effective from the first meeting of the Standing Committee in 2013*"
Frequency of meetings	Decision 2/CP.17, Annex VI, paragraph 7, "*The Standing Committee shall meet at least twice a year, or more if necessary*."
Decision-making	Decision 2/CP.17, Annex VI, paragraph 8, "*The Standing Committee shall reach its conclusions by consensus*."
Term start and end dates	Not specified; understood by default to start at the relevant session of the COP at which the member is elected, and end 2 years later.
Rules of procedure	Unlike other constituted bodies, the Standing Committee on Finance does not have dedicated rules of procedure, and so the draft rules of procedure of the COP and its Subsidiary Bodies apply *mutatis mutandis* to the FWG in accordance with rule 27 of the draft rules of procedure.

Composition and Election

The SCF comprises:

(a) Ten members from Parties included in Annex I to the Convention (Annex I Parties);

(b) Ten members from Parties not included in Annex I to the Convention (non-Annex I Parties), including two members each from the African, Asia-Pacific, and the Latin America and Caribbean States, one member from a small island developing State and one member from a least developed country Party.[82]

Members nominated by Parties for approval by the Conference of the Parties.[83]

Unlike other constituted bodies, the Standing Committee on Finance does not have dedicated rules of procedure, and so the draft rules of procedure of the COP and its Subsidiary Bodies apply *mutatis mutandis* to the FWG in accordance with rule 27 of the draft rules of procedure.

For more information, please visit the Standing Committee on Finance website.

[82] Decision 2/CP.17, Annex VI, para. 1.

[83] Decision 2/CP.17, Annex VI, para. 2.

n) Election of members to the Technology Executive Committee

The **Technology Executive Committee** at a Glance	
Legislative basis	Establish by Decision 1/CP.16, paragraph 117, the functions of the Technology Executive Committee include considering and recommending actions to promote technology development and transfer, in order to accelerate action on mitigation and adaptation.[84] The Technology Executive Committee is composed of twenty-two expert members as set out in paragraph 1 of appendix IV to Decision 1/CP.16, and revised by Decision 18/CP.27, paragraph 18.
Term of office, limits and possibility for re-election	• Term of office: 2 years • Maximum number of terms: 2 consecutive terms of 2 years Appendix IV to Decision 1/CP.16, paragraph 4 (a), "*Members shall serve for a term of two years and shall be eligible to serve a maximum of two consecutive terms of office.*"
Desired expertise, if any	"*Parties are encouraged to nominate senior experts to the Technology Executive Committee, with a view to achieving, within the membership, an appropriate balance of technical, legal, policy, social development and financial expertise relevant to the development and transfer of technology for adaptation and mitigation*" - Decision 1/CP.16, Appendix IV, paragraph 3.
Capacity in which members and their alternates serve	Expert members of the Technology Executive Committee serve in their personal capacity - Decision 1/CP.16, Appendix IV, paragraph 1.
Applicable rules regarding election of successor	"*The members shall remain in office until their successors are elected*" - Decision 1/CP.16, Appendix IV, paragraph 4 (c),
Replacements of members/alternate members	"*If a member of the Technology Executive Committee resigns or is otherwise unable to complete the assigned term of office or to perform the functions of that office, the Technology Executive Committee may decide, bearing in mind the proximity of the next session of the COP, to appoint another member from the same constituency to replace said member for the remainder of that member's mandate, in which case the appointment shall count as one term"* - Decision 1/CP.16, Appendix IV, paragraph 8.[85] At its 30th meeting, the TEC considered proposal by the secretariat on the revisions of its Rules of Procedure and agreed to revise them to provide an option for members unable to participate for a temporary period to fill their position with a member from the same Party (see new provision below).[86, 87]

[84] Decision 1/CP.16, paragraph 121.

[85] Paragraph 7, the rules of procedure of the Technology Executive Committee.

[86] See report of the 30th meeting of the Technology Executive Committee, paragraph 50.

[87] Based on paragraph 62, the rules of procedure of the Technology Executive Committee, "These rules of procedure may be amended by the TEC by consensus and, to be effective, must be approved formally by the COP. Pending formal approval, the TEC may decide to apply the amendment provisionally."

	Paragraph 8 of the rules of procedure of the Technology Executive Committee, "*If a member is unable to participate in two consecutive meetings of the TEC and unable to perform the functions and tasks set out by the TEC, the chair will bring this matter to the attention of the TEC and will seek clarification from the regional group that nominated that member on the status of his or her membership*."
Chairing arrangements	The Technology Executive Committee elects annually a chair and a vice-chair from among its members for a term of one year each, with one being a member from an Annex I Party and the other being a member from a non-Annex I Party. The positions of chair and vice-chair shall alternate annually between a member from an Annex I Party and a member from a non-Annex I Party - Decision 1/CP.16, Appendix IV, paragraph 5.
Frequency of meetings	"*The TEC shall meet at least twice per year as of 2012, resources permitting. Additional meetings may be organized as necessary to enable it to discharge its responsibilities*." Paragraph 8, the rules of procedure of the Technology Executive Committee.
Decision-making	Decisions are taken according to the rule of consensus - Decision 1/CP.16, Appendix IV, paragraph 2.
Term start and end dates	Paragraph 6 of the rules of procedure of the Technology Executive Committee, *"The term of office of a member shall start at the first meeting of the TEC in the calendar year following his or her election and shall end immediately before the first meeting of the TEC in the calendar year in which the term ends, as applicable two or three years thereafter."*
Rules of procedure	The rules of procedure of the Technology Executive Committee are accessible here.

Composition and Election

The Technology Executive Committee shall comprise 22 expert members, elected by the COP, serving in their personal capacity and nominated by Parties with the aim of achieving a fair and balanced representation, as follows:[88]

(a) Ten members from Parties included in Annex I to the Convention (Annex I Parties);

(b) Three members from each of the three regions of the Parties not included in Annex I to the Convention (non-Annex I Parties), namely Africa, Asia and the Pacific, and Latin America and the Caribbean; one member from a small island developing State; one member from a least developed country Party; [89] and one member from Parties not included in the Annex I to the Convention that are not represented by the regions referred to in paragraph 1(b) of appendix IV to Decision 1/CP.16.

Members of the Technology Executive Committee serve in their personal capacity, unlike the members of the Advisory Board of the Climate Technology Centre and Network who are government

[88] The composition of the TEC has been amended, as per decision 18/CP.27, paragraph 18.

[89] Decision 1/CP.16, Appendix IV, paragraph 1.

representatives. To ensure active participation within the Committee, if a member is unable to participate in two consecutive meetings of the Technology Executive Committee and unable to perform the functions and tasks set out by the Technology Executive Committee, the chair will bring this matter to the attention of the TEC and will seek clarification from the regional group that nominated that member on the status of his or her membership.[90]

For more information, please visit the Technology Executive Committee website.

[90] Paragraph 8, the rules of procedure of the Technology Executive Committee. See footnote 87 on the provisional application of this amendment.

Rotation agreements

Rotation Mechanism for the office of the COP Rapporteur
Rotation Mechanism for the office of the COP Rapporteur

The Clean Development Mechanism (CDM) Executive Board
Rules for the election of CDM Executive Board Non-Annex I members

The Climate Technology Centre Network (CTCN) Advisory Board
Rules and agreements for the representation of Non-Annex Parties on the Advisory Board of the CTCN

Warsaw International Mechanism for Loss and Damage (WIM) Executive Committee Associated with Climate Change Impacts
Agreement concerning representation from Non-Annex I Parties on the Executive Committee of the WIM

Useful resources

1. UNFCCC Election and Membership

The main reference page for elections, current and historical membership charts, open positions, outstanding nominations, gender balance, rotation agreements and consultation summaries.

2. Step-by-Step Guide to the UNFCCC Electoral Process

Explains the six stages of the electoral process, including notification, consultations, nomination submission, processing, publication and election or appointment.

3. Nomination charts: regional groups and constituencies

Useful working charts for tracking nominations and positions allocated to the African States, Asia-Pacific States, Eastern European States, Latin American and Caribbean States, Western European and Other States, Least Developed Countries, Small Island Developing States, Annex I Parties and non-Annex I Parties.

4.Current membership charts

The official charts provide an overview of membership across UNFCCC bodies. They are useful for identifying current officeholders, vacancies and membership arrangements.

5. Presiding Officers' Guide to the UNFCCC Process

Provides broader institutional and procedural context for the governing bodies, subsidiary bodies, Bureaux and constituted bodies.

6. UN regional groups

The UN Department for General Assembly and Conference Management provides background information on the five UN regional groups.

7. Gender balance in UNFCCC bodies

The Election and Membership page provides information on gender composition and the relevant COP decisions encouraging gender-balanced representation.