**UNFCCC/CGE toolbox on institutional arrangements - call for country case – [country name]**

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| Q1. Could you please cite a specific example of an issue/challenge/problem/constraint that the country faced within preparing any parts of national communication or biennial update report, for example, accessing energy data and data gaps for estimating emissions from a source category under the energy sector, collecting information on mitigation actions and defining their impacts, engaging sectors to provide data, retaining institutional capacity or staff with expertise, etc.? |
| *(Please provide the issue description in a short and concise manner, no more than 1–2 paragraphs)* |
| Q2. Could you please cite (a) specific approach(es) that the country took to address the issue described above, for example, establishing a formal legal contract (e.g. Memorandum of Understanding) with sector data providers or an informal arrangement (e.g. written or verbal communication with staff); putting in place policy or legal framework that mandates data sharing for preparation of national reports; arranging a coordination mechanism that defines clear roles and responsibilities across the involved institutions; establishing a web-based knowledge management platform, etc.? |
| *(Please provide the solution description in a short and concise manner, no more than 1–2 paragraphs)* |
| Q3. Could you please cite (a) specific arrangement(s) that the country has put in place or plans to have in preparation for the enhanced transparency framework? For example, efforts to refine/improve the existing MRV systems, tools, or processes to facilitate the preparation of biennial transparency reports (it can be related to the element(s) described in Q2 or an additional one); efforts to strengthen policy/legal framework; efforts to increase political buy-in or bring visibility to MRV/transparency; efforts to integrate planning for reporting under the Convention and the Paris Agreement into other national planning process and/or other reporting instruments, etc. |
| *(Please provide the example in a short and concise manner, no more than 1–2 paragraphs)* |
| Q4. If you have any figure(s), picture(s) or link(s) to substantiate the case above, please attach them. |
| Q5. In addition to the case story, would you like to do a video interview? If yes, we will find a suitable time to conduct the interview online.  *(Video interview examples:* [*https://unfccc.int/process-and-meetings/bodies/constituted-bodies/consultative-group-of-experts-cge/cge-toolbox-on-institutional-arrangements*](https://unfccc.int/process-and-meetings/bodies/constituted-bodies/consultative-group-of-experts-cge/cge-toolbox-on-institutional-arrangements)*)* |