

Submissions Guidelines for the Information Collection and Preparation Component of the Second Global Stocktake



United Nations
Climate Change Secretariat

Nations Unies
Secrétariat sur les changements climatiques

Global Stocktake Information Collection and Preparation Component

- The information collection and preparation (ICP) focuses on gathering, compiling, and synthesizing information and preparing for conducting the technical assessment (TA).
- In paragraph 7 of decision 19/CMA.1, the CMA requests the SB Chairs to develop guiding questions for all components of the GST, including specific thematic and cross-cutting questions. The guiding questions for the ICP component can be accessed [here](#).
- Submissions are encouraged to respond to the guiding questions, but are also welcome to provide any additional information considered relevant to the GST. To submit an input, kindly use the [submissions portal](#).
- Submissions could include an **executive summary** and **key messages**, in order to facilitate their consideration in the technical assessment component.
- Observer organizations and other non-Party stakeholders (NPS) are encouraged to make collective submissions when possible, so that they can serve as effective conversation vehicles for the TA.



Setting Up Accounts on the Submission Portal

- The UNFCCC submission portal has undergone changes and an [updated portal](#) has recently been launched. Users that have previously made submissions to the first GST or responded to any other UNFCCC calls for submissions in the past will automatically have access to the new portal as long as the **same email address is used**. This will grant the users access on behalf of the same entity that they had originally access for (Party or admitted non-Party organizations).
- Users (Parties, observer organizations and other NPS) who do not already have access will need to submit a request. For further details, please consult the next slide or refer to this [link](#).



Setting Up Accounts on the Submission Portal

Parties

Before the first upload, an account has to be created by the respective National Focal Point, who can submit a [request here](#). For any issues related to the submission portal, the secretariat can be contacted at submission-info@unfccc.int.

Organizations with observer status

The portal provides a platform for observer organizations to upload submissions. Before the first upload, an account has to be created by the respective Designated Contact Point. For the process, see chapter two of the [user manual](#).

NPS without observer status

NPS without observer status are welcome to make submissions, and are invited to send their submissions to the UNFCCC secretariat **by email** to submission-info@unfccc.int, which will go through UNFCCC internal clearance process and eventually be uploaded to the submission portal. For further details, please refer to this [link](#).



Steps to submit

- The [submission portal](#) for the ICP component of the second GST looks like this:

▼

Call for inputs from Parties and observer States, UN Agencies and other international organizations and non-Party Stakeholders and observer Organizations, to the information collection and preparation component of the second global stocktake (GST)

0 SUBMISSIONS

[VIEW DETAILS](#)

Issue: The second global stocktake

Mandate: Decision 19/CMA.1, paragraph 19: requested the Chairs of the Subsidiary Body for Scientific and Technological Advice and the Subsidiary Body for Implementation to issue a call for the inputs referred to in paragraphs 36 and 37 of the same decision, taking into account that such inputs should be submitted at least three months before their consideration in the technical assessment;

Deadline: 28/02/2027, 00:00

Session Name: SB 64

[Start Submission](#)

- Once you click “Start Submission” fill in the required fields (a detailed view of the steps can be found on the following slides)



Steps to submit

Make your submission

Party:

ARPEL

Issue:

The second global stocktake

Title:

Call for inputs from Parties and observer States, UN Agencies and other international organizations and non-Party Stakeholders and observer Organizations, to the information collection and preparation component of the second global stocktake (GST)

Mandate:

Decision 19/CMA.1, paragraph 19: requested the Chairs of the Subsidiary Body for Scientific and Technological Advice and the Subsidiary Body for Implementation to issue a call for the inputs referred to in paragraphs 36 and 37 of the same decision, taking into account that such inputs should be submitted at least three months before their consideration in the technical assessment;

Deadline:

28/02/2027

Themes:

SB 64 Global stocktake

Files:

File name

Language

No files to display

📁 UPLOAD (ADDITIONAL) FILE TO SUBMIT

Or Drag & Drop Files Here

On behalf of:

- Select who you are submitting for
- In case you make a submission for a group of Parties or organizations (e.g. one of the Constituencies), the group can be specified under “On behalf of”
- Attach the document(s) (preferably in text-searchable PDF format) and the language of the document



Steps to submit

Thematic Areas:

- ☐ Adaptation
- ☐ Mitigation
- ☐ Finance
- ☐ Means of implementation
- ☐ Capacity building
- ☐ Technology
- ☐ Loss and damage
- ☐ Response measures
- ☐ Science
- ☐ All matters related to the GST

 SUBMIT

- Select the thematic area(s) relevant to your submission. More than one thematic area can be selected.
- Click on “submit”.
- The submission will be shown under the pending section.
- The submission will undergo a UNFCCC internal review process. If the submission is not cleared, you will receive a notification with reasons and follow up if applicable.
- If the submission is cleared, you will receive notification to that effect. The submission will then be displayed under the respective call.

