

Preparatory document for the  
discussion on the role and work  
of the NGCCFPs

# GAP Activity A.2.

## Decision 3/CP.25 – Mandated Activity A.2

### Priority area A: capacity-building, knowledge management and communication

<i>Activities</i>	<i>Responsibilities</i>	<i>Timeline</i>	<i>Deliverables/outputs</i>	<i>Level of implementation</i>
A.2 Discuss and clarify the role and the work of the national gender and climate change focal points, including through providing capacity-building, tools and resources, sharing experience and best practices, workshops, knowledge exchange, peer-to-peer learning, mentoring and coaching	Leading: secretariat Contributing: national gender and climate change focal points, relevant organizations, Parties	SB 52 (2020)	In-session workshop Recommendations on the role of the national gender and climate change focal point	International
	Leading: relevant organizations Contributing: secretariat, national gender and climate change focal points	Ongoing to COP 30 (2024)	Provision of capacity-building opportunities, tools and resources	Regional, national

**79 countries** have appointed at least one NGCCFP (27 nominations and replacements in 2020)

## GAP Activity A.2.

The Gender Team approached the delivery of this activity in several phases:

- **Q1 2020: Survey\*** on needs, challenges and priorities for the NGCCFPs -> 29 countries responded
- **Q2 – Q4 2020:** focus on skills needed -> 4 capacity building workshops [bit.ly/NGCCFPs](https://bit.ly/NGCCFPs)
  - Networking (NGCCFP's collaboration platform)*
  - Communication and advocacy (Verbal communication and Systems Thinking Approach)*
  - Cross sectorial and multi stakeholder engagement (How engagement can advance the NGCCFP's work)*
- **Q3 – Q4 2020: Questionnaire \*** focused on the role of the NGCCFPs -> 30 countries responded
- **Q4 2020:** Virtual preparatory workshop to discuss the role and work of the NGCCFPs

\* *The analysis shown in the following pages is based on the survey and the questionnaire*

# GAP Activity A.2. - Outcomes of the survey and questionnaire

## Key **challenges** to carrying out the role as NGCCFP

Limited dedicated resources

Unclear role within the delegation

Unclear or not defined ToRs

Lack of recognition from the NFP and other UNFCCC delegates

Time to dedicate to the role (*multiple duties*)

Language (*most of the communications are in English*)

Lack or limited expertise on gender

Insufficient capacity building on negotiations

Insufficient involvement in national activities

Limited support to travel/stay during COPs

Limited institutional arrangements to coordinate this role within or with other ministries' focal points

Limited prioritization of the topic (gender) inside the ministry's agenda

Need of a guide to integrate gender in other UNFCCC negotiation items

# GAP Activity A.2. - Outcomes of the survey and questionnaire

Key **tasks** (10 discussed tasks in Nov 2018, capacity building carried out by WEDO during COP24)

- Coordination of the delegation's position on gender within the gender and climate change agenda item and other thematic areas
- Point-of contact for the secretariat (and others) to communicate about relevant events, information, training, call for submissions, etc.
- Raising awareness and tracking progress on gender-responsive climate plans and communication (NDCs, NAPs, national communications etc.)
- Participation in networking and capacity-building events organized by other entities in support of the UNFCCC process e.g. WEDO, UN Women, IUCN, etc.
- Awareness-raising and capacity-building within your delegation and/or at a national level on gender and climate change issues
- Point-of-contact within your delegation for questions on thematic issues e.g. climate finance and gender
- Coordination and coherence related activities at the national level, e.g. between relevant ministries, government and non-governmental stakeholders, other multilateral agreements etc.
- Advocating for gender balance in your delegation's or group's nomination to constituted bodies and Bureaux
- Tracking progress on your delegation's goals on gender balance at UNFCCC and other meetings
- Coordinate the implementation of the Lima Work Programme on Gender and its Gender Action Plan

# GAP Activity A.2. - Outcomes of the survey and questionnaire

Key **tasks** (from questionnaire in 2020 – tasks fall under the previously discussed ones, but more detail is explained below)

- Participate in regional NGCCFP's networks
- Advocacy with financial partners to support the development of the national gender and climate action plan.
- *Animation* of the platform of gender focal points of the priority sectors of the NDC
- Communicate and present advances of gender mainstreaming to national and international fora
- Conduit of information between international fora and national agencies
- Development and implementation of a communication plan before, during and after the conferences of the parties
- Facilitation on letters to women's civil society organizations and relevant ministries
- Data collection and analysis for baseline gender reporting
- Conducting Environmental Social and Gender Assessments for adaptation and mitigation projects
- Monitoring ESS and Gender risks for adaptation and mitigation projects
- Provision of technical inputs to climate reports and other communications to UNFCCC
- Facilitate dialogue on gender-responsive climate actions.
- Monitor the implementation of the gender action plan at the national level

# GAP Activity A.2. - Outcomes of the survey and questionnaire

## Achievements to be gained through the appointment of an NGCCFP

### National level

Gender is integrated in all national actions related to the NDC's priority sectors

Resources are mobilized to implement the national gender action plan

The national gender plan/strategy based on the Lima Work Programme and its Gender Action Plan is implemented and monitored

Budgeting process for gender in climate action is developed at national level

Finances for women's groups at the territorial level are promoted

Regular reports to UNFCCC are submitted with gender issues at the core of report material

Different climate relevant sectors are efficiently informed on the international commitments on gender

Capacities of relevant actors are built in the integration of gender in climate action

The NGCCFP is considered at the same level as other FP from Rio Conventions

### International level

Gender balanced representation in the negotiations room

Gender balanced delegations

Gender is integrated in other negotiation items

# GAP Activity A.2. - Outcomes of the survey and questionnaire

## Skills, experience and knowledge needed to be successful in the role (1)

### Skills

Negotiation skills

Analytical skills interpreting social and gender issues

Progressive mind

Leadership skills

Advocacy for women's participation

Be able to endure the negotiation sessions

Strong interpersonal & communication skills

Openness for consultations with all groups

Deep appreciation of gender issues at both national and international level

Ability to work across all sectors

Respect for diversity and different cultures

Proactively be constantly updated and briefed

### Experience

Experience in public policy management

Experience in governmental entities

Experience in the integration of gender in public policies and programmes (desirable that this experience relates to climate action)

Experience in international cooperation

Experience in women's organization



# GAP Activity A.2. - Outcomes of the survey and questionnaire

## Skills, experience and knowledge needed to be successful in the role (1)

### Knowledge

Degree in gender, development studies, or environment

Knowledge of international commitments related to gender

Trained in gender related issues and social sciences

Trained in monitoring and reporting processes

Working knowledge of English and/or 1 of the UN official languages

Knowledge and understanding of the climate change processes and policy-making and gender perspectives

Knowledge of software tools

Gender mainstreaming tools

Knowledge of climate finance

Gender & Green economy

# GAP Activity A.2. - Outcomes of the survey and questionnaire

## Structure for the role

Structure should be flexible, Party-driven and responsive to national priorities, as well as individual Parties' capabilities

vs

ToRs adopted by consensus by all Parties

ToRs validated by a ministerial committee, including the NFP

Non-mandatory ToRs

Engagement plan

Program of activities

Workplan

Missions assigned

Roadmap

# GAP Activity A.2. - Outcomes of the survey and questionnaire

## Tools to support the role

Budget allocation for:

- Activities to implement the action plan
- Capacity building of the NGCCFP
- Participation in climate sessions and other national and international spaces

Capacity building of relevant actors  
(such as colleagues and supervisors)

Performance indicators

Progress indicators/report

Guidelines on the role of focal points,  
containing guiding principles, objectives and  
specific responsibilities

Mentorship programme

Exchange programmes

Virtual discussion to share NGCCFP's experiences

# GAP Activity A.2. - Outcomes of the survey and questionnaire

## Dedication to the NGCCFP's role

