

## Flexible workplan of the Paris Committee on Capacity-building for 2025–2029

| Activity  | Actions   | Timeline   | Expected results   |
|---|---|--|--|
| <b>Priority area A: enhancing coherence and coordination of capacity-building under the Convention and the Paris Agreement</b>  |   |  |  |
| Design and prepare a comprehensive strategic overview of the current state of the capacity-building landscape, including recommendations for future capacity-building efforts | Develop a concept note defining the rationale and objective of the state of capacity-building report<br><br>Develop a concept note to define the outline, structure, content and methodology for the state of capacity-building report<br><br>Publish the first state of capacity-building report<br><br>Develop a concept note for the first capacity-building dialogue(s) or regional event(s)<br><br>Facilitate quarterly virtual expert round tables on capacity-building and circulate the summaries thereof | Early 2026<br><br>June 2026<br><br>November 2027<br><br>June 2026<br><br>Ongoing   | A report serving as a foundational reference for coordinated, high-impact capacity-building efforts, reinforcing the leadership role of the PCCB and strengthening its mandate with regard to enhancing coherence across capacity-building efforts<br><br>Improved coordination of capacity-building efforts with a range of capacity-building providers, including the operating entities of the Financial Mechanism and UNFCCC funds, enabling the PCCB to deliver more informed recommendations to Parties that enhance the effectiveness of capacity-building support, foster collaboration among stakeholders and promote peer-to-peer learning |
| Develop and implement enhanced coordination modalities to strengthen collaboration and efficiency within the ICG  | Plan and facilitate two in-person ICG coordination meetings per year, to be held in conjunction with the sessions of the subsidiary and governing bodies, as well as additional virtual meetings, as needed<br><br>Plan and facilitate two annual virtual cross-body learning exchanges<br><br>Plan and develop joint activities or products with other ICG members, including in the context of the PCCB focus area, as appropriate  | Launch enhanced coordination modalities in 2026<br><br>2026–2027<br><br>To be initiated after the focus area for 2026–2027 has been chosen | Improved coherence of capacity-building activities and their coordination among ICG members, resulting in reduced duplication of capacity-building efforts and increased peer-to-peer learning among members   |
| <b>Priority area B: identifying capacity gaps and needs, both current and emerging, and recommending ways to address them</b>   |   |  |  |
| Design and develop a comprehensive framework for assessing capacity gaps and needs  | Draft a concept note for an updated version of the PCCB toolkit that can be used to assess national capacity gaps and needs, including a timeline for its development   | 2026–2027  | Developing country officials and their implementing partners are assisted in assessing capacity needs related to implementing meaningful climate action  |

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| <p>Strengthen the knowledge base for the activities and outputs of the PCCB on the basis of information collected on capacity gaps and needs</p>                           | <p>Develop a taxonomy of capacity gaps and needs</p> <p>Draft a background note on the taxonomy of capacity gaps and needs</p> <p>Develop a standardized methodology and tools (e.g. surveys, interviews, regional consultations) to support the collection and analysis of data on capacity gaps and needs</p> <p>Use existing channels to collect data on capacity gaps and needs (e.g. the ICG and the RCCs)</p> <p>Continue to collect information on capacity gaps and needs and ways to address them to inform related activities, with a targeted emphasis on the designated focus area</p>   | <p>2025, ongoing</p> <p>June 2026</p> <p>2026–2027</p> <p>2026–2027</p> <p>2026–2027</p>   | <p>A structured and evidence-based understanding of capacity-building gaps and needs to inform targeted actions and strategic decision-making across PCCB activities</p> |
| <p>Analyse capacity-building gaps and needs and ways to address them with a view to producing a structured synthesis thereof for the state of capacity-building report</p> | <p>Analyse the findings of the collection and synthesis of capacity-building gaps and needs and ways to address them to inform the state of capacity-building report</p> <p>Analyse the findings of the collection and synthesis of capacity-building gaps and needs and ways to address them in the context of the focus area</p> <p>Facilitate the validation of findings from the analysis through the ICG, the RCCs and other capacity-building providers and document the results</p> <p>Develop knowledge products and design and hold events on the basis of the capacity gaps and needs identified and capacity-building priorities of developing countries, as applicable</p> | <p>2025–2027</p> <p>Mid-2026, as soon as possible after the focus area for 2026–2027 has been chosen</p> <p>Following the internal analysis</p> <p>Ongoing</p> | <p>Better-informed annual state of capacity-building report, providing the basis for developing targeted knowledge products and events</p>                               |

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| Increase the effectiveness of the PCCB Network, systematically collect information on capacity gaps and needs of developing countries and increase Network member involvement in key PCCB events and the development of knowledge products | <p>Plan and facilitate the annual PCCB Network meeting</p> <p>Support the establishment of additional thematic clusters (e.g. adaptation, climate finance, etc.) building on the model of the currently functioning energy cluster within the PCCB Network</p> <p>Use standardized tools to support the collection of data on capacity gaps and needs through the Network</p> <p>Use collected data to inform the design of PCCB activities, knowledge products and strategic planning</p> <p>Establish a process for sharing information collected on capacity gaps and needs under the Network with Network members and stakeholders for their validation</p> <p>Identify and promote activities for Network members to engage in flagship PCCB events, such as Capacity-building Hubs, thematic webinars and regional dialogues</p> <p>Facilitate the co-creation of PCCB knowledge products (e.g. case studies, guidance documents, thematic reports) by inviting contributions from Network members</p> | Ongoing   | Increased visibility and ownership of PCCB activities among Network members; increased trust in the Network; expansion of membership; strengthened relevance and greater diversity of PCCB knowledge products; and enhanced collaboration and peer-to-peer learning within the Network |
| <b>Priority area C: promoting awareness-raising, knowledge- and information-sharing and stakeholder engagement with bodies and relevant actors under and outside the Convention and the Paris Agreement</b>                                |  |           |  |
| Oversee the organization of the annual Capacity-building Hub   | <p>Develop concept notes for the 7<sup>th</sup>, 8<sup>th</sup> and 9<sup>th</sup> Capacity-building Hubs</p> <p>Facilitate the organization of the Capacity-building Hubs</p> <p>Promote opportunities for PCCB Network members, ICG members and other key stakeholders to engage in the Capacity-building Hub</p>  | 2025–2027 | Increased visibility and relevance of the Capacity-building Hub, and increased attendance  |

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| Develop knowledge products and organize events on the topic of the PCCB focus area, as appropriate  | <p>Develop knowledge products and organize events on the basis of capacity gaps and needs identified related to the focus area to be undertaken under priority area B, and the capacity-building priorities of developing countries</p> <p>Facilitate the organization of the focus area day</p> <p>Promote opportunities for PCCB Network and ICG members to engage in focus area events, as appropriate</p> <p>Encourage contributions to PCCB knowledge products from PCCB Network and ICG members, as appropriate, inviting case studies, best practices and thematic inputs</p> | <p>Third quarter of 2026, after the focus area for 2026–2027 has been chosen</p> <p>Annually, held during the annual Capacity-building Hub</p> <p>On an ad hoc basis events and knowledge products, as applicable, throughout 2026–2027</p> | PCCB events and knowledge products are designed and delivered or produced, in collaboration with the members of the PCCB Network and the ICG, as appropriate and on the basis of systematically identified capacity gaps, needs and priorities of developing countries, ensuring relevance and impact |
| Contribute to the Durban Forum in the context of the PCCB focus area  | Encourage active participation of PCCB members in the Durban Forum, including, as appropriate, as speakers and facilitators, and in follow-up exchanges and related work   | Annually  | Results and outcomes of the Durban Forum are integrated into subsequent PCCB events   |
| Contribute to the work of relevant constituted bodies and under intergovernmental processes, including through written inputs and participation in meetings, events and workshops | Contribute to the development and dissemination of written materials and actively participate in events, workshops and activities organized by relevant constituted bodies and under intergovernmental processes, as appropriate and upon request  | On the request or initiative of the PCCB, as appropriate  | Strengthened collaboration across UNFCCC workstreams better understanding of capacity-building across different climate topics and information exchange with other constituted bodies, and improved linkages between relevant UNFCCC areas of work  |
| Maintain and improve the capacity-building portal   | Continue to maintain and improve the capacity-building portal  | Ongoing   | Increased usability of the capacity-building portal and improved access to capacity-building resources  |
| Enhance the reach and visibility of capacity-building activities undertaken by the secretariat, ICG members and other capacity-building providers                                 | Design and launch an interactive, web-based dashboard that provides a comprehensive overview of current and planned global capacity-building activities  | Design to be initiated in 2025  | Improved access to information and improved coordination and transparency of global capacity-building efforts, enabling stakeholders to easily identify ongoing capacity-building activities, activities under the PCCB focus areas and key actors involved   |

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| <b>Cross-cutting activities</b>   |   |          |  |
| Prepare the annual technical progress report, including recommendations for Parties <sup>i</sup> and input related to the first GST <sup>ii</sup> | Report on the progress, outcomes, impacts and effectiveness of the activities in the workplan of the PCCB in the annual technical progress report, including recommendations for Parties, and information relevant to the first GST | Annually | Information on the work of the PCCB is synthesized and recommendations are provided to the COP and the CMA arising from its work |
| Preparing relevant inputs to the second GST   | Collect information relevant to the input of the PCCB to the second GST   | Ongoing  | Relevant information is collected for a PCCB inputs to the second GST  |

*Note:* The workplan adopts a phased approach to work for the period, outlining detailed activities and deliverables for 2025–2026 and maintaining a flexible framework for 2027–2029. Further deliverables for 2027–2029 will be defined during the annual PCCB meetings on the basis of the monitoring and evaluation of the progress of workplan activities.

<sup>i</sup> As per decision [12/CP.29](#), para. 15.

<sup>ii</sup> As per decision [20/CMA.6](#), para. 13.