

Flexible workplan of the Paris Committee on Capacity-building for 2025–2029

Activity	Actions	Timeline	Expected results
Priority area A: enhancing coherence and coordination of capacity-building under the Convention and the Paris Agreement			
Design and prepare a comprehensive strategic overview of the current state of the capacity-building landscape, including recommendations for future capacity-building efforts	Develop a concept note defining the rationale and objective of the state of capacity-building report	Early 2026	A report serving as a foundational reference for coordinated, high-impact capacity-building efforts, reinforcing the leadership role of the PCCB and strengthening its mandate with regard to enhancing coherence across capacity-building efforts
	Develop a concept note to define the outline, structure, content and methodology for the state of capacity-building report	June 2026	
	Publish the first state of capacity-building report	November 2027	
	Develop a concept note for the first capacity-building dialogue(s) or regional event(s)	June 2026	Improved coordination of capacity-building efforts with a range of capacity-building providers, including the operating entities of the Financial Mechanism and UNFCCC funds, enabling the PCCB to deliver more informed recommendations to Parties that enhance the effectiveness of capacity-building support, foster collaboration among stakeholders and promote peer-to-peer learning
	Facilitate quarterly virtual expert round tables on capacity-building and circulate the summaries thereof	Ongoing	
Develop and implement enhanced coordination modalities to strengthen collaboration and efficiency within the ICG	Plan and facilitate two in-person ICG coordination meetings per year, to be held in conjunction with the sessions of the subsidiary and governing bodies, as well as additional virtual meetings, as needed	Launch enhanced coordination modalities in 2026	Improved coherence of capacity-building activities and their coordination among ICG members, resulting in reduced duplication of capacity-building efforts and increased peer-to-peer learning among members
	Plan and facilitate two annual virtual cross-body learning exchanges	2026–2027	
	Plan and develop joint activities or products with other ICG members, including in the context of the PCCB focus area, as appropriate	To be initiated after the focus area for 2026–2027 has been chosen	
Priority area B: identifying capacity gaps and needs, both current and emerging, and recommending ways to address them			
Design and develop a comprehensive framework for assessing capacity gaps and needs	Draft a concept note for an updated version of the PCCB toolkit that can be used to assess national capacity gaps and needs, including a timeline for its development	2026–2027	Developing country officials and their implementing partners are assisted in assessing capacity needs related to implementing meaningful climate action

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Strengthen the knowledge base for the activities and outputs of the PCCB on the basis of information collected on capacity gaps and needs	Develop a taxonomy of capacity gaps and needs	2025, ongoing	A structured and evidence-based understanding of capacity-building gaps and needs to inform targeted actions and strategic decision-making across PCCB activities
	Draft a background note on the taxonomy of capacity gaps and needs	June 2026	
	Develop a standardized methodology and tools (e.g. surveys, interviews, regional consultations) to support the collection and analysis of data on capacity gaps and needs	2026–2027	
	Use existing channels to collect data on capacity gaps and needs (e.g. the ICG and the RCCs)	2026–2027	
	Continue to collect information on capacity gaps and needs and ways to address them to inform related activities, with a targeted emphasis on the designated focus area	2026–2027	
Analyse capacity-building gaps and needs and ways to address them with a view to producing a structured synthesis thereof for the state of capacity-building report	Analyse the findings of the collection and synthesis of capacity-building gaps and needs and ways to address them to inform the state of capacity-building report	2025–2027	Better-informed annual state of capacity-building report, providing the basis for developing targeted knowledge products and events
	Analyse the findings of the collection and synthesis of capacity-building gaps and needs and ways to address them in the context of the focus area	Mid-2026, as soon as possible after the focus area for 2026–2027 has been chosen	
	Facilitate the validation of findings from the analysis through the ICG, the RCCs and other capacity-building providers and document the results	Following the internal analysis	
	Develop knowledge products and design and hold events on the basis of the capacity gaps and needs identified and capacity-building priorities of developing countries, as applicable	Ongoing	

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Increase the effectiveness of the PCCB Network, systematically collect information on capacity gaps and needs of developing countries and increase Network member involvement in key PCCB events and the development of knowledge products	Plan and facilitate the annual PCCB Network meeting	Ongoing	Increased visibility and ownership of PCCB activities among Network members; increased trust in the Network; expansion of membership; strengthened relevance and greater diversity of PCCB knowledge products; and enhanced collaboration and peer-to-peer learning within the Network
	Support the establishment of additional thematic clusters (e.g. adaptation, climate finance, etc.) building on the model of the currently functioning energy cluster within the PCCB Network	Ongoing	
	Use standardized tools to support the collection of data on capacity gaps and needs through the Network	Ongoing	
	Use collected data to inform the design of PCCB activities, knowledge products and strategic planning	Ongoing	
	Establish a process for sharing information collected on capacity gaps and needs under the Network with Network members and stakeholders for their validation	Ongoing	
	Identify and promote activities for Network members to engage in flagship PCCB events, such as Capacity-building Hubs, thematic webinars and regional dialogues	Ongoing	
	Facilitate the co-creation of PCCB knowledge products (e.g. case studies, guidance documents, thematic reports) by inviting contributions from Network members	Ongoing	
Priority area C: promoting awareness-raising, knowledge- and information-sharing and stakeholder engagement with bodies and relevant actors under and outside the Convention and the Paris Agreement			
Oversee the organization of the annual Capacity-building Hub	Develop concept notes for the 7 th , 8 th and 9 th Capacity-building Hubs	2025–2027	Increased visibility and relevance of the Capacity-building Hub, and increased attendance
	Facilitate the organization of the Capacity-building Hubs		
	Promote opportunities for PCCB Network members, ICG members and other key stakeholders to engage in the Capacity-building Hub		

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Develop knowledge products and organize events on the topic of the PCCB focus area, as appropriate	<p>Develop knowledge products and organize events on the basis of capacity gaps and needs identified related to the focus area to be undertaken under priority area B, and the capacity-building priorities of developing countries</p> <p>Facilitate the organization of the focus area day</p> <p>Promote opportunities for PCCB Network and ICG members to engage in focus area events, as appropriate</p> <p>Encourage contributions to PCCB knowledge products from PCCB Network and ICG members, as appropriate, inviting case studies, best practices and thematic inputs</p>	<p>Third quarter of 2026, after the focus area for 2026–2027 has been chosen</p> <p>Annually, held during the annual Capacity-building Hub</p> <p>On an ad hoc basis events and knowledge products, as applicable, throughout 2026–2027</p>	<p>PCCB events and knowledge products are designed and delivered or produced, in collaboration with the members of the PCCB Network and the ICG, as appropriate and on the basis of systematically identified capacity gaps, needs and priorities of developing countries, ensuring relevance and impact</p>
Contribute to the Durban Forum in the context of the PCCB focus area	Encourage active participation of PCCB members in the Durban Forum, including, as appropriate, as speakers and facilitators, and in follow-up exchanges and related work	Annually	Results and outcomes of the Durban Forum are integrated into subsequent PCCB events
Contribute to the work of relevant constituted bodies and under intergovernmental processes, including through written inputs and participation in meetings, events and workshops	Contribute to the development and dissemination of written materials and actively participate in events, workshops and activities organized by relevant constituted bodies and under intergovernmental processes, as appropriate and upon request	On the request or initiative of the PCCB, as appropriate	Strengthened collaboration across UNFCCC workstreams better understanding of capacity-building across different climate topics and information exchange with other constituted bodies, and improved linkages between relevant UNFCCC areas of work
Maintain and improve the capacity-building portal	Continue to maintain and improve the capacity-building portal	Ongoing	Increased usability of the capacity-building portal and improved access to capacity-building resources
Enhance the reach and visibility of capacity-building activities undertaken by the secretariat, ICG members and other capacity-building providers	Design and launch an interactive, web-based dashboard that provides a comprehensive overview of current and planned global capacity-building activities	Design to be initiated in 2025	Improved access to information and improved coordination and transparency of global capacity-building efforts, enabling stakeholders to easily identify ongoing capacity-building activities, activities under the PCCB focus areas and key actors involved

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Cross-cutting activities			
Prepare the annual technical progress report, including recommendations for Parties ⁱ and input related to the first GST ⁱⁱ	Report on the progress, outcomes, impacts and effectiveness of the activities in the workplan of the PCCB in the annual technical progress report, including recommendations for Parties, and information relevant to the first GST	Annually	Information on the work of the PCCB is synthesized and recommendations are provided to the COP and the CMA arising from its work
Preparing relevant inputs to the second GST	Collect information relevant to the input of the PCCB to the second GST	Ongoing	Relevant information is collected for a PCCB inputs to the second GST

Note: The workplan adopts a phased approach to work for the period, outlining detailed activities and deliverables for 2025–2026 and maintaining a flexible framework for 2027–2029. Further deliverables for 2027–2029 will be defined during the annual PCCB meetings on the basis of the monitoring and evaluation of the progress of workplan activities.

ⁱ As per decision [12/CP.29](#), para. 15.

ⁱⁱ As per decision [20/CMA.6](#), para. 13.