**Paris Committee on Capacity-building (PCCB)  
Call for submissions from Parties and non-Party stakeholders:**

**‘Tools and methodologies for assessing and addressing capacity gaps and needs related to accessing climate finance’**

**Background**

Identifying capacity gaps and needs, both current and emerging, and recommending ways to address them has been a core part of the mandate of the PCCB, since its establishment, and was made one of three priority areas of the PCCB under its 2021–2024 workplan by the COP.

Under this priority area, COP 25 mandated the PCCB, inter alia, to continue efforts to gather and promote the development and dissemination of tools and methodologies for implementing capacity-building activities.

To learn more about the work of the PCCB, you can access its annual reports and other relevant documents [here](https://unfccc.int/process-and-meetings/bodies/constituted-bodies/paris-committee-on-capacity-building-pccb/documents-paris-committee-on-capacity-building).

**Topics for submissions**

As part of addressing the above-mentioned mandate, the PCCB agreed to issue in 2023 a call for submissions on tools and methodologies for assessing and addressing capacity gaps and needs related to accessing climate finance. Capacity gaps and needs can be at the individual, institutional or systemic level.

**Who can submit?**

The call is open to all Parties, bodies, entities and processes under the Convention and the Paris Agreement, as well as to all UNFCCC non-Party stakeholders, including public and private sector entities, government and non-government organizations, philanthropic organizations, academic and research organizations and regional and international organizations and initiatives.

**How will the inputs be used?**

The inputs will feed into the [2021–2024 workplan](https://unfccc.int/sites/default/files/resource/Workplan%20of%20the%20Paris%20Committee%20on%20Capacity%202021-4.pdf) activities of the PCCB for 2024, including an analysis and synthesis of the submissions and a technical session at the 6th Capacity-building Hub at COP 29. Relevant tools, methodologies and other resources submitted will be widely disseminated by the PCCB and will be integrated into the list of resources accompanying [the PCCB toolkit to assess capacity gaps and needs to implement the Paris Agreement](https://unfccc.int/process-and-meetings/bodies/constituted-bodies/paris-committee-on-capacity-building-pccb/areas-of-work/capacity-building-portal/pccb-toolkit-to-assess-capacity-gaps-and-needs-to-implement-the-paris-agreement).

**Submissions form**

Please complete the template with concise and evidence-based information, reference all relevant sources and send the completed form to pccb@unfccc.int. Please note that a submission form should contain one tool, methodology or resource only. If you wish to submit several resources, please use a separate submission form for each. The template has two parts:

*Part 1: Details about your organization*

*Part 2: Guiding questions about implementing NDCs and national development plans in developing countries in a coherent manner, while supporting a sustainable recovery*

**Further information:**

Comments, suggestions and any other information in response to this call for submissions are welcome.

**Address for submission (and comments, suggestions, other information):** [pccb@unfccc.int](mailto:pccb@unfccc.int)

**Deadline for submissions:** 4 February 2024

*Please only fill out sections that are relevant to the work of your organization.* *Please note that no section is mandatory.*

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| --- |
| **PART I** |
| **Name of organization or entity:** |
| Click or tap here to enter text. |
| **Type of organization:** |
| *Please choose as appropriate:*   |  |  | | --- | --- | | Intergovernmental organization  UN and affiliated organization  International network, coalition, or initiative  Regional network, coalition, or initiative  Public sector entity  Development agency | Development bank / financial institution  Non-governmental organization  Research organization  University/education/training organization  Private sector entity  Philanthropic organization  Other (Please specify) Click or tap here to enter text. | |
| **Organization Location** |
| City: Click or tap here to enter text.  Country:Click or tap here to enter text. |
| **Scale of operation:** |
| |  |  | | --- | --- | | Global  Local  National | Regional  Subregional  Transboundary | |
| **City(ies)/Country(ies) of operation (if appropriate):** |
| Click or tap here to enter text. |

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| **PART II** |
| 1. **Title/name of resource** |
| Click or tap here to enter text. |
| 1. **Year of publication** |
| Click or tap here to enter text. |
| 1. **Resource developer(s) and/or owner(s) (i.e. institution)** |
| Click or tap here to enter text. |
| 1. **Target group(s)/audience(s)** |
| Click or tap here to enter text. |
| 1. **Type of resource** |
| ☐ Tool(kit) or methodology (incl. handbooks, manuals and guides) |
| ☐ Other (please select from list below) |
| |  |  | | --- | --- | | Technical assistance/support offers  Other relevant online resources (e.g. webinar recordings, portals, platforms or databases that help assess or address capacity gaps relating to climate finance access) | E-courses/training  Case studies and technical reports/publications (showcasing lessons learned and good practices) | |
| 1. **Short description of the scope and objectives of the resource and how it can be used to assess or address capacity gaps related to accessing climate finance** |
| Click or tap here to enter text. | |
| 1. **Geographical scope of resource** | |
| ☐ Global | |
| ☐ Regional (please select from list below) | |
| |  |  | | --- | --- | | Asia and the Pacific  Africa | Middle East and North Africa  Latin America and Caribbean  Other (please specify)  Click or tap here to enter text. | | |
| |  | | --- | | ☐ National (please specify) Click or tap here to enter text. | | |
| ☐ Subnational/local (please specify) Click or tap here to enter text. | |
| 8. Information on the context in which the resource has already been used/applied and by which stakeholder(s) (if available) | |
| Click or tap here to enter text. | |
| 9. Type of access (open or limited access; free or paid) | |
| Click or tap here to enter text. | |
| 10. Link to resource (if none is available, please attach a pdf copy of the resource to the submission email) | |
| Click or tap here to enter text. | |