



## **Paris Committee on Capacity-building**

4 June 2025

**Ninth meeting**  
**Bonn, 23-25 June 2025**

### **Provisional agenda and annotations**

#### **I. Provisional agenda**

1. Opening of the meeting.
2. Organizational matters:
  - (a) Adoption of the agenda;
  - (b) Organization of work.
3. Election of the Co-Chairs.
4. Development of workplan for 2025–2029
  - (a) Enhancing coherence and coordination of capacity-building;
  - (b) Identify capacity gaps and needs, both current and emerging, and recommending ways to address them;
  - (c) Promoting awareness-raising, knowledge- and information-sharing and stakeholder engagement.
5. Focus area of the Paris Committee on Capacity-building for 2026.
6. Recommendations of the Paris Committee on Capacity-building for COP30 and CMA 7.
7. Other matters.
8. Closure of the meeting.

## II. Annotations to the provisional agenda

### 1. Opening of the meeting

1. The ninth meeting of the Paris Committee on Capacity-building (PCCB) will be opened on 23 June 2025 by the Co-Chair of the PCCB, Abze Djigma and Cecile Schneider, who will preside over the meeting until the new Co-Chairs of the PCCB have been elected.
2. The PCCB will welcome the new members elected at the twenty-ninth session of the Conference of the Parties (COP), who will begin their term at the meeting.

### 2. Organizational matters

#### A. Adoption of the agenda

3. *Action:* The PCCB will be invited to adopt the agenda for the meeting.
4. *Background:* The provisional agenda was prepared by the secretariat and shared with the PCCB members for their feedback prior to the meeting.

PCCB/2025/1	Provisional agenda and annotations
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#### B. Organization of work

5. *Action:* The PCCB will be invited to agree on the organization of work for the meeting.
6. *Background:* The meeting is scheduled to take place in Bonn from 23 to 25 June 2025 beginning at 15:00 on 23 June. The meeting will be open to attendance by Parties and accredited observers that have registered prior to the meeting, except where otherwise stated by the PCCB.
7. In accordance with the established practice, representatives of the UNFCCC constituted bodies, the operating entities of the Financial Mechanism and relevant processes under the Convention and the Paris Agreement have been invited to participate in the meeting.
8. The tentative meeting schedule outlines the proposed order and estimated timing for addressing the agenda items. All items will first be discussed in a plenary session. To facilitate preparation for the meeting, background documents will be available on the UNFCCC webpage<sup>1</sup> at least two weeks in advance.

PCCB/2025/2	Tentative meeting schedule
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### 3. Election of the Co-Chairs

9. *Action:* The PCCB will be invited to elect its Co-Chairs, in accordance with its terms of reference,<sup>2</sup> to serve a one-year term, effective from the meeting. When electing Co-Chairs, the PCCB is encouraged to promote gender balance.
10. *Background:* COP 22 decided that the PCCB shall elect annually two Co-Chairs from among its members to serve for a term of one year each.<sup>3</sup>

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<sup>1</sup> Available at: [https://unfccc.int/pccb\\_activities#Meetings](https://unfccc.int/pccb_activities#Meetings).

<sup>2</sup> Decision [2/CP.22](#), annex.

<sup>3</sup> Decision [2/CP.22](#), annex, para. 8.

#### 4. Development of a workplan for 2025–2029

11. *Action:* The PCCB will be invited to discuss and agree on its next workplan for the period 2025–2029, a draft of which is provided in document PCCB/2025/3.

12. *Background:* COP 29 requested the PCCB to develop a workplan for the period of its extension based on the priority areas and activities contained in the annex of decision [12/CP.29](#) for consideration at COP 30. The COP also requested that the workplan include core elements such as priority areas, activities, deliverables, timelines and expected results, in accordance with the priority areas defined by COP 29.

PCCB/2025/3	Draft workplan for 2025–2029
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##### (a) Enhancing coherence and coordination of capacity-building

13. *Action:* The PCCB will be invited to:

(a) Consider the outcomes of the eighth and the ninth meetings of the informal coordination group for capacity-building under the Convention and Paris Agreement (ICG), and agree next steps regarding intersessional work, as appropriate;

(b) Consider the activities undertaken by the PCCB network and agree on working modalities for its coordination and next steps, as appropriate.

14. *Background:* In 2021, the PCCB decided to establish the ICG, comprising representatives of constituted bodies, operating entities of the Financial Mechanism and relevant processes under the Convention and the Paris Agreement, to provide a conducive space for planning, coordination and better opportunities to collaborate and share information on capacity-building.

15. The ICG meets twice yearly during the sessions of the COP and the subsidiary bodies. The PCCB conducts regular intersessional work based on the outcomes of the meetings of the ICG. The ninth meeting of the ICG is scheduled to take place on 19 June 2025.

16. In 2020, the PCCB launched the PCCB Network, a voluntary association of stakeholders aimed at fostering synergies and enhancing coherence and coordination of capacity-building efforts for climate action. In April 2025, the PCCB Network published their fifth annual report highlighting their accomplishments and activities, as well as launching their new approaches to enhance collaboration and address specific challenges.

17. Presentations of the outcomes of the ICG and PCCB Network will be shared, after which participants will work in breakout groups and then reconvene in a plenary session to report back, consider, and agree on activities and next steps under this sub-agenda item.

##### (b) Identify capacity gaps and needs, both current and emerging, and recommending ways to address them

18. *Action:* The PCCB will be invited to:

(a) Consider the background note on the 2025 focus area of the PCCB.

(b) Consider the outcomes of the activities held on the topic of the focus area, including the NDC Clinic held on 22–23 May 2025 in Panama, and the 14<sup>th</sup> Durban Forum on Capacity-building scheduled for 16 June 2025, as well as the scope of future activities under the focus area;

19. *Background:* COP 21 decided that the PCCB will annually focus on an area or theme related to enhanced technical exchange on capacity-building with the purpose of maintaining up-to-date knowledge on the successes and challenges in building capacity effectively in a particular area.<sup>4</sup>

20. COP 24 requested the Subsidiary Body for Implementation to thematically align future meetings of the Durban Forum with the annual focus area of the PCCB.<sup>5</sup> The co-facilitators of the 14<sup>th</sup>

<sup>4</sup> Decision [1/CP.21](#), para. 74.

<sup>5</sup> Decision [15/CP.24](#), para. 6

Durban Forum will be invited to report on the outcomes of the Forum at the ninth meeting of the PCCB to enable the PCCB to discuss and consider them in its follow-up work.

21. The PCCB focus area for 2025 is *capacity-building for holistic investment strategies, bankable projects, and stakeholder engagement to strengthen the implementation of Nationally Determined Contributions (NDCs) and National Adaptation Plans (NAPs) in developing countries*. In March 2025, the PCCB hosted a call with non-Party stakeholders (observers and organizations) to hear their views on the focus area. The views shared in the call have been incorporated into the focus area concept note.

22. In its previous workplan, the PCCB set out a cross-fertilization approach, creating an enhanced interchange between discussions at the annual Durban Forum and the annual work of the PCCB related to its focus area. The approach entails the active participation and engagement of the PCCB in the Durban Forum and a number of follow-up activities, including in the aforementioned discussion of Durban Forum outcomes at the annual PCCB meetings, one or several follow-up webinars to discuss the Durban Forum topics and subtopics in greater detail, and time dedicated to the annual PCCB focus area at the Capacity-building Hub.

23. A presentation on the focus area will be shared, after which participants will work in breakout groups and then reconvene in a plenary session to report back, consider, and agree on activities and next steps under this sub-agenda item.

PCCB/2025/4	Background note on the 2025 focus area
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**(c) Promoting awareness-raising, knowledge- and information-sharing and stakeholder engagement**

(a) Consider the background note containing the draft concept for the seventh Capacity-building Hub at COP 30 and agree on the next steps regarding the planning and organization of the hub, as appropriate;

24. *Background:* A flagship activity of the PCCB, the Capacity-building Hub<sup>6</sup> held during sessions of the COP, comprises of a series of capacity-building-related events focused on specific themes and typically takes place over a week. COP 25 mandated the PCCB to continue holding the Capacity-building Hub annually in conjunction with the sessions of the COP.<sup>7</sup>

25. An update on the 7<sup>th</sup> Capacity-building Hub will be provided and participants after which participants will work in breakout groups and then reconvene in a plenary session to report back, consider, and agree on activities and next steps under this sub-agenda item.

PCCB/2025/5	Draft concept note for the 7 <sup>th</sup> Capacity-building Hub
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## **5. Focus area of the Paris Committee on Capacity-building for 2026**

26. *Action:* The PCCB will be invited to discuss and agree on its 2026 focus area to include information thereon in its 2025 technical progress report.

27. *Background:* COP 21 decided that the PCCB will annually focus on an area or theme related to enhanced technical exchange on capacity-building with the purpose of maintaining up-to-date knowledge on the successes and challenges in building capacity effectively in a particular area.<sup>8</sup>

28. Participants will work in breakout groups and then reconvene in a plenary session to report back, consider, and agree on activities and next steps under this sub-agenda item.

<sup>6</sup> See <https://unfccc.int/capacity-building-hub>.

<sup>7</sup> Decision 12/CP.29, annex.

<sup>8</sup> Decision 1/CP.21, para. 74.

## 6. Recommendations of the Paris Committee on Capacity-building to Parties

29. *Action:* Under this agenda item the PCCB will be invited to consider the background note containing draft recommendations to Parties for consideration at COP 30 and CMA 7.<sup>9</sup>

30. *Background:* The PCCB has been mandated by the COP and CMA to provide recommendations to Parties related to:

- (a) Improving coherence and coordination of capacity-building and avoiding duplication of efforts;
- (b) Collating, reviewing and sharing information on experience, good practices and lessons learned related to enhancing the ownership of developing countries of building and maintaining capacity;
- (c) Enhancing the sharing of good practices, experience and lessons learned related to capacity-building among relevant bodies under and outside the Convention and the Paris Agreement;
- (d) Potential areas of collaborative work with those bodies whose work is relevant to the Paris Committee on Capacity-building and its workplan, as appropriate and in accordance within their respective mandates;
- (e) How information from the Durban Forum can be utilized by bodies under and outside the Convention and Paris Agreement.

31. Plenary discussions will be facilitated under this agenda item to consider the outcomes of the Durban Forum and the technical work of the PCCB, to prepare the draft recommendations. The recommendations will be finalized by the PCCB intersessionally and included in the annual technical progress report of the PCCB for 2025.

## 7. Other matters

32. *Action:* The PCCB will be invited to appoint a gender focal point for a one-year term in accordance with its gender mainstreaming standard.<sup>10</sup>

33. The PCCB will also be invited to update the membership and revise its focal points for other constituted bodies, the operating entities of the Financial Mechanism and UNFCCC processes.

34. The PCCB will further be invited to consider the process for preparing and finalizing its 2025 annual technical progress report for COP 30 and CMA 7.<sup>11</sup>

35. In addition, any other matters that arise during the meeting will be taken up under this agenda item.

## 8. Closure of the meeting

36. The meeting is scheduled to close at 16:30 on 25 June 2025.

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<sup>9</sup> Decision [12/CP.29](#), annex.

<sup>10</sup> See FCCC/SBI/2019/13, annex, para. 9. The role of the gender focal point is to champion the integration of gender considerations into the work of the PCCB, liaise with the gender focal points of the other constituted bodies, the secretariat and stakeholders that can support gender integration, and identify and share related successes and challenges.

<sup>11</sup> Decisions [1/CP.21](#), para. 80, [2/CP.22](#), annex, para. 17, and [3/CMA.2](#), para. 8.