



**Conference of the Parties serving as the meeting
of the Parties to the Paris Agreement**

Third part of the first session

Katowice, 2–14 December 2018

Agenda item 2(a)

Organizational matters

Adoption of the agenda

Agenda and annotations

Note by the Executive Secretary

I. Agenda

1. Opening of the session.
2. Organizational matters:
 - (a) Adoption of the agenda;
 - (b) Application of the rules of procedure of the Conference of the Parties;
 - (c) Election of additional officers;
 - (d) Organization of work;
 - (e) Status of ratification of the Paris Agreement;
 - (f) Approval of the report on credentials.
3. Matters relating to the implementation of the Paris Agreement.¹
4. High-level segment.
5. Other matters.
6. Conclusion of the session:
 - (a) Adoption of the report of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement;
 - (b) Closure of the session.

¹ See footnote 8 below.



II. Proposed organization of the session: overview

1. Scenario for the launch of work in all bodies

1. On Sunday, 2 December 2018,² the President of the Conference of the Parties (COP) at its twenty-third session will convene the first plenary meeting of COP 24 and propose the election of the President of COP 24, who will also serve as the President of the Conference of the Parties serving as the meeting of the Parties to the Kyoto Protocol (CMP) at its fourteenth session and the President of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement (CMA) at the third part of its first session. The COP will then take up the organizational and substantive items on its provisional agenda, including referring items on its agenda to the subsidiary bodies, as appropriate. The first plenary meeting of the COP will then be adjourned. The first plenary meeting of CMP 14 will then be convened to take up the organizational and substantive items on its provisional agenda. The first plenary meeting of the CMP will then be adjourned. The first plenary meeting of CMA 1.3 will then be convened to take up the organizational items on its provisional agenda. The meeting will then be adjourned. The CMA will consider the outcomes of the Paris Agreement work programme (PAWP) during the second week of the conference.

2. The following sessions of the subsidiary bodies have been scheduled in conjunction with COP 24, CMP 14 and CMA 1.3:

(a) Forty-ninth session of the Subsidiary Body for Scientific and Technological Advice (SBSTA);

(b) Forty-ninth session of the Subsidiary Body for Implementation (SBI);

(c) Seventh part of the first session of the Ad Hoc Working Group on the Paris Agreement (APA).

3. A joint plenary meeting of all six bodies will be convened on Monday, 3 December, upon conclusion of the first part of the high-level segment (see paras. 24–30 below), to hear statements from groups of Parties and observer organizations. It is envisaged that these statements will be concise.

4. During the conference, meetings will be organized in line with the recommendations of the SBI³ so as to ensure the observance of clear and effective working practices agreed to by all Parties.

5. The principles of openness, transparency and inclusiveness will guide the organization of work leading up to and during the conference. To this end, efforts will continue, as at recent conferences, to demonstrate these principles through the use of informal plenary meetings, the enhanced availability of electronic documentation, timely meeting announcements and the broadcasting of meeting information on closed-circuit television, the UNFCCC website, the UNFCCC Negotiator app and other digital and social media.

6. Further information on the launch of work will be provided as it becomes available.

2. High-level segment

7. On 22 March 2018, the President of the Republic of Poland extended an invitation to Heads of State and Government to attend the official opening of COP 24 on Monday, 3 December. This will be the first part of the high-level segment, during which Heads of State and Government can make statements. The high-level segment will be resumed during the second week of the conference to hear statements from those Parties that did not deliver national statements on Monday, 3 December (see paras. 24–30 below).

8. Further information on the organization of the high-level segment will be provided as it becomes available.

² At its meeting of 5 September in Bangkok, the Bureau endorsed the proposal by the President Designate of COP 24 to advance the start of COP 24 to Sunday, 2 December.

³ FCCC/SBI/2014/8, paragraphs 218–221.

III. Annotations to the agenda

1. Opening of the session

9. CMA 1.3 will be opened by the President of COP 24 and CMP 14, Mr. Michał Kurtyka, Secretary of State in the Ministry of Environment of Poland, who will also serve as the President of CMA 1.3. In accordance with the principle of rotation among the regional groups, the President of COP 24 is to be elected from the Eastern European States.

2. Organizational matters

(a) Adoption of the agenda

10. The CMA adopted the agenda for its first session at its 5th meeting, on 16 November 2016.⁴

FCCC/PA/CMA/2018/1	<i>Agenda and annotations. Note by the Executive Secretary</i>
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(b) Application of the rules of procedure of the Conference of the Parties

11. *Background:* In accordance with Article 16, paragraph 5, of the Paris Agreement and decision 2/CMA.1, the draft rules of procedure⁵ of the COP shall be applied mutatis mutandis under the Agreement, except as may be otherwise decided by consensus by the CMA.

(c) Election of additional officers

12. *Background:* If any member of the Bureau represents a State that is not a Party to the Paris Agreement, consultations will be required to identify a nominee representing a Party to the Paris Agreement to replace such a member, in accordance with Article 16, paragraph 3, of the Paris Agreement.

13. Parties are invited to recall decisions 36/CP.7 and 23/CP.18 and give active consideration to the nomination of women for elective posts in any body established under the Convention or the Paris Agreement.

14. *Action:* The CMA will be invited, as necessary, to elect additional members of the Bureau of COP 24, CMP 14 and CMA 1.3 to replace any members representing States that are not Parties to the Paris Agreement.⁶

(d) Organization of work

15. *Action:* The CMA will be invited to agree upon the organization of the work of the session, including the proposed schedule of meetings (see paras. 1–8 above).

16. Guided by the principles of openness, transparency and inclusiveness, the CMA will be invited to organize its work in a manner that ensures that the mandates for CMA 1.3 are addressed while being flexible enough to respond to changing circumstances and new developments in the negotiations.

FCCC/PA/CMA/2018/1	<i>Agenda and annotations. Note by the Executive Secretary</i>
FCCC/CP/2018/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
FCCC/KP/CMP/2018/1	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
FCCC/SBSTA/2018/7	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>

⁴ FCCC/PA/CMA/2016/3, paragraph 4.

⁵ FCCC/CP/1996/2.

⁶ In addition, the CMA will be invited to elect the members of the Executive Committee of the Warsaw International Mechanism for Loss and Damage associated with Climate Change Impacts.

FCCC/SBI/2018/12	<i>Provisional agenda and annotations. Note by the Executive Secretary</i>
FCCC/APA/2018/5	<i>Agenda and annotations. Note by the Executive Secretary</i>

(e) Status of ratification of the Paris Agreement

17. *Background:* Parties will be updated on the instruments of ratification, acceptance or approval received by the Depositary in respect of the Paris Agreement.

18. *Action:* The CMA may wish to take note of the information provided by the secretariat and to invite Parties to the Convention to expedite the deposit of their instruments of ratification, acceptance, approval or accession to the Paris Agreement.

(f) Approval of the report on credentials

19. *Background:* The Bureau will examine the credentials submitted by Parties to the Paris Agreement and will submit its report on credentials for approval by the CMA.⁷

20. *Action:* The CMA will be invited to approve the report on credentials of representatives of Parties attending CMA 1.3. Representatives may participate in the work of the session provisionally, pending this action.

3. Matters relating to the implementation of the Paris Agreement⁸

21. *Background:* CMA 1 invited the COP to continue to oversee the implementation of the work programme under the Paris Agreement in accordance with the arrangements contained in decision 1/CP.21 and to accelerate the work and forward the outcomes to CMA 1.3 at the latest.⁹

22. CMA 1.2 and COP 23 convened a joint meeting to review progress in the implementation of the work programme under the Paris Agreement.¹⁰ COP 23 confirmed the firm determination of the COP to oversee and accelerate the completion of the Paris Agreement work programme by COP 24 and to forward the outcomes for consideration and adoption by CMA 1.3.¹¹

23. *Action:* The CMA will be invited to consider and adopt the outcomes of the work on Paris Agreement work programme.

FCCC/SBSTA/2018/4	<i>Report of the Subsidiary Body for Scientific and Technological Advice on the first part its forty-eighth session, held in Bonn from 30 April to 10 May 2018</i>
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⁷ See Decision 2/CMA.1. For further information on the submission of credentials, see the COP 24 provisional agenda and annotations (FCCC/CP/2018/1), paragraphs 27 and 28.

⁸ This agenda item will address the modalities, procedures and guidelines that CMA 1 is expected to consider and take decisions on in accordance with the mandates contained in the Paris Agreement, as well as the draft decisions to be recommended by the subsidiary bodies through the COP to CMA 1 for its consideration and adoption in accordance with the work programme in decision 1/CP.21, including Article 4 of the Paris Agreement and decision 1/CP.21, paragraphs 22–35; Article 6 and decision 1/CP.21, paragraphs 36–40; Article 7 and decision 1/CP.21, paragraphs 41, 42 and 45; Article 8 and decision 1/CP.21, paragraphs 47–51; Article 9 and decision 1/CP.21, paragraphs 52–64; Article 10 and decision 1/CP.21, paragraphs 66–70; Articles 11 and 12 and decision 1/CP.21, paragraphs 81–83; Article 13 and decision 1/CP.21, paragraphs 84–98; Article 14 and decision 1/CP.21, paragraphs 99–101; and Article 15 and decision 1/CP.21, paragraphs 102 and 103. Any other matter concerning the implementation of the Paris Agreement could also be addressed by the CMA under this agenda item, as decided by the CMA. Further details on these mandates are included in the annotations to the agenda in chapter III.

⁹ Decision 1/CMA.1, paragraph 5.

¹⁰ FCCC/PA/CMA/2017/2, paragraph 9.

¹¹ Decision 1/CP.23, paragraph 2.

FCCC/SBSTA/2018/6	<i>Report of the Subsidiary Body for Scientific and Technological Advice on the second part of its forty-eighth session, held in Bangkok from 4 to 9 September 2018</i>
FCCC/SBI/2018/9 and Add.1	<i>Report of the Subsidiary Body for Implementation on the first part of its forty-eighth session, held in Bonn from 30 April to 10 May 2018</i>
FCCC/SBI/2018/11	<i>Report of the Subsidiary Body for Implementation on the second part of its forty-eighth session, held in Bangkok from 4 to 9 September 2018</i>
FCCC/APA/2018/2	<i>Report of the Ad Hoc Working Group on the Paris Agreement on the fifth part of its first session, held in Bonn from 30 April to 10 May 2018</i>
FCCC/APA/2018/4	<i>Report of the Ad Hoc Working Group on the Paris Agreement on the sixth part of its first session, held in Bangkok from 4 to 9 September 2018</i>

4. High-level segment

24. The high-level segment will be inaugurated on Monday, 3 December, when statements by Heads of State or Government will be heard in the joint plenary meeting of the COP, the CMP and the CMA.

25. There will be one list of speakers for the high-level segment. Each Party, including Parties to the Convention, the Kyoto Protocol and the Paris Agreement, may speak only once. Parties may wish to note that, as per SBI guidance urging Parties and presiding officers to conclude conferences in a timely manner,¹² statements must not exceed three minutes. Statements on behalf of groups, where other members of the group do not speak, are strongly encouraged and will be accorded additional time. Time limits will be strictly enforced. Following United Nations practice, a mechanism will be in place to signal to speakers when the time limit has been exceeded.

Statements by Parties during the first part of the high-level segment

26. Registration for the list of speakers for Monday, 3 December, when Heads of State and Government will deliver group or Party statements, will be opened mid-October and will close on Friday, 16 November 2018. A form has been sent to Parties for this purpose.

Statements by Parties during the resumed high-level segment

27. The high-level segment will resume during the second week to hear group or Party statements from Parties whose Head of State or Government did not speak on 3 December.

28. Registration for the list of speakers at the resumed high-level segment will be opened mid-October and will close on Friday, 16 November 2018. A form has been sent to Parties for this purpose.

29. The full text of the official statements will be posted on the UNFCCC website and will not be circulated in hard copy. In order to have a statement posted on the UNFCCC website, Parties speaking at the high-level segment are requested to send a copy of the statement in advance to external-relations@unfccc.int.

Statements by observer organizations

30. Representatives of intergovernmental and non-governmental organizations will be invited to make statements when the high-level segment resumes in the second week, upon conclusion of the group and Party statements. The time limit of two minutes per statement

¹² FCCC/SBI/2014/8, paragraph 218.

will be strictly enforced (see para. 25 above). The full text of the official statements will be posted on the UNFCCC website and will not be circulated in hard copy (see para. 29 above).

5. Other matters

31. Any other matters for the attention of the CMA will be taken up under this agenda item.

6. Conclusion of the session

(a) Adoption of the report of the Conference of the Parties serving as the meeting of the Parties to the Paris Agreement

32. *Background:* A draft report on the session will be prepared for consideration and adoption by the CMA at the end of the session.

33. *Action:* The CMA will be invited to consider and adopt the draft report and authorize the Rapporteur to complete the report after the session under the guidance of the President and with the assistance of the secretariat.

(b) Closure of the session

34. The President will declare the session closed.
